

Bartlett Park District ANNUAL BUDGET



FY 2022-2023





Mission Statement:

*We create fun!...by providing the finest in Parks, Programs,
and Recreational Facilities for our community.*

Vision Statement:

*We strive to create lasting memories for our community by enthusiastically
responding to and serving their recreational and leisure needs.*

Core Values:

*Our Core Values guide our organization in everything we do.
They represent who we are and what we believe.*

- We are committed to serving our community by operating with the highest principles of honesty, character, integrity, accountability and fairness.
- We will strive to excel in all areas of operation, learn from our mistakes, challenge ourselves, persevere and show courage in times of adversity.
- We strive to continually improve our resident's quality of life by providing ample open space and a wide variety of recreational programs based on the input of our diverse residents.
- We will strive to maintain and preserve all of our parks and facilities to the highest quality standards of safety, usefulness, and beauty.
- We will partner with volunteers and interested groups to encourage their support and advocacy, leverage our resources, manage our costs and maximize the value of our parks and recreation programs.
- We will responsibly manage our fiscal resources to assure our ability to maintain our facilities, implement our long-term capital plan and provide valued recreational programs.



2022-2023 PARK BOARD MEETING SCHEDULE

FISCAL YEAR: The Fiscal Year for the Bartlett Park District is May 1st through April 30th. In accordance with the Illinois Open Meetings Act, following is the list of Park Board meeting dates for the Bartlett Park District covering **Fiscal Year 2022-2023**.

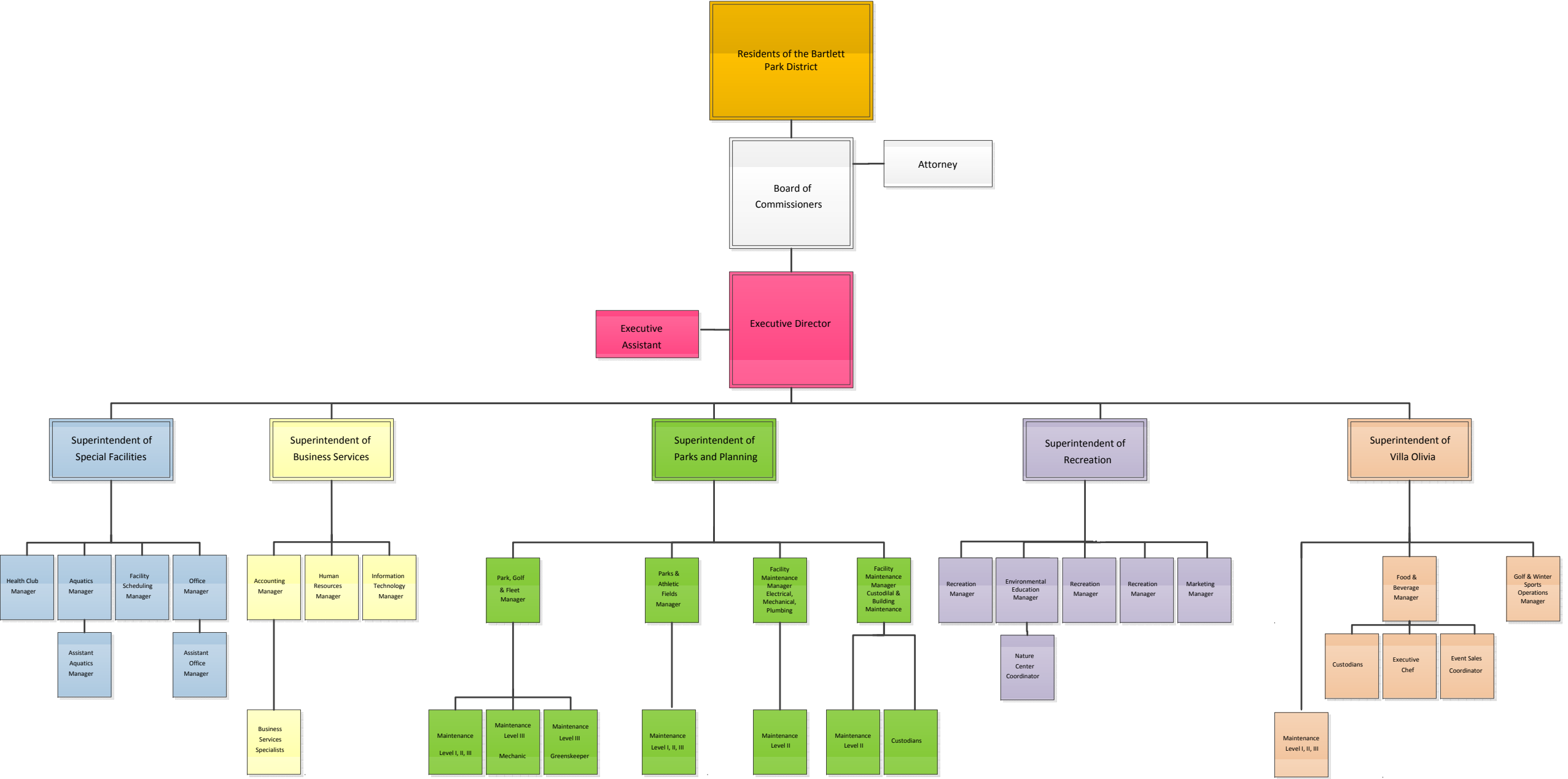
MEETING SCHEDULE: The Annual Board Meeting is held prior to the Committee Workshop the **2nd** Tuesday in **May**; Committee Workshop Meetings are held the **2nd** Tuesday of every month; and Regular Board Meetings are held the **4th** Tuesday of every month. **Exceptions are listed below in bold.**

