

**BARTLETT PARK DISTRICT
COMMITTEE WORKSHOP MEETING MINUTES
TUESDAY, JANUARY 8, 2019**

Call to Order

President Stocks called the meeting to order at 7:30pm.

Roll Call

President Stocks called for the roll. Commissioners answering present were: Susan Stocks, Stephen Eckelberry, Lori Palmer, Diana Gunsteen and Dale Ann Kasuba. Commissioners Theodore Lewis and James Mansfield was absent.

Staff members present were Executive Director Rita Fletcher, Superintendent of Recreation Kimberly Dasbach, Superintendent of Villa Olivia Peter Pope, Superintendent of Parks and Planning Kelly O'Brien, Superintendent of Business Services Kevin Romejko and Superintendent of Special Facilities Lynsey Heathcote.

Pledge of Allegiance

President Stocks led the Pledge of Allegiance.

Finance Committee, Ms. Palmer Chairperson

Revision of Policy 5.10 – Comprehensive Revenue Policy

Ms. Palmer stated that Policy 5.10 – Comprehensive Revenue Policy is being presented with some revisions since it was last presented in 2016. Ms. Gunsteen asked for some clarification on the different classifications that are listed in the policy. Mr. Romejko explained that some programs are community wide events and not expected to make money and they would fall into category A while a program that is expected to make money, an example being a fitness class would fall into category E. Mr. Eckelberry made a motion to approve Comprehensive Revenue Policy 5.10, seconded by Ms. Gunsteen.

Motion Carried.

Planning Committee, Mr. Eckelberry Chairperson

Climate Change

Mr. Eckelberry reported that for the past year staff has been tracking the weather, specifically the temperature and precipitation amounts and how this has been impacting park district programs. He then asked Ms. Fletcher to speak about the specifics.

Ms. Fletcher thanked Mr. Eckelberry and said with all the conversations about climate change staff felt it was important to start tracking what is happening and how it is impacting our programs and make changes to how we operate based on the data. We started with the snow season and for 2017/18 winter sports we found that the ski/board season was able to be open 79% of the season while tubing was open 89% of the season. During the entire year it snowed 27 days and of those only 15 days were during the snow season the rest occurred during April, October and November. On the other side the district makes ice rinks at both Leiseberg and Apple Orchard Community Park and they

were only open 16% of the season. The sledding hills at both locations fared a little better as they were open 35% of the season. The report shows what a difference being able to make snow does as over 20,000 people enjoyed winter fun at Villa Olivia last season.

For the soccer and softball seasons we also saw a difference between spring and fall seasons. During spring soccer the fields were closed 32% of the season, fall soccer did better as it was only closed 22% of the season. The softball seasons runs for 211 days with both youth and adult summer and fall leagues playing. Due to weather the fields were open 63% of the season. This information is helping guide what needs to go on the capital project list and what needs to be looked at for future planning. Discussion ensued about turf fields, ice rinks and potential costs. Staff will be providing more information to the board in the near future.

Building and Grounds Committee, Ms. Palmer Chairperson

D.A.R.E. Fishing Derby

Ms. Palmer stated that the Bartlett Police Department is requesting approval to use Beaver Pond for their annual Family Fishing Derby on Saturday June 1, 2019 from 8:00am to 12:00pm with a rain date of June 8, 2019. Mr. Eckelberry made a motion to approve the D.A.R.E. fishing derby, seconded by Ms. Gunsteen. **Motion Carried**

Recreation Committee, Ms. Gunsteen Chairperson

Financial Planning

Ms. Gunsteen reported that the district is offering two new financial classes in January. The first program will take place January 17th and is called 529 College Savings and the Rising Cost of College. The second program: Women and retirement will be held on January 30th. Both programs will be held at the Bartlett Community Center.

Gearing Up For Preschool 2018-19

Ms. Gunsteen noted the annual Preschool Open House will be held at the Community Center on January 26th in the preschool wing from 10am – 12pm. If folks are unable to attend the Open House, they can call to schedule a private tour with staff.

Special Facilities Committee, Mr. Mansfield Chairperson

Bartlett Summer Festival Park Request

Ms. Stocks stated that Ignite the Courage (an Illinois non-profit and extension of the Bartlett Fire Protection District) are requesting approval to once again host Bartlett Summer Fest 2019 at Bartlett Park.

They are requesting the use of Bartlett Park for:

Friday, August 9th from 5-10pm (set-up from 8am-4pm)

Saturday, August 10th from 8am-10pm

Sunday, August 11th from 7am-3pm (tear down and clean up)

Ms. Stocks reported that in the past Bartlett Park has not been fenced in for this event, nor has there been a fenced beer garden. This has allowed alcoholic beverages to be consumed throughout the park along with on North Avenue as people view the car show. Staff has brought up that at the 4th of July Festival the sale and consumption of alcohol is

strictly monitored and controlled and this is making the district want to create a best practices guidelines for the sale of alcohol at all public events on park property. A lengthy discussion ensued about the need for fencing and the need to create an ordinance for every event where alcohol is being served. Ms. Stocks thanked everyone for their input and stated both the Summer Festival Request and the Arts Festival request will be tabled this month until an Ordinance can be created outlining the requirements for a beer garden.

BAPS Charities Park Request

Ms. Stocks reported that BAPS Charities is requesting the use of Bartlett Park, the Log Cabin and the Gazebo on Sunday June 2, 2019 for their annual walkathon. They are also requesting a rain date of June 16th. They anticipate approximately 1000 participants for this event. Mr. Eckelberry made a motion to approve the request as presented, seconded by Ms. Palmer. **Motion Carried.**

Villa Olivia Committee, Mr. Lewis Chairperson

Craft Beer Dinner

Ms. Stocks announced that Villa Olivia is offering a craft beer dinner on January 17th. Participants will be sampling unique local beers from Penrose Brewery while being served a four course dinner.

Personnel Committee, Mr. Lewis Chairperson

No report.

Community Relations and Legislative Issues Committee, Ms. Stocks Chairperson

No Report

Old Business

No business.

New Business

No business.

Resident Comments

None.

Adjournment

There being no further business, Mr. Eckelberry moved to adjourn the meeting, seconded by Ms. Palmer. **Motion carried at 8:12pm.**

Minutes Approved by the Board on January 22, 2019.

By:

Rita Fletcher

Rita Fletcher, Board Secretary