

**BARTLETT PARK DISTRICT
ANNUAL BOARD MEETING MINUTES
TUESDAY, MAY 12, 2020**

Call to Order

President Eckelberry called the Annual Board Meeting to order at **7:15 pm.**

Roll Call

President Eckelberry called for the roll. Commissioners answering present were: Susan Stocks, Lori Palmer, Theodore J. Lewis, Diana Gunsteen, Dale Ann Kasuba and Jody Fagan.

Staff members present were Executive Director Rita Fletcher, Superintendent of Recreation Kimberly Dasbach, Superintendent of Parks and Planning Kelly O'Brien, Superintendent of Special Facilities Lynsey Heathcote, and Executive Assistant Lindsey Tuminaro.

Resident Comments

No comments.

Election of Officers

President

President Eckelberry noted that it is the Board's annual duty to elect new officers at the Annual Meeting. The meeting was then turned over to Secretary Fletcher for nominations for President of the Board of Commissioners for fiscal year 2020-21 and the President would then preside over nominations for the other officers.

Ms. Fletcher asked for nominations for the office of President of the Board of Commissioners.

Mr. Lewis moved to nominate Mr. Eckelberry for President, seconded by Ms. Palmer.

Mr. Lewis moved to close the nominations, seconded by Gunsteen. **Motion carried.**

Ms. Fletcher took a voice vote to cast a unanimous ballot to name Mr. Eckelberry as President. **Motion carried.**

Vice President

Mr. Eckelberry opened the floor for nominations for the office of Vice-President of the Board of Commissioners for fiscal year 2020-21.

Ms. Stocks moved to nominate Ms. Palmer for Vice-President, seconded by Mr. Lewis.

Mr. Lewis moved to close the nominations, seconded by Ms. Gunsteen. **Motion carried.**

Mr. Eckelberry took a voice vote to cast a unanimous ballot to name Ms. Palmer as Vice-President. **Motion carried.**

Treasurer

Mr. Eckelberry opened the floor for nominations for the office of Treasurer of the Board of Commissioners for fiscal year 2020-21.

Ms. Palmer moved to nominate Ms. Gunsteen for Treasurer, seconded by Mr. Lewis.

Mr. Lewis moved to close the nominations, seconded by Ms. Palmer. **Motion carried.**

Mr. Eckelberry took a voice vote to cast a unanimous ballot to name Ms. Gunsteen as Treasurer. **Motion carried.**

Secretary

Mr. Eckelberry opened the floor for nominations for the office of Secretary of the Board of Commissioners for fiscal year 2020-21.

Ms. Palmer moved to nominate Ms. Fletcher for Secretary, seconded by Ms. Gunsteen.

Mr. Eckelberry moved to close the nominations, seconded by Ms. Palmer. **Motion carried.**

Mr. Eckelberry took a voice vote to cast a unanimous ballot to name Ms. Fletcher as Secretary. **Motion carried.**

Appointment of Attorney for the Park District

Corporate Attorney

Mr. Eckelberry stated next is the appointment of attorney for the Bartlett Park District. Ms. Fletcher recommended that Mr. Steven Adams of Robbins Schwartz be appointed as the Park District's corporate attorney for fiscal year 2020-21.

Mr. Lewis moved to appoint Steven Adams of Robbins Schwartz as the Park District's corporate attorney for fiscal year 2020-21, seconded by Ms. Palmer. **Motion carried.**

Ordinance 20-05, 2020-21 Budget and Appropriation Ordinance

Mr. Eckelberry asked for a motion to approve Ordinance 20-05, 2020-21 Budget and Appropriation Ordinance.

Mr. Lewis moved to adopt Ordinance 20-05, 2020-21 Budget and Appropriation Ordinance of the Bartlett Park District for its fiscal year May 1, 2020 through April 30, 2021. Ms. Gunsteen seconded the motion.

ROLL CALL VOTE:

AYES: 7

NAYS: 0

ABSTAIN: 0

ABSENT: 0

Passed and approved this 12th day of May 2020.

Meeting Schedule for Fiscal Year 2020-21

Mr. Eckelberry noted that the Board had received the proposed schedule of meetings for fiscal year 2020-21. He asked for a motion to approve; Ms. Kasuba moved to approve the Board Meeting Schedule for fiscal year 2020-21 as presented, seconded by Ms. Gunsteen. **Motion carried.**

Name Representative to NWSRA Board

Mr. Eckelberry announced that each year the District names a representative to serve on the NWSRA Board. Mr. Lewis moved to name Executive Director Rita Fletcher as the Bartlett Park District representative to the Northwest Special Recreation Association Board, seconded by Ms. Gunsteen. **Motion carried.**

New Business

None

Adjournment

There being no further business, Ms. Palmer moved to adjourn the Annual Board Meeting, seconded by Ms. Gunsteen. **Motion carried at 7:21 pm.**

Minutes Approved by the Board on May 26, 2020.

By: *Rita Fletcher*
Rita Fletcher, Board Secretary