MEETING TIME: All meetings begin all **7:30 PM** unless otherwise indicated.

MEETING LOCATION: Unless otherwise indicated, all meetings are held at the **Bartlett Park District, Thomas C. White Administration Building, Board Room, 696 W. Stearns Road, Bartlett, Illinois 60103.**

Day	Date	Time	Type of Meeting	Exceptions
Tuesday	May 10, 2022	7:00 PM	Public Hearing -- Annual Budget	Note: Time is at 7:00 PM
Tuesday	May 10, 2022	7:15 PM	Annual Board Meeting	Note: Time is at 7:15 PM
Tuesday	May 10, 2022	7:30 PM	Committee Workshop Meeting	
Tuesday	May 24, 2022	7:30 PM	Regular Board Meeting	
Tuesday	June 7, 2022	7:30 PM	Committee Workshop Meeting	
Tuesday	June 21, 2022	7:30 PM	Regular Board Meeting	
Tuesday	July 12, 2022	7:30 PM	Committee Workshop Meeting	
Tuesday	July 26, 2022	7:30 PM	Regular Board Meeting	
Tuesday	August 9, 2022	7:30 PM	Committee Workshop Meeting	
Tuesday	August 23, 2022	7:30 PM	Regular Board Meeting	
Tuesday	September 13, 2022	7:30 PM	Committee Workshop Meeting	
Tuesday	September 27, 2022	7:30 PM	Regular Board Meeting	
Tuesday	October 11, 2022	7:30 PM	Committee Workshop Meeting	
Tuesday	October 25, 2022	7:30 PM	Regular Board Meeting	
Tuesday	November 8, 2022	7:30 PM	Committee Workshop Meeting	
Tuesday	November 22, 2022	7:30 PM	Regular Board Meeting	
Tuesday	December 13, 2022	7:30 PM	Committee Workshop Meeting	
Tuesday	December 20, 2022	7:30 PM	Regular Board Meeting	Note: 3 rd Tuesday
Tuesday	January 10, 2023	7:30 PM	Committee Workshop Meeting	
Tuesday	January 24, 2023	7:30 PM	Regular Board Meeting	
Tuesday	February 14, 2023	7:30 PM	Committee Workshop Meeting	
Tuesday	February 28, 2023	7:30 PM	Regular Board Meeting	
Tuesday	March 14, 2023	7:30 PM	Committee Workshop Meeting	
Tuesday	March 28, 2023	7:30 PM	Regular Board Meeting	
Tuesday	April 11, 2023	7:30 PM	Committee Workshop Meeting	
Tuesday	April 25, 2023	7:30 PM	Regular Board Meeting	
Tuesday	May 9, 2023	7:00 PM	Public Hearing -- Annual Budget	Note: Time is at 7:00 PM
Tuesday	May 9, 2023	7:15 PM	Annual Board Meeting	Note: Time is at 7:15 PM
Tuesday	May 9, 2023	7:30 PM	Committee Workshop Meeting	

