

**BARTLETT PARK DISTRICT
COMMITTEE WORKSHOP MEETING MINUTES
OCTOBER 13, 2020**

Call to Order

President Eckelberry called the meeting to order at 7:30 pm.

Roll Call

President Eckelberry called for roll. Commissioners answering present were: Stephen M. Eckelberry, Lori A. Palmer, Theodore J. Lewis, Susan M. Stocks, Dale Ann Kasuba, and Jody E. Fagan. Diana Gunsteen was absent.

Staff members present were: Executive Director, Rita Fletcher; Superintendent of Recreation, Kimberly Dasbach; Superintendent of Parks and Planning, Kelly O'Brien; Superintendent of Special Facilities, Lynsey Heathcote; and Superintendent of Business Services, Eric Leninger.

Pledge of Allegiance

President Eckelberry led the Pledge of Allegiance.

Residents Comment

None

Finance Committee, Ms. Gunsteen, Chairperson

No Report

Planning Committee, Ms. Palmer, Chairperson

Resolution 20-08: Intergovernmental Agreement Between the Bartlett Park District and the County of Cook for the Local Government Coronavirus Relief Fund

Ms. Palmer advised the Board that the Cook County Board set aside funds for the Park District serving in the county to reimburse them for COVID-19 expenses. The Park District has to enter into an Intergovernmental Agreement to receive the \$5,000 set aside. Staff is requesting the Planning Committee's approval of Resolution 20-08. Mr. Eckelberry made a motion, and Ms. Kasuba seconded. **Motion carried.**

Building and Grounds Committee, Ms. Stocks, Chairperson

Vehicle Purchase

Ms. Stocks advised the Board that Staff would like to purchase a 2021 Ford F-250 Crew Cab truck. Currie Motors Fleet offered the lowest price of \$29,708.00. The purchase is part of the capital improvement plan. Staff is requesting the Building and Grounds Committee's approval to purchase the vehicle. Ms. Stocks made a motion, and Ms. Palmer seconded. **Motion carried.**

Recreation Committee, Ms. Kasuba, Chairperson

Preschool

Ms. Kasuba informed the Board that the preschool program is holding its annual Butter Braid Frozen Pastry Dough fundraiser. The purpose of the fundraiser is to raise money to purchase additional equipment and educational toys for the classroom.

Also this week, three new students enrolled into our preschool program. Starting in October we plan to offer two new early childhood programs. The Little Learners Lab will be held via Zoom on Tuesdays and Thursdays. This is for students 3-5 years of age. Fun Fridays is also new, and will be taught in person from 9:30 – 11:30 for 3-5 year olds.

Special Facilities Committee, Ms. Fagan, Chairperson

LIFECENTER Update

Ms. Fagan advised the Board that as of October 6th LIFECENTER has opened up to allow members to work out at any time during operating hours without being held to a limited timeslot. RecTrac allows Staff to know how many people are in the center at any specific time. Staff will continuously clean throughout the day for continued safety.

Villa Olivia Committee, Mr. Lewis, Chairperson

Food & Beverage Operations

Mr. Lewis informed the Board that as golf season comes to a close Staff plans to close the restaurant except on Fridays. Scheduled luncheons during the week will continue. Three weeks ago Staff started up the Friday night fish fry and starting November 1st Sunday brunch will be offered again as well.

Personnel Committee, Mr. Lewis, Chairperson

No Report

Community Relations and Legislative Issues Committee, Mr. Eckelberry, Chairperson

No Report

Old Business

None

New Business

None

Adjournment

There being no further business before the Board, Mr. Eckelberry moved to adjourn the meeting, Ms. Stocks made a motion, and Ms. Palmer seconded. **Motion carried at 7:40 PM.**

Minutes Approved by the Board on November 24, 2020.

By: *Rita Fletcher*
Rita Fletcher, Board Secretary