

**BARTLETT PARK DISTRICT  
COMMITTEE WORKSHOP MEETING MINUTES  
February 9, 2021**

**Call to Order**

President Eckelberry called the meeting to order at 7:30 pm.

**Roll Call**

President Eckelberry called for roll. Commissioners answering present were: Stephen M. Eckelberry, Lori A. Palmer, Diana Gunsteen, Theodore J. Lewis, Susan Stocks and Dale Ann Kasuba. Commissioner Jody Fagan was absent.

Staff members present were: Executive Director, Rita Fletcher; Superintendent of Recreation, Kimberly Dasbach, Superintendent of Parks and Planning, Kelly O'Brien Superintendent of Special Facilities, Lynsey Heathcote; and Superintendent of Business Services, Eric Leninger.

**Finance Committee, Ms. Gunsteen, Chairperson**

**Ordinance 21-01: Surplus Property**

Ms. Gunsteen informed the Board that Ordinance 21-01 lists Surplus property that the district deems to no longer be of use to the district in carry-out operations. Mr. Lewis made a motion to approve Ordinance 21-01 as presented, seconded by Mr. Eckelberry.

**Motion Carried.**

**Planning Committee, Ms. Palmer, Chairperson**

**James "Pate" Philip State Park Agreement**

Ms. Palmer mentioned that the agreement for the state park is being reviewed by IDNR attorney's in Springfield and staff is hopeful it can be brought to the Board in March.

**Building and Grounds Committee, Ms. Stocks, Chairperson**

**Vehicle Purchase**

Ms. Stocks reported the parks department is looking to replace the current 2004 Ford Ranger with a new 2021 Ford Ranger. Three prices were obtained and staff is recommending to purchase a 2021 Ford Ranger from Friendly Ford Dealership for the amount of \$24,263. Ms. Socks made a motion to approve the purchase, seconded by Mr. Lewis. **Motion Carried.**

**Recreation Committee, Ms. Kasuba, Chairperson**

**Preschool Cookie Fundraiser**

Ms. Kasuba informed the Board our preschool program is holding its annual cookie dough fundraiser. The purpose of the fundraiser is to raise money to purchase

additional equipment and educational toys for the classrooms. Online orders will be taken until February 22<sup>nd</sup>.

### **Special Facilities Committee, Ms. Fagan, Chairperson**

#### **LifeCenter Membership Promotion**

Ms. Eckelberry told the Board the district is offering Free Fridays in February at the health club to promote the club and hopefully attract new members. New members signing up in February get 13 months for the price of 12.

### **Villa Olivia Committee, Mr. Lewis, Chairperson**

#### **Food & Beverage Operation**

Mr. Lewis informed the Board that now that we are phase 4 we are moving forward with food and beverage operations. Indoor seating for the ski café is now allowed and we will see the return of the Fish Fry beginning on February 19<sup>th</sup>.

### **Personnel Committee, Mr. Lewis, Chairperson**

#### **Full-Time & Part-Time Salary Ranges for FY2021-22**

Mr. Lewis reported that staff has put together the proposed salary ranges for both full time and part time staff for fiscal year 2021-22. No changes were recommended this year for full time ranges and part time ranges were changed due to minimum wage going up in January 2022. Ms. Palmer made a motion to approve both salary ranges as presented, seconded by Ms. Gunsteen. **Motion Carried.**

### **Community Relations and Legislative Issues Committee, Mr. Eckelberry, Chairperson**

#### **IAPD Joint Legislative Meeting**

Mr. Eckelberry stated that IAPD Joint Legislative Committee is hosting a virtual legislative programs this year and one of those include legislators for the Northwest suburbs. The meeting will take place on Friday February 26<sup>th</sup>, if the Board is interested in attending please let Executive Director Fletcher know.

### **Old Business**

None

### **New Business**

#### **Bartlett Aquatic Center Pool Passes**

Ms. Gunsteen asked if we had any plans in place for opening Bartlett Aquatic Center this summer and if we will be selling pool passes as we usually have them go on sale in February. Ms. Fletcher thanked Ms. Gunsteen for the question as staff will be attending a meeting on February 16<sup>th</sup> with DuPage County Health Department regarding pool operations. At this time our plan is to open the pool but there will be strict limits we have to follow as we will have to limit groups to fifty people and they must remain thirty feet apart from the next group. Staff will be working out a plan to see how we can make this

happen. Due to the restrictions staff feels we cannot sell pool passes this year as we cannot guarantee pass holders could get in to the pool whenever they want. Mr. Eckelberry thanked staff for the information and looked forward to the plan they come up with for the summer.

**Resident Comments**

None

**Adjournment**

There being no further business before the Board, Mr. Eckelberry moved to adjourn the meeting. Ms. Kasuba made a motion, seconded by Ms. Stocks. **Motion carried at 7:48 PM.**

Minutes Approved by the Board on February 23, 2021.

By: *Rita Fletcher*  
Rita Fletcher, Board Secretary