

Budget Points of Interest:

- Mission, Vision, and Core Values
- Goals and Objectives
- Board Meeting Schedule
- Organizational Chart
- Budget Ordinance
- Capital Project List
- Significant Changes
- Full Time Salary Ranges
- Part Time Salary Ranges
- Consumer Price Index

Master Planning Process

Needs Assessment

Inventory and Analysis

Alternative Strategies

Preferred Strategies

Action Plan

Final Master Plan

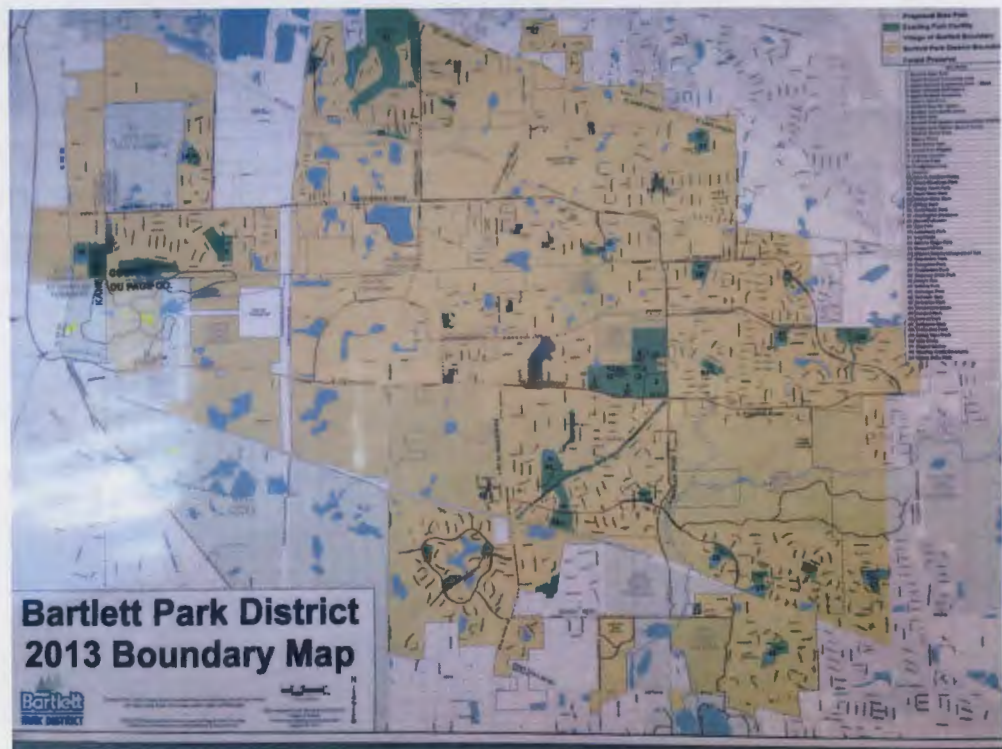
Bartlett Park District Annual Budget FY2015-16

Implementing the Master Plan

A Master Plan is an evolving long-term planning document.

It encompasses the public's aspirations for the Bartlett Park District combined with the ideas and input from staff blended with the vision of the Board of Commissioners.

The budgets this year and in the next ten years will be a reflection of the path of the Master Plan.



Bartlett Park District
Annual Budget Fiscal Year 2015-16

Table of Contents:

Mission, Vision, and Core Values

Goals and Objectives

Meeting Schedule

Organizational Chart

Budget and Appropriation Ordinance 15-02

Capital Project List

Significant Changes

Full Time Salary Ranges

Part Time Salary Ranges

Consumer Price Index

Equalized Assessed Valuation

Full Time Staff Salaries

Bartlett Park District Mission, Vision and Core Values

Mission Statement:

We Create Fun!....by providing the finest in Parks, Programs, and Recreational Facilities for our community.

Vision Statement:

We thrive on creating lasting memories for our residents and their families by enthusiastically responding to and serving their recreational and leisure needs.

Core Values Statement:

Our Core Values guide our organization in everything we do. They represent who we are and what we believe. They do not change with trends or fads and they define what we stand for, in good times and bad.

- We are committed to ***serving our community*** by operating with the highest principals of honesty, character, integrity, accountability and fairness.
- We will strive to ***excel in all areas of operation***, learn from our mistakes, challenges ourselves, persevere and show courage in times of adversity.
- We strive to ***continually improve our resident's quality*** of life by providing ample open space and a wide variety of recreational programs based on the input of our diverse residents.
- We will strive to ***maintain and preserve all our parks and facilities*** to the highest quality standards of safety, usefulness and beauty.
- We will ***partner with volunteers and interested groups*** to encourage their support and advocacy, leverage our resources, manage our costs, and maximize the value of our parks and recreational programs.
- We will responsibly ***manage our fiscal resources*** to assure our ability to maintain our facilities, implement our long-term capital plan, and provide valued recreational programs.



2015-16 GOALS AND OBJECTIVES- COMBINED

STAFF LISTING

STAFF	STAFF NAME	POSITION	DEPARTMENT
RF	Rita Fletcher	Executive Director	Administration
SL	Susan Leninger	Superintendent of Business Services	Business Services
DE	Dale Erdman	Information Technology Manager	Business Services
JK	Judy Kopka	Human Resources Manager	Business Services
PM	Patti Mancini	Accounting Manager	Business Services
		Superintendent of Parks & Planning	Parks & Planning
MB	Matt Benning	Parks & Athletic Fields Manager	Parks & Planning
JM	Julie Morgan	Facility Maintenance Manager	Parks & Planning
PP	Pete Pratt	Project, Golf & Landscape Manager	Parks & Planning
JT	Jim Thompson	Facility Maintenance Manager	Parks & Planning
KD	Kimberly Dasbach	Superintendent of Recreation	Recreation
SDF	Scott D. Falli	Recreation Manager	Recreation
SF	Stephanie FitzSimons	Marketing Manager	Recreation
LH	Lynsey Heathcote	Recreation Manager	Recreation
DM	Dan Mitchell	Environmental Education Manager	Recreation
CS	Courtney Suffredin	Recreation Manager	Recreation
SK	Steven Karoliussen	Superintendent of Revenue Facilities	Special Facilities
AC	Kolbe Kasper	Health & Fitness Manager	Special Facilities
KJ	Katie Jablonski	Scheduling Manager	Special Facilities
NM	Dave Littwin	Aquatics Manager	Special Facilities
MW	Amy McKinley	Office Manager	Special Facilities
PTP	Peter T. Pope	Superintendent of Villa Olivia	Villa Olivia
AI	Alan Ickes	Food & Beverage Manager	Villa Olivia
GM		Golf & Ski Operations Manager	Villa Olivia

STATUS REPORT KEY

COMPLETE	This work is complete, listing month and year of completion.
IN PROGRESS	This work has begun and should be complete this Fiscal Year.
PENDING	This work has not yet started but will be complete this Fiscal Year.
DEFERRED	This project will not be worked on this Fiscal Year, see listed explanation.
ONGOING	These are items which are ongoing activities during the year.

BARTLETT PARK DISTRICT GOALS & OBJECTIVES – 2015-2016

ADMINISTRATION

No.	GOAL	STAFF	COMPLETION	STATUS
1.	Work with the Board of Commissioners to update Strategic Plan.	RF/Board	March 2016	
2.	Renew the inter-governmental agreement between IDNR, DPCFPD and Bartlett Park District for the continued use and operations of the Nature Center and picnic shelter area at James 'Pate' Philip State Park.	RF & KD	December 2015	

BUSINESS SERVICES

No.	GOAL	STAFF	COMPLETION	STATUS
1.	Research electronic records management system for long term storage.	PM, DE, & AM	March 2016	
2.	Implement the E-Payable process in Smart Fusion.	PM	July 2015	
3.	Review and update item cost of the VO food & beverage inventories working with the chef.	PM	November 2015	
4.	Research wireless credit card access for VO golf.	PM & DE	October 2015	
5.	Investigate the trade-in offer for newest iPhone. Find replacement phones for the parks and maintenance staff with better speakers & louder ring tones.	DE	October 2015	
6.	Research Apple iOS Mobile Device Management.	DE	January 2016	
7.	Train managers on Applitrac.	JK	September 2015	
8.	Automate the time off accrual process for Smart Fusion and implement it in the Employee Self Service Module.	JK	February 2016	
9.	Research and investigate a web-based training module for part-time orientation and crisis training.	JK & DE	March 2016	
10.	Implement the employee self-service module.	JK	February 2016	
11.	Update the photos and descriptions in Asset Maxx.	SL	March 2016	

PARKS & PLANNING

No.	GOAL	STAFF	COMPLETION	STATUS
1.	Investigate alternative fuels for vehicles and equipment.	PP	April 2016	
2.	Create a tree inventory for Apple Orchard Golf Course.	PP	November 2015	
3.	Reorganize maintenance shop and yard storage areas for seasonal needs, staff efficiency and safety.	MB	March 2016	
4.	Investigate alternative options for athletic field striping.	MB	September 2015	
5.	Develop a recycling program including bins for the Bartlett Aquatic Center.	MB & DL	November 2015	
6.	Investigate automatic shut downs for district boilers. Report on estimated energy savings.	JT	October 2015	
7.	Investigate options including researching grants, to retrofit LED light fixtures in the BCC Gymnasium. Report on up-front cost vs. estimated energy savings.	JT	April 2016	
8.	Improve monthly building inspection forms.	JT	December 2015	
9.	Reorganize and inventory supplies at all district custodial-storage areas to maximize their storage and efficiency. Update inventory quarterly.	JM	July 2015	
10.	Develop and implement custodial equipment care and maintenance procedures.	JM	August 2015	
11.	Enroll in an internet Spanish language course in an effort to better communicate with staff.	JM	April 2016	
12.	Update the BPDs environmental report card from the IPRA Environmental Committee.	Supt. of Parks/Plan.	February 2016	

