BARTLETT PARK DISTRICT
COMMITTEE WORKSHOP MEETING MINUTES
TUESDAY, OCTOBER 8, 2019

Call to Order
President Eckelberry called the meeting to order at 7:30 pm.

Roll Call
President Eckelberry called for roll. Commissioners answering present were: Stephen M. Eckelberry, Diana Gunsteen, Theodore J. Lewis, Susan M. Stocks, Dale Ann Kasuba and Jody Fagan. Commissioner Lori Palmer was absent.

Staff members present were: Executive Director, Rita Fletcher; Superintendent of Recreation, Kimberly Dasbach; Superintendent of Villa Olivia, Peter Pope; Superintendent of Parks and Planning, Kelly O'Brien, Superintendent of Business Services, Kevin Romejko; and Superintendent of Special Facilities, Lynsey Heathcote.

Pledge of Allegiance
President Eckelberry led the Pledge of Allegiance.

Finance Committee, Ms. Gunsteen, Chairperson
Ordinance 19-06 – Authorizing Supplemental Property Tax Levy
Ms. Gunsteen asked Mr. Romejko to speak about the supplemental tax levy. Mr. Romejko stated that this inaugural ordinance was prepared in conjunction with Speer Financial and Chapman & Cutler Bond Counsel, which allows the District to capture any increase in debt service extension base relating to the payment of debt service on the 2018 Bonds during tax year 2019. For 2019, the District's DESB has grown by 1.9% and this supplemental levy ordinance allows the District to capture this increase for the payment of debt service on the 2018 bonds. Staff is requesting Finance Committee approval of Ordinance 19-06, Authorizing a Supplemental Property Tax Levy to Pay the Principal of and Interest on Outstanding Limited Bonds for the District. Mr. Eckelberry made a motion to approve the levy as presented, seconded by Ms. Stocks. **Motion Carried.**

Resolution 19-07, Estimate of Taxes To Be Levied
Ms. Gunsteen asked Mr. Romejko to speak about the estimate of taxes. Mr. Romejko stated this is an annual item that is required by the Truth in Taxation Law. Based on state statue at least 20 days prior to the adopting the Tax Levy Ordinance the Board of Commissioners must meet and formally determine the estimated amount of money to be levied in 2019 and extended in 2020. The proposed levy does not exceed 105% of the prior year levy, therefore no public hearing is required. Staff is requesting approval of Resolution 19-07, Estimate of Taxes To Be Levied. Mr. Eckelberry made a motion to approve the Resolution as presented, seconded by Mr. Lewis. **Motion Carried.**

Planning Committee, Ms. Palmer, Chairperson
Playground Equipment Purchase
Mr. Eckelberry reported the Board selected playground equipment in August for Bartlett Park. To secure 2019 pricing the playground manufacturer is requesting an approved

purchase order before the end of the calendar year. The equipment will be stored at the manufacturer's warehouse until spring of 2020. Staff is requesting approval to purchase playground equipment from BCI Burke Company for the amount of $166,453.66. Mr. Lewis made a motion to approve the request, seconded by Ms. Stocks. **Motion Carried.**

Building and Grounds Committee, Ms. Stocks, Chairperson

Valley View Playground Update

Ms. Stocks reported the new playground at Valley View Park is moving along nicely despite the weather conditions. The playground is installed and the mulch was just added this past week. The asphalt pathway is still needing to be completed. We are hoping to have the playground open in Mid-November.

Recreation Committee, Ms. Kasuba, Chairperson

Program Guide Bid

Ms. Kasuba informed the board that on Friday October 25th a bid opening was held for the Park District program guide. Three bids were received and references were checked on the lowest bidder and they all came back favorable. Staff is requesting the bid be awarded to Paulson Press for the amount of $124,500.00 which is for three years of program guides. Mr. Lewis made a motion to hire Paulson Press, seconded by Ms. Stocks. **Motion Carried**

Nutcracker All Jazzed Up

Ms. Kasuba reported that this marks the 15th year the park district and Lisa's School of Dance have combined to present Nutcracker All Jazzed up. With over 95 performers it's a great show and everyone is encouraged to attend the show which starts on Friday December 6th and goes through December 14th.

Special Facilities Committee, Ms. Fagan, Chairperson

USA Hoops Basketball Request

Ms. Fagan stated that USA Hoops are requesting to use the Bartlett Community Center on Saturday May 23rd and Sunday May 24, 2020 for their annual basketball tournament. Ms. Fagan made a motion to approve this request, seconded by Mr. Eckelberry. **Motion Carried.**

Holiday Tree Lighting

Ms. Fagan wanted to remind the Board that the annual holiday tree lighting is taking place on Friday December 6th at Bartlett Park.

Villa Olivia Committee, Mr. Lewis, Chairperson

Thanksgiving Day Brunch

Mr. Lewis wanted to let the Board know that Villa Olivia is offering a Thanksgiving Day Brunch on November 28th with seating from 9:30am – 2:00pm. Staff is expecting approximately 550 guests to attend that day.

Personnel Committee, Mr. Lewis Chairperson

No report.

Community Relations and Legislative Issues Committee, Mr. Eckelberry, Chairperson

No Report

Old Business
None

New Business
None.

Adjournment
There being no further business before the Board, Ms. Stocks moved to adjourn the meeting, seconded by Ms. Gunsteen. **Motion carried at 7:52pm**

Minutes Approved by the Board on November 26, 2019.

By: Rita Fletcher

Rita Fletcher, Board Secretary