

BARTLETT PARK DISTRICT COMMITTEE WORKSHOP MEETING MINUTES TUESDAY, JULY 12, 2022

Call to Order

President Palmer called the meeting to order at 7:30 PM.

Roll Call

President Palmer called for roll. Commissioners answering present were: Lori Palmer, Diana Gunsteen, Theodore J. Lewis, Stephen Eckelberry, Susan Stocks, Dale Ann Kasuba and Jody Fagan.

Staff members present were: Executive Director, Rita Fletcher; Superintendent of Recreation, Kimberly Dasbach; Superintendent of Parks and Planning, Kelly O'Brien; Superintendent of Business Services, Eric Leninger; Superintendent of Villa Olivia, Mike Toohey and Superintendent of Special Facilities, Katie Mix.

Pledge of Allegiance

President Palmer led the Pledge of Allegiance.

Resident Comments

None

Finance Committee, Mr. Lewis Chairperson

Local American Rescue Plan

Mr. Lewis informed the Board earlier this year staff submitted expenses to DuPage County for reimbursement through the American Rescue Plan Act. Expenses included cleaning supplies that were purchased along with payroll costs for all park district staff who worked the vaccination clinic in April of 2021. We have been notified that approximately \$18,000.00 of expenses qualify and we should be receiving the funds later this fall.

Planning Committee, Ms. Gunsteen, Chairperson

OSLAD Grant

Ms. Gunsteen was happy to report that the Bartlett Park District was a recipient of an OSLAD Grant in the amount of \$400,000.00 for improvements for Apple Orchard Community Park. The grant was submitted in August of 2021 and once we receive the official letter from the Illinois Department of Natural Resources work can begin.

Sunrise & Sunset Master Planning

Ms. Gunsteen stated that at the June Committee meeting the Board discussed master planning for Sunrise and Sunset park that was presented by Upland Design. Ms. Gunsteen then asked Ms. Fletcher to give an update based on that meeting. Ms. Fletcher then gave a brief recap of the last meeting and introduced a new concept that incorporated parts of both the concepts from the previous meeting. The new Concept goes with a Nature theme throughout the design. Included in this concept is a Nature playground with a Cable Zipline, Detention and Rain Garden, Fishing Outcropping area around the pond, Disc Golf Enhancements, Pathways and trail connections. There would also be lowland pollinator plantings a pump track, picnic shelter along with off-street parking. There was also discussion about having a phase two of the project which would include redoing the basketball court, prairieland enhancements at Sunset Park along with developing a wetland restoration and native bird habitat. The cost to do both area's the cost is approximately \$2.1 million dollars.

Part of the plan for this area is to apply for an OSLAD grant which has a maximum amount of \$400,000. Lengthy discussion ensued about what elements should be in phase 1 vs phase 2. Staff

was directed to push off street parking into phase 2, move the basketball court into phase 1 and remove the berm for better sightlines and not relocate the basketball court. Ms. Fletcher thanked the Board and said staff will meet with Upland Design can come back to the Board.

Building and Grounds Committee, Ms. Stocks Chairperson

Golf Course Fairway Mower Replacement

Ms. Stocks stated that in the capital replacement plan, the parks department is looking to purchase a 2022 Toro Groundsmaster 4500 Fairway Mower for Apple Orchard Golf Course. Staff is requesting approval to purchase a new fairway mower through Reinders, Inc., which is part of the State of Illinois Contract Pricing Program for the amount of \$87,933.54.

Mr. Eckelberry motioned to approve the purchase of the fairway mower for the amount of \$87,933.54., seconded by Mr. Lewis. **Motion carried.**

Recreation Committee, Ms. Fagan, Chairperson

Autumn Program Delivery Guide

Ms. Fagan informed the Board the Autumn Program Guide will be delivered the week of July 11th. The guide will cover programs that take place from September through December.

Special Facilities Committee, Ms. Kasuba, Chairperson

Cyclocross Request

Ms. Kasuba stated the Athletes By Design Cycling Club is requesting approval to use Sunrise Park for their annual Cyclocross Bicycle Race. Set up will be the afternoon of Saturday October 22nd and the race will take place on Sunday October 23rd from 6:30am – 6:00pm. Mr. Eckelberry made a motion to approve the Athletes By Design request for Sunrise Park, seconded by Ms. Gunsteen.

Motion Carried.

Apple Orchard Golf Programming

Ms. Kasuba gave a brief recap about golf programming at Apple Orchard Golf Course that includes the junior Golf League and Youth and Adult Golf lessons that we co-op with St. Andrews Golf Course to teach.

Villa Olivia Committee, Mr. Eckelberry Chairperson

Storm Damage

Mr. Eckelberry reported that the strong winds and heavy rain we had on July 5th caused several trees to be uprooted at several different locations on the golf course. Staff has been working hard to get all the trees removed.

Personnel Committee, Mr. Eckelberry Chairperson

No Report

Community Relations and Legislative Issues Committee, Ms. Palmer, Chairperson

Park Tour

Ms. Palmer stated that it has been several years since the Board has gone on a tour of the parks to see what type of condition they are in and talk about future planning. Ms. Palmer said the tour can be either on a Saturday morning or early evening during the week. After a brief discussion Ms. Palmer stated she would work with Ms. Fletcher to narrow down some dates in late August – Mid September and then ask the Board to pick a date that works for them.

Old Business

4ht of July Festival

Ms. Palmer and Ms. Lewis wanted to thank the park district staff for all the work they did to make the 4th of July Festival a success and for making a fun float for the parade.

New Business

None

Adjournment

There being no further business before the Board, Ms. Palmer moved to adjourn the meeting. Mr. Lewis made a motion, and Ms. Stocks seconded. **Motion Passed at 8:14 PM.**

Minutes Approved by the Board on July 26, 2022.

By: *Rita Fletcher*

Rita Fletcher, Board Secretary