



Bartlett Park District 700 S. Bartlett Road

630-540-4853 www.bartlettparks.org

“How can I meet the teacher and find out what my child will be doing in preschool?”

A parent only information evening will be held on Monday /Tuesday the week before school begins in the evening depending on your child’s class time.

“When will my child be able to meet his teacher?”

A Come and Peek Day for your child to meet the teacher and see the classroom will be held on Wednesday / Thursday the week before school begins. Days are designated by course number please refer to your receipt for your course number.

“Where can I find the Parent Night schedule & Come and Peek (Meet) the teacher schedule?”

Detailed information about these special events can be found on the park district web site and will be emailed to you directly. In addition please take the time to view our **Parent Handbook** on line. It includes our objectives, school calendar, general information, program procedures and other policies concerning our preschool.

“When does school begin?”

The first day of school is Tuesday or Wednesday after Labor Day. The 3 year old classes will meet for one hour instead of their normal one and fifty five minutes for the first week of school. All other classes will meet as regularly scheduled.

“What paperwork is necessary for entrance into preschool and when is it due?”

All forms are due by May 1st or sooner but no later than July 1st. They may be dropped off at the community center front desk or with the Preschool Coordinator in her office.

✓ **Certificate of Physical/Immunizations.** This is required to be documented in your child’s school record. This document must be filled out signed / stamped by your health care provider. The following must be addressed on the form by your physician: TB Skin Test & Lead Screen. Parent Section on page 2 must be filled out and signed/dated by parent.

✓ **Emergency Information Form.** Please provide us with all possible emergency numbers that are available and applicable.

✓ **Student Health / History Forms.** We use this information to get to know your child better.

“What supplies will my child need to start preschool?”

- Backpack or tote bag; Water Bottle Labeled with First and Last Name (WATER ONLY).
- A separate list will be sent home letting you know of requested items for class.
-

Your Preschool Coordinator will be communicating more information about the above topics and more via email over the summer prior to dates.

Our primary goal is to provide your child with the best possible preschool experience.

Please feel free to contact Karen Maxwell, Preschool Coordinator, via phone 630-540-4853 or email KMaxwell@bartlettparks.org if you have any questions or concerns.