RECREATION

No.	GOAL	STAFF	COMPLETION	STATUS
1.	Investigate the cost and feasibility of purchasing tablets with internet capability (not just Wi-Fi only) for preschool and day camp.	CS	August 2015	
2.	Place all program forms online or in a constant contact email format. Explanation: Most would be in preschool, to lessen the amount of paper used.	CS	November 2015	
3.	Investigate the ExceleRate Illinois program, to see if it would be beneficial to the preschool program.	CS	February 2016	
4.	Investigate the feasibility of a ticket software/program for use with programs/events that have assigned seats or entrance tickets.	CS	March 2016	
5.	Develop an event rental procedure and information packet for the Nature Center.	DM	June 2015	
6.	Expand and market youth camping overnights for non-profit organizations at O'Brien Woods.	DM	July 2015	
7.	Create four new partnerships to help support the cost of special events.	DM	March 2016	
8.	Create a procedure for Nature Center programs to repurpose and reuse supplies and train all staff.	DM	December 2015	
9.	Work with the Foundation on fundraising for Inclusive Playground.	SF	July 2015	
10.	Create a staff/board data base that has a bio and current photo for our current and future marketing needs.	SF	October 2015	
11.	Clean up photo folder, label photos and create an organized database of BPD photos.	SF	February 2016	
12.	Investigate offering an all-star softball summer tournament program.	SDF	October 2015	
13.	Investigate online registration for the Bartlett Bash Softball Tournament.	SDF	November 2015	
14.	Add two new teen events/programs per season.	SDF	March 2016	
15.	Investigate companies that offer an online form submission service for the youth sports coaches to submit their required seasonal forms.	SDF, LH	March 2016	
16.	Apply for the IAPD Power Play Grant to enhance the afterschool recreation program.	LH	February 2016	
17.	Review and update Recreation Department Procedures.	KD	March 2016	

SPECIAL FACILITIES

No.	GOAL	STAFF	COMPLETION	STATUS
1.	Develop a marketing program using posters of facilities and programs to be displayed in facilities.	SK	November 2015	
2.	Investigate the costs, feasibility and benefits of selling & processing season passes at the Apple Orchard Clubhouse.	SK	December 2015	
3.	Explore the feasibility of entering into a district wide agreement with a paper recycler.	SK	February 2016	
4.	Implement new procedures to reduce costs by sending rental confirmations electronically for all reservations.	KJ	January 2016	
5.	Investigate the cost and feasibility of installing gate locking options for the Riley Run Dog Park.	KJ	October 2015	
6.	Update and implement using Rec Trac's super grid so all facilities can be accessed for program planning and changes.	KJ	October 2015	
7.	Research the logistics and costs of installing a new 900Mhz sound transmission & internet systems to allow them to be incorporated into all new cardio equipment.	KK	August 2015	
8.	Conduct a complete review of all Health Club Policies & Procedures and update where necessary to reflect current operations.	KK	October 2015	
9.	Research the logistics, costs and potential pricing structures for implementation of Fitness On Demand for use in the specialty training area.	KK	February 2016	
10.	Investigate the rebranding of Health & Fitness Club to reflect more current standards of fitness appeal.	KK	December 2015	
11.	Investigate and implement the new calorie posting requirements that are part of the affordable care act for the B.A.C. & A.O. Golf concession stands.	DL	December 2015	
12.	Investigate the purchasing of removable attractions that can be used at both aquatic facilities to attract more patrons and rentals.	DL	October 2015	
13.	Develop a system to be implemented at all front counters whereby staff documents complaints/suggestions they receive weekly so they can be shared with management/administration staff.	AM, SK, DL & KK	September 2015	
14.	Conduct a complete review of all Registration Office Policies & Procedures and update where necessary to reflect current operations.	AM	January 2016	
15.	Investigate and if feasible develop a system to scan and track all waivers electronically.	AM	April 2016	
16.	Create a procedure to annually review household credits in Rec Trac system and prepare refunds prior to them needing to be reported to the State of Illinois Treasurer's Office.	AM	September 2015	

VILLA OLIVIA

No.	GOAL	STAFF	COMPLETION	STATUS
1.	Document and map systems (electrical, water, gas, etc.) for buildings and grounds at Villa Olivia.	PTP	July 2015	
2.	Investigate costs of replacement of snow making lines and hydrants.	PTP	October 2015	
3.	Investigate costs of bringing water and sewer to maintenance shop.	PTP	January 2016	
4.	Implement Secret Shop or Customer Feedback System for golf, ski, banquet, and restaurant operations.	PTP & GM	January 2016	
5.	Develop and implement a marketing plan for golf outings, leagues, and events.	GM & AI	June 2015	
6.	Initiate dynamic pricing, e-blasts, and social media for golf operations.	GM	July 2015	
7.	Develop landscape plans for outside banquet and wedding areas.	AI	July 2015	
8.	Develop and implement a marketing plan to increase banquet sales.	AI	October 2015	
9.	Investigate costs to convert Clubhouse lighting to LED, and create a detailed report on up-front cost vs. estimated energy savings.	AI	January 2016	



2015-2016 PARK BOARD MEETING SCHEDULE

FISCAL YEAR: The Fiscal Year for the Bartlett Park District is May 1st through April 30th. In accordance with the Illinois Open Meetings Act, following is the list of Park Board meeting dates for the Bartlett Park District covering **Fiscal Year 2015-16**.

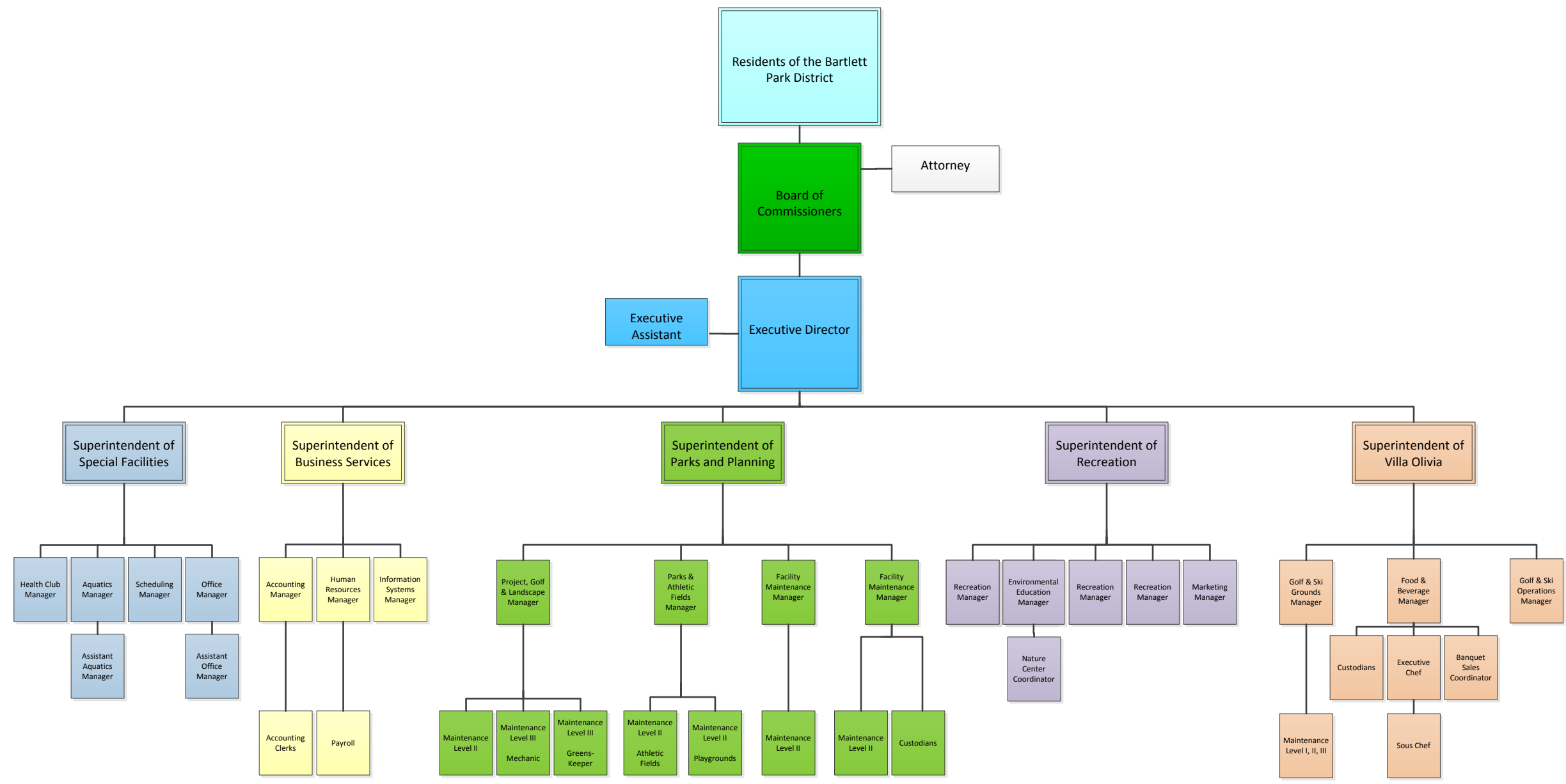
MEETING SCHEDULE: The Annual Board Meeting is held prior to the Committee Workshop the **second** Tuesday in May, Committee Workshop Meetings are held the **second** Tuesday of every month, and Regular Board Meetings are held the **fourth** Tuesday of every month. **Exceptions are listed below in bold.**

MEETING TIME: The Annual Board Meeting in May starts at **7:00pm**, and unless otherwise indicated, all other meetings begin at **7:30pm**.