BARTLETT PARK DISTRICT
2022-2023 FULL-TIME EMPLOYEES
ORGANIZATIONAL CHART





2022-2023 STRATEGIC GOALS- COMBINED

STAFF LISTING

STAFF	STAFF NAME	POSITION	DEPARTMENT
RF	Rita Fletcher	Executive Director	Administration
EL	Eric Leninger	Superintendent of Business Services	Business Services
DE	Dale Erdman	Information Technology Manager	Business Services
MR	Meagan Rawls	Human Resources Manager	Business Services
KO	Kelly O'Brien	Superintendent of Parks & Planning	Parks & Planning
DT	Dan Touzios	Parks & Athletic Fields Manager	Parks & Planning
LM	Larry Mann	Facility Maintenance Manager	Parks & Planning
JM	Jessica Meyers	Parks, Golf & Fleet Manager	Parks & Planning
JZ	John Zenino	Facility Maintenance Manager	Parks & Planning
KD	Kimberly Dasbach	Superintendent of Recreation	Recreation
SF	Stephanie FitzSimons	Marketing Manager	Recreation
JH	Josh Handelsman	Recreation Manager	Recreation
RM	TBD	Recreation Manager	Recreation
MG	Mark Grassi	Environmental Education Manager	Recreation
MQ	Megan Quandt	Recreation Manager	Recreation
KM	Katie Mix	Superintendent of Special Facilities	Special Facilities
JP	Johnny Pacheco	Health & Fitness Manager	Special Facilities
ANM	Alison Mielitz	Aquatics Manager	Special Facilities
AM	Amy McKinley	Office Manager	Special Facilities
NS	Nick Serritella	Scheduling Manager	Special Facilities
MT	Mike Toohey	Superintendent of Villa Olivia	Villa Olivia
FBM	TBD	Food & Beverage Manager	Villa Olivia
BP	Bobby Pierobon	Golf & Winter Sports Manager	Villa Olivia

STATUS REPORT KEY

COMPLETE	This work is complete, listing month and year of completion.
IN PROGRESS	This work has begun and should be complete this Fiscal Year.
DEFERRED	The project will not be worked on this Fiscal Year, see listed explanation.

BARTLETT PARK DISTRICT

2021-2022 STRATEGIC GOALS- COMBINED

Goal Priorities

PRIORITY	START
Priority 1	Start May 2021 Fiscal Year
Priority 2	Start May 2022 Fiscal Year
Priority 3	Start May 2023 Fiscal Year
Priority 4	Start May 2024 Fiscal Year

TECHNOLOGY

PRIORITY	GOAL	COMMITTEE CHAIR	COMMITTEE MEMBERS	COMPLETION	STATUS
1.	Explore District-wide technology opportunities to enhance how the District operates, serves, registers, programs and maintains our facilities and parks with the goal of increased operational efficiency.	EL	DE, EE, AM, JM, MR	March 2022	Completed 3/22
2.	Identify equipment needed and costs associated to proceed with an increase in live-streaming programs and events.	EL & KM	JP, MQ, DE, ANM	January 2023	
3.	Establish a District-wide Wi-Fi plan to enhance our customers' experience, which includes planning for future parks and facilities.	EL & KM			

MARKETING

PRIORITY	GOAL	COMMITTEE CHAIR	COMMITTEE MEMBERS	COMPLETION	STATUS
1.	Determine the best options to expand District's marketing to creatively and better target various age groups.	KD	SF, KM, LH, ANM, SH	March 2022	Completed 4/22
2.	Analyze the District's current marketing approach to determine which methods produce the best results.	KD	SF, MT, JH, ANM, AM	February 2023	

PROGRAMS & SERVICES

PRIORITY	GOAL	COMMITTEE CHAIR	COMMITTEE MEMBERS	COMPLETION	STATUS
1.	Identify successful programs and service operations from 2020 and build on those for the future (including on-line/registration).	KD	JH, KH, AM, NS	November 2021	Completed 4/22
2.	Create a Master Usage Schedule for all District facilities to determine unused spaces and identify programming opportunities.	KD & KM	NS, LM, MG, MQ	February 2023	

