

**BARTLETT PARK DISTRICT
BOARD MEETING MINUTES
TUESDAY, FEBRUARY 22, 2022**

Call to Order

Vice-President Gunsteen called the meeting to order at 7:30pm.

Roll Call

Executive Director Fletcher called for roll. Commissioners answering present were: Diana Gunsteen, Theodore J. Lewis, Stephen Eckelberry, Susan Stocks, and Dale Ann Kasuba. Commissioners Lori A. Palmer and Jody Fagan were absent.

Staff members present were: Executive Director, Rita Fletcher; Superintendent of Recreation, Kimberly Dasbach; Superintendent of Parks and Planning, Kelly O'Brien; Superintendent of Business Services, Eric Leninger; Superintendent of Villa Olivia, Mike Toohey and Executive Assistant. Maureen Regan

Pledge of Allegiance

Vice-President Gunsteen led the Pledge of Allegiance.

Approval of Minutes

Ms. Gunsteen moved to approve the minutes for the January 25, 2022 Board Meeting, and the February 8, 2022 Committee Workshop Meeting. Mr. Lewis made a motion, and Mr. Eckelberry seconded. **Motion Passed.**

Residents Comment

None

Monthly Treasurer's Report, Mr. Lewis, Chairperson

Mr. Lewis presented the Monthly Treasurer's Report for January 2022. Ms. Stocks motioned to approve the monthly treasurer report, Mr. Eckelberry seconded. **Motion Passed.**

Finance Committee, Mr. Lewis, Chairperson

No Report

Planning Committee, Ms. Gunsteen, Chairperson

No Report

Building and Grounds Committee, Ms. Stocks, Chairperson

D.A.R.E. Family Fishing Derby Request

Ms. Stocks shared the Bartlett Police Department is requesting the use of Beaver Pond for their annual 'Family Fishing Derby' event on Saturday May 14, 2022. Ms. Stocks motioned to approve the request, Mr. Lewis seconded. **Motion Passed.**

Recreation Committee, Ms. Fagan, Chairperson

No Report

Special Facilities Committee, Ms. Kasuba, Chairperson

No Report

Villa Olivia Committee, Mr. Eckelberry, Chairperson

No Report

Personnel Committee, Mr. Eckelberry, Chairperson

Full-Time and Part-Time Salary Ranges for FY2022-23

Mr. Eckelberry reminded the Board of the updates to the Full-time and Part-Time salary ranges for the fiscal year 2022-2023. The changes suggested are based on the minimum wage increase as well as the districts wanting to attract and retain top talent for full and part-time positions. Mr. Eckelberry moved to approve the Full-Time and Part-Time salary ranges for fiscal year 2022-2023, seconded by Mr. Lewis. **Motion passed.**

Community Relations and Legislative Issues Committee, Ms. Palmer, Chairperson

Policy 6.10 – Diversity, Equity and Inclusion

Mr. Eckelberry reviewed the new policy that was discussed at the previous committee workshop meeting. At the committee meeting, Ms. Palmer suggested clarifying language to a section of the policy and that change was made. Mr. Eckelberry motioned to approve the policy with the suggested changes, seconded by Ms. Stocks. **Motion passed.**

Executive Director's Report, Ms. Fletcher

Bill List

Ms. Fletcher recommended approval of the February Bill List. Mr. Eckelberry moved to approve the Bill List as presented, and Mr. Lewis seconded. **Motion Passed.**

Schrade Gym Floor

Ms. Fletcher updated the Board on the plans for the flooring in Schrade Gym. The district has been working with Williams Architects and attorneys to put together bid documents for the removal of the gym floor at Schrade Gym and the installation of new flooring. The process has taken much longer than anticipated, but the district is hopeful that we can go out to bid in March.

Superintendent of Recreation Report, Ms. Dasbach

Youth Theatre Performance – The Lion King Jr.

Ms. Dasbach shared the dates for the upcoming performance of The Lion King Junior in the Oak Room at the community center. Tickets are once again being sold online and staff is pleased with how smooth the online system worked for previous performances.

Superintendent of Parks and Planning Report, Ms. O'Brien

Hidden Oaks Park

Ms. O'Brien detailed the winter cleanup project done at Hidden Oaks Park recently. Staff was able to clear the heavily invaded invasive species that has been crowding the trail. Ms. O'Brien also provided before and after pictures of the area along the path that was cleared.

Superintendent of Business Services, Mr. Leninger

IMRF 2022 Calendar Year Employer Rate

Mr. Leninger explained that the District's IMRF employer contribution rate for 2022 is 8.57%. This is a decrease from the 2021 rate of 10.90%. IMRF's investment portfolio earned higher than expected return during 2021, which has led to a decrease in the District's employer contribution rate that is expected to continue through 2023. Mr. Leninger noted this is the lowest the rate has been in 11 years and the district has adjusted the funds typically levied for the IMRF account to be levied for other areas. Ms. Gunsteen asked what the reduction in rate translated to in dollar amounts. Mr. Leninger responded that they did not have an exact dollar amount, but a nearly 3% decrease would provide a significant savings for the district.

Superintendent of Villa Olivia, Mr. Toohey

Villa Olivia Painting Project

Mr. Toohey shared with the board the progress staff has made on the painting project at Villa Olivia. Staff has completed painting in the Crystal Ballroom and Sapphire room. The Ruby room is currently having wallpaper removed and after the Foundation event next Friday, the main entry way and bar area will receive new wall coverings. The final area will be the Emerald room, which is currently being used for the Ski Café. Mr. Toohey is looking forward to sharing additional photos once all work is completed.

Old Business

None

New Business

Mr. Lewis stated the Bartlett Parks Foundation is holding their annual wine, beer and spirits tasting fundraiser on Friday, February 25th. There are 170 registered guests so far.

Closed Session

Mr. Eckelberry moved to adjourn into Closed Session under Section 2(C)(1) of the Open Meetings Act, for the discussion of employment, compensation, discipline or performance of employees of the District. Mr. Eckelberry made a motion, Mr. Lewis seconded, **Motion Carried** Ms. Gunsteen asked for a roll call vote to adjourn into Closed Session

Roll Call Vote:

Ayes: Gunsteen, Lewis, Eckelberry, Stocks, Kasuba

Nays: None

Absent: Palmer, Fagan

Abstain: None

Motion Passed at 7:50 pm

Reconvening of Board Meeting

Ms. Gunsteen called the meeting back to order at 8:02pm and called for roll. Commissioners answering present were: Diana Gunsteen, Theodore J. Lewis, Stephen Eckelberry, Susan Stocks, and Dale Ann Kasuba. Staff members present were: Executive Director, Rita Fletcher

Action Resulting from Closed Session

No actions resulting from closed session meeting.

Adjournment

There being no further business before the Board, Ms. Gunsteen moved to adjourn the meeting. Mr. Eckelberry made a motion, and Ms. Stocks seconded. **Motion Passed at 8:05 PM.**

Minutes Approved by the Board on March 22, 2022.

By: Rita K. Fletcher
Rita Fletcher, Board Secretary