MEETING LOCATION: Unless otherwise indicated, all meetings are held at the **Bartlett Park District, Thomas C. White Administration Building, Board Room, 696 West Stearns Road, Bartlett, Illinois 60103.**

<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>TYPE OF MEETING</u>	<u>EXCEPTIONS</u>
Tuesday	May 12, 2015	7:00pm	Public Hearing – Annual Budget	Note: Time is at 7:00pm
Tuesday	May 12, 2015	7:00pm	Annual Board Meeting	Note: Time is at 7:00pm
Tuesday	May 12, 2015	7:30pm	Committee Workshop	
Tuesday	May 26, 2015	7:30pm	Board Meeting	
Tuesday	June 9, 2015	7:30pm	Committee Workshop	
Tuesday	June 23, 2015	7:30pm	Board Meeting	
Tuesday	July 14, 2015	7:30pm	Committee Workshop	
Tuesday	July 28, 2015	7:30pm	Board Meeting	
Tuesday	August 11, 2015	7:30pm	Committee Workshop	
Tuesday	August 25, 2015	7:30pm	Board Meeting	
Tuesday	September 8, 2015	7:30pm	Committee Workshop	
Tuesday	September 22, 2015	7:30pm	Board Meeting	
Tuesday	October 13, 2015	7:30pm	Committee Workshop	
Tuesday	October 27, 2015	7:30pm	Board Meeting	
Tuesday	November 10, 2015	7:30pm	Committee Workshop	
Tuesday	November 24, 2015	7:30pm	Board Meeting	
Tuesday	December 8, 2015	7:30pm	Committee Workshop	
Tuesday	December 22, 2015	7:30pm	Board Meeting	
Tuesday	January 12, 2016	7:30pm	Committee Workshop	
Tuesday	January 26, 2016	7:30pm	Board Meeting	
Tuesday	February 9, 2016	7:30pm	Committee Workshop	
Tuesday	February 23, 2016	7:30pm	Board Meeting	
Tuesday	March 8, 2016	7:30pm	Committee Workshop	
Tuesday	March 22, 2016	7:30pm	Board Meeting	
Tuesday	April 12, 2016	7:30pm	Committee Workshop	
Tuesday	April 26, 2016	7:30pm	Board Meeting	

**BARTLETT PARK DISTRICT
2015-2016 FULL-TIME EMPLOYEES
ORGANIZATIONAL CHART**



ORDINANCE NO. 15-02

**COMBINED BUDGET AND APPROPRIATION ORDINANCE
OF THE BARTLETT PARK DISTRICT
FOR ITS FISCAL YEAR
MAY 1, 2015 THROUGH APRIL 30, 2016**

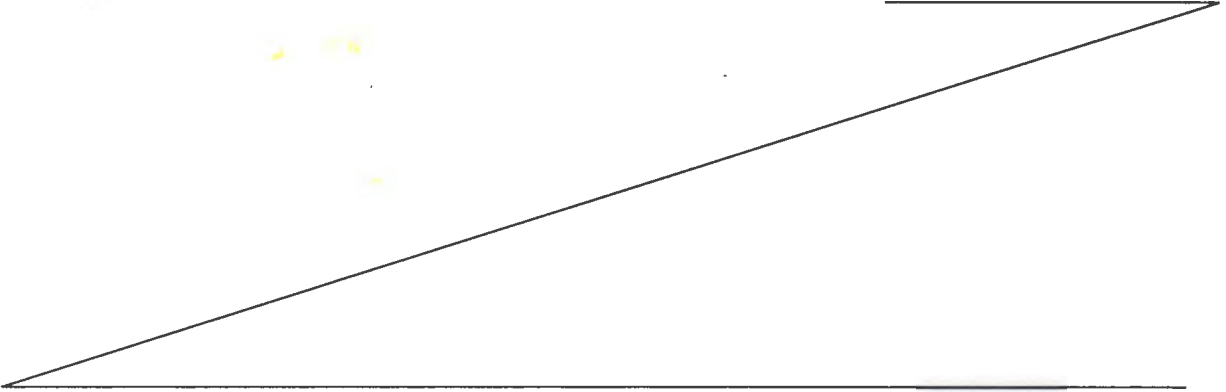
WHEREAS, the Combined Budget and Appropriation Ordinance for the Bartlett Park District for its 2015-2016 fiscal year is hereby prepared in final form and was hereby conveniently made available to public inspection for at least 30 days prior to final action thereon; and

WHEREAS, a public hearing on said Ordinance will be held in the Bartlett Park District Administration Building pursuant to a notice, which will be published at least one week prior to such hearing in a local newspaper having a general circulation in said District.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE BARTLETT PARK DISTRICT, COOK, DUPAGE, AND KANE COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1: That the fiscal year of this District be and the same is hereby fixed and declared to be from May 1, 2015 through April 30, 2016.

SECTION 2: That the following annual Budget for the fiscal year of the Bartlett Park District beginning May 1, 2015, and ending April 30, 2016, will be adopted and the following sums of money in the total of \$15,211,994 or so much thereof as may be authorized by law, is hereby appropriated for the Corporate, Recreational, and other purposes of the Bartlett Park District for its said fiscal year.



SECTION 2:

I. CORPORATE FUND

ESTIMATED CASH BALANCE -- 05/01/15:

**Estimate of Cash Expected to be Received
During Fiscal Year 4/30/15, Including:**

REVENUES -- CORPORATE FUND:

PROPERTY TAXES	\$ 2,871,585	\$2,708,194
REPLACEMENT TAXES	\$ 20,113	\$15,000
INTEREST	\$ 3,260	\$3,600
MISCELLANEOUS	\$ 11,421	\$47,275
SALE OF ASSETS	\$ 2,500	\$0
BUILD AMERICA BONDS	\$ 351,871	\$321,257
ANTICIPATED FUND BALANCE	\$ 17,000	\$361,150
TOTAL ESTIMATED REVENUES:	\$ 3,277,750	\$3,456,476

TOTAL INCOME + CASH BALANCE:

**Estimate of Expenditures Contemplated for
Said Fiscal Year: Amounts Budgeted and
Appropriated for the CORPORATE FUND:**

EXPENSES -- CORPORATE FUND

Salaries & Wages	\$ 1,348,131	\$ 1,369,763
Materials & Supplies	\$ 15,220	\$ 17,830
Custodial Supplies	\$ 3,313	\$ 2,570
First Aid Supplies	\$ 925	\$ 425
Gas, Fuel & Oil	\$ 54,200	\$ 54,200
Insurance	\$ 198,355	\$ 210,435
Heating	\$ 10,900	\$ 10,865
Electric	\$ 17,885	\$ 17,370
Water	\$ 15,740	\$ 1,490
Telephone	\$ 49,240	\$ 25,460
Professional Services	\$ 84,950	\$ 106,738
Equipment & Furniture	\$ 95,765	\$ 108,395
Equipment Maintenance-Vehicles	\$ 31,060	\$ 31,060
Office Equipment Maintenance	\$ 53,123	\$ 60,728
Equipment Lease & Rental	\$ 12,110	\$ 11,821
Tools	\$ 3,060	\$ 3,060
Park Maintenance	\$ 86,455	\$ 78,272
Park Improvements	\$ 9,600	\$ 12,605
Building Maintenance	\$ 19,659	\$ 20,759
Building Improvements	\$ 11,000	\$ 11,000
Miscellaneous-Training, Emp Costs, Inservice	\$ 98,650	\$ 83,161
Postage, Printing, Advertising	\$ 13,450	\$ 34,256
Debt Payments	\$ 2,495	\$ 2,495
Bond Principal Payments	\$ 350,000	\$ 350,000
Bond Interest Payments	\$ 33,295	\$ 44,795
Transfer to Other Funds	\$ 658,871	\$ 650,000
TOTAL CORPORATE FUND EXPENSES:	\$ 3,277,452	\$ 3,319,553

CASH BALANCE + INCOME LESS EXPENSES:

**Estimate of Cash Expected to be on Hand at
End of Said Fiscal Year for CORPORATE FUND:**

\$ 288,560	\$ 597,776
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II. CAPITAL PROJECTS FUND		
ESTIMATED CASH BALANCE -- 05/01/15:	\$ 1,697,432	\$ 1,640,098
Estimate of Cash Expected to be Received		
During Fiscal Year 4/30/15, Including:		
REVENUES - CAPITAL PROJECTS FUND:		
INTEREST INCOME	\$ 100	\$ 500
MISCELLANEOUS INCOME	\$ -	\$ -
TRANSFER FROM THE CORPORATE FUND	\$ 351,871	\$ 500,000
BUILDER DONATIONS	\$ 2,000	\$ 2,000
ANTICIPATED FUND BALANCE USE	\$ 197,679	\$ 55,000
OSLAD GRANT	\$ -	\$ 321,257
TOTAL ESTIMATED REVENUES:	\$ 551,650	\$ 878,757
TOTAL INCOME + CASH BALANCE:	\$ 2,249,082	\$ 2,518,855
<u>EXPENSES - CAPITAL PROJECTS FUND:</u>		
FURNITURE, FIXTURES, EQUIPMENT	\$ 20,500	\$ 405,648
PARKS AND GOLF IMPROVEMENTS	\$ 130,000	\$ 246,500
BUILDING IMPROVEMENTS	\$ 401,000	\$ 224,500
BANK FEES	\$ 150	\$ 150
TOTAL CAPITAL PROJECTS EXPENSES:	\$ 551,650	\$ 876,798
CASH BALANCE + INCOME LESS EXPENSES:		
Estimate of Cash Expected to be on Hand at		
End of Said Fiscal Year for CAPITAL PROJECTS FUND:	\$ 1,697,432	\$ 1,642,057
<u>III. BOND & INTEREST FUND</u>		
ESTIMATED CASH BALANCE -- 05/01/15:	\$ 248,864	\$248,864
Estimate of Cash Expected to be Received		
During Fiscal Year 4/30/15, Including:		
REVENUES - BOND & INTEREST FUND:		
PROPERTY TAX	\$ 2,680,668	\$2,624,396
INTEREST ON INVESTMENTS	\$ 50	\$50
BUILD AMERICA BONDS	\$ -	\$1,500
TOTAL ESTIMATED REVENUES:	\$ 2,680,718	\$2,625,946
TOTAL INCOME + CASH BALANCE:	\$ 2,929,582	\$2,874,810
<u>EXPENSES - BOND & INTEREST FUND:</u>		
MISCELLANEOUS	\$ -	\$ -
BANK FEES	\$ 7,850	\$ 7,500
BOND PRINCIPAL AND INTEREST	\$ 2,652,522	\$ 1,245,000
G.O. BOND INTEREST	\$ -	\$ 1,373,414
APPROPRIATED TRANSFER OUT	\$ -	\$ -
TOTAL BOND & INTEREST EXPENSES:	\$ 2,660,372	\$ 2,625,914
CASH BALANCE + INCOME LESS EXPENSES:		
Estimate of Cash Expected to be on Hand at		
End of Said Fiscal Year for BOND & INTEREST FUND:	\$ 269,210	\$ 248,896