FACILITIES

PRIORITY	GOAL	COMMITTEE CHAIR	COMMITTEE MEMBERS	COMPLETION	STATUS
1.	Review the District's 2020 golf analytics and find ways to sustain by providing additional amenities to bring and keep patrons at Villa Olivia and Apple Orchard Golf Courses.	RKF	KH, SH, JM	November 2021	Completed 3/22
1.	Create a District-wide list of facility improvements, renovations and upgrades needed and develop a master plan for future implementation.	RKF & KO	JZ, KM, NS, LM	February 2022	Completed 4/22
2.	Determine the unique banquet niche that is most profitable and marketable for Villa Olivia.	RKF & MT	SF, BP	February 2023	
2.	Investigate the concept of making Villa Olivia an entertainment destination that attracts the community, a broader geography and outside groups.	RKF & MT	JZ, NS, AM, MR, BP	February 2023	
3.	Explore the community's interest in a new indoor facility such as an indoor sports complex, indoor ice rink, etc. as well as their support to fund.	KO & KD			

PARKS

PRIORITY	GOAL	COMMITTEE CHAIR	COMMITTEE MEMBERS	COMPLETION	STATUS
1.	Investigate synthetic athletic field needs and possible locations within the community.	KO & KD	DT, EE, JH, EL	December 2021	Completed 3/22
2.	Investigate new, non-traditional park concepts and amenities when master planning future parks.	KO & RKF	DT, JM, KM, JH	December 2022	
3.	Conduct a Planning Session with the Board to discuss new ideas for current parks and plans to update and refresh the parks.	KO & RKF			
4.	Explore the benefit of playground consolidation with fewer but larger and more creative playgrounds and how this might impact the community and District's replacement schedule.	KO			



2022-2023 DEPARTMENTAL GOALS & OBJECTIVES

STAFF LISTING

STAFF	STAFF NAME	POSITION	DEPARTMENT
RF	Rita Fletcher	Executive Director	Administration
EL	Eric Leninger	Superintendent of Business Services	Business Services
DE	Dale Erdman	Information Technology Manager	Business Services
MR	Meagan Rawls	Human Resources Manager	Business Services
PM	Patti Mancini	Accounting Manager	Business Services
KO	Kelly O'Brien	Superintendent of Parks & Planning	Parks & Planning
DT	Dan Touzios	Parks & Athletic Fields Manager	Parks & Planning
LM	Larry Mann	Facility Maintenance Manager	Parks & Planning
JM	Jessica Meyers	Parks, Golf & Fleet Manager	Parks & Planning
JZ	John Zenino	Facility Maintenance Manager	Parks & Planning
KD	Kimberly Dasbach	Superintendent of Recreation	Recreation
SF	Stephanie FitzSimons	Marketing Manager	Recreation
JH	Josh Handelsman	Recreation Manager	Recreation
RM	TBD	Recreation Manager	Recreation
MG	Mark Grassi	Environmental Education Manager	Recreation
MQ	Megan Quandt	Recreation Manager	Recreation
KM	Katie Mix	Superintendent of Special Facilities	Special Facilities
JMP	Johnny Pacheco	Health & Fitness Manager	Special Facilities
ANM	Alison Mielitz	Aquatics Manager	Special Facilities
AM	Amy McKinley	Office Manager	Special Facilities
NS	Nick Serritella	Scheduling Manager	Special Facilities
MT	Mike Toohey	Superintendent of Villa Olivia	Villa Olivia
FBM	TBD	Food & Beverage Manager	Villa Olivia
BP	Bobby Pierobon	Golf & Winter Sports Manager	Villa Olivia

STATUS REPORT KEY

COMPLETE	This work is complete, listing month and year of completion.
IN PROGRESS	This work has begun and should be complete this Fiscal Year.
DEFERRED	The project will not be worked on this Fiscal Year, see listed explanation.

