



## **Restore Illinois Phase 4 School Day Off Guidelines** **December 1, 2020**

The safety of our staff, patrons, and participants is of the utmost importance and it's vital that we follow the state guidelines as well as recommendations put forth by health officials. Our team is working hard to reinvent traditional games and activities to adapt to guidelines, restrictions and social distancing requirements. *Please note as guidelines change we will make changes and communicate them with you.*

### **Registration**

For a contact free experience we are encouraging:

- Online and e-mail registration.
- Use of credit cards
- E-mail receipts when in-person registration is necessary.

Once you are registered please be sure visit our website to download required emergency forms. Forms should be filled out for each child and turned in the morning of the program. If needed the medical forms for dispensing of medication and inhaler or auto injectors should also be filled out.

### **Best Practice Guidelines:**

#### **General**

- Practice social distancing (at least 6 feet) whenever possible
- Stay home if you are sick or do not feel well. (See health monitoring section below)
- Avoid touching hand/nose/mouth.
- Cover coughs and sneeze with a tissue or direct into your elbow.
- Participant's personal belongings will be kept separate. Please keep all unnecessary items at home.
- Supplies, equipment and sharing will be limited.

### **Drop-off and pick-up**

Drop off and pick up will be a drive through style outside of the Bartlett Community Center.

## **Participant Limit**

Limit 15 or less participants per group. Groups will remain the same for the day.

## **Items to be brought to School Day Off Camp**

- Comfortable play clothes & dressing for the outside activities (Ex. hat, gloves and boots)
- Water Bottle
- Backpack
- Face-Covering (Please wear a face covering and bring a back-up/spare)
- Lunch
- Snack
- Personal Hand Sanitizer, optional

## **Snacks/Lunches/Water**

Snacks or lunches should be in single-use containers to be thrown out after each meal. Each participant should bring their own water bottle with their name written on it, so they don't get mixed up. (Water fountain usage will be restricted.)

## **Behavior**

Due to the unique circumstance of COVID-19 there will be a zero tolerance policy for campers who exhibit certain behaviors including but not limited to: biting, spitting, kicking, hitting, licking, running away, etc.

## **Visitors**

No visitors will be permitted to enter the program area after check-in is completed until our last participant is picked up.

## **Contact Information**

The emergency contact forms will ask to provide contact information for an adult who will be able to pick up your child within 30 minutes should they begin to show any symptoms of being ill.

## **Face Masks**

Anyone over the age of two entering and leaving a Park District is **required** to wear a face mask over their nose and mouth and during the program unless outside and maintaining a social distance of at least 6ft. Staff will be required to wear face coverings.

## **Social Distancing**

Activities will be set up to allow for 6 feet of distancing between participants whenever possible. We will emphasize outdoor, socially distant activities as much as possible. When we are unable to play outside and maintain a 6 foot distance, face masks will be required. We will display visual markers 6 feet apart to encourage social distancing where practical.

## **Personal Hygiene/Handwashing**

Hand washing will be frequent. Hand sanitizer will be available, but feel free to send your child with their own.

## **Facility Cleaning**

The frequency of routine cleaning, sanitization and disinfection has increased in the facilities, especially in common and high traffic areas, and frequently touched surfaces.

## **Health Monitoring: Symptom and Temperature Checks Daily**

Children, staff and caregivers should check their temperatures daily. Anyone with a fever over 100.4 degrees is required to stay home.

If your child(ren) can respond “Yes” to any of the questions below OR show symptoms, please keep your child at home if they are sick or do not feel well.

- Have you felt feverish?
- Do you have a cough?
- Do you have a sore throat?
- Have you been experiencing difficulty breathing or a shortness of breath?
- Do you have muscle aches?
- Have you had a new or unusual headache (e.g., not related to caffeine, diet, or hunger, not related to a history of migraines, clusters, or tension, not typical to the individual)?
- Have you noticed a new loss of taste or loss of smell?
- Have you been experiencing chills or rigors?
- Do you have any gastrointestinal concerns (e.g., abdominal, pain, vomiting, diarrhea)?
- Is anyone in your household displaying any symptoms of COVID-19
- To the best of your knowledge, have you or anyone in your household come into close contact with anyone who has tested positive for COVID-19?

If a participant does have symptoms, they should remain isolated at home for a minimum of 10 days after symptom onset AND until feverless and feeling well (without fever-reducing medication) for at least 24 hours OR confirmed to not have COVID-19 via 2 negative COVID-19 tests in a row, with testing done at least 24 hours apart.

If anyone reports having any COVID-19 related symptoms, they are encouraged to contact their health care provider; if multiple individuals report having any COVID-19 related symptoms, park district will notify local health department.

If anyone does contract COVID-19, we will contact the proper authorities and follow the appropriate protocol. If a child or staff member becomes ill at the program, they will be immediately be isolated from the group and sent home. Staff and participants should notify the park district if they:

- Have a suspected or diagnosed case of COVID-19
- Have had close contact with an individual, including (but not limited to) a member of your household, who has a confirmed or suspected case of COVID-19
- Are experiencing symptoms of COVID-19, which can include: cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat and/or new loss of taste or smell

**Thank you for making the Bartlett Park District a part of your child(ren)'s day!**