IV. WORKING CASH FUND**ESTIMATED CASH BALANCE -- 05/01/15:**

\$ 54,703 \$ 54,703

Estimate of Cash Expected to be Received

During Fiscal Year 4/30/15, Including:

REVENUES -- WORKING CASH FUND:

INTEREST ON INVESTMENTS

\$ - \$0

TOTAL ESTIMATED REVENUES:

\$ - \$0

TOTAL INCOME + CASH BALANCE:

\$ 54,703 \$54,703

Monies from the **WORKING CASH FUND** will be Temporarily Transferred from Time to Time to Other Funds above set forth and shall be Expended for the Purposes set forth in Specific Line Items above set forth under those Funds:

EXPENSES -- WORKING CASH FUND:

APPROPRIATED TRANSFER OUT

\$ - \$ -

TOTAL WORKING CASH EXPENSES:

\$ - \$ -

CASH BALANCE + INCOME LESS EXPENSES:

Estimated Cash Expected to be on hand at end of Said Fiscal Year for **WORKING CASH FUND**:

\$ 54,703 \$ 54,703

V. VILLA OLIVIA FUND**ESTIMATED CASH BALANCE -- 05/01/15:**

\$ (175,651) \$ (152,968)

Estimate of Cash Expected to be Received

During Fiscal Year 4/30/15, Including:

GOLF & SKI PASSES

\$ 14,025 \$ 28,625

GOLF & SKI FEES & ADMISSIONS

\$ 732,856 \$ 769,265

SKI PACKAGES

\$ 57,305 \$ 46,770

RENTALS

\$ 38,000 \$ 44,904

EQUIPMENT RENTALS

\$ 272,113 \$ 287,549

FOOD SALES

\$ 1,075,356 \$ 1,059,646

BEVERAGE SALES

\$ 251,778 \$ 200,252

MISCELLANEOUS INCOME

\$ 28,500 \$ 123,377

TRANSFERS FROM OTHER FUNDS

\$ 140,958 \$ 22,125

PROGRAM INCOME

\$ 93,180 \$ 94,847

TOTAL ESTIMATED REVENUES:

\$ 2,704,071 \$ 2,677,360

TOTAL INCOME + CASH BALANCE:

\$ 2,528,420 \$ 2,524,392

Estimate of Expenditures Contemplated for Said Fiscal Year: Amounts Budgeted and Appropriated for the **VILLA OLIVIA FUND**

Salaries & Wages	\$ 1,313,006	\$ 1,362,719
Materials & Supplies	\$ 51,714	\$ 47,287
Custodial & Kitchen Supplies	\$ 4,890	\$ 11,190
Gas, Oil, and Diesel Fuel	\$ 33,500	\$ 35,500
VO Golf & Ski chemicals	\$ 8,400	\$ 8,000
Insurance	\$ 165,268	\$ 168,217
Heating fuel	\$ 30,180	\$ 25,340
Electric	\$ 97,820	\$ 101,440
Water	\$ 3,780	\$ 4,920
Telephone	\$ 18,702	\$ 21,290
Contractual Service	\$ 92,526	\$ 46,986
Furniture, Equipment & Fixtures	\$ 162,119	\$ 114,805
Equipment Maintenance	\$ 75,315	\$ 58,715
Equipment Lease or Rental	\$ 18,000	\$ 21,328
Tools	\$ 2,800	\$ 10,300
Taxes and Permits	\$ 30,506	\$ 33,565
Parks & Golf Maintenance	\$ 56,245	\$ 43,250
Training, Uniforms, Testing	\$ 21,566	\$ 27,115
Postage, Mileage, Subscriptions, Dues, Advertising, Printing	\$ 37,575	\$ 37,260
Permits and Fees	\$ 1,325	\$ 1,325
Social Security, Medicare, IMRF Expense	\$ 115,376	\$ 124,348
Resale Food and Beverage	\$ 355,410	\$ 349,910

TOTAL VILLA OLIVIA FUND EXPENSES:	\$ 2,696,023	\$ 2,654,810
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CASH BALANCE + INCOME LESS EXPENSES:

Estimate of Cash Expected to be on Hand at End of Said Fiscal Year for VILLA OLIVIA FUND:	\$ (167,603)	\$ (130,418)
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VI. RECREATION FUND

ESTIMATED CASH BALANCE -- 05/01/15:	\$ 1,803,759	\$ 1,803,759
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Estimate of Cash Expected to be Received
During Fiscal Year 4/30/15, Including:

REVENUES -- RECREATION FUND:

PROPERTY TAXES	\$ 573,730	\$ 484,095
PASS SALES	\$ 49,925	\$ 48,289
GOLF GREEN SALES	\$ 113,705	\$ 115,206
ADMISSIONS INCOME	\$ 602,635	\$ 570,141
LIFECENTER INCOME	\$ 567,523	\$ 572,347
INTEREST INCOME	\$ 310	\$ 2,010
RENTALS & OUTINGS	\$ 49,281	\$ 44,330
FIELD RENTALS	\$ 26,752	\$ 29,325
EQUIPMENT RENTALS	\$ 8,730	\$ 8,920
RETAIL MERCHANDISE	\$ 101,556	\$ 89,291
ADVERTISING SALES	\$ 16,204	\$ 18,120
DONATIONS	\$ 18,000	\$ 17,500
TAX REVENUE	\$ 1,908	\$ 2,381
MISCELLANEOUS INCOME	\$ 28,700	\$ 27,255
TRANSFERS FROM OTHER FUNDS	\$ 307,000	\$ 150,000
PROGRAM INCOME	\$ 2,087,816	\$ 2,076,520
TOTAL ESTIMATED REVENUES:	\$ 4,553,775	\$ 4,255,730

TOTAL INCOME + CASH BALANCE:	\$ 6,357,534	\$6,059,489
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Estimate of Expenditures Contemplated for Said
Fiscal Year; Amounts Budgeted and Appropriated
for **RECREATION FUND:**

EXPENSES -- RECREATION FUND:

Salaries & Wages	\$	1,908,902	\$	1,866,304
Materials & Supplies	\$	24,829	\$	28,028
Custodial Supplies	\$	34,619	\$	34,759
Pool Chemicals	\$	40,241	\$	42,668
First Aid Supplies	\$	4,051	\$	4,438
Gas, Fuel & Oil	\$	8,000	\$	9,600
Resale Merchandise - Expense	\$	40,340	\$	34,771
Insurance	\$	236,487	\$	243,215
Heating	\$	147,375	\$	100,375
Electric	\$	291,935	\$	306,080
Water	\$	68,459	\$	85,755
Telephone	\$	11,167	\$	28,425
Contracted Services	\$	43,519	\$	69,508
Equipment & Furniture	\$	167,833	\$	121,211
Equipment Maintenance-Vehicles	\$	24,703	\$	26,844
Equipment Maintenance-Office	\$	90,940	\$	106,028
Equipment Lease & Rental	\$	1,350	\$	8,915
Tools	\$	200	\$	200
Park Maintenance	\$	59,685	\$	61,444
Park Improvements	\$	3,250	\$	2,500
Building Maintenance	\$	46,184	\$	49,541
Building Improvements	\$	71,260	\$	41,750
Employee Training, Background Checks, Uniforms, Testing	\$	27,201	\$	25,660
Printing, Postage, Mileage, Subscriptions, Dues, Advertising	\$	52,713	\$	51,072
Permits and Fees	\$	53,577	\$	48,089
Special Revenue Expenses	\$	635,049	\$	3,330
Program Wages	\$	284,793	\$	640,594
Program Contractual Services	\$	163,921	\$	287,458
Program Supplies	\$	1,230	\$	160,186
Program Expenses Other	\$	8,140	\$	2,660
Other Program Expenses	\$	-	\$	7,500
TOTAL RECREATION FUND EXPENSES:	\$	4,551,953	\$	4,498,908

CASH BALANCE + INCOME LESS EXPENSES:

Estimate of Cash Expected to be on hand at end of Said Fiscal Year for RECREATION FUND:	\$	1,805,581	\$	1,560,581
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VII. SPECIAL RECREATION FUND

ESTIMATED CASH BALANCE -- 05/01/15:	\$	181,211	\$300,711
Estimate of Cash Expected to be Received During Fiscal Year 4/30/15, Including:			
REVENUES -- SPECIAL RECREATION FUND:			
PROPERTY TAX	\$	391,629	\$393,898
ANTICIPATED FUND BALANCE	\$	-	\$0
INTEREST INCOME-GAIN	\$	-	\$5
TOTAL ESTIMATED REVENUES:	\$	391,629	\$393,903

TOTAL INCOME + CASH BALANCE:	\$	572,840	\$694,614
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Estimate of Expenditures Contemplated for Said
Fiscal Year; Amounts Budgeted and Appropriated
for Membership in **N.W.S.R.A.:**

EXPENSES --SPECIAL RECREATION FUND

Park Improvements			\$	25,400
ADA Park & Building Improvements	\$	25,000	\$	19,400
Fixtures, Furniture, Equipment			\$	17,529
Deferred Maintenance	\$	61,000	\$	61,000
NWSRA Fees	\$	243,454	\$	243,454
TOTAL SPECIAL RECREATION FUND EXPENSES:	\$	329,454	\$	366,783

CASH BALANCE + INCOME LESS EXPENSES:

Estimated Cash Expected to be on Hand at end of Said Fiscal Year for SPECIAL RECREATION FUND:	\$	243,386	\$	327,831
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VIII. ILLINOIS MUNICIPAL RETIREMENT FUND (I.M.R.F.)

