



# Bartlett Park District Aquatic Rental Request Form

### Facility Rental Procedures:

1. The potential renter must fill out the request form and return it to the Bartlett Park District. The "renter" is referred to as the person who is requesting, submitting payment, and present.
2. The Aquatic Manager will review the request. If the request is approved, you will receive an agreement and confirmation via email within seven business days. If it is denied, you will be contacted as soon as possible.
3. The renter will be required to read and sign the Facility Rental agreement and return it, along with the proper security deposit within seven business days of reviewing the agreement
4. The final rental fee must be paid at least 14 days prior to your function date or the specific due date on the confirmation form.

### Renter's Information:

Today's Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Rental Information:

Date Requested: \_\_\_\_\_ Day of the Week: \_\_\_\_\_

Hours Requested: From \_\_\_\_\_ AM \_\_\_ PM - To \_\_\_\_\_ AM \_\_\_ PM

Type of Function: \_\_\_\_\_

Total Number of Attendees: \_\_\_\_\_

### Facility Being Requested for Private Rental:

\_\_\_\_\_ Bartlett Aquatic Center – Outdoor Facility      \_\_\_\_\_ Splash Central – Indoor Facility

If you select to rent the Bartlett Aquatic Center, you must choose from the below...

\_\_\_\_\_ Full Facility      \_\_\_\_\_ Spray Playground

\_\_\_\_\_ Lazy River Side (See Details on Page Two)      \_\_\_\_\_ Original Lap Pool Side (See Details on Page Two)

Required: Will there be any exchange of money and/or profits made as a result of this facility rental? \_\_\_ Yes \_\_\_ No

If yes, please explain: \_\_\_\_\_

### Facility Rental Stipulations:

1. Filing this request does not automatically constitute approval of the requested. All requests will be reviewed and acceptance will be based on Park District Policy, facility obtainability and staff availability.
2. Filing this request does not automatically constitute a rental agreement. Upon approval of this request, a facility rental agreement must be signed and the proper security deposit and rental fees paid.
3. The Bartlett Park District reserves the right to reject any rental which it feels is not appropriate.
4. The renter filing the request must be 21 years of age or older.



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## Bartlett Park District Aquatic Rental Rates and Hours of Availability:

To check availability, please contact the Aquatics Manager at 630-540-4828 or [amielitz@bartlettparks.org](mailto:amielitz@bartlettparks.org). All fees are subject to change. Higher security deposits may apply depending on the nature of the rental.

### The Bartlett Aquatic Center - Outdoor Facility (900 person capacity for the full facility)

	Resident	Non-Resident
Full Facility	\$600.00/hour	\$700.00/hour
River Side*	\$300.00/hour	\$350.00/hour
Original Side**	\$200.00/hour	\$225.00/hour
Spray Playground	\$100.00/hour	\$125.00/hour

\*River side includes the lazy river, zip line/drop slide pool with attractions, tube slide and yellow body slide

\*\*Original side includes the lap pool, zero-depth pool, white body slide and mushroom feature

### Splash Central - Indoor Facility (350 person capacity for the full facility)

	Resident	Non-Resident
Full Facility*	\$195.00 per hour	\$230.00 per hour

\*The full facility includes a body slide, kiddy slide, zero-depth pool, lap pool, diving board and hot tub

## Hours of Availability

### Bartlett Aquatic Center (Spring/Summer)

#### Regular Season Hours

Monday-Sunday: 8:00PM – 11:00PM

Sunday: 8:45AM-10:45AM

#### Post Season Hours

Monday-Sunday: 7:00PM – 11:00PM

Saturday/Sunday: 8:45AM-10:45AM

#### Spray Playground Only (In addition to the above availability)

Monday-Sunday: Up to two hours before we open\*

\*Facility hours will change throughout the season. Please check the Summer Brochure for details

### Splash Central (Year Round)

Friday: 9:00PM – 11:00PM

Saturday: 6:00PM – 11:00PM

Sunday: 6:00PM – 11:00PM