BARTLETT PARK DISTRICT 2022-2023 DEPARTMENTAL GOALS & OBJECTIVES

ADMINISTRATION

NO.	GOAL	STAFF	COMPLETION	STATUS
1.	Oversee Distinguished Park & Recreation Accreditation Review.	RF, KD, KO, EL, MT, KM	November 2022	

BUSINESS SERVICES

NO.	GOAL	STAFF	COMPLETION	STATUS
1.	Create a 12-month Districtwide master list for cash handling, evaluating required amount(s) / timeline to process.	PM	December 2022	
2.	Create a staff training manual on how to update safe codes for all revenue areas	PM	January 2023	
3.	Create a procedure to streamline onboarding experience for full-time staff and welcome them to the District.	MR	December 2023	
4.	Investigate opportunities for Districtwide virtual trainings.	MR	February 2023	
5.	Research Endpoint Detection and Response (EDR) systems and evaluate cost	DE	February 2023	
6.	Research the benefits of upgrading to Microsoft Office 365.	DE	November 2023	

PARKS & PLANNING

NO.	GOAL	STAFF	COMPLETION	STATUS
1.	Attend a management training course.	DT	December 2022	
2.	Research the cost/benefit of using discharge water from Leiseberg spray park to irrigate softball field turf.	DT	November 2022	
3.	Investigate options to update the Oak Room Stage lighting to LED.	LM	April 2023	
4.	Review ADA Transition Plan for facilities. Develop 1-3 year plan to complete tasks.	LM	September 2022	
5.	Attend a management training course.	JM	December 2022	
6.	Develop & implement training program for How to Identify poisonous plant material.	JM	November 2022	
7.	Develop a safety shut down procedure of electrical, plumbing, fire systems, & heating systems. (example-when water pipe broke- how to shut down boiler)	JZ	November 2022	
8.	Create a document showing the maintenance required for all Lift Stations throughout the district.	JZ	March 2023	
9.	Develop and implement a training guide of staff expectations of park maintenance.	KO	March 2023	

RECREATION

NO.	GOAL	STAFF	COMPLETION	STATUS
1.	Create a plan to elevate the experience at the brunches by incorporating themed brunch throughout the year.	SF	August 2022	
2.	Create & implement a sponsorship package for the Villa Olivia Winter Sports.	SF	October 2022	
3.	Create and implement a plan and marketing campaign for Schrade Gymnasium during less utilized times.	JH	April 2023	
4.	Investigate implementing an electronic reservation system to book Schrade rentals for improved customer service.	JH	August 2022	
5.	Research & implement e-pact for camps and Before & After School Program.	RM & JH	January 2023	
6.	Investigate customer friendly ways to improve the Preschool Registration process and develop procedures.	RM & AM	December 2022	
7.	Investigate options to update the Oak Room Stage lighting to LED.	RM & LM	April 2023	
8.	Create and implement a new community special event for fall 2022 – Lumber Jack Themed.	MG	November 2022	
9.	Review rental information and improve process to make more customer friendly.	MG	March 2023	

10.	Develop and implement a training tool for instructors that provides consistent customer service, improves teaching methods.	MG	January 2023	
11.	Develop and implement a staff training tool for Gym & Athletic Field Supervisors positions.	MQ	August 2022	
12.	Investigate improvement options to athletic field signage and maps for users.	MQ	February 2023	
13.	Investigate the feasibility of incorporating the "Officially Human – Elevate Respect Course" into youth sports.	MQ	January 2023	

SPECIAL FACILITIES

NO.	GOAL	STAFF	COMPLETION	STATUS
1.	Investigate paperless methods to complete all required PDRMA and Starguard Elite aquatic documentation	ANM	October 2022	
2.	Investigate options to contract out the Bartlett Aquatic Center Concession Stand in 2023	ANM	January 2023	
3.	Research keyless locker systems	JMP	October 2022	
4.	Investigate ways to make the membership application process paperless	JMP	January 2023	
5.	Investigate the potential benefits and cost of a self-serve registration kiosk in the Bartlett Community Center lobby.	AM	October 2022	
6.	Develop a procedure for a Preschool Paid Waitlist by class	AM/RM	January 2023	
7.	Research options to re-design and modernize the Oak Room Bar	NS	November 2022	
8.	Research the feasibility of offering online shelter reservations through RecTrac	NS	April 2023	

VILLA OLIVIA

NO.	GOAL	STAFF	COMPLETION	STATUS
1.	Attend a Management training course	BP / FBM	December 2022	
2.	Investigate ways to control food quality, Reduce food waste and Food purchases	FBM	August 2022	
3.	Obtain Certified Parks & Recreation Professional (CPRP)	BP	December 2022	
4.	Look into ways to reduce wages including Kitchen staff and Bussers	FBM	September 2022	
5.	Work with Equipment technician to create and maintain a golf cart inventory list to keep track of maintenance issues to limit carts breaking down	BP	July 2022	

