

**BARTLETT PARK DISTRICT
BOARD MEETING MINUTES
TUESDAY, MAY 26, 2020**

Call to Order

President Eckelberry called the meeting to order at 7:30pm.

Roll Call

Executive Director Fletcher called for roll. Commissioners answering present were: Stephen M. Eckelberry, Lori A. Palmer, Diana Gunsteen, Theodore J. Lewis, Susan M. Stocks, and Dale Ann Kasuba and Jody E. Fagan.

Staff members present were: Executive Director, Rita Fletcher Superintendent of Recreation, Kimberly Dasbach; Superintendent of Parks and Planning, Kelly O'Brien; Superintendent of Special Facilities, Lynsey Heathcote, and Executive Assistant, Lindsey Tuminaro.

Approval of Minutes

Mr. Eckelberry moved to approve the minutes of May 12, 2020 Public Hearing, Annual Meeting, and Board Meeting. Ms. Palmer made a motion, and Mr. Lewis seconded.

Motioned carried.

Residents Comment

None

Monthly Treasurer's Report, Ms. Gunsteen, Chairperson

Ms. Gunsteen moved to approve the Monthly Treasurer's Report for March 2020, Mr. Lewis seconded. **Motion carried.**

Finance Committee, Ms. Gunsteen, Chairperson

Resolution 20-04, Authorizing the Deposit of Park District Funds in Certain Depositories

Ms. Gunsteen stated that the Finance Committee is requesting approval of Resolution 20-04, Authorizing the Deposit of Park District Funds in Certain Depositories. Ms. Gunsteen made a motion to approve, seconded by Ms. Palmer.

Roll Call Vote:

Ayes: Eckelberry, Palmer, Gunsteen, Lewis, Stocks, Kasuba, Fagan

Nays: None

Absent: None

Abstain: None

Passed and Approved on May 26, 2020

Planning Committee, Ms. Palmer, Chairperson

No Business

Building and Grounds Committee, Ms. Stocks, Chairperson

No Business

Recreation Committee, Ms. Kasuba, Chairperson

No Business

Special Facilities Committee, Ms. Fagan, Chairperson

No Business

Villa Olivia Committee, Mr. Lewis, Chairperson

Mower Replacement

Mr. Lewis advised the group that staff is requesting to replace the 1993 fairway mower. The purchase is in the Capital Projects 2020-21 budget. Staff would like to purchase a 2020 John Deere 7700 Precision Cut Mower for the amount of \$52,995.00 from J.W. Turf, Inc. Mr. Lewis made a motion to approve, and Ms. Palmer seconded.

Personnel Committee, Mr. Lewis, Chairperson

No Business

Community Relations and Legislative Issues Committee, Mr. Eckelberry, Chairperson

No Business

Executive Director's Report, Ms. Fletcher

Bill List

Ms. Fletcher recommended approval of the April 2020 Bill List. Ms. Gunsteen moved to approve the Bill List as presented and Mr. Lewis seconded. **Motion carried.**

Building Openings

Ms. Fletcher advised the Board that it looks like we will be moving into Phase 3 of the Governors Restore Illinois Plan which will allow us to open the buildings and provide more programs. The next phase also permits foursomes at both golf courses, summer camps starting June 15th, and outdoor fitness classes.

Superintendent of Recreation Report, Ms. Dasbach

Social Media Engagement

Ms. Dasbach advised the Board that staff has been creating a variety of different social media posts. Some of the popular posts staff created were photo contests, individual challenges, and general wellness tips.

Superintendent of Parks and Planning Report, Ms. O'Brien

Bartlett Community Center – Landscaping Renovation Project Update

Ms. O'Brien informed the Board of the updated landscaping areas in front of the Community Center building. Americana Landscape is finishing up a few plantings and adding new mulch this week.

Superintendent of Special Facilities, Ms. Heathcote

LIFECENTER Operations in Phase 3

Ms. Heathcote advised the Board that Phase 3 of the Restore Illinois Plan doesn't allow for health clubs to return to normal operations, but it does allow for smaller group fitness classes and one on one personal training sessions. Staff is in the process of putting together both options while meeting the IDPH safety guidelines.

Old Business

None.

New Business

Ms. Fletcher was happy to announce to the Board that the new Superintendent of Business Services will start on Monday, June 1st.

Closed Session:

None

Adjournment:

There being no further business before the board, Mr. Eckelberry moved to adjourn the meeting, motioned by Ms. Palmer, seconded by Ms. Gunsteen. **Motion carried at 7:52pm**

Minutes Approved by the Board on June 23, 2020.

By: *Rita Fletcher*
Rita Fletcher, Board Secretary