ESTIMATED CASH BALANCE -- 05/01/15:	\$	52,000	\$	55,674
Estimate of Cash Expected to be Received During Fiscal Year 4/30/15, Including:				
REVENUES -- I.M.R.F. FUND:				
PROPERTY TAX	\$	346,587		\$341,378
INTEREST INCOME	\$	5		\$5
TOTAL I.M.R.F. FUND REVENUES:	\$	346,592		\$341,383
 TOTAL CASH BALANCE + INCOME:	\$	398,592		\$397,057
Estimate of Expenditures Contemplated for Said Fiscal Year; Amounts Budgeted and Appropriated for Purposes of Paying I.M.R.F.:				
EXPENSES -- I.M.R.F. FUND				
I.M.R.F. EXPENSE	\$	338,400	\$	341,589
TOTAL I.M.R.F. FUND EXPENSES:	\$	338,400	\$	341,589
 CASH BALANCE + INCOME LESS EXPENSES:				
Estimate of Cash Expected to be on Hand at end of Said Fiscal Year for I.M.R.F. FUND:	\$	60,192	\$	55,468

IX. SOCIAL SECURITY FUND

ESTIMATED CASH BALANCE -- 05/01/15:	\$	80,451	\$	105,451
Estimate of Cash Expected to be Received During Fiscal Year 4/30/15, Including:				
REVENUES -- SOCIAL SECURITY FUND:				
PROPERTY TAX	\$	317,216		\$341,483
INTEREST INCOME	\$	5		\$105
ANTICIPATED USE OF FUND BALANCE	\$	15,179		\$0
TOTAL ESTIMATED REVENUES:	\$	332,400		\$341,588
 TOTAL CASH BALANCE + INCOME:	\$	412,851		\$447,039
Estimate of Expenditures Contemplated for Said Fiscal Year; Amounts Budgeted and Appropriated for Purposes of Paying SOCIAL SECURITY:				
EXPENSES -- SOCIAL SECURITY FUND:				
SOCIAL SECURITY EXPENSE	\$	332,400	\$	341,383
TOTAL SOCIAL SECURITY EXPENSES:	\$	332,400	\$	341,383
 CASH BALANCE + INCOME LESS EXPENSES:				
Estimate of Cash Expected to be on Hand at end of Said Fiscal Year for SOCIAL SECURITY FUND:	\$	80,451	\$	105,656

X. AUDIT FUND

ESTIMATED CASH BALANCE -- 05/01/15:	\$	2,494	\$2,494
Estimate of Cash Expected to be Received During Fiscal Year 4/30/15, Including:			
REVENUES -- AUDIT FUND:			
PROPERTY TAX	\$	30,351	\$21,693
INTEREST INCOME	\$	1	\$1,501
TOTAL ESTIMATED REVENUES:	\$	30,352	\$23,194
 TOTAL CASH BALANCE + INCOME:	\$	32,846	\$25,688
Estimate of Expenditures Contemplated for Said Fiscal Year; Amounts Budgeted and Appropriated for AUDIT FUND:			
EXPENSES -- AUDIT FUND:			
AUDIT EXPENSE	\$	18,890	\$ 23,075
TOTAL AUDIT FUND EXPENSES:	\$	18,890	\$ 23,075
 CASH BALANCE + INCOME LESS EXPENSES:			
Estimate of Cash Expected to be on Hand at End of Said Fiscal Year for AUDIT FUND:	\$	13,956	\$ 2,613

XI. LIABILITY INSURANCE FUND

ESTIMATED CASH BALANCE -- 05/01/15:	\$	118,827	\$ 318,827
Estimate of Cash Expected to be Received During Fiscal Year 4/30/15, Including:			
REVENUES -- LIABILITY INSURANCE FUND:			
PROPERTY TAX	\$	286,865	\$379,963
INTEREST INCOME	\$	5	\$30
MISCELLANEOUS INCOME	\$	1,500	\$1,500
ANTICIPATED USE OF FUND BALANCE	\$	139,631	\$0
TOTAL ESTIMATED REVENUES:	\$	428,001	\$381,493
 TOTAL CASH BALANCE + INCOME:	\$	546,828	\$700,320.00
Estimate of Expenditures Contemplated for Said Fiscal Year; Amounts Budgeted and Appropriated for LIABILITY INSURANCE FUND:			
EXPENSES -- LIABILITY INSURANCE FUND:			
Liability Wages	\$	16,700	\$ 16,990
Insurance Expense	\$	227,311	\$ 214,230
Risk Management Projects	\$	133,990	\$ -
Unemployment Expense	\$	50,000	\$ 50,000
TOTAL LIABILITY INSURANCE FUND EXPENSES:	\$	428,001	\$ 281,220
 CASH BALANCE + INCOME LESS EXPENSES:			
Estimate of Cash Expected to be on Hand at End of Said Fiscal Year for LIABILITY INSURANCE FUND:	\$	118,827	\$ 419,100

XII. PAVING & LIGHTING FUND

ESTIMATED CASH BALANCE -- 05/01/15: \$ 850 \$ 12,817

Estimate of Cash Expected to be Received

During Fiscal Year 4/30/15, Including:

REVENUES -- PAVING & LIGHTING FUND:

PROPERTY TAX \$ 27,414 \$27,402

INTEREST INCOME-GAIN \$ - \$10

TOTAL ESTIMATED REVENUES: \$ 27,414 \$27,412

TOTAL CASH BALANCE + INCOME:

\$ 28,264 \$40,229

Estimate of Expenditures Contemplated for Said

Fiscal Year; Amounts Budgeted and Appropriated

for **PAVING & LIGHTING FUND:**

EXPENSES -- PAVING & LIGHTING FUND:

Park Maintenance \$ - \$ 33,000

Park Improvements \$ 27,400 \$ 6,000

TOTAL PAVING & LIGHTING FUND EXPENSES: \$ 27,400 \$ 39,000

CASH BALANCE + INCOME LESS EXPENSES:

Estimate of Cash Expected to be on Hand at End

of Said Fiscal Year for **PAVING & LIGHTING FUND:** \$ 864 \$ 1,229

XIII. QUADRACENTENNIAL FUND

ESTIMATED CASH BALANCE -- 05/01/15: \$ 15,889 \$ 15,889

Estimate of Cash Expected to be Received

During Fiscal Year 4/30/14, Including:

REVENUES -- QUADRACENTENNIAL FUND

INTEREST \$ 35 \$35

TOTAL ESTIMATED REVENUES: \$ 35 \$35

TOTAL INCOME + CASH BALANCE:

Estimate of Expenditures Contemplated for

Said Fiscal Year; Amounts Budgeted and

Appropriated for **QUADRACENTENNIAL FUND** \$ 15,924 \$15,924

SUMMARY OF ESTIMATED REVENUE:	BUDGETED 2015-16
CORPORATE FUND	\$ 3,277,750
CAPITAL PROJECTS FUND	\$ 551,650
BOND & INTEREST FUND	\$ 2,680,718
WORKING CASH FUND	\$ -
VILLA OLIVIA FUND	\$ 2,704,071
RECREATION FUND	\$ 4,553,774
SPECIAL RECREATION FUND	\$ 391,629
I.M.R.F. FUND	\$ 346,592
SOCIAL SECURITY FUND	\$ 332,400
AUDIT FUND	\$ 30,352
LIABILITY INSURANCE FUND	\$ 428,001
PAVING & LIGHTING FUND	\$ 27,414
QUARACENTENNIAL FUND	\$ 35
TOTAL OF ALL ESTIMATED FUNDS AVAILABLE:	\$ 15,324,386

	BUDGETED 2015-16
SUMMARY OF ESTIMATED EXPENSES:	
CORPORATE FUND	\$3,277,452
CAPITAL PROJECTS FUND	\$551,650
BOND & INTEREST FUND	\$2,660,372
WORKING CASH FUND	\$0
VILLA OLIVIA FUND	\$2,696,023
RECREATION FUND	\$4,551,952
SPECIAL RECREATION FUND	\$329,454
I.M.R.F. FUND	\$338,400
SOCIAL SECURITY FUND	\$332,400
AUDIT FUND	\$18,890
LIABILITY INSURANCE FUND	\$428,001
PAVING & LIGHTING FUND	\$27,400
QUARACENTENNIAL FUND	\$0
TOTAL OF ALL ESTIMATED FUNDS EXPENSES:	\$15,211,994

Dated this 13th day of May 2014

*Bartlett Park District
Board of Commissioners
Cook, DuPage, and Kane Counties, IL*

*Lori Palmer
President, Board of Commissioners*

Attest:

Rita K. Fletcher, Secretary

SEAL

SECTION 3. That all unexpended balances of any item or items of any general appropriation made in this Ordinance may be expended in making up an insufficiency in any item or items in the same appropriation made for this Ordinance.

SECTION 4. That all unexpended balances from annual appropriations of previous years are hereby reappropriated.

SECTION 5. That should any clause, sentence, paragraph, or part of this Ordinance be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be invalid.

SECTION 6. This Ordinance shall be in full force and effect from and after its passage, approval and publication according to law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

PASSED and APPROVED this 12TH day of May 2015.

