

**BARTLETT PARK DISTRICT  
BOARD MEETING MINUTES  
TUESDAY, JUNE 27, 2017**

**Call to Order**

President Stocks called the meeting to order at 7:30pm.

**Roll Call**

President Stocks called for the roll. Commissioners answering present were: Susan M. Stocks, Nicholas A. Mostardo, Theodore J. Lewis, Lori A. Palmer, and Diana Gunsteen. Commissioners Stephen M. Eckelberry and James A. Mansfield were absent.

Staff members present were Executive Director Rita Fletcher, Superintendent of Recreation Kimberly Dasbach, Superintendent of Villa Olivia Peter Pope, Superintendent of Business Services Kevin Romejko and Superintendent of Special Facilities Lynsey Heathcote.

Recording Secretary Stephanie Baxter took the minutes.

**Pledge of Allegiance**

President Stocks led the Pledge of Allegiance.

**Presentations**

***Pete Pratt – 20 Years***

Ms. Stocks read Resolution 17-07, acknowledging the accomplishments of Pete Pratt during his 20 years at the Bartlett Park District. The Board thanked Mr. Pratt for his years of service. Ms. Stocks moved to approve Resolution 17-07, seconded by Mr. Lewis.

**ROLL CALL VOTE:**

AYES: Stocks, Mostardo, Lewis, Palmer, and Gunsteen

NAYS: None

ABSENT: Eckelberry and Mansfield

ABSTAIN: None

***Passed and Approved this 27<sup>th</sup> day of June 2017.***

***Jose Garcia – 10 Years***

Ms. Stocks presented Jose Garcia with an engraved watch for his 10 years of service with the Bartlett Park District. The Board thanked Mr. Garcia for his dedication.

***Ted Lewis – 2 Years as Board President***

Ms. Stocks gave an engraved plaque to past-president Ted Lewis in appreciation for his service over the past two years from 2015-16 and 2016-17. Mr. Lewis thanked the Board for the recognition.

**Approval of Minutes**

Mr. Mostardo moved to approve the minutes of the May 23, 2017 Regular Board Meeting and the June 13, 2017 Committee Workshop Meeting, seconded by Ms. Palmer. ***Motion carried.***

**Resident Comments**

None.

**Monthly Treasurer's Report, Mr. Mostardo Chairperson**

Mr. Mostardo moved to approve the Monthly Treasurer's Report for May 2017, seconded by Mr. Lewis. **Motion carried.**

**Finance Committee Report, Mr. Mostardo Chairperson**

**Ordinance 17-05 – Surplus Property Ordinance**

Mr. Mostardo noted that the Finance Committee recommended approval of Ordinance 17-05. He explained that the property would be disposed of in the most appropriate manner benefiting the Park District. Mr. Mostardo moved to approve Ordinance 17-05, Surplus Property Ordinance, seconded by Ms. Gunsteen.

ROLL CALL VOTE:

AYES: Stocks, Mostardo, Lewis, Palmer, and Gunsteen

NAYS: None

ABSENT: Eckelberry and Mansfield

ABSTAIN: None

**Passed and Approved this 27<sup>th</sup> day of June 2017.**

**Computer PC Replacement Purchase**

Mr. Mostardo discussed the Park District's multi-year computer PC replacement plan for FY2017-18 Capital Project Budget, which includes \$15,600. Staff obtained comparative quotations from three vendors for the purchase of twenty-one computer PC's, and has recommended purchasing these PC's from Dell, Inc. at a cost of \$15,547.45. **Motion carried.**

**Purchase Orders Between \$2,500 and \$10,000**

Presented to the Board was a list of approved purchase orders between \$2,500 and \$10,000 for the time period of March 2017 through May 2017. Mr. Mostardo moved that the Board accept these Purchase Orders, seconded by Ms. Gunsteen. **Motion carried.**

**Planning Committee Report, Mr. Eckelberry Chairperson**

No business.

**Building and Grounds Committee Report, Ms. Palmer Chairperson**

No business.

**Recreation Committee Report, Ms. Gunsteen Chairperson**

**All Star Sports Programs**

Ms. Gunsteen told the Board that the Recreation Committee had recommended approval of a purchase order not to exceed \$15,843.00 to All Star Sports for payment of 2017 summer classes, camps, and leagues. Ms. Gunsteen made a motion to approve this request, seconded by Ms. Palmer. **Motion carried.**

**Special Facilities Committee Report, Mr. Mansfield Chairperson**

No business.

**Villa Olivia Committee Report, Mr. Lewis Chairperson**

No business.

**Personnel Committee Report, Mr. Lewis Chairperson**

***Ordinance 17-06, Prevailing Wage Rates***

Mr. Lewis reported that the Personnel Committee recommended approval of this Ordinance which accepts the prevailing wages for all three counties in which the Park District is located. Mr. Lewis moved to approve this Ordinance as presented, seconded by Mr. Mostardo.

ROLL CALL VOTE:

AYES: Stocks, Mostardo, Lewis, Palmer, and Gunsteen

NAYS: None

ABSENT: Eckelberry and Mansfield

ABSTAIN: None

***Passed and Approved this 27<sup>th</sup> day of June 2017.***

**Community Relations and Legislative Issues Committee Report, Ms. Stocks, Chairperson**

***Ordinance 17-07, 4<sup>th</sup> of July Event***

Ms. Stocks noted the Community Relations and Legislative Issues Committee recommended approval of Ordinance 17-07 which allows the consumption of alcoholic beverages in Apple Orchard Community Park, prohibits animals from the festival grounds, and sets procedures in the event of the activation of the Thorguard system. Ms. Stocks moved to approve the 4<sup>th</sup> of July Event Ordinance 17-07 as presented, seconded by Ms. Gunsteen.

