



**Restore Illinois Phase 4 Kids Club Guidelines**  
**August 17, 2020**

The school year has a new look, but as always, the safety of our staff, patrons, and participants is of the utmost importance. Our team is working hard to ensure Kids Club is adapting to guidelines, restrictions, and social distancing requirements. We are happy your child(ren) will be joining us and wanted to share the state and federal guidelines we will be following for this program. Please note as guidelines change, we will be making changes and communicating them with you. We understand that some of these guidelines may be challenging for some. Still, they must be followed to ensure everyone's safety.

**General Information:**

**Registration**

For a contact-free experience, we are encouraging:

- Online and e-mail registration.
- Use of credit cards
- E-mail receipts when in-person registration is necessary.

Once you are registered, please be sure to visit our website to download program-specific information and required forms. Kids Club emergency/information forms should be filled out for each child and turned in on the first day attending the program. If needed, the medical forms for dispensing of medication and inhaler or auto-injectors should also be filled out.

**Drop-off and pick-up**

We will be asking parents to drop-off, and pick-up your child/ren at the designated drop off/pick up area. Our staff will then sign your child/ren into the program and usher them to the program area. Specific drop-off and pick-up procedures will be shared by each site location.

**Snacks/Lunches/Water**

Lunches must be in single-use containers to be thrown out after each meal. Participants will have the option to purchase a school lunch at Centennial (additional fee).

Each participant should bring their own water bottle with their name written on it, so they don't get mixed up. Each afternoon, participants will be provided with a pre-packaged healthy snack around 3:30pm.

### **Participant Limit**

Limit 50 or fewer participants per area, keeping strict social distancing; groups will remain the same for the week.

### **Behavior**

Due to the unique circumstance of COVID-19, there will be a zero-tolerance policy for participants who exhibit certain behaviors including but not limited to: biting, spitting, kicking, hitting, licking, running away, etc.

### **Visitors**

No visitors will be permitted to enter the program area after check-in is completed until our last participant is picked up.

### **Items to be brought to Kids Club daily**

- Chrome Book
- Headphones
- School Supplies
- Water Bottle
- Backpack
- Face-Covering
- Lunch
- Personal Hand Santizer, optional

### **Contact Information**

The emergency contact forms will ask to provide contact information for an adult who will be able to pick up your child within one hour should they begin to show any symptoms of being ill.

### **Best practices in Kids Club will include:**

#### **Supplies and Equipment**

Participants should bring their own school supplies with them to use during the school day. From 2:30-5pm, sharing supplies, equipment, and games will be limited.

#### **Personal Belongings**

Participant's personal belongings will be kept separate. Please keep all unnecessary items at home.

## **Face Masks**

Anyone over the age of two entering and leaving a Park District/School facility is **required** to wear a face mask over their nose and mouth and during the program unless outside and maintaining a social distance of at least 6ft. (exceptions can be made for people with medical conditions or disabilities that prevent them from safely wearing a face mask). Staff will be required to wear face coverings whenever 6 feet of distancing is not possible.

*Does my child need to wear a face-mask?* Yes. If your child is over two years old and does not have a medical condition or disability that prevents them from safely wearing a face-mask (such as respiratory, heart, or sensory issues), then your child is required to wear a face-mask if they are outdoors and unable to maintain a six-foot distance from others or if they are in an indoor public space unable to maintain a six-foot distance.

There are many great resources on the internet (example: <https://kidshealth.org/LurieChildrens/en/parents/coronavirus-masks.html>) or for helping your child feel comfortable wearing a face mask.

## **Social Distancing**

Workspaces and activities will be set up to allow for 6 feet of distancing between participants whenever possible. When not E-learning, we will emphasize outdoor, socially distant activities as much as possible. We will display visual markers 6 feet apart to encourage social distancing where practical.

The Bartlett Park District is committed to our participant's well-being and providing a safe environment for them. Social distancing practices will be implemented during Kids Club to minimize and avoid contact. We will manage the situation, but unfortunately, we cannot guarantee a 100% socially distanced environment.

## **Personal Hygiene**

Hand washing will be frequent. Hand sanitizer will be available, but feel free to send your child with their own.

## **Facility Cleaning**

The frequency of routine cleaning, sanitization, and disinfection has increased in the facilities, especially in common and high traffic areas, and frequently touched surfaces.

## **Health Monitoring**

Everyone entering the building should review the symptom screening and check their temperature daily before entering the building. Anyone with a fever over 100.4 degrees is required to stay home.

If your children(ren) can respond "Yes"" to any of the questions below OR show symptoms, please keep your child at home if they are sick or do not feel well.

- Have you felt feverish?
- Do you have a cough?
- Do you have a sore throat?
- Have you been experiencing difficulty breathing or shortness of breath?
- Do you have muscle aches?
- Have you had a new or unusual headache (e.g., not related to caffeine, diet, or hunger, not associated with a history of migraines, clusters, or tension, not typical to the individual)?
- Have you noticed a new loss of taste or loss of smell?
- Have you been experiencing chills or rigors?
- Do you have any gastrointestinal concerns (e.g., abdominal pain, vomiting, diarrhea)?
- Is anyone in your household displaying any symptoms of COVID-19?
- To the best of your knowledge, have you or anyone in your household come into close contact with anyone who has tested positive for COVID-19?

If a participant does have symptoms, they should remain isolated at home for a minimum of 10 days after symptom onset AND until feverless and feeling well (without fever-reducing medication) for at least 24 hours OR confirmed to not have COVID-19 via 2 negative COVID-19 tests in a row, with testing done at least 24 hours apart.

If anyone reports having any COVID-19 related symptoms, they are encouraged to contact their health care provider; if multiple individuals report having any COVID-19 related symptoms, the park district will notify the local health department.

If anyone does contract COVID-19, we will contact the proper authorities and follow the appropriate protocol. If a child or staff member becomes ill at the program, they will be immediately be isolated from the group and sent home. Staff and participants should notify the park district if they:

- Have a suspected or diagnosed case of COVID-19
- Have had close contact with an individual, including (but not limited to) a member of your household, who has a confirmed or suspected case of COVID-19
- Are experiencing symptoms of COVID-19, which can include: cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat and/or new loss of taste or smell

Staff and participant health information will continue to be treated as confidential, as required by applicable laws. However, the name may be provided to local health agencies to assist in contact tracing individuals with whom they may have had close contact for a prolonged time.

Thank you for making the Bartlett Park District a part of your child(ren) 's school year.