BARTLETT PARK DISTRICT
Cook, DuPage, and Kane Counties, Illinois

Lori Palmer
President, Board of Commissioners

ATTEST:

Rita K. Fletcher
Secretary

(seal)

Year purchased	FY 2015-16	GL Number
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Parks Department

Total Vehicles		\$ -	

Total Parks and Playgrounds		\$ 130,000.00	
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Trees	Yearly	\$ 5,000.00	01-10-20-572-0825
Bike Paths & Trails	Yearly	\$ 10,000.00	26-10-20-571-0825
Native Areas	2015	\$ 20,000.00	01-10-20-571-1700
		\$ -	

Paving - South Bartlett Road to BCC	2000	\$	35,000.00	20-12-20-560-0100
Paving - South Bartlett Road to BCC	2000	\$	15,000.00	26-10-20-572-0835

Fabric Baseball Fence		\$ 5,000.00	20-12-20-560-0100
Total Park Improvements		\$ 90,000.00	

Paint the Lazy River	2010	\$ 34,400.00	20-12-20-560-0100
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BCC Roof Repairs	2000	\$ 150,000.00	03-10-80-575-0808
BCC Roof Repairs	2000	\$ 100,000.00	25-10-05-530-0700
Walk behind floor scrubber/drier		\$ 12,000.00	03-10-20-575-0808
BCC Cement Sidewalk North entrance	2000	\$ 32,000.00	23-10-80-575-0808

Gator Slide - Fiberglass	2007	\$ 9,100.00	20-10-20-575-0808
Splash Lockers	2000	\$ 20,500.00	03-10-80-560-0200
Rebuild Splash Sand Filters		\$ 14,100.00	20-10-20-575-0808

Floor Refinish - Basketball Courts	2009	\$ 13,260.00	20-10-20-575-0808
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Oak Room Round & Rectangular Tables	2000	\$ 8,000.00	20-10-20-575-0808
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5-Year Equipment Lease beginning 9/2013	2013	\$ 16,054.29	20-70-28-560-0101
Climb Mills - 2		\$ 12,000.00	20-70-28-560-0101
Spin Bicycles - 18	2000	\$ 28,800.00	20-70-28-560-0101

Black & White Copy Machine	2008	\$ 11,800.00	20-70-10-560-0100
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Recreation Staff Offices - Carpet	2000	\$ 7,700.00	20-10-20-575-0808
Recreation Main Office Upstairs - Carpet	2000	\$ 7,100.00	20-10-20-575-0808

Parc Grant Match - partial		\$ 100,000.00	03-10-80-575-0808
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Tow rope Motor & Gear Box	Annually	\$ 6,000.00	19-40-95-560-0200
Material Containment		\$ 20,000.00	25-10-05-530-0708
Mechanic Lift		\$ 7,000.00	19-40-93-560-0200
Piston Bully Attachment		\$ 20,000.00	19-40-95-560-0200
Tracks for Kubota		\$ 7,500.00	19-40-95-560-0200

Heat and HVAC		\$ 19,000.00	03-10-80-575-0990
Golf Cart Lease	2014	\$ 14,427.00	19-80-93-560-0200

HVAC		\$ 19,000.00	19-80-90-560-0200
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VO Maintenance Building

Pave & Drainage Maintenance Shop Area	\$ 60,000.00	19-40-93-560-0200
Total Facility and Equipment Repairs	\$ 749,741.29	
Accessibility Projects	\$ 25,000.00	21-10-05-572-1900
Total ADA Improvements	\$ 25,000.00	
Credit Card Machines	\$ 12,000.00	01-10-05-560-0100
Strategic Plan	\$ 10,000.00	01-10-05-550-0500
Total Other Improvements	\$ 22,000.00	

ADA Projects

Koehler Fields

Other Improvements

Total Vehicles	\$ -
Total Parks and Playgrounds	\$ 130,000.00
Total Park Improvements	\$ 90,000.00
Total Facility and Equipment Repairs	\$ 749,741.29
Total ADA Improvements	\$ 25,000.00
Total Other Improvements	\$ 22,000.00
Grand Total	\$ 1,016,741.29
Corporate Budget	\$ 47,000.00
Capital Projects Budget	\$ 451,500.00
VO Budget	\$ 133,927.00
Recreation Budget	\$ 214,314.29
SRA Budget	\$ 25,000.00
Liability Budget	\$ 120,000.00
Paving & Lighting Budget	\$ 25,000.00
Total Budget	\$ 1,016,741.29

**Bartlett Park District
Significant Changes in the
FY2015-16 Budget**

CORPORATE FUND

This fund consists of Administrative operations, Maintenance operations, a portion of the district's debt payments, and some capital expenses.

Administration and Business Services Departments: The corporate budget includes transfers of \$150,000 to the Recreation Fund and \$351,871 transfer to the Capital Projects Fund. There is a reduction in hours for two staff members and some reorganization changes.

Capital Items: The capital items in the Corporate Budget include the following:

- Trees- \$5,000
- Native Areas Maintenance Contract - \$20,000
- Credit Card Machine Replacement (PCI Compliance) - \$12,000
- Strategic Plan – \$10,000

Parks Budget: The budget includes the following notable change:

- One new PT custodian

CAPITAL PROJECTS FUND

The funds from the Build America Bonds will be transferred into this fund from the Corporate Fund. The items included are:

- Humbracht Park Playground Equipment Replacement - \$130,000
- Bartlett Community Center Roof Repairs - \$250,000
- Splash Central locker replacement - \$20,500
- Parc Grant Match for Schrade Gym - \$100,000
- Heat/HVAC Replacement at Golf Shop at VO - \$19,000

BOND AND INTEREST FUND

The regular bond and interest payments and fees associated with the bonds are paid from this fund.

VILLA OLIVIA FUND

The Villa Olivia Fund includes the golf course, ski and tubing hills, and food and beverage operations for the facility.

Banquets and Food and Beverage: Our budget is based on significant growth in wedding sales as well as a moderate increase in menu and package prices.

- HVAC for a Banquet Room - \$19,000

Ski Operations: Due to lack of strong attendance and required staffing levels on Monday and Tuesday evenings, we will not open on those days in the 2015-16 season (except during holiday session, and the Monday holidays). In addition we will close a half hour earlier on Wednesday and Thursday evenings. Drendal Property Management will continue to manage the grounds staff during the ski and golf seasons.

- Tow rope and gear box replacement - \$6,000
- Mechanic's Lift- \$7,000
- Piston Bully Attachment - \$20,000
- Tracks for the Kubota - \$7,500

Golf Operations: We enter this fiscal year with the changes to our Manager positions in place. We have eliminated the Operations Coordinator position, and filled the Operations Manager position. In the Grounds department, we continue our contractual agreement with Drendal Property Management for oversight of the department.

- Golf cart lease – Year 2 of 5 - \$14,427
- Paving & drainage at the Maintenance Shop - \$60,000

RECREATION FUND

The Recreation fund includes Recreation Programming, Special Facilities, and a Maintenance section for the Bartlett Community Center, recreation rental centers, and athletic fields.

Recreation Department: The following are new programs or events that will be offered:

- Partnering with the Library to offer 3 summer concerts.
- Co-oping with Bartlett Gymnastics to offer additional tumbling classes for the younger ages.
- Offering new soccer players clinic and mini-kickers classes.
- New youth Jelly Bean Sports classes
- New Street Soccer Class
- Ballyard Baseball Camps

Recreation Department program changes include:

- Co-op softball with West Chicago Park District. This will cut down on staff since some games will be played in West Chicago for summer and fall.
- Co-op 5th-6th girls basketball joining the inter-village league.
- Changing youth sports participation trophies to medals.
- Outdoor summer tennis lessons will be taught by in house by employees rather than contractual
- Nature Center Archery Program will be taught in house by employees rather than contractual
- Youth Dance classes will partner with Lisa's School of Dance to offer high quality instruction as reasonable prices. Other "extra" enhancements will be added (mini showcases, picture books, theme weeks).

A part-time cultural arts coordinator position has been added to the budget.

Special Facilities Department: Budgeting for this department includes Administration, Front Counter, Room and Shelter Rentals, Splash Central, the LIFECENTER, the Bartlett Aquatic Center and the Apple Orchard Golf Course.

Special Facilities Administration: The registration office hours were adjusted to close at 6pm on Tuesdays & Thursdays and to open at 9:30am on Saturdays instead of 9am.

- Capitalized Equipment & Furniture includes \$11,800.00 for the purchase of a new black & white copier.

LIFECENTER: We are currently evaluating staffing levels and will be making adjustments.

- The capital equipment & furniture line item reflects \$59,354 in equipment including \$28,800 for new Spin Bikes, \$16,054.00 in equipment lease, \$12,000 for new Climb Mills and \$2,500 for the men's sauna renovations.

Splash Central:

- Based on demand and user input we are adjusting the Splash Central hours by adding 2 hours on Tuesdays & Thursdays from 10am to noon and closing 1 hour earlier at 6pm on Saturday & Sunday. This also will align the closing hours of the pool and the health club.

Maintenance in the Recreation Fund: The following items are the most significant changes to the maintenance budget in the Recreation Fund.

- A portion of the Paving from South Bartlett Road to BCC - \$35,000 (the balance is coming from the Paving & Lighting Fund)
- Painting the Lazy River at BAC - \$34,000
- Rebuild the Sand Filters at BAC - \$14,100
- Walk behind floor scrubber for BCC- \$12,000
- Resurface the Basketball Courts at BCC - \$13,260
- New Round and Rectangular Tables for the Oak Room - \$8,000
- Replace the Gator Slide at Splash Central with a Fiberglass Gator - \$9,100
- Carpeting for the upstairs Recreation Offices at BCC - \$14,800

SPECIAL RECREATION FUND

Our contract with NWSRA for the calendar year is \$243,454.

- ADA improvements to various parks - \$25,000

ILLINOIS MUNICIPAL RETIREMENT FUND

Our 2015 calendar year rate is 11.54% compared to 11.45% for calendar year 2014.

SOCIAL SECURITY FUND

The Social Security-Medicare Tax rate is 7.65% of taxable salaries.

AUDIT FUND

This fund is supported entirely from tax dollars.

LIABILITY INSURANCE FUND

This fund pays for the property, liability, and worker's compensation premiums from PDRMA. Other budgeted items include unemployment expense, some salary expense related to the safety committee and some expenses which are risk management related. The district uses the reimbursement method for unemployment claims as opposed to the payroll tax method.

