

BARTLETT PARK DISTRICT COMMITTEE WORKSHOP MEETING MINUTES TUESDAY, MAY 10, 2022

Call to Order

President Palmer called the meeting to order at 7:30 PM.

Roll Call

President Palmer called for roll. Commissioners answering present were: Lori Palmer, Diana Gunsteen, Theodore J. Lewis, Stephen Eckelberry, Susan Stocks, and Dale Ann Kasuba. Commissioner Jody Fagan was absent.

Staff members present were: Executive Director, Rita Fletcher; Superintendent of Recreation, Kimberly Dasbach; Superintendent of Parks and Planning, Kelly O'Brien; Superintendent of Business Services, Eric Leninger; Superintendent of Villa Olivia, Mike Toohey; Superintendent of Special Facilities, Katie Mix; and Executive Assistant, Maureen Regan.

Resident Comments

None

Finance Committee, Mr. Lewis Chairperson

Resolution 22-02, Authorizing the Deposit of Park District Funds in Certain Depositories

Mr. Lewis presented the resolution authorizing the deposit of Park District Funds in Certain Depositories. Mr. Lewis asked about the Zions Bank listed as a depository and Mr. Leninger confirmed that bank is listed in relation to a bond. There being no further discussion, Mr. Eckelberry motioned to approve Resolution 22-02, seconded by Ms. Gunsteen. **Motion carried.**

Planning Committee, Ms. Gunsteen, Chairperson

Spring Weather Impact

Ms. Gunsteen asked Ms. Fletcher to speak on this subject. Ms. Fletcher informed the Board that for the past several years staff has been tracking weather and how it impacts programs to see if there are any schedule changes that need to be made in the future. This information is also used when considering opening and program start dates as well as strategic plans for the future. This season, soccer and softball fields have been closed 50% of the time due to weather, which is much higher than previous years. This is often when residents express requests for synthetic fields this information will be used for making those plans and decisions for the future. Ms. Fletcher also detailed the impact the weather has had on both Apple Orchard and Villa Olivia Golf Courses. Staff is hopeful that the weather will be changing in the coming weeks. Ms. Palmer agreed that the weather impact information will be helpful for future planning.

Building and Grounds Committee, Ms. Stocks Chairperson

Trash & Recycling Service Agreement

Ms. Stocks stated the district is currently in the last year of the agreement with Advance Disposal for recycling and dumpster services. Last October, Waste Management acquired Advance Disposal and will honor all terms and conditions under the agreement. The continued service will have a 3% increase. Staff is recommending entering into a 1 year agreement with Waste Management for recycling and dumpster service to include Bartlett Community Center, Nature Center, Park Maintenance, Log Cabin, and Villa Olivia. Ms. Stocks motioned to approve entering a 1 year agreement with Waste Management, seconded by Mr. Lewis. **Motion carried.**

Recreation Committee, Ms. Fagan, Chairperson**2022 Preschool Vision & Hearing – Bartlett Lions Club**

Ms. Palmer shared that the Bartlett Lions Club sponsored the hearing and vision screenings for our Preschool Program. The screenings were held in April and over 165 children were tested. The Bartlett Park District would like to thank the Bartlett Lions Club for their generous contribution of over \$1,480 to sponsor the screenings.

Pickleball Open Gym

Ms. Palmer informed the board the District has extended the Pickleball open gym through the end of May. The open gym began last November and was scheduled to end in March but due to popularity, has been extended.

Special Facilities Committee, Ms. Kasuba, Chairperson**LIFECENTER Equipment Purchase**

Ms. Kasuba informed the Board that as part of the FY 22-23 capital improvement plan, LIFECENTER budgeted to replace recumbent bikes. The recumbent bikes will be replace equipment that is 10 years old and staff is looking to replace the equipment during the annual closing. The equipment would be purchased from Direct Fitness Solutions who are part of the National Joint Powers Alliance. Staff is requesting approval to purchase 5 recumbent bikes for the amount of \$21,920. Mr. Eckelberry motioned to approve the purchase of the recumbent bikes, seconded by Ms. Gunsteen. **Motion carried.**

BAC Update

Ms. Kasuba continued that the Bartlett Aquatic Center opens on Sunday, May 29th this year. The current staffing levels for this season are at about 63% of the 2021 season. Staff is actively recruiting for more lifeguards and other positions. Ms. Gunsteen asked if opening is on Sunday instead of Saturday because of staffing and Ms. Fletcher responded that the Saturday is graduation for U46 and most of the staff would not be available that day.

Villa Olivia Committee, Mr. Eckelberry Chairperson**Golf Carts**

Mr. Eckelberry reported that Villa Olivia has allocated funds to purchase new golf carts this year. Staff has contacted two companies and is recommending to order 8 EZ-GO RXV golf carts in the amount of \$49,591.20. The purchase will be through Sourcewell Cooperative purchasing program. Ms. Palmer asked if these golf carts will take as long to arrive as the last order and Mr. Toohey responded that the company is expecting to have the carts delivered by September of this year, which is when the previous order is expected to arrive as well. Ms. Gunsteen made a motion to approve purchasing 8 golf carts for the amount of \$49,591.20, seconded by Ms. Kasuba. **Motion carried.**

Personnel Committee, Mr. Eckelberry Chairperson**No Report****Community Relations and Legislative Issues Committee, Ms. Palmer, Chairperson****Memorial Day Walk**

Ms. Palmer informed the Board that this year's Bartlett Memorial Day Walk and Remembrance will be held on Monday, May 30th. The walk begins at Bartlett Park beginning at 11am. If any commissioners are interested in attending please let Ms. Fletcher know.

Old Business

None

New Business

None

Adjournment

There being no further business before the Board, Ms. Palmer moved to adjourn the meeting. Mr. Lewis made a motion, and Ms. Gunsteen seconded. **Motion Passed at 7:43 PM.**

Minutes Approved by the Board on May 24, 2022.

By: Rita K. Fletcher

Rita Fletcher, Board Secretary