



Bartlett Park District
 700 S. Bartlett Road, Bartlett, IL 60103
Aquatic Group Reservation Request Form



Minimum of 15 paying participants to receive group rates

Contact: Dave Littwin, Aquatics Manager, (630) 540-4828, dlittwin@bartlettparks.org

Please Indicate with an "X" the location below you wish to have your group attend:

_____ **Bartlett Aquatic Center (Outdoor)**

_____ **Splash Central (Indoor)**

Supervision Ratio

Children under 1 year old
 Children under 3 years old
 Children under 10 years old
 Children 10-14 years old

Adult:Child

1:1
 1:3
 1:5
 1:10

Group Rates

BAC \$7.00Resident/\$9.00Nonresident
 Splash Youth \$3.75Resident/\$4.75Nonresident
 Adult \$5.00Resident/\$6.25Nonresident

Please visit www.bartlettparks.org for more information about the Bartlett Aquatic Center and Splash Central.

Availability

BAC	11:30am-8pm	Monday-Sunday	Regular Season (May 27-Aug. 15)
		Post Season availability upon request	(Aug. 16-Sept. 4)
Splash	6:30-9pm	Friday	
	1:00pm-6pm	Saturday, Sunday	
	10:30-4pm	(Special Dates located in brochure and at www.bartlettparks.org)	

Estimated Number of Participants: _____

Estimated Number of Counselors: _____

Day/Date Choices (Please indicate if reoccurring):

1. Day: _____ Date: _____ Arrival: _____ Departure: _____
2. Day: _____ Date: _____ Arrival: _____ Departure: _____
3. Day: _____ Date: _____ Arrival: _____ Departure: _____
4. Day: _____ Date: _____ Arrival: _____ Departure: _____
5. Day: _____ Date: _____ Arrival: _____ Departure: _____
6. Day: _____ Date: _____ Arrival: _____ Departure: _____
7. Day: _____ Date: _____ Arrival: _____ Departure: _____
8. Day: _____ Date: _____ Arrival: _____ Departure: _____
9. Day: _____ Date: _____ Arrival: _____ Departure: _____
10. Day: _____ Date: _____ Arrival: _____ Departure: _____

Type of Group: _____

Youth Age Range: _____

Organization Name: _____

Email: _____

Contact Person: _____

Title: _____

Primary Phone: _____

Secondary Phone: _____

You will be contacted advising that your request is confirmed or the date(s) cannot be accommodated.

Terms and Conditions:

1. Each person entering either facility must pay the appropriate fee. If supervision ratios are not established upon check-in, entrance will be denied. At the time of arrival, all participants must be present during the safety speech reading and for the explanation of The Bartlett Park Districts rules and regulations. The Park District holds the ability to amend or create any rule to best serve the Park District.
2. Groups must bring a roster with the names, addresses, and phone numbers of each group member.
3. No group will be admitted unless the person (age 21 or over) responsible is present.
4. Lifeguards are always on duty to enforce rules and respond in the case of an emergency.
5. All swimmers are subject to a swim test.
6. Park District is not responsible for lost, stolen or damaged personal items.
7. The group shall ensure that there is at least one adult supervisor fluent in English and on site at all times during groups use of the facility.
8. All adult supervisors and counselors with the User Group must be readily identifiable as being with that group for emergency contact purposes.
9. The Bartlett Park District retains the right to cancel this agreement at any time and for any reason, including, but not limited to inclement weather, misconduct of the group (or any member of the group) or for misuse of property, for purposes deemed necessary for public safety or preservation of property, if termination serves the interests of Park District residents, or because the group has breached any of its obligations under this Agreement.
10. The group agrees to protect, indemnify, save, defend, and hold harmless the Bartlett Park District, including its officers, officials, employees, agents and volunteers (collectively "The Bartlett Park District") from and against any and all liabilities, obligations, claims, damages, causes of action, costs and expenses, (including reasonable attorney fees) which the Park District may become obligated by reason of any accident or injury (including death by drowning) arising indirectly or directly in connection with or under this use agreement, whether such loss, damage, injury or liability is contributed to by the negligence of the Bartlett Park District or by the premises themselves or any equipment thereon whether latent or patent, or from other causes whatsoever.
11. The group shall maintain general liability insurance for bodily injury, personal injury and property damage during the term of this agreement.
12. The users insurance shall name the Bartlett Park District as additional insured and shall contain no special limitation on the scope of protection afforded the Bartlett Park District. The insurance shall have limits of not less than \$1,000,000 per occurrence for injury or death. Renter's insurance shall be primary insurance as respects the Bartlett Park District. Any insurance or self-insurance maintained by the Bartlett Park District shall be in excess of Renter's insurance and shall not contribute with it. Renter's insurer shall agree to waive all rights of subrogation against the Bartlett Park District. PDRMA members are exempt.
13. The group shall provide a certificate of insurance verifying compliance with the above insurance requirements and naming the Bartlett Park District as an additional insured, accompanied by a properly executed additional insured endorsement using CG 2011 or equivalent, and specifying the rental date(s) no later than fourteen (14) days prior to the rental date(s). PDRMA members are exempt.
14. This rental agreement may be revoked at any time at the discretion of the Bartlett Park District due to misrepresentation of (User Group/Renter), the misconduct of individuals in the group or for misuse of property. Future rentals may not be issued to (User Group/Renter).

