

BARTLETT PARK DISTRICT ANNUAL BOARD MEETING MINUTES TUESDAY, MAY 11, 2021

Call to Order

President Eckelberry called the Annual Board Meeting to order at **7:15 pm**.

Roll Call

President Eckelberry called for the roll. Commissioners answering present were: Stephen M. Eckelberry, Lori A. Palmer, Diana Gunsteen, Theodore J. Lewis, Susan M. Stocks, Dale Ann Kasuba, and Jody E. Fagan.

Staff members present were Executive Director Rita Fletcher, Superintendent of Recreation Kimberly Dasbach, Superintendent of Parks and Planning Kelly O'Brien, Superintendent of Special Facilities Lynsey Heathcote, Superintendent of Business Services Eric Leninger and Executive Assistant Maureen Regan.

Resident Comments

No comments.

Swearing In of Newly Elected Commissioners

Stephen M. Eckelberry, Lori A. Palmer, and Dale Ann Kasuba were individually sworn in by Past President Susan M. Stocks.

Election of Officers

President

President Eckelberry noted that it is the Board's annual duty to elect new officers at the Annual Meeting. The meeting was then turned over to Executive Director Fletcher for nominations for President of the Board of Commissioners for fiscal year 2021-22 and the President would then preside over nominations for the other officers.

Ms. Fletcher asked for nominations for the office of President of the Board of Commissioners.

Mr. Eckelberry moved to nominate Ms. Palmer for President.

Mr. Eckelberry moved to close the nominations, seconded by Mr. Lewis. **Motion carried.**

Mr. Eckelberry moved to cast a unanimous ballot to name Ms. Palmer as President, seconded by Ms. Kasuba. **Motion carried.**

Ms. Palmer is elected to the office of President of the Board of Commissioners for the Bartlett Park District.

Vice President

President Palmer opened the floor for nominations for the office of Vice-President of the Board of Commissioners for fiscal year 2021-22.

Mr. Eckelberry moved to nominate Ms. Gunsteen for Vice-President.

Mr. Eckelberry moved to close the nominations, seconded by Mr. Lewis. **Motion carried.**

Ms. Stocks moved to cast a unanimous ballot to name Ms. Gunsteen as Vice President, seconded by Ms. Kasuba. **Motion carried.**

Ms. Gunsteen is elected to the office of Vice President.

Treasurer

Ms. Palmer opened the floor for nominations for the office of Treasurer of the Board of Commissioners for fiscal year 2021-22.

Mr. Eckelberry moved to nominate Mr. Lewis for Treasurer.

Ms. Stocks moved to close the nominations, seconded by Ms. Kasuba. **Motion carried.**

Ms. Gunsteen moved to cast a unanimous ballot to name Mr. Lewis as Treasurer, seconded by Ms. Kasuba. **Motion carried.**

Mr. Lewis is elected to the office of Treasurer.

Secretary

Ms. Palmer opened the floor for nominations for the office of Secretary of the Board of Commissioners for fiscal year 2021-22.

Mr. Eckelberry moved to nominate Ms. Fletcher for Secretary, seconded by Mr. Lewis.

Ms. Stocks moved to close the nominations, seconded by Ms. Gunsteen. **Motion carried.**

Mr. Lewis moved to cast a unanimous ballot to name Ms. Fletcher as Secretary, seconded by Ms. Stocks. **Motion carried.**

Ms. Fletcher is elected to the office of Secretary.

Appointment of Attorney for the Park District

Corporate Attorney

Ms. Palmer stated next is the appointment of attorney for the Bartlett Park District. Ms. Fletcher recommended that Mr. Steven Adams of Robbins Schwartz be appointed as the Park District's corporate attorney for fiscal year 2021-22.

Mr. Lewis moved to appoint Steven Adams of Robbins Schwartz as the Park District's corporate attorney for fiscal year 2021-22, seconded by Ms. Fagan. **Motion carried.**

Ordinance 21-02, 2021-22 Budget and Appropriation Ordinance

Ms. Palmer asked for a motion to approve Ordinance 21-02, 2021-22 Budget and Appropriation Ordinance.

Mr. Eckelberry moved to adopt Ordinance 20-05, 2020-21 Budget and Appropriation Ordinance of the Bartlett Park District for its fiscal year May 1, 2021 through April 30, 2022. Mr. Lewis seconded the motion.

ROLL CALL VOTE:

AYES: 7

NAYS: 0

ABSTAIN: 0

ABSENT: 0

Passed and approved this 11th day of May 2021.

Meeting Schedule for Fiscal Year 2021-22

Ms. Palmer noted that the Board had received the proposed schedule of meetings for fiscal year 2021-22. Mr. Lewis moved to approve the Board Meeting Schedule for fiscal year 2021-22 as presented, seconded by Ms. Kasuba. **Motion carried.**

Name Representative to NWSRA Board

Ms. Palmer announced that each year the District names a representative to serve on the NWSRA Board and made a motion to nominate Executive Director Rita Fletcher, seconded by Mr. Lewis. **Motion carried** and Ms. Fletcher was named as the Bartlett Park District representative to the Northwest Special Recreation Association Board.

New Business

None

Adjournment

There being no further business, Ms. Gunsteen moved to adjourn the Annual Board Meeting, seconded by Ms. Kasuba. **Motion carried at 7:28 pm.**

Minutes Approved by the Board on May 25, 2021.

By: *Rita K. Fletcher*
Rita Fletcher, Board Secretary