

**BARTLETT PARK DISTRICT
COMMITTEE WORKSHOP MEETING MINUTES
JANUARY 12, 2021**

Call to Order

President Eckelberry called the meeting to order at 7:30 pm.

Roll Call

President Eckelberry called for roll. Commissioners answering present were: Stephen M. Eckelberry, Lori A. Palmer, Diana Gunsteen, Theodore J. Lewis, Susan Stocks, Dale Ann Kasuba and Jody Fagan.

Staff members present were: Executive Director, Rita Fletcher; Superintendent of Recreation, Kimberly Dasbach, Superintendent of Parks and Planning, Kelly O'Brien Superintendent of Special Facilities, Lynsey Heathcote; and Superintendent of Business Services, Eric Leninger.

Finance Committee, Ms. Gunsteen, Chairperson

Wage Comparison

Ms. Gunsteen informed the Board that COVID has impacted staffing since March 2020. In comparing the past two years for calendar year 2019 the district issued 723 W2s with total wages paid of \$4.55 million. For calendar year 2020, the District issued 527 W2s with total wages paid of \$3.28 million. This represent a decrease in employees of 196 and wages paid decreased by \$1.26 million.

Planning Committee, Ms. Palmer, Chairperson

No Report

Building and Grounds Committee, Ms. Stocks, Chairperson

Parks Department Projects

Ms. Stocks reported the parks department has been busy this year and were able to complete a few projects including repainting the plunge and deep pool at BAC, added a large swale at Trails End to help with drainage issues and made repairs at the Log Cabin.

Recreation Committee, Ms. Kasuba, Chairperson

Preschool Mid-Year Update

Ms. Kasuba informed the Board the Preschool program has continued to run this year even with the restrictions in place due to COVID. In December DCFS conducted their annual visit and everything turned out great. DCFS has announced that in January we can go back to allowing 20 students in each class. We have also had more students join

our preschool in January. Now staff is getting everything set up to start registration for the 2021-21 school year.

Special Facilities Committee, Ms. Fagan, Chairperson

Facility Requests

Ms. Fagan told the Board the district had three requests to use our facilities: USA Hoops Basketball tournament – May 29th – 30th at BCC. Rockford Boys and Girls Basketball Tournament – July 30 – August 1st at BCC. Village Church of Bartlett Annual Easter Egg Hunt – April 3rd – Bartlett Park. All renters have been spoken to that all requests are subject to any state or local guidelines and mitigations that are in place at the time of the event and the Park District reserves the right to postpone or cancel any event related to COVID 19. Mr. Eckelberry made a motion to approve all three requests, seconded by Mr. Lewis.

Roll Call Vote:

Ayes: Eckelberry, Palmer, Gunsteen, Lewis, Stocks, Kasuba, Fagan

Nays: None

Absent: None

Abstain: None

Motion Passed

Villa Olivia Committee, Mr. Lewis, Chairperson

Ski & Snow Tubing Update

Mr. Lewis informed the Board that the ski season has finally started. Staff worked three shifts starting December 23rd – December 26th making snow which allowed us to open on December 26th. The holiday break is the busiest time and this year was no exception as staff did a comparison – in 2019 we had 2200 people tubing and 316 skiers, due to the warm weather we were open the week before Christmas then not again until January 1st. In 2020 we were not open before Christmas, instead opening on the 26th. During this time we had 5240 tubing participants and 2284 skiers. We are hopeful this trend continues.

Personnel Committee, Mr. Lewis, Chairperson

No Report

Community Relations and Legislative Issues Committee, Mr. Eckelberry, Chairperson

Mr. Eckelberry stated that the April Election for Park District Commissioners are all set with the order on the ballot being 1) Lori Palmer 2) Dale Ann Kasuba 3) Stephen Eckelberry.

Old Business

None

New Business

None

Resident Comments

None

Adjournment

There being no further business before the Board, Mr. Eckelberry moved to adjourn the meeting. Mr. Lewis made a motion, seconded by Ms. Gunsteen. **Motion carried at 7:47 PM.**

Minutes Approved by the Board on January 26, 2021.

By: *Rita K. Fletcher*
Rita Fletcher, Board Secretary