- Material Containment at Parks and Villa Olivia - \$20,000
- BCC Roof repair - \$100,000

PAVING AND LIGHTING FUND

The budget includes the following:

- Bike trail improvements - \$10,000
- A portion of the Paving from South Bartlett Road to BCC - \$10,000 (the balance is coming from the Recreation Fund)

BARTLETT PARK DISTRICT - FULL TIME SALARY RANGES

ADMINISTRATION	Proposed 2015-16	
	Minimum	Maximum
Executive Director	—	—
Executive Assistant	\$36,000	\$54,500

BUSINESS SERVICES	2015-16	
	Minimum	Maximum
Superintendent; Business Services	\$75,000	\$112,500
Information Technology Manager	\$48,000	\$80,000
Accounting Manager	\$40,000	\$60,000
Human Resources Manager	\$48,000	\$80,000
Payroll Specialist	\$16.00	\$25.00
Accounting Specialist	\$15.00	\$21.00

PARKS	2015-16	
	Minimum	Maximum
Superintendent; Parks and Planning	\$75,000	\$112,500
Parks Manager	\$45,000	\$73,500
Facility Maintenance Manager	\$45,000	\$73,500
Maintenance Level III	\$18.00	\$27.00
Maintenance Level II	\$15.50	\$21.00
Maintenance Level I	\$13.50	\$16.00
Custodian	\$13.00	\$22.00

SPECIAL FACILITIES	2015-16	
	Minimum	Maximum
Superintendent; Special Facilities	\$75,000	\$112,500
Facility Managers	\$45,000	\$73,500
Scheduling Manager	\$45,000	\$73,500
Office Manager	\$40,000	\$60,000
Assistant Facility Managers	\$33,000	\$44,000
Assistant Office Manager	\$31,000	\$41,500

RECREATION	2015-16	
	Minimum	Maximum
Superintendent; Recreation	\$75,000	\$112,500
Marketing Manager	\$45,000	\$73,500
Environmental Education Manager	\$45,000	\$73,500
Nature Center Coordinator	\$31,000	\$41,500
Recreation Manager	\$45,000	\$73,500

VILLA OLIVIA	2015-16	
	Minimum	Maximum
Superintendent; Villa Olivia	\$75,000	\$112,500
Golf & Ski Grounds Manager	\$45,000	\$73,500
Maintenance Level III	\$18.00	\$27.00
Maintenance Level II	\$15.50	\$21.00
Maintenance Level I	\$13.50	\$16.00
Golf & Ski Operations Manager	\$45,000	\$73,500
Food & Beverage Manager	\$45,000	\$73,500
Chef	\$45,000	\$73,500
Sous Chef	\$35,000	\$48,000
Custodian	\$13.00	\$22.00
Banquet Sales Coordinator	\$33,000	\$44,000

BARTLETT PARK DISTRICT - PART TIME SALARY RANGES

JOB TITLE	FY 2014-15		UNDER 18		7/1/15-4/30/16	
	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
*****ADMINISTRATION*****						
Recording Secretary	\$ 18.00	\$ 25.00			\$ 20.00	\$ 20.00
Safety Coordinator	\$ 2,400.00	\$ 2,850.00			\$ 2,400.00	\$ 2,850.00
*****BUSINESS SERVICES*****						
IT Assistant	\$ 13.25	\$ 17.00			\$ 13.25	\$ 17.00
Accounting Clerk	\$ 8.25	\$ 11.20			\$ 9.00	\$ 12.00
HR Assistant	\$ 10.15	\$ 15.25			\$ 10.15	\$ 15.25
*****PARKS DEPARTMENT*****						
Parks Office Assistant	\$ 13.25	\$ 18.00			\$ 14.00	\$ 19.00
Custodian	\$ 8.25	\$ 14.50			\$ 9.00	\$ 14.50
Parks Crew Leader/Equipment Operator	\$ 9.50	\$ 14.25			\$ 10.25	\$ 14.50
Parks Dept./Laborers	\$ 8.25	\$ 11.00			\$ 9.00	\$ 11.50
*****SPECIAL FACILITIES DEPARTMENT*****						
REGISTRATION OFFICE						
Registration Office Assistant	\$ 10.15	\$ 15.25			\$ 10.15	\$ 15.25
Registration Clerk II	\$ 9.15	\$ 14.25			\$ 9.75	\$ 14.25
Registration Clerk I	\$ 8.25	\$ 11.20			\$ 9.00	\$ 11.50
RENTAL/FACILITY						
Rental Site Supervisor	\$ 10.15	\$ 15.25			\$ 10.75	\$ 15.25
Bartender	\$ 9.15	\$ 14.25			\$ 9.50	\$ 15.25
Coordinators (ie. Party Place, Rental, etc)	\$ 10.70	\$ 14.75			\$ 11.00	\$ 14.75
BCC Building Supervisor	\$ 8.65	\$ 13.70			\$ 9.25	\$ 13.70
Party Place Staff	\$ 8.25	\$ 10.00	\$ 8.25	\$ 10.00	\$ 9.00	\$ 10.75
Theater Tech	\$ 15.00	\$ 20.00	\$ 15.00	\$ 20.00	\$ 15.00	\$ 20.00
Gym Rental Staff	\$ 8.25	\$ 10.00	\$ 8.25	\$ 10.00	\$ 9.00	\$ 10.75
LIFECENTER HEALTH CLUB						
Personal Trainers	\$ 18.00	\$ 30.00			\$ 18.00	\$ 30.00
Specialty Program Instructors	\$ 20.00	\$ 45.00			\$ 20.00	\$ 45.00
Equipment Orientation	\$ 15.00	\$ 20.00			\$ 15.00	\$ 20.00
Personal Trainers - Group Rate	1.5 x regular rate				1.5 x regular rate	
Flex Class Instructors	\$ 15.25	\$ 30.00			\$ 15.25	\$ 30.00
Supervisors (ie. Health Club, Kid's Stop, etc)	\$ 9.15	\$ 14.25			\$ 9.75	\$ 14.25
Front Counter Staff	\$ 8.25	\$ 11.20			\$ 9.00	\$ 12.00
Kid's Stop Staff	\$ 8.25	\$ 10.00	\$ 8.25	\$ 10.00	\$ 9.00	\$ 10.75
AQUATICS AREA						
Private Swim Instructor (per class)	\$ 9.50	\$ 9.50	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
Custom Private Swim Instructor (per Class)	\$ 10.50	\$ 10.50	\$ 11.00	\$ 11.00	\$ 11.00	\$ 11.00
Aquatics Coach (Swim Team, Diving Team, etc.)	\$ 10.70	\$ 20.30			\$ 11.50	\$ 20.30
Special Aquatics Instructor (Diving/Synchro)	\$ 12.00	\$ 23.00			\$ 12.75	\$ 23.00
Pool Supervisor	\$ 10.00	\$ 14.25	\$ 10.75	\$ 14.25	\$ 10.75	\$ 14.25
Swim Lessons Coordinator	\$ 9.25	\$ 14.25			\$ 10.00	\$ 14.25
Assistant Aquatics Coach	\$ 8.65	\$ 13.70			\$ 9.50	\$ 13.70
Head Lifeguard	\$ 9.00	\$ 11.25	\$ 9.75	\$ 12.00	\$ 9.75	\$ 12.00
Head Deck Attendant (New)	\$ 9.00	\$ 11.25	\$ 9.75	\$ 12.00	\$ 9.75	\$ 12.00
Lifeguards	\$ 8.25	\$ 10.50	\$ 8.25	\$ 10.50	\$ 9.00	\$ 11.25
Lifeguard Instructor	\$ 10.00	\$ 14.25	\$ 10.75	\$ 14.25	\$ 10.75	\$ 14.25
Swim Instructors	\$ 8.25	\$ 10.50	\$ 8.25	\$ 10.50	\$ 9.00	\$ 11.25
Deck Attendant	\$ 8.25	\$ 10.00	\$ 8.25	\$ 10.00	\$ 9.00	\$ 10.75

JOB TITLE	FY 2014-15		UNDER 18		7/1/15-4/30/16	
	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
Pool & Concessions Cashier	\$ 8.25	\$ 10.00	\$ 8.25	\$ 10.00	\$ 9.00	\$ 10.75
Concession Supervisor	\$ 10.00	\$ 14.25	\$ 10.75	\$ 14.25	\$ 10.75	\$ 14.25
Concession Stand Attendant	\$ 8.25	\$ 10.00	\$ 8.25	\$ 10.00	\$ 9.00	\$ 10.75
GOLF						
Golf Clubhouse Supervisor	\$ 11.00	\$ 15.00			\$ 11.00	\$ 15.00
Assistant Clubhouse Supervisor	\$ 9.75	\$ 11.75			\$ 9.75	\$ 11.75
Front Counter Staff	\$ 8.25	\$ 11.20	\$ 8.25	\$ 11.20	\$ 9.00	\$ 12.00
Golf Lessons Instructor (per Class)	As Negotiated				As Negotiated	
Private Golf Lessons (per Class)	As Negotiated				As Negotiated	
Private Group Lessons (per Class)	As Negotiated				As Negotiated	
*****RECREATION DEPARTMENT*****						
NATURE CENTER						
Nature Center Instructor	\$ 8.65	\$ 13.70			\$ 9.50	\$ 13.70
Nature Center Specialty Instructor	As Negotiated				As Negotiated	
Nature Center Office Staff	\$ 8.25	\$ 11.20			\$ 9.00	\$ 11.20
Nature Center Building Attendant	\$ 8.25	\$ 11.50			\$ 9.00	\$ 11.50
Nature Center Custodian	\$ 8.25	\$ 14.50			\$ 9.00	\$ 14.50
Animal Care Staff	\$ 8.25	\$ 10.00	\$ 8.25	\$ 10.00	\$ 9.00	\$ 10.75
PRESCHOOL						
Preschool Coordinator	\$ 14.00	\$ 20.00			\$ 14.50	\$ 20.00
Preschool Teacher	\$ 11.00	\$ 16.00			\$ 11.50	\$ 16.00
Preschool Assistant	\$ 9.00	\$ 11.50			\$ 9.50	\$ 12.25
CAMPS (ie. Day Camp, Sports Camp, Nature Center, etc)						
Camp Coordinator	\$ 9.75	\$ 14.25			\$ 10.50	\$ 14.25
Camp Site Supervisor	\$ 8.75	\$ 13.70			\$ 9.50	\$ 13.70
Camp Counselor	\$ 8.25	\$ 10.15	\$ 8.25	\$ 10.15	\$ 9.00	\$ 11.00
AFTER SCHOOL PROGRAM						
After School Recreation Site Supervisor	\$ 9.15	\$ 14.25			\$ 10.00	\$ 14.25
After School Recreation Staff	\$ 8.25	\$ 10.15	\$ 8.25	\$ 10.15	\$ 9.00	\$ 11.00
SPORTS/ATHLETICS STAFF						
Soccer Referee (Certified)/game	\$ 18.00	\$ 25.00	\$ 18.00	\$ 25.00	\$ 18.00	\$ 25.00
Softball Umpire (per game)	\$ 16.00	\$ 25.00	\$ 16.00	\$ 25.00	\$ 16.00	\$ 25.00
Volleyball Official (Certified)/per game	\$ 20.00	\$ 25.00	\$ 20.00	\$ 25.00	\$ 20.00	\$ 25.00
Volleyball Official (Uncertified)/per game	\$ 15.00	\$ 20.00	\$ 15.00	\$ 20.00	\$ 15.00	\$ 20.00
Basketball Official (per game)	\$ 28.00	\$ 38.00	\$ 28.00	\$ 38.00	\$ 28.00	\$ 38.00
Sports Coordinators (ie. Soccer, Softball, etc)	\$ 9.15	\$ 14.25			\$ 10.00	\$ 14.25
Gym Rental Coordinator	\$ 12.20	\$ 16.75			\$ 12.20	\$ 16.75
Field Supervisor	\$ 8.25	\$ 10.00	\$ 8.25	\$ 10.00	\$ 9.00	\$ 10.75
Sports Scorekeeper	\$ 8.25	\$ 10.00	\$ 8.25	\$ 10.00	\$ 9.00	\$ 10.75
Youth Sports Programs	\$ 8.25	\$ 10.00	\$ 8.25	\$ 10.00	\$ 9.00	\$ 10.75
Gym Rental Staff	\$ 8.25	\$ 10.00	\$ 8.25	\$ 10.00	\$ 9.00	\$ 10.75
Open Gym Staff	\$ 8.25	\$ 10.00	\$ 8.25	\$ 10.00	\$ 9.00	\$ 10.75
MISC. RECREATION PROGRAMS						
Program Instructors	As Negotiated				As Negotiated	
Marketing Assistant	\$ 12.20	\$ 16.75			\$ 12.20	\$ 16.75
Theater Tech	\$ 15.00	\$ 20.00			\$ 15.00	\$ 20.00
Cultural Arts Coordinator	\$ 12.00	\$ 18.00			\$ 12.00	\$ 18.00
Bus Driver (Trips)	\$ 9.00	\$ 12.00			\$ 9.75	\$ 12.00
Trip Supervisor	\$ 9.00	\$ 12.00			\$ 9.75	\$ 12.00
Special Event Staff	\$ 8.25	\$ 10.00	\$ 8.25	\$ 10.00	\$ 9.00	\$ 10.75

