

# BARTLETT PARK DISTRICT BOARD MEETING MINUTES TUESDAY, MAY 24, 2022

## Call to Order

Vice President Gunsteen called the meeting to order at 7:30pm.

## Roll Call

Superintendent of Recreations, Dasbach called for roll. Commissioners answering present were: Diana Gunsteen, Theodore J. Lewis, Stephen Eckelberry and Susan Stocks. Lori A. Palmer, Dale Ann Kasuba, and Jody Fagan were absent.

Staff members present were: Superintendent of Recreation, Kimberly Dasbach; Superintendent of Parks and Planning, Kelly O'Brien; Superintendent of Business Services, Eric Leninger; Superintendent of Villa Olivia, Mike Toohey; and Executive Assistant. Maureen Regan

## Pledge of Allegiance

Vice President Gunsteen led the Pledge of Allegiance.

## Approval of Minutes

Ms. Gunsteen moved to approve the minutes for the April 26, 2022 Board Meeting, May 10, 2022 Public Hearing, May 10, 2022 Annual Meeting, and May 10, 2022 Committee Workshop Meeting. Mr. Eckelberry made a motion, and Ms. Stocks seconded. **Motion Passed.**

## Residents Comment

None

## Monthly Treasurer's Report, Mr. Lewis, Chairperson

Mr. Lewis presented the Monthly Treasurer's Report for April 2022. Mr. Lewis motioned to approve the monthly treasurer report, Mr. Eckelberry seconded. **Motion Passed.**

## Finance Committee, Mr. Lewis, Chairperson

### **Resolution 22-02 – Authorizing the Deposit of Park District Funds in Certain Depositories**

Mr. Lewis stated the resolution was reviewed at the committee meeting and the Finance Committee is recommending approval of Resolution 22-02. Mr. Lewis made a motion to approve, seconded by Ms. Stocks. Ms. Gunsteen asked for roll to be called.

Roll Call Vote:

Ayes: Gunsteen, Lewis, Eckelberry, Stocks

Nays: None

Absent: Palmer, Kasuba, Fagan

Abstain: None

**Motion Passed.**

## Planning Committee, Ms. Gunsteen, Chairperson

No Report

## Building and Grounds Committee, Ms. Stocks, Chairperson

### **Trash and Recycling Service Agreement**

Ms. Stocks shared the recommendation to hire Waste Management for the amount of \$22,897.93 for a 1 year contract to provide all labor, materials, and equipment necessary towards recycling/dumpster services. Ms. Stocks motioned to prove of hiring Waste Management for recycling and dumpster services, seconded by Mr. Eckelberry. **Motion Passed.**

### **Recreation Committee, Ms. Fagan, Chairperson**

**No Report**

### **Special Facilities Committee, Ms. Kasuba, Chairperson**

#### **LIFECENTER Equipment Purchase**

Ms. Gunsteen reviewed the equipment replacement recommendation for five recumbent bikes. These bikes have reached the end of their lifecycle at 10 years old. The equipment will be purchased through Direct Fitness Solutions who are part of the National Joint Powers Alliance. The cost to purchase five recumbent bikes is \$21,920. Mr. Lewis motioned to approve the purchase, seconded by Mr. Eckelberry. **Motion Passed.**

### **Villa Olivia Committee, Mr. Eckelberry, Chairperson**

#### **Golf Carts**

Mr. Eckelberry recommended the purchase of 8 new EZ-GO RXV golf carts in the amount of \$49,591.20 through EZ-GO Division of Textron. The purchase is through Sourcewell Cooperative purchasing program. Mr. Eckelberry made a motion to approve the purchase, seconded by Mr. Lewis. **Motion Passed.**

### **Personnel Committee, Mr. Eckelberry, Chairperson**

**No Report**

### **Community Relations and Legislative Issues Committee, Ms. Palmer, Chairperson**

**No Report**

### **Executive Director's Report, Ms. Fletcher**

#### **Bill List**

Ms. Dasbach recommended approval of the May Bill List. Mr. Eckelberry moved to approve the Bill List as presented, and Mr. Lewis seconded. **Motion Passed.**

#### **IAPD Video**

Ms. Dasbach explained that IAPD asked park districts to put together a short video which they could share with state legislators about the district with a focus on parks and/or facilities. The marketing staff did a nice job of putting together a video and it was shared with the commissioners.

### **Superintendent of Recreation Report, Ms. Dasbach**

#### **Summer Programs**

Ms. Dasbach informed the board of the many summer programs that are beginning soon. These included auditions for Nutcracker, which were scheduled earlier this year, Summer Day Camps, Summer Preschool, and Concerts on the Lawn. Ms. Dasbach added that numbers are very strong for camps this year and staff is working to accommodate as many on the waitlist as possible. Ms. Gunsteen asked if the waitlist for camps was due to staffing issues. Ms. Dasbach responded that staffing is going very well for camps and the waitlists are due to much higher numbers that we have seen previously. Staff is doing their best to increase maximums on the camps in order to accommodate more from the waitlist.

### **Superintendent of Parks and Planning Report, Ms. O'Brien**

#### **Bartlett Aquatic Center Update**

Ms. O'Brien updated the board on the opening of the Bartlett Aquatic Center this season. The pool is filled and staff is finishing opening the splash pad, so far there have been no major issues. Ms. O'Brien also detailed the repairs made to the concrete deck this year and the complete repainting of it. Ms. Gunsteen asked when the other splash pad parks will be opened. Ms. O'Brien responded that tentatively next week both of the parks will be opened.

**Superintendent of Business Services, Mr. Leninger**

**Natural Gas Rates**

Mr. Leninger reported that the district's 3-year fixed-rate natural gas contract ended April 30, 2022. Staff has been monitoring natural gas rates since November and they have been significantly higher than in previous years. Since the previous contract has ended, the district has decided to go on a month to month basis and will continue to monitor rates. The district would like to enter into a new fixed-rate contract once the rates are lower.

**Superintendent of Villa Olivia, Mr. Toohey**

**Staff Updates**

Mr. Toohey explained there are a few open positions at Villa Olivia that staff is currently working on filling. A candidate has been offered the position of full time grounds and has accepted. First round interviews for the Food and Beverage Manager position are currently scheduled as well as Sous Chef interviews. Ms. Toohey added that part-time bussers and servers are also needed and staff hopes to have these positions filled soon.

**Superintendent of Special Facilities, Ms. Mix**

**LIFECENTER Summer Elite Memberships**

Ms. Mix shared the current LIFECENTER Summer Elite Membership special. The discounted rate is geared towards college students who are home for the summer and is for a 3 month membership.

**Old Business**

None

**New Business**

None

**Adjournment**

There being no further business before the Board, Ms. Gunsteen moved to adjourn the meeting. Mr. Eckelberry made a motion, and Mr. Lewis seconded. **Motion Passed at 7:51 PM.**

Minutes Approved by the Board on June 28, 2022.

By: *Rita Fletcher*  
Rita Fletcher, Board Secretary