

# BARTLETT PARK DISTRICT ANNUAL BOARD MEETING MINUTES TUESDAY, MAY 10, 2022

## Call to Order

President Palmer called the Annual Board Meeting to order at **7:15 pm**.

## Roll Call

President Eckelberry called for the roll. Commissioners answering present were: Lori A. Palmer, Diana Gunsteen, Theodore J. Lewis, Stephen M. Eckelberry, Susan M. Stocks, and Dale Ann Kasuba. Commissioner Jody E. Fagan was absent.

Staff members present were Executive Director Rita Fletcher, Superintendent of Recreation Kimberly Dasbach, Superintendent of Parks and Planning Kelly O'Brien, Superintendent of Business Services Eric Leninger, Superintendent of Villa Olivia Mike Toohey, Superintendent of Special Facilities Katie Mix, and Executive Assistant Maureen Regan.

## Resident Comments

No comments.

## Election of Officers

### **President**

President Palmer noted that it is the Board's annual duty to elect new officers at the Annual Meeting.

Ms. Palmer asked for nominations for the office of President of the Board of Commissioners for the fiscal year 2022-2023.

Mr. Eckelberry moved to nominate Ms. Palmer for President, seconded by Ms. Gunsteen.

Mr. Eckelberry moved to close the nominations, seconded by Mr. Lewis.

Mr. Eckelberry motioned to elect Ms. Palmer as President. **Motion carried.**

Ms. Palmer is elected to the office of President of the Board of Commissioners for the Bartlett Park District.

### **Vice President**

President Palmer opened the floor for nominations for the office of Vice-President of the Board of Commissioners for fiscal year 2022-23.

Mr. Eckelberry moved to nominate Ms. Gunsteen for Vice-President, seconded by Mr. Lewis

Mr. Eckelberry moved to close the nominations, seconded by Mr. Lewis.

Mr. Eckelberry motioned to elect Ms. Gunsteen as Vice President **Motion carried.**

Ms. Gunsteen is elected to the office of Vice President.

### **Treasurer**

Ms. Palmer opened the floor for nominations for the office of Treasurer of the Board of Commissioners for fiscal year 2022-23.

Ms. Stocks moved to nominate Mr. Lewis for Treasurer, seconded by Mr. Eckelberry

Mr. Eckelberry moved to close the nominations, seconded by Mr. Lewis.

Mr. Eckelberry motioned to elect Mr. Lewis as Treasurer. **Motion carried.**

Mr. Lewis is elected to the office of Treasurer.

### **Secretary**

Ms. Palmer opened the floor for nominations for the office of Secretary of the Board of Commissioners for fiscal year 2022-23.

Ms. Stocks moved to nominate Ms. Fletcher for Secretary, seconded by Mr. Eckelberry.

Mr. Eckelberry moved to close the nominations, seconded by Mr. Lewis.

Mr. Eckelberry motioned to elect Ms. Fletcher as Secretary. **Motion carried.**

Ms. Fletcher is elected to the office of Secretary.

### **Appointment of Attorney for the Park District**

#### **Corporate Attorney**

Ms. Palmer stated next is the appointment of attorney for the Bartlett Park District and recommended that Mr. Steven Adams of Robbins Schwartz be appointed as the Park District's corporate attorney for fiscal year 2022-23.

Mr. Eckelberry moved to appoint Steven Adams of Robbins Schwartz as the Park District's corporate attorney for fiscal year 2022-23, seconded by Mr. Lewis. **Motion carried.**

### **Ordinance 22-02, 2022-23 Budget and Appropriation Ordinance**

Ms. Palmer asked for a motion to approve Ordinance 22-02, 2022-23 Budget and Appropriation Ordinance.

Mr. Eckelberry moved to adopt Ordinance 22-01, 2022-23 Budget and Appropriation Ordinance of the Bartlett Park District for its fiscal year May 1, 2022 through April 30, 2023. Mr. Lewis seconded the motion.

#### **ROLL CALL VOTE:**

AYES: Palmer, Gunsteen, Lewis, Eckelberry, Stocks, Kasuba

NAYS: 0

ABSTAIN: Fagan

ABSENT: 0

**Passed and approved this 10<sup>th</sup> day of May 2022.**

### **Meeting Schedule for Fiscal Year 2022-23**

Ms. Palmer noted that the Board had received the proposed schedule of meetings for fiscal year 2022-23. Mr. Eckelberry moved to approve the Board Meeting Schedule for fiscal year 2022-23 as presented, seconded by Mr. Lewis. **Motion carried.**

### **Name Representative to NWSRA Board**

Ms. Palmer announced that each year the District names a representative to serve on the NWSRA Board. Mr. Eckelberry made a motion to nominate Executive Director Rita Fletcher, seconded by Mr. Lewis. **Motion carried** and Ms. Fletcher was named as the Bartlett Park District representative to the Northwest Special Recreation Association Board.

**New Business**

None

**Adjournment**

There being no further business, Mr. Eckelberry moved to adjourn the Annual Board Meeting, seconded by Mr. Lewis. **Motion carried at 7:19 pm.**

Minutes Approved by the Board on May 24, 2022.

By: Rita K. Fletcher  
Rita Fletcher, Board Secretary