JOB TITLE	FY 2014-15		UNDER 18		7/1/15-4/30/16	
	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
Orientation/District-wide Training/Meetings	\$ 8.25	\$ 8.25	\$ 8.25	\$ 8.25	\$ 9.00	\$ 9.00
*****VILLA OLIVIA*****						
SKI OPERATIONS						
Ski Office/Rental Office Coordinator	\$ 14.00	\$ 20.00			\$ 14.00	\$ 20.00
Ski Office Supervisor	\$ 9.15	\$ 14.25			\$ 9.75	\$ 14.25
Ski Office Clerk	\$ 8.25	\$ 11.20	\$ 8.25	\$ 11.20	\$ 9.00	\$ 12.00
Ski Rental Supervisor	\$ 9.15	\$ 14.25			\$ 9.75	\$ 14.25
Ski Rental Attendant	\$ 8.25	\$ 11.20	\$ 8.25	\$ 11.20	\$ 9.00	\$ 12.00
Ski Hill Coordinator	\$ 10.70	\$ 14.75			\$ 14.00	\$ 20.00
Ski Hill Supervisor	\$ 9.15	\$ 14.25			\$ 9.75	\$ 14.25
Chair Lift, Tow Rope, & Tube Hill Operator	\$ 8.25	\$ 10.50	\$ 8.25	\$ 10.50	\$ 9.00	\$ 11.25
Ski School Coordinator	\$ 14.00	\$ 20.00			\$ 14.00	\$ 20.00
Ski School Supervisor	\$ 9.15	\$ 18.00			\$ 9.75	\$ 18.00
Ski & Snow Board Instructor	\$ 9.00	\$ 18.00	\$ 9.50	\$ 18.00	\$ 9.50	\$ 18.00
Ski Lodge Custodian	\$ 8.25	\$ 14.50	\$ 8.25	\$ 14.50	\$ 9.00	\$ 14.50
Ski Patrol	\$ 9.00	\$ 14.00			\$ 9.50	\$ 14.00
FOOD & BEVERAGE						
Banquet Captain	\$9.15 - \$14.25 + Service Charge				\$9.75 - \$14.25 + Service Charge	
Banquet Server	\$4.95 + Service Charge				\$4.95 + Service Charge	
Banquet Busser/Runner	\$8.25 + Service Charge		\$8.25 + Service		\$9.00 + Service Charge	
Banquet Bartender	\$8.25 - \$10.00 + Service Charge				\$9.00 - \$10.75 + Service Charge	
Prep Cook	\$ 8.25	\$ 11.50	\$ 8.25	\$ 11.50	\$ 9.00	\$ 12.25
Line Cook	\$ 9.00	\$ 15.00	\$ 9.00	\$ 15.00	\$ 9.75	\$ 15.00
Dishwasher	\$ 8.25	\$ 10.00	\$ 8.25	\$ 10.00	\$ 9.00	\$ 10.75
Brunch Host/Hostess	\$9.15	\$14.25			\$9.75	\$14.25
Brunch/Dining Room Server	\$4.95 + Tips				\$4.95 + Tips	
Dining Room & Brunch Busser/Runner	\$8.25 + Tips		\$8.25 + Tips		\$9.00 + Tips	
Dining Room Bartender	\$8.25 - \$10.00 + Tips				\$9.00 - \$10.75 + Tips	
Bar & Ski Café Supervisor	\$ 10.00	\$ 13.00			\$ 10.00	\$ 13.00
Ski Café Cashier/Runner	\$ 8.25	\$ 12.00	\$ 8.25	\$ 12.00	\$ 9.00	\$ 12.50
1/2 Way House	\$8.25 - \$10.00 + Tips				\$9.00 - \$10.75 + Tips	
Beer Cart	\$8.25 - \$10.00 + Tips or Service Charge				\$9.00 - \$10.75 + Tips or Service Charge	
Laundry	\$ 8.25	\$ 10.00	\$ 8.25	\$ 10.00	\$ 9.00	\$ 10.75
Special Event Staff	\$ 8.25	\$ 10.00	\$ 8.25	\$ 10.00	\$ 9.00	\$ 10.75
SALES						
Banquet Sales Assistant	\$ 12.00	\$ 18.00			\$ 12.00	\$ 18.00
Ski Promotions	\$ 12.00	\$ 18.00			\$ 12.00	\$ 18.00
GOLF & SKI GROUNDS						
Grounds Equipment Operator	\$ 9.50	\$ 14.25			\$ 10.25	\$ 14.50
Golf & Ski Grounds Laborers	\$ 8.25	\$ 11.00			\$ 9.00	\$ 11.50
GOLF AT VILLA OLIVIA						
Front Counter Staff	\$ 8.25	\$ 11.20	\$ 8.25	\$ 11.20	\$ 9.00	\$ 12.00
Ranger/Starter	\$ 8.25	\$ 10.00	\$ 8.25	\$ 10.00	\$ 9.00	\$ 10.75
Golf Lessons Instructor (per Class)	As Negotiated				As Negotiated	
Private Golf Lessons (per Class)	As Negotiated				As Negotiated	
Private Group Lessons (per Class)	As Negotiated				As Negotiated	
GOLF & SKI OPERATIONS						
Golf & Ski Office Assistant	\$ 12.00	\$ 18.00			\$ 12.00	\$ 18.00

Year	CPI	Percent Change	Levy Year	Year Taxes Paid
1991	137.900			
1992	141.900	2.90	1993	1994
1993	145.800	2.70	1994	1995
1994	49.700	2.70	1995	1996
1995	153.500	2.50	1996	1997
1996	158.960	3.60	1997	1998
1997	161.300	1.50	1998	1999
1998	163.900	1.60	1999	2000
1999	168.300	2.70	2000	2001
2000	174.000	3.40	2001	2002
2001	176.700	1.60	2002	2003
2002	180.900	2.40	2003	2004
2003	184.300	1.90	2004	2005
2004	190.300	3.30	2005	2006
2005	196.800	3.40	2006	2007
2006	201.800	2.50	2007	2008
2007	210.036	4.08	2008	2009
2008	210.228	0.10	2009	2010
2009	215.949	2.70	2010	2011
2010	219.179	1.50	2011	2012
2011	225.672	3.00	2012	2013
2012	229.601	1.70	2013	2014
2013	233.049	1.50	2014	2015
2014	234.810	0.80	2015	2016

**BARTLETT PARK DISTRICT
EQUALIZED ASSESSED VALUATIONS**

Calendar Year	Cook	DuPage	Kane	Total	% Change
2011	499,402,967.00	758,548,541.00	3,272,734.00	1,261,224,242.00	-6.78%
2012	404,493,184.00	694,029,731.00	2,963,424.00	1,101,486,339.00	-12.67%
2013	343,271,564.00	649,869,438.00	2,764,670.00	995,905,672.00	-9.59%
2014	348,271,564.00	654,923,903.00	2,669,262.00	1,005,864,729.00	1.00%
2015	343,271,564.00	633,030,457.00	2,699,262.00	979,001,283.00	-2.67%

Rate Setting EAV	633,030,457.00	2,669,262.00
TIF District Values	<u>672,316,427.00</u>	<u>2,856,962.00</u>
	39,285,970.00	187,700.00
	6.21%	7.03%

23 Years for the TIF

Brewster Creek

TIF District

Began March 1999

End February 2022

Rt59 & Lake Street

TIF District

Began October 2004

End September 2027