

**BARTLETT PARK DISTRICT
COMMITTEE WORKSHOP MEETING MINUTES
TUESDAY, MAY 12, 2020**

Call to Order

President Eckelberry called the meeting to order at 7:30 pm.

Roll Call

President Eckelberry called for roll. Commissioners answering present were: Stephen M. Eckelberry, Lori A. Palmer, Diana Gunsteen, Theodore J. Lewis, Susan M. Stocks, Dale Ann Kasuba, and Jody E. Fagan.

Staff members present were: Executive Director, Rita Fletcher; Superintendent of Recreation, Kimberly Dasbach; Superintendent of Parks and Planning, Kelly O'Brien, Superintendent of Special Facilities, Lynsey Heathcote, and Executive Assistant, Lindsey Tuminaro.

Residents Comment

None

Finance Committee, Ms. Gunsteen, Chairperson

Resolution 20-04 Authorizing the Deposit of Park District Funds in Certain Depositories

Ms. Gunsteen advised the Board of Resolution 20-04, Authorizing the Deposit of Park District Funds in Certain Depositories. Staff is requesting the Finance Committees approval of Resolution 20-04, Authorizing the Deposit of Park District Funds in Certain Depositories. Mr. Lewis made a motion to approve the report as presented, seconded by Ms. Palmer. **Motion carried.**

GFOA Award Notification

Ms. Gunsteen advised the Board that the Bartlett Park District has been awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of United States and Canada for its Comprehensive Annual Financial Report for the fiscal year ending on April 30, 2019.

Planning Committee, Ms. Palmer, Chairperson

No report.

Building and Grounds Committee, Ms. Stocks, Chairperson

Bartlett Playground Project

Ms. Stocks informed the Board that demolition, removal of old equipment, excavation, and concrete work has been completed. The play equipment is being assembled and installed this week. The next phase the contractor will work on drainage, sight furnishings, and signage.

Recreation Committee, Ms. Kasuba, Chairperson

Virtual Programs

Ms. Kasuba advised the Board of the virtual programs being offered via Facebook LIVE, Zoom, and prerecorded. Participants can sign up for the classes online. One day classes are being offered for Painting Classes, Magic Classes, Balloon Animal Workshop, and Slime Lab. Multiple day classes such as Tot Rock and Youth Dance Class, All Access Enrichment, and Hot Shots are offered as well. Classes start at \$13 and go up.

Special Facilities Committee, Ms. Fagan, Chairperson

Bartlett Aquatic Center

Ms. Fagan advised the Board that the pool was set to open up Memorial Day Weekend, but with the extension of the Stay at Home Order that was not possible. While swimming pools are not specifically referenced in the Restore Illinois Plan, our interpretation is that based on the conditions required to move to the next phase. If we move into Phase 3 in June that allows a 10 person gathering maximum. A typical shift at the Bartlett Aquatic Center requires 42 staff members to operate on an average day. Staff has considered many modified versions of being open, but none of them seem feasible while maintaining social distancing. Staff also looked into the financial aspect of opening Bartlett Aquatic Center, however the safety and well-being of the community and staff remain at the forefront of the decision making. Staff is recommending that the Bartlett Aquatic Center doesn't open for the summer of 2020. The Board agreed with Staffs recommendation.

Villa Olivia Committee, Mr. Lewis, Chairperson

Golf Update

Mr. Lewis advised the Board that both courses opened on May 1st. Things are running smoothly with the new operations in place. The crane is set to come out and remove the towers from the ski operation at Villa Olivia next week.

Personnel Committee, Mr. Lewis, Chairperson

None

Community Relations and Legislative Issues Committee, Mr. Eckelberry,

Chairperson

None

Old Business

None

New Business

None

Closed Session

Mr. Eckelberry moved to adjourn to closed session under Section 2(c)(1) for the purpose of discussing the appointment, employment compensation, discipline,

performance, or dismissal of specific employees of the District; Mr. Lewis made a motion and Ms. Gunsteen seconded. **Motion carried at 7:42 PM.**

Ms. Fletcher asked for a roll call vote to adjourn into closed session:

AYES: Eckelberry, Palmer, Lewis, Stocks, Gunsteen, Kasuba, Fagan

NAYS: None

Absent: None

Motion approved at 7:42 PM.

Reconvening of Committee Workshop Meeting

Mr. Eckelberry called the meeting back to order at 8:47 PM and called for the roll.

Commissioners answering present were: Lori A. Palmer, Theodore J. Lewis, Susan M. Stocks, Diana Gunsteen, Dale Ann Kasuba and Jody E. Fagan.

Adjournment

There being no further business before the Board, Mr. Eckelberry moved to adjourn the meeting, Ms. Palmer motioned and seconded by Mr. Lewis. **Motion carried at 8:48 PM.**

Minutes Approved by the Board on May 26, 2020.

By: *Rita Fletcher*
Rita Fletcher, Board Secretary