

**BARTLETT PARK DISTRICT
COMMITTEE WORKSHOP MEETING MINUTES
TUESDAY, DECEMBER 13, 2016**

Call to Order

President Lewis called the meeting to order at 7:30pm.

Roll Call

President Lewis called for the roll. Commissioners answering present were: Theodore J. Lewis, Kenneth N. Woods, Stephen M. Eckelberry, Lori A. Palmer, and Nicholas A. Mostardo. Commissioners Susan M. Stocks and James A. Mansfield were absent.

Staff members present were Executive Director Rita Fletcher, Superintendent of Special Facilities Steven Karoliussen, Superintendent of Recreation Kimberly Dasbach, Superintendent of Villa Olivia Peter Pope, Superintendent of Parks and Planning Kelly O'Brien and Superintendent of Business Services Kevin R. Romejko

Recording Secretary Stephanie Baxter took the minutes.

Pledge of Allegiance

President Lewis led the Pledge of Allegiance.

Finance Committee, Mr. Woods Chairperson

Ordinance 16-06 Annual Tax Levy

Mr. Woods explained that Ordinance 16-06 Annual Tax Levy was provided to the Board. He reminded the Board that Resolution 16-05 Estimate of Taxes to be Levied was presented for review and approval at the November 2016 Board Meeting and no changes have been made to the levy amounts. Mr. Woods made a motion for approval of Ordinance 16-06 Annual Tax Levy, seconded by Mr. Eckelberry. ***Motion carried.***

Ordinance 16-07 Annual Abatement of Taxes for Series 2008C Bonds

Mr. Woods said that Ordinance 16-07 Annual Abatement of Taxes for Series 2008C Bonds was presented to the Board. The principal and interest payments for the Series 2008C bond issuance are paid directly from the Corporate Fund rather than the Debt Service Fund. The District will make its final payment for the Series 2008C Bonds in December 2017. Mr. Eckelberry motioned to approve Ordinance 16-07, seconded by Mr. Mostardo. ***Motion carried.***

Purchase Orders Between \$2,500 and \$10,000

A list of approved purchase orders between \$2,500 and \$10,000 for the time period of September 2016 through November 2016 was presented to the Commissioners. Staff requested that the Finance Committee accept this report. A motion was made by Mr. Eckelberry, seconded by Ms. Palmer to accept and approve this request. ***Motion carried.***

Planning Committee, Ms. Stocks Chairperson

Beaver Pond Pathway

Mr. Eckelberry asked Ms. Fletcher to discuss the pathway proposal for Beaver Pond. Ms. Fletcher noted that she and Commissioner Mostardo met earlier in the year with two residents who wanted to share their concerns about the flooding and standing water on the path at Beaver

Pond. This prevents people from being able to walk the entire path loop. Ms. Fletcher explained that she has met with WBK Engineering to explore some solutions to the problem and they have come up with three potential solutions which were presented to the Board.

- 1) Grading the area to create positive drainage – The challenge with this option would be permitting and there is no guarantee it would reduce the flooding over the path.
- 2) Raising the path profile – The challenge with this option would be the need to create retaining walls to stay out of the existing wetland which would add to the construction cost. There was also concern about the ability to obtain permits.
- 3) Boardwalk construction – This option would have a boardwalk constructed over the lowest point of the path. This option would have minimal impact to the wetland area.

Ms. Fletcher advised the Board that after reviewing the options, staff and WBK selected the Boardwalk option as the one to explore in depth. She and representatives from WBK Engineering met with staff from DuPage County to get their preliminary input and find out what steps would be required to make this happen. The County has provided some input on some of the requirements and the Village of Bartlett has been very helpful in sharing information from their engineers regarding the pond and flood plain.

Since work is being done on the budget for the 2017/2018 fiscal year, staff is looking for the Board's thoughts on this project as the cost is fairly significant. Ms. Fletcher noted that no action needs to be taken at this time as she is just looking for the Board's input.

