



**Frequently Asked Questions (FAQ)**  
**Before & After School Recreation at Centennial Elementary School**

Bartlett Park District runs a Before & After School Program at Centennial Elementary School called Before School Recreation (BSR) & After School Recreation (ASR). Both programs are committed to providing a safe recreational program for children of working parents that need extended care. The program is structured to be relaxed and recreational. The staff organizes activities, including board games, card games, legos, crafts, homework/quiet time, sports, and Wii, to counterbalance the day's educational activities. Our qualified and caring staff is sensitive and flexible to meet the needs of parents, as well as to meet both the physical and emotional needs of the children. Both ASR & BSR run on all full days of school.

**Who is eligible to attend?**

Children in grades Kindergarten through 6th can attend both BSR & ASR. The majority of children participating in the program tend to be students at Centennial Elementary School. While we do not provide transportation, we welcome children from other schools or homeschooled students.

**When is BSR & ASR available?**

Both programs are offered on all regular full days of school and follow the U46 calendar. There is no BSR & ASR on U46 observed holidays and days off school. The Park District typically has other activity/camp options available on those days. See Bartlett Park District seasonal program guide for more information. BSR & ASR does not operate if the school is closed due to an emergency, such as weather.

**How do I sign up for BSR and/or ASR?**

There is a special registration packet for BSR & ASR (available to download online and pick up at the Bartlett Community Center Registration Counter). Due to the unique nature of this program and the use of additional required forms, online registration is not available.

**Who takes care of the children at ASR?**

ASR is staffed by a Site Supervisor, Katrina Schock, who has 17 years of experience in this position. She is supported by many other staff, all over 16 years old and typically high school or college-age students. A minimum of 1 staff member will be provided for every ten children in the program.

**Who takes care of the children at BSR?**

BSR is staffed by a Site Supervisor Sara Hill, who is entering her fourth season with the program and her third in the supervisor role. Like Katrina, she is supported by other staff, all over 16 years old and typically high school or college-age students. A minimum of 1 staff member will be provided for every 10 children in the program.

**What do the children do at ASR?**

ASR provides opportunities for children to participate in organized games, activities, both planned and free choice. Most days, children will spend time in the gymnasium and/or outdoors at the playground (weather permitting). Children are not required to do homework, but homework assistance is available, and time is set aside. The staff is not responsible for ensuring all homework is completed.

**What do the children do at BSR?**

BSR provides opportunities for children to catch up on yesterday's homework as well as ease their minds into the school day playing activities and games. BSR will also allow for free time in the morning.

**How much does BSR and/or ASR cost?**

Specific fees are listed in the seasonal program guide. There are two registration sessions: Fall (August – December) and Winter (January - last day of school). Registration and fees are calculated per day of school. For example, if the district calendar shows Centennial is in session for 16 Mondays between August and December, then the fee charged will be based on 16 days. A discount is available for early registration. See registration packet for specific dates, but typically registrations received at least seven days before school starts will get a \$25/day discount. Please register early to allow us to plan for staffing purposes so we can ensure the safety of your children. A minimum of 7 participants must be enrolled for the section to run. There are two payment options available: full payment at the time of registration or Electronic Funds Transfer (EFT) from your credit card or checking account.

**Can I register mid-session/year?**

Registrations for children starting mid to late school year will be reviewed and approved if staffing levels are in place to meet our ratios (10:1). Pro-rated fees will be applied. Not all registrations are guaranteed to be accepted/processed. We must meet the minimum staffing ratios of 10:1, so your registration may be placed on hold until the additional staff is hired and trained.

**What time can I pick up my child from ASR?**

Pick up is available anytime between 2:30pm and 6pm. Some parents come early, and some parents need the whole time. The daily price is the same regardless of pick up time. For the safety of the children, all participants must be signed out by their parent/guardian.

**What time can I drop off my child up for BSR?**

Drop off is available anytime between 6:45am and 8:15am. Drop off will not be allowed any earlier than 6:45am. For the safety of the children, all participants must be signed in by their parent/guardian.

**Do the children get snacks and drinks in ASR?**

Yes! An afternoon snack and drink will be provided daily at approximately 3:30pm. Snacks will include a “healthy” selection of Goldfish, SkinnyPop, pretzels, baked chips, granola bars, etc. If you prefer your child to have something different, you are welcome to send your own snack. Lemonade and water will be available for your child. Please let your child know what your preference is for them to select as their snack and drink. Staff is not responsible for remembering what each parent’s choice is.

**Do the children get snacks and drinks in BSR?**

With the way the program is structure, a snack and drink will not be provided. We do encourage that you have breakfast at home or have your child bring something with them to have to eat while at the program.

**Where do I go once I get to Centennial to drop off or pick up?**

When picking up or dropping off, we ask that you use the double door entrance to the gymnasium (door #8). To the right of the gym door, you will find a doorbell to ring. The doorbell chime will alert our staff that you are at the door ready to drop off or pick up. For the safety of the children, the gym doors are locked throughout the program, and we will not know you are there unless you ring the bell.



*For more information on BSR & ASR, please contact:*

**Josh Handelsman** [jhandelsman@bartlettparks.org](mailto:jhandelsman@bartlettparks.org) (630) 540-4843