

**BARTLETT PARK DISTRICT
COMMITTEE WORKSHOP MEETING MINUTES
TUESDAY, OCTOBER 8, 2019**

Call to Order

President Eckelberry called the meeting to order at 7:30 pm.

Roll Call

President Eckelberry called for roll. Commissioners answering present were: Stephen M. Eckelberry, Lori Palmer, Diana Gunsteen, Theodore J. Lewis, Susan M. Stocks and Jody E. Fagan. Commissioner Dale Ann Kasuba was absent.

Staff members present were: Executive Director, Rita Fletcher; Superintendent of Recreation, Kimberly Dasbach; Superintendent of Villa Olivia, Peter Pope; Superintendent of Parks and Planning, Kelly O'Brien, Superintendent of Business Services, Kevin Romejko; and Superintendent of Special Facilities, Lynsey Heathcote.

Pledge of Allegiance

President Eckelberry led the Pledge of Allegiance.

Resident Comments

President Eckelberry stated that he will be moving Resident Comments up in the agenda as we have residents in attendance. President Eckelberry then asked if the residents wanted to speak to the Board. Mr. Brian Peterson introduced himself and stated he lives near Oak Grove Park and had received a letter about encroachment on park district land and removing items from the property. Mr. Peterson said he understood that part but he had heard a pathway was being planned next to his house and he was concerned. Ms. Fletcher said the plan is to one day have a wood chip path go through the park district property to make an easy connection to the playground side of the park. Jan and Bruce Suffern who also live next to Oak Grove Park then spoke about also receiving a letter and their question was about rocks they had put down if it really needed to be removed. Mr. Eckelberry explained that due to liability concerns the rocks needed to be removed. Mr. Suffern thanked the Board for their time.

Finance Committee, Ms. Gunsteen, Chairperson

CPI Rate for 2019 Tax Extension

Ms. Gunsteen stated the Consumer Price Index that will be utilized in computing the 2019 tax extension under the property tax extension limitation law (PTELL) is 1.9%. The CPI was 2.1% in 2018. The annual taxes to be levied resolution will be presented in November.

Planning Committee, Ms. Palmer, Chairperson

BCC – Window & Wall Repair Project

Ms. Palmer reported the bid opening for the Bartlett Community Center Window & Wall repair project was held on September 30th. The project was broken into three separate trades to get the best pricing. The total of the three trade contracts came in at \$213,972 which is \$77,000 less than budgeted. The breakdown of trades – Demo/Carpentry/EIFS – J.P. Philips Inc., for the amount of \$107,475.00. Roofing & Sheet Metal – Metal Master

Roof master for the amount of \$57,827.00. Aluminum Storefront Windows – Madden Glass for the amount of \$48,670.00. Staff is requesting approval to hire J.P. Philips Inc., Metal Master Roof Mater and Aluminum Storefront Windows. Mr. Eckelberry made a motion to approve the bids as presented, seconded by Ms. Stocks. ***Motion Carried***

Apple Orchard Community Park West OSLAD Project

Ms. Palmer reported that when the IDNR was out to look at the property for the OSLAD project at Apple Orchard Community Park West they had a concern about the powerlines that go through the property. If the lines are less than 15KV they need to be buried underground. Staff has been working with ComEd to find out the cost to bury the lines and the estimated cost would be \$500,000. Due to the high cost it was agreed that the Park District will withdraw our project at this time as the Park District would then be in good standing with the IDNR for future projects.

Building and Grounds Committee, Ms. Stocks, Chairperson

BCC – Building Heating Boiler # 2 Replacement

Ms. Stocks announced that as part of the capital improvement plan we are looking to replace heating boiler number two at the community center. Boiler number one was replaced last year. Staff received three quotes and is requesting approval to hire Dennis Curtis Boiler Service for the amount of \$24,821. Ms. Palmer made the motion to approve, seconded by Mr. Lewis. ***Motion Carried.***

Recreation Committee, Ms. Kasuba, Chairperson

Zombie Obstacle Course

Mr. Eckelberry informed the Board that on October 26th the Zombie Obstacle Course will be taking place at O'Brien Woods. This event requires a large amount of volunteers to play the part of zombies throughout the course as we average 40 – 50 volunteers for the one day event.

Special Facilities Committee, Ms. Fagan, Chairperson

Garba Events

Ms. Fagan asked Ms. Heathcote to speak about the Garba events. Ms. Heathcote mentioned that from September 28th – October 8th Hindus across the world are celebrating Navratri. This holiday is marked by special rituals, ceremonies and fasts, including Garbas. The Community Center has hosted eight events this fall which attract between 200 – 1800 people. These events typically take place in the gymnasium and Oak Room.

Villa Olivia Committee, Mr. Lewis, Chairperson

Winter Sports Preparations

Mr. Lewis wanted to let the Board know that preparations are underway at Villa Olivia to get everything ready for the winter sports season. The annual job fair will take place on Saturday November 9th and registration for lessons and programs begin on November 12th. The Ski Patrol will be conducting their annual chairlift evacuation training on November 24th. A variety of ground tasks have already taken place including third party inspections of the chairlift cables and grips.

Personnel Committee, Mr. Lewis Chairperson

No report.

Community Relations and Legislative Issues Committee, Mr. Eckelberry, Chairperson

No Report

Old Business

None

New Business

None.

Adjournment

There being no further business before the Board, Ms. Stocks moved to adjourn the meeting, seconded by Ms. Palmer. **Motion carried at 8:00pm**

Minutes Approved by the Board on October 22, 2019.

By: *Rita Fletcher*

Rita Fletcher, Board Secretary