

**BARTLETT PARK DISTRICT
BOARD MEETING MINUTES
TUESDAY, FEBRUARY 26, 2019**

Call to Order

President Stocks called the meeting to order at 7:30pm.

Roll Call

President Stocks called for the roll. Commissioners answering present were: Susan Stocks, Stephen M. Eckelberry, Lori Palmer, Theodore J. Lewis, Diana Gunsteen and Dale Ann Kasuba. Commissioner James Mansfield was not present.

Staff members present were Executive Director Rita Fletcher, Superintendent of Recreation Kimberly Dasbach, Superintendent of Villa Olivia Peter Pope, Superintendent of Parks and Planning Kelly O'Brien, and Superintendent of Business Services Kevin Romejko.

Pledge of Allegiance

President Stocks led the Pledge of Allegiance.

Presentation

Bartlett Lions Club

The Bartlett Lions Club presented the Board a check for \$5,000 for the Inclusive Playground Project at Bartlett Park. President Stocks thanked the Lions Club for their generous donation.

Approval of Minutes

Mr. Eckelberry moved to approve the minutes of the January 22, 2019 Board Meeting, February 12, 2019 Committee Workshop Meeting, and the February 12, 2019 Closed Session Meeting, seconded by Ms. Palmer. ***Motion carried.***

Resident Comments

Ms. Brandy Carberry spoke to the Board stating she has been a resident for 15 years and she would like to see the park district create a family changing room at the Bartlett Aquatic Center to help those families who have special needs children. She also informed the Board that she is working with a group to start a special needs soccer league and she was looking for a facility or fields that they could use for free. She has been in touch with Ms. Dasbach on staff but she also wanted to talk with the Board. Ms. Stocks thanked her for her comments.

Monthly Treasurer's Report, Ms. Palmer Chairperson

Mr. Eckelberry moved to approve the Monthly Treasurer's Report for January 2019, seconded by Ms. Gunsteen. ***Motion carried.***

Finance Committee Report, Ms. Palmer Chairperson

No business.

Planning Committee Report, Mr. Eckelberry Chairperson***Trails End Park Playground Renovation***

Mr. Eckelberry said the Planning Committee recommended the approval of hiring D & J Landscape for the amount of \$152,407.96 to remove and replace the playground equipment and improvements to the parking lot and basketball court. Mr. Eckelberry made a motion to approve the hiring of D & J Landscape, seconded by Ms. Palmer. **Motion Carried.**

Building and Grounds Committee Report, Ms. Palmer Chairperson***Resident Filming Project Approval***

Ms. Palmer stated the Building and Grounds Committee recommended approval for a local resident to use the skate park at Apple Orchard Community Park for a short film project this summer. Ms. Palmer made a motion to approve this request, seconded by Mr. Eckelberry. ***Motion Carried.***

Recreation Committee Report, Ms. Gunsteen Chairperson

No Business

Special Facilities Committee Report, Mr. Mansfield Chairperson***Ordinance 19-01- Global Arts Festival***

Mr. Eckelberry stated the Special Facilities Committee recommended approval of Ordinance 19-01 allowing the Arts in Bartlett to use Bartlett Park, Gazebo and the Log Cabin for their annual Global Arts Festival. They are requesting the park on Friday June 21st – Sunday June 23rd. The requested days include set up and take down. Mr. Eckelberry made a motion to approve Ordinance 19-01, seconded by Mr. Lewis.

Roll Call Vote:

Ayes: Stocks, Eckelberry, Palmer, Lewis, Gunsteen, Kasuba

Nays: None

Absent: Mansfield

Abstain: None

Passed and Approved February 26, 2019

Ordinance 19-02 - Bartlett Summer Festival

Mr. Eckelberry reported that the Special Facilities Committee recommended approval of Ordinance 19-02 the Fire Department's (Ignite the Courage) request to use Bartlett Park, the Log Cain and the Gazebo for Bartlett Summer Festival from Friday, August 9th through Sunday, August 11th 2019. The requested times include set-up, festival hours, and clean up. Approval is contingent on the Fire Department acquiring all the necessary and requested certificates of insurance, permits, and licenses. Mr. Eckelberry made a motion to approve Ordinance 19-02, seconded by Mr. Lewis.

