

**BARTLETT PARK DISTRICT
COMMITTEE WORKSHOP MEETING MINUTES
TUESDAY, JULY 14, 2020**

Call to Order

President Eckelberry called the meeting to order at 7:30 pm.

Roll Call

President Eckelberry called for roll. Commissioners answering present were: Stephen M. Eckelberry, Lori A. Palmer, Diana Gunsteen, Theodore J. Lewis, Susan M. Stocks, Dale Ann Kasuba, Jody E. Fagan.

Staff members present were: Executive Director, Rita Fletcher; Superintendent of Recreation, Kimberly Dasbach; Superintendent of Parks and Planning, Kelly O'Brien; Superintendent of Special Facilities, Lynsey Heathcote; Superintendent of Business Services, Eric Leninger; and Executive Assistant, Lindsey Tuminaro.

Pledge of Allegiance

President Eckelberry led the Pledge of Allegiance.

Residents Comment

None

Finance Committee, Ms. Gunsteen, Chairperson

IMRF 2021 Calendar Year Preliminary Employer Rate

Mr. Leninger advised the Board that the District's preliminary employer contribution rate for 2021 is 10.90%. This is a slight decrease from the 2020 rate. The rate is computed separately for each employer every year and is made up of five parts: death benefit contributions, disability benefit contributions, supplemental retirement contributions, normal retirement contributions, and amortization of the unfunded liability contributions.

Planning Committee, Ms. Palmer, Chairperson

Land/Cash Donation Request – Pulte Homes

Ms. Palmer advised the Board that staff had several conversations with Pulte Home Builders and the Village of Bartlett in regards to the proposed subdivision located by Army Trail Road and Petersdorf Road. After several discussions staff is recommending a partial land donation of .63 acres and cash donation of \$30,000. Ms. Palmer made a motion to approve the land/cash donation. Mr. Lewis motioned, and Ms. Gunsteen seconded. **Motion Carried**

Building and Grounds Committee, Ms. Stocks, Chairperson

Marianne Cordell – Basketball Court Resurfacing Project

Ms. Stocks updated the Board on the completion of the Marianne Cordell basketball court. Staff hired U.S. Tennis Court Construction to pressure wash, fill cracks, apply color and acrylic resurfacer to the courts.

Recreation Committee, Ms. Kasuba, Chairperson

July Phase 4 Update

Ms. Kasuba updated the Board on some of the changes being made due to the Phase 4 guidelines. Staff will be increasing the time scheduled between athletic games and tryouts. Staff will also be adjusting the start and end times of Preschool to avoid overcrowding in the hallway. Preschool will now have a maximum group size of 15 per room. Staff is currently evaluating the occupancy of outdoor bleacher capacity and indoor spaces. In response to the Phase 4 guidelines staff has created multiple guidelines for staff and patrons for specific areas of operation throughout the Park District. As for the larger events held towards the end of the year, staff is still looking into different options including postponing until there are less restrictions.

Special Facilities Committee, Ms. Fagan, Chairperson

Facility Updates

Ms. Fagan advised the Board that **LIFECENTER** reopened on Monday, July 6th under the Phase 4 Guidelines. Some of the modifications include limited hours of operation, contactless check-in, equipment six feet apart, fifteen minute breaks in-between pre-registered timeframes, and no sauna or towel use at this time. Splash central has been open and operating under Phase 3 guideline's for the last three weeks. Phase 4 is set to begin on July 13th where we plan to re-introduce open swim and group fitness classes.

Villa Olivia Committee, Mr. Lewis, Chairperson

VO Events Update

Mr. Lewis informed the Board that with the closing of Villa Olivia due to Coronavirus and in response to the new Phase 4 restrictions there has been a decrease in bookings due to the 50 person capacity. We are slowly starting to see more bookings for later in the year and for 2021.

Personnel Committee, Mr. Lewis, Chairperson

Update on Districtwide Part-Time Staffing

Mr. Lewis provided the Board with an update on the current number of part time employees. Due to the limitations on group gatherings and recreational programming the District is prohibited from fully operating. In response, the District's part-time staffing levels are substantially reduced from this time last year. The District currently has 51 part-time employees.

Community Relations and Legislative Issues Committee, Mr. Eckelberry,
Chairperson
No Report

Old Business
None

New Business
None

Closed Session:

Mr. Eckelberry moved to adjourn into Closed Session under Section 2 (c)(11) for the purpose of discussing the pending or probable and imminent litigation against, affecting or on behalf of the District under the Open Meetings Act. Mr. Lewis made a motion and Ms. Palmer seconded.

Mr. Eckelberry asked for Roll call vote to adjourn into Closed Session:

AYES: Eckelberry, Palmer, Gunsteen, Lewis, Stocks, Kasuba, Fagan

NAYS: None

ABSENT: None

Motion approved at 7:53pm

Reconvening of Committee Workshop Meeting

Mr. Eckelberry called the meeting back to order at 8:01 PM and called for roll.

Commissioners answering present were: Stephen M. Eckelberry, Lori A. Palmer, Diana Gunsteen, Theodore J. Lewis, Susan M. Stocks, Dale Ann Kasuba, Jody E. Fagan.

Adjournment

There being no further business before the Board, Mr. Eckelberry moved to adjourn the meeting, Ms. Palmer made a motion and Mr. Lewis seconded. **Motion carried at 8:02 PM.**

Minutes Approved by the Board on July 28, 2020.

By: *Rita Fletcher*
Rita Fletcher, Board Secretary