Ms. Palmer asked if this was the section that has been an ongoing problem where pavers were previously placed. Ms. Fletcher noted that yes the County required pavers to be added.

Mr. Mostardo added that when he and Ms. Fletcher visited the area in the spring the area was basically unusable. He said he believes a boardwalk needs to be strongly considered.

Mr. Lewis asked how often the pathway becomes unusable and for what length of time. Ms. Fletcher noted that she spoke with Commissioner Mansfield and he also brought up that question. Ms. Fletcher said that the problem area needs to be watched and observed over time to find the best solution to correct the issue. Ms. Palmer said she is not objected to fixing the problem, but asked if this would need to be paid for from the current budget. Mr. Mostardo said this expense would come from the 2017-2018 budget.

Mr. Pierscionek and Mr. Reiskis, both residents in the vicinity of the Beaver Pond area, spoke to the Board and expressed their concerns about the area being unusable. They urged the Board to take some kind of action in the near future.

A discussion ensued about the extent of the flooding and the permitting process that the Park District would need to follow. It was agreed that the project costs should be allocated in the 2017-2018 budget and the investigation of the problem and any potential solutions will continue.

Building and Grounds Committee, Mr. Mansfield Chairperson***D.A.R.E. Family Fishing Derby Request***

Mr. Eckelberry reported that the Bartlett Police Department has requested the use of Beaver Pond Park for their annual "Family Fishing Derby" on Saturday, May 13, 2017 (with a rain date of Saturday, June 3, 2017) from 9:00 to 11:00am. Since 2004, the police department has been holding this event to celebrate the success of the D.A.R.E. Program with the community. Mr. Woods made a motion to approve the proposed request, seconded by Mr. Mostardo. **Motion carried.**

Recreation Committee, Mr. Mostardo Chairperson

No business.

Special Facilities Committee, Mr. Eckelberry Chairperson***December Programs & Events***

Mr. Eckelberry noted there are several upcoming December holiday programs and events that the Special Facilities Department will be offering. Holly Jolly Trolley Ride will take place Thursday, December 15th at Villa Olivia and currently has 213 participants registered. Apple Orchard is offering a combo stocking stuffer which includes a 10-round golf punch card and a sleeve of golf balls for \$95 for residents and \$114 for nonresidents. Holiday Opening Swimming will be held at Splash Central during school days off over the holiday break.

Villa Olivia Committee, Ms. Palmer Chairperson***Christmas Day Champagne Brunch***

Ms. Palmer announced that the Christmas Day Champagne Brunch will be held at Villa Olivia on December 25th with seatings from 9:30am to 2:00pm. Reservations are anticipated to reach 500. Mr. Pope advised that there are currently 296 reservations.

Tree Removals

Ms. Palmer discussed that part of the capital projects budget includes tree removals, trimming and replacements for the Villa Olivia golf course. The first step took place in July with several trees being removed. The second phase of the project has begun which includes a group of trees on the front nine. Five different proposals were received and MDL Tree Service, Inc. provided the lowest quote. The tree removals will soon begin which includes the removal of 5 trees near the corner of Route 20 and Naperville Road.

Personnel Committee, Ms. Palmer Chairperson

No business.

Community Relations and Legislative Issues Committee, Mr. Lewis Chairperson

President Lewis reminded everyone that the regular Board meeting will be held next Tuesday, December 20th.

Old Business

None.

New Business

None.

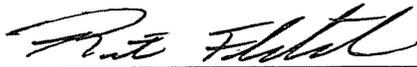
Resident Comments

Mr. Pierscionek thanked the Board for allowing him and Mr. Reiskis to speak to the Board. He also thanked Ms. Fletcher and Commissioner Mostardo for their input.

Adjournment

There being no further business, Commissioner Eckelberry moved to adjourn the meeting, seconded by Mr. Woods. **Motion carried at 8:03pm.**

Minutes Approved by the Board on December 20, 2016.

By: 
Rita Fletcher, Board Secretary