The below signatures indicate; The Bartlett Park District Summer 2017 BAC Group Instructions and Reservations are understood, the dates and times listed above are correct, and the Aquatics Management team has the right to deny/expel any camps not adhering to the agreements, policies or procedures set forth by the Bartlett Park District.

This agreement must be signed by an authorized agent or representative of the group and must be age 21 or older.

Organization Supervisor
Signature Confirmation

Organization Supervisor
Print Name

Date

Bartlett Park District
Aquatics Manager Confirmation

BARTLETT AQUATIC • C E N T E R •

A Facility of the Bartlett Park District

21 February 2017

To: Summer Camps, Outside Groups, Bartlett Park District Party Place, NWSRA

From: Dave Littwin, Aquatics Manager

Re: Bartlett Aquatic Center Camp/Group Procedures

Dear Group Leader:

Thank you for choosing the Bartlett Aquatic Center to host your event. Below, please examine the following procedures to ensure your visit is as pleasant as possible. **Please fill out the group request form and return, with a certificate of insurance naming the Bartlett Park District as additionally insured if you are a non-PDRMA member.**

Entry

All groups will enter the Bartlett Aquatic Center from the side perimeter gate marked on Appendix A. Upon arrival, please stage your group outside of the gate. At this point, please send a single representative from your group to the admissions counter. Give the Cashier your group name and they will then call a Pool Supervisor to meet you on the other side of the perimeter fence. At this point, the following things will happen:

1. The Pool Supervisor will read to your group a prepared safety speech.
2. The Pool Supervisor will ask the Group Leader to sign an acknowledgement that they understand all rules.
3. The Pool Supervisor will allow the group to enter the facility. Please keep your group in the indoor staging area highlighted in Appendix A. The Pool Supervisor will need to take a head-count of all participants and leaders to ensure adherence to safe ratios.
4. As the head count is being conducted, please identify any of your non-swimmers to the Pool Supervisor. These participants will be banded with a red bracelet.
5. After a full head-count has been taken, the swimmers may utilize the facility. If your swimmers require a swim test, please inform the Pool Supervisor at this time.

Note: If your group is paying the day of the event (you were notified regarding your payment arrangements upon booking), the payer must immediately accompany the Pool Supervisor to the admissions booth after completing Step 5 above. Payment does not apply to BPD camps or NWSRA.

During the Visit

You are responsible for actively supervising your group. Participants should not be left unattended, any damage of Bartlett Park District property by a participant or group staff member will result in your group being billed and potentially being denied future group swim sessions. Lifeguards are on duty to enforce rules and respond in case on an emergency; they are not babysitters. If pool management notices counselors/staff being inattentive to the participants, they will be warned once to be more vigilant. If a second offense occurs, your entire group will be asked to leave the facility. There will be no refunds, credits, or proration if this occurs. Safety and supervision are taken extremely seriously at the Bartlett Aquatic Center. All counselors MUST be at least 16 years old.

Visit Conclusion

When it is time for your group's scheduled departure, your group leader may ask the Pool Supervisor to make an announcement for all of your participants to meet at the staging area of your choice. You may exit through the locker rooms or from the side perimeter gate, please keep pool management in the loop with your intentions. If you have any questions regarding your visit, please contact me at the number listed below.