ROLL CALL VOTE:

AYES: Stocks, Mostardo, Lewis, Palmer, and Gunsteen

NAYS: None

ABSENT: Eckelberry and Mansfield

ABSTAIN: None

***Passed and Approved this 27<sup>th</sup> day of June 2017.***

**Executive Director's Report, Ms. Fletcher**

***Bill List***

Ms. Fletcher recommended approval of the June 2017 Bill List. Mr. Mostardo moved to approve the Bill List as presented, seconded by Ms. Palmer. **Motion carried.**

***4<sup>th</sup> of July Activities***

Ms. Fletcher reported that the tents went up for the 4<sup>th</sup> of July Festival and that there will be a lot of activity beginning Friday night, June 30<sup>th</sup>. The Bartlett Parks Foundation will be hosting bingo Friday night, and on Sunday, July 2<sup>nd</sup> the Park District will participate in the 4<sup>th</sup> of July parade. Everyone should plan to meet in the parking lot at the Administration office and Commissioners should wear their new grey shirts. Ms. Fletcher asked that anyone who is planning to attend let her know. Also, the Foundation will host the Turtle Race Tuesday, July 4<sup>th</sup> at 4:00pm at the Bartlett Aquatic Center.

**Superintendent of Recreation Report, Ms. Dasbach*****Adult Dance Classes***

Ms. Dasbach announced that two new Adult Dance Classes: Latin and Ballroom will be offered. Both will run for one hour, for eight weeks, July 12 – August 9 at the Bartlett Community Center Dance Studio. Latin dance will focus on Salsa and Bachata and Ballroom participants will learn Foxtrot, American Tango and Cha-Cha. Ms. Dasbach said that hopefully this will be the start of some successful adult classes for the Park District.

**Superintendent of Villa Olivia Report, Mr. Pope*****Father's Day Brunch Recap***

Mr. Pope reported that a Father's Day Brunch was held on Sunday, June 18<sup>th</sup>. There were 399 people in attendance, which was an increase of 38 over last year and approximately 40 above the average.

***Apple Orchard Youth League***

Mr. Pope announced that the very popular Youth Junior Golf League began June 7<sup>th</sup> at Apple Orchard Golf Course. The program runs weekly on Wednesdays for nine weeks and there are 143 participants this year, which is one foursome more than last year. The league will also participate in the Freedom Fore Youth Golf Tournament.

**Superintendent of Business Services Report, Mr. Romejko*****Banking Institution***

Mr. Romejko explained that in an effort to place the Park District in the most advantageous position, with respect to its financial banking institution relationship, staff recently completed an analysis of its current position with BMO Harris. As a result of this analysis, the Park District has reduced its number of bank accounts from five to three which will improve its earnings credit. Stemming from the analysis, Mr. Romejko reported that the Park District will be moving its three bank accounts from BMO Harris to MB Financial by the end of July 2017. By becoming an MB Financial Business Banking client, the Park District will be looking at a projected earnings credit savings of \$572 per month or \$6,864 annually, anticipating the same volume as well as a fixed interest rate of .80%. Mr. Romejko added that this change will allow the Park District to establish a good solid local relationship with the Bartlett branch. Mr. Romejko said that staff is currently working with MB Financial in preparation for the upcoming conversion.

Mr. Mostardo asked Mr. Romejko if the Park District was on a fee waiver with the previous banking institution, and Mr. Romejko remarked that we were on a fee waiver netted off of earnings interest credit, and that will continue with MB Financial.

Mr. Mostardo asked if the interest rate was fixed for a certain period or perpetuity? Mr. Romejko replied that it is a fixed rate; however, it is based off of the Illinois Funds rate. Therefore, should Illinois Funds rate increase we can contact MB Financial and take advantage of those increased rates.

**Superintendent of Special Facilities Report, Ms. Heathcote*****Bartlett Aquatic Center Punch Card Sales***

Ms. Heathcote reminded the Board that in 2016, Bartlett Aquatic Center began selling an admissions punch card. The punch card allows a resident (youth or adult) to swim at BAC 10 times for \$90 (non-resident price is \$100), which is a \$10 savings for an adult. Ms. Heathcote explained that the punch card was actually designed more for convenience so parents could purchase them in advance for their families rather than sending their children to the pool with cash. The punch card is transferable

amongst family and friends. Due to the popularity of this punch card, Ms. Heathcote said it was offered again this year. To date she said there have been 66 BAC punch cards sold which is 9 more than this time last year. Year 2016 ended with total sales of 77, and Ms. Heathcote said this year they hope to sell 92.

**Old Business**

No business.

**New Business**

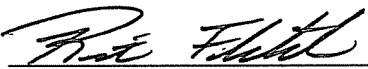
No business.

Ms. Stocks noted that the Board will not be holding a Closed Session as previously reported.

**Adjournment**

There being no further business, Mr. Mostardo moved to adjourn the meeting, seconded by Ms. Gunsteen. **Motion carried at 7:52pm.**

Minutes Approved by the Board on July 11, 2017.

By:   
Rita Fletcher, Board Secretary