Roll Call Vote:

Ayes: Stocks, Eckelberry, Palmer, Lewis, Gunsteen, Kasuba

Nays: None

Absent: Mansfield

Abstain: None

Passed and Approved February 26, 2019

Village Church of Bartlett

Mr. Eckelberry said that the Special Facilities Committee recommended approval of the Village Church of Bartlett request to use Bartlett Park, the Log Cabin and the Gazebo for their Annual Easter Egg Hunt on Saturday, April 20, 2019 from 8am-3pm. This is a large event and the Church works in conjunction with the Police Department, Bartlett Elementary School and Metra to ensure adequate parking and road crossing safety. Approval is contingent on the Village Church of Bartlett acquiring all the necessary and requested certificates of insurance, permits, and licenses. Mr. Eckelberry made a motion to approve the request, as presented, seconded by Mr. Lewis. ***Motion carried.***

Villa Olivia Committee Report, Mr. Lewis Chairperson

No business.

Personnel Committee Report, Mr. Lewis Chairperson

No business.

Community Relations and Legislative Issues Committee Report, Ms. Stocks, Chairperson

No business.

Executive Director's Report, Ms. Fletcher***Bill List***

Ms. Fletcher recommended approval of the monthly Bill List. Mr. Eckelberry moved to approve the Bill List as presented, seconded by Mr. Lewis. ***Motion carried.***

Joint Taxing District Meeting

Ms. Fletcher announced that the annual Joint Taxing District Meeting with the Fire District, Library District, School District, Village of Bartlett, etc. is scheduled for Wednesday, April 10th at 7:00pm. This is the meeting that each agency will discuss what they have going on within their organization. Ms. Fletcher said she is looking for a couple of board members to attend and represent the park district. Ms. Palmer, Mr. Lewis and Ms. Gunsteen said they would attend. Ms. Fletcher will email a reminder closer to the April 10th date.

March Board Meeting

Ms. Fletcher stated that due to spring break being the same week as our March Board Meeting it has been recommended we reschedule the meeting. The meeting has officially been moved up one week and will be held on March 19th.

Superintendent of Recreation Report, Ms. Dasbach***Youth Theater Performance***

Ms. Dasbach reported that Junie B. Jones The Musical will be held starting on March 14th – March 17th. The cast of 55 young performers will present five performances in the Oak Room at the Community Center.

Superintendent of Villa Olivia Report, Mr. Pope***Villa Olivia Fish Fry***

Mr. Pope informed the Board that Villa Olivia will be offering their weekly All-You-Can-Eat Fish Fry during the Lenten season from March 8th – April 19th. This special is offered every Friday for both lunch and dinner.

Superintendent of Parks and Planning Report, Ms. O'Brien

Park Signage

Ms. O'Brien stated she wanted to share that the parks department maintains 59 outdoor park ID signs throughout the District. During this time of the year the staff works on repairing and painting 8 -12 signs per year. Staff inspects the signs every year to keep them looking good.

Superintendent of Business Services Report, Mr. Romejko

Staffing Updates

Mr. Romejko shared that the Business Services department has hired two new team members. Julie Stretch started on February 25th as the new full time Accounting Specialist. Lisa Viene joined the team on January 28th as the new part time Human Resources Assistant. Business Services is still looking to fill one more part time finance assistant position.

Superintendent of Special Facilities Report, Ms. Heathcote

Seafari Springs Aquatic Center

Ms. Heathcote reported that Hanover Park District announced that they will not be opening Seafari Springs this year. Staff is now working with Hanover Park to provide opportunities for their residents to swim at Bartlett Aquatic Center this summer at a reduced rate.

Old Business

No business.

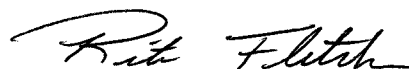
New Business

Mr. Lewis thanked the staff for their hard work at the Foundation's 5th Annual Wine and Beer Tasting last Friday. He added that it turned out really nice and has been growing each year since it started.

Adjournment

There being no further business Mr. Eckelberry moved to adjourn the meeting, seconded by Mr. Lewis. **Motion carried at 7:52pm.**

Minutes Approved by the Board on March 19, 2019.



By: _____

Rita Fletcher, Board Secretary