Sincerely,



Dave Littwin

Aquatics Manager

(630)540-4828

dlittwin@bartlettparks.org

Bartlett Aquatic Center, 620 W. Stearns Road, Bartlett, IL 60103

www.bartlettaquaticcenter.org

phone: 630-540-4880

BFD - Bartlett Aquatic Center Group Instructions
Appendix A





BARTLETT AQUATIC • CENTER •

Bartlett Aquatic Center (BAC)

Dates of Operation: May 27-Sept. 4
620 W. Stearns Road - (630) 540-4880

Aquatic Center Closings (Regular Season)

The pool will be closed for public swimming if the air temperature is 69 degrees or below, or at the manager's discretion based on inclement weather, low attendance, or unusual circumstances.

- If the pool is closed at 11am, it will remain closed until 12:30pm.
- If the pool is closed at 12:30pm, it will remain closed until 2:30pm.
- If the pool is closed at 2:30pm, it will remain closed until 4:30pm.
- If the pool is closed at 4:30pm, it will remain closed until 6:30pm.
- If the pool is closed at 6:30pm, it will remain closed for the evening.

Aquatic Center Closings (Late Summer Hours)

The pool will be closed if the air temperature is 69 degrees or below, or at the manager's discretion based on inclement weather, low attendance, or unusual circumstances.

Monday through Friday

If the pool is closed at 4pm, it will remain closed the remainder of the night.

Saturday and Sunday

Same schedule as the regular season except; if the pool is closed at 5:30pm, it will remain closed for the evening.

BAC Hours & Dates of Operation

Regular Season Hours (May 27-August 15)

	Pass-Holders	General Public
Daily	11am-8pm	11:30am-8pm
Memorial Day (M)	11am-8pm	11:30am-8pm
June 10	10am-2pm	10:30am-2pm
June 14	1-8pm	1-8pm
June 24	11am-5pm	11:30am-5pm
June 28	1-8pm	1-8pm
July 4 (Tu)	11am-5pm	11:30am-5pm
July 12	11am-5pm	11:30am-5pm
July 18 (F)	10am-3:30pm	10am-3:30pm
July 22	4-8pm	4-8pm

Late Summer Hours (August 16-September 4)

	Pass-Holders	General Public
M-F	4-7pm	4-7pm
Sa/Su	11am-7pm	11am-7pm
Labor Day (M)	11am-7pm	11am-7pm

In order to gain access to the Bartlett Aquatic Center for the 2017 season, we require the new 2017 pass card. We will no longer take the old pass cards.

Each pass holder must present a BPD photo ID to gain access to the facility. A daily fee is required when no photo ID is presented. There is no refund or credit for daily fees paid. You will need to take a new photo for your ID. Pass holders who received a new pass last year do not need to retake their photo. Photo ID passes are purchased and processed only at the Bartlett Community Center during normal business hours.

A change of hours can occur due to swim meets and a few special events that are scheduled during the course of the season. These are posted at the facility and on our website www.bartlett-parks.org.

No refunds are given due to inclement weather.



BAC FEATURES

- Zero-Depth Pool
- Raindrop Umbrella Sprinkler
- Eight Lane Lap Pool
- 700 Linear Foot Lazy River
- Water-Based Zip Line
- Two Body Slides
- One Drop Slide
- One Tube Slide
- Sand Play Area
- Sun Hill
- Spray Playground with Two Kiddie Slides and Tipping Bucket Feature
- Concession Stand

Rider Height Requirements

Water-based Zip Line	50 inches to ride/300 pounds max
Drop Slide	48 inches to ride
Tube Slide	48 inches to ride
White Body Slide	42 inches to ride
Yellow Body Slide	48 inches to ride
Spray Playground Slides	36 inches to ride

Water Depth

Original Pool	0'0" up to 5'0"
Lazy River	3'0"
Tube Slide Splash Down	3'6"
Zip Line/Drop Slide Pool	6'6" up to 12'3"
New Body Slide	Uses a run-out, not a pool (no real water depth)

Age Requirements

BAC policies and procedures state that children under age 7 must be accompanied by a parent or guardian 18 years or older. Children from ages 7 to 9 must have a chaperone 14 years or older.

Barracuda Swim Meet Dates and Times

(Late opening/early closure schedule)
TBD

Effective June 5-August 11

Monday through Friday from 1-4pm, Bartlett Aquatic Center patrons may utilize both Bartlett Aquatic Center & Splash Central. To gain entrance you must show your pass or pay the admittance fee and enter through Bartlett Aquatic Center.