BARTLETT PARK DISTRICT: FULL-TIME SALARY RANGES				
	FY2021-22 May 1, 2022		FY2022-23 May 1, 2023	
	Minimum	Maximum	Minimum	Maximum
ADMINISTRATION				
Executive Director	—	—	—	—
Executive Assistant	\$44,000	\$60,000	\$45,000	\$60,000
BUSINESS SERVICES				
Superintendent; Business Services	\$80,000	\$117,000	\$85,000	\$120,000
Information Technology Manager	\$55,000	\$90,000	\$55,000	\$90,000
Accounting Manager	\$48,000	\$75,800	\$50,000	\$80,000
Human Resources Manager	\$52,000	\$80,000	\$55,000	\$80,000
Business Services Specialist	\$16.00	\$27.00	\$16.00	\$27.00
PARKS				
Superintendent; Parks and Planning	\$80,000	\$117,000	\$85,000	\$120,000
Parks Manager	\$48,000	\$75,800	\$50,000	\$80,000
Facility Maintenance Manager	\$48,000	\$75,800	\$50,000	\$80,000
Maintenance Level III	\$22.00	\$32.00	\$23.00	\$33.00
Maintenance Level II	\$18.50	\$25.00	\$19.50	\$26.00
Maintenance Level I	\$16.50	\$19.00	\$17.50	\$24.00
Custodian	\$14.50	\$22.00	\$16.00	\$24.00
SPECIAL FACILITIES				
Superintendent; Special Facilities	\$80,000	\$117,000	\$85,000	\$120,000
Facility Managers	\$48,000	\$75,800	\$50,000	\$80,000
Scheduling Manager	\$48,000	\$75,800	\$50,000	\$80,000
Office Manager	\$40,000	\$60,000	\$45,000	\$60,000
Assistant Facility Managers	\$35,600	\$46,600	\$40,000	\$50,000
Assistant Office Manager	\$35,600	\$46,100	\$40,000	\$50,000
RECREATION				
Superintendent; Recreation	\$80,000	\$117,000	\$85,000	\$120,000
Marketing Manager	\$48,000	\$75,800	\$50,000	\$80,000
Environmental Education Manager	\$48,000	\$75,800	\$50,000	\$80,000
Nature Center Coordinator	\$35,600	\$46,100	\$40,000	\$50,000
Recreation Manager	\$48,000	\$75,800	\$50,000	\$80,000
VILLA OLIVIA				
Superintendent; Villa Olivia	\$80,000	\$117,000	\$85,000	\$120,000
Maintenance Level III	\$22.00	\$32.00	\$23.00	\$33.00
Maintenance Level II	\$18.50	\$25.00	\$19.50	\$26.00
Maintenance Level I	\$16.50	\$19.00	\$17.50	\$24.00
Golf & Winter Sports Operations Manager	\$48,000	\$75,800	\$50,000	\$80,000
Food & Beverage Manager	\$48,000	\$75,800	\$50,000	\$80,000
Chef	\$48,000	\$75,800	\$50,000	\$80,000
Sous Chef	\$35,600	\$48,600	\$40,000	\$50,000
Custodian	\$15.25	\$23.75	\$16.00	\$24.00
Event Sales Coordinator	\$40,000	\$60,000	\$45,000	\$60,000

Board Approved:

BARTLETT PARK DISTRICT: PART-TIME SALARY RANGES						
	FY2021-22 January 1, 2022		FY2022-23 May 1, 2022		FY2022-23 January 1, 2023	
	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
ADMINISTRATION						
Recording Secretary	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
Safety Coordinator	\$ 3,500.00	\$ 4,500.00	\$ 3,500.00	\$ 4,500.00	\$ 3,500.00	\$ 4,500.00
BUSINESS SERVICES						
IT Assistant	\$ 13.25	\$ 19.25	\$ 14.00	\$ 20.00	\$ 14.00	\$ 20.00
HR Assistant	\$ 15.00	\$ 21.00	\$ 15.00	\$ 21.00	\$ 15.00	\$ 21.00
Payroll Assistant	\$ 15.00	\$ 21.00	\$ 15.00	\$ 21.00	\$ 15.00	\$ 21.00
PARKS						
Parks Office Assistant	\$ 15.50	\$ 22.50	\$ 15.50	\$ 22.50	\$ 15.50	\$ 22.50
Custodian	\$ 12.00	\$ 16.50	\$ 12.00	\$ 18.00	\$ 13.00	\$ 18.00
Building & Custodial Maintenance	\$ 13.00	\$ 17.25	\$ 13.00	\$ 18.00	\$ 13.00	\$ 18.00
Parks Crew Leader/Equipment Operator	\$ 13.00	\$ 17.50	\$ 13.50	\$ 18.25	\$ 13.50	\$ 18.25
Parks Dept./Laborers	\$ 12.00	\$ 16.50	\$ 13.00	\$ 18.00	\$ 13.00	\$ 18.00
SPECIAL FACILITIES						
REGISTRATION OFFICE						
Registration Office Assistant	\$ 15.00	\$ 22.00	\$ 15.00	\$ 22.00	\$ 15.00	\$ 22.00
Registration Clerk	\$ 12.50	\$ 16.50	\$ 12.50	\$ 16.50	\$ 13.00	\$ 16.50
RENTAL/FACILITY						
BCC Event Supervisor	\$ 12.75	\$ 17.75	\$ 12.75	\$ 17.75	\$ 13.00	\$ 17.75
BCC Gym Sports Rental Supervisor	\$ 12.00	\$ 13.75	\$ 12.00	\$ 13.75	\$ 13.00	\$ 13.75
Party Place Coordinator	\$ 13.50	\$ 17.00	\$ 13.50	\$ 17.00	\$ 13.50	\$ 17.00
Party Place Staff	\$ 12.00	\$ 15.00	\$ 12.00	\$ 15.00	\$ 13.00	\$ 15.00
Bartender	\$ 12.00	\$ 16.50	\$ 12.00	\$ 16.50	\$ 13.00	\$ 16.50
BCC Building Supervisor	\$ 12.25	\$ 16.50	\$ 12.25	\$ 16.50	\$ 13.00	\$ 16.50
Theater Tech	\$ 15.00	\$ 20.00	\$ 15.00	\$ 20.00	\$ 15.00	\$ 20.00
LIFECENTER HEALTH CLUB						
Personal Trainers	\$ 20.00	\$ 35.00	\$ 20.00	\$ 35.00	\$ 20.00	\$ 35.00
Specialty Program Instructors	\$ 20.00	\$ 45.00	\$ 20.00	\$ 45.00	\$ 20.00	\$ 45.00
Equipment Orientation	\$ 15.00	\$ 20.00	\$ 15.00	\$ 20.00	\$ 15.00	\$ 20.00
Personal Trainers - Group Rate	\$ 35.00	\$ 53.00	\$ 35.00	\$ 53.00	\$ 35.00	\$ 53.00
Group Fitness Instructors	\$ 24.00	\$ 40.00	\$ 24.00	\$ 40.00	\$ 24.00	\$ 40.00
Fitness Coordinator	\$ 17.00	\$ 21.00	\$ 17.00	\$ 21.00	\$ 17.00	\$ 21.00
Supervisors (ie. Health Club)	\$ 13.00	\$ 17.00	\$ 13.00	\$ 17.00	\$ 13.00	\$ 17.00
Front Counter Staff	\$ 12.00	\$ 15.00	\$ 12.00	\$ 15.00	\$ 13.00	\$ 15.00
AQUATICS AREA						
Private Swim Instructor (per class)	\$ 13.50	\$ 13.50	\$ 13.50	\$ 13.50	\$ 13.50	\$ 13.50
Custom Private Swim Instructor (per Class)	\$ 14.50	\$ 14.50	\$ 14.50	\$ 14.50	\$ 14.50	\$ 14.50
Aquatics Coach (Swim Team, Diving Team, etc.)	\$ 14.50	\$ 22.50	\$ 14.50	\$ 22.50	\$ 14.50	\$ 22.50
Special Aquatics Instructor(Diving/Synchro)	\$ 14.00	\$ 23.00	\$ 14.00	\$ 23.00	\$ 14.00	\$ 23.00
Pool Supervisor	\$ 14.00	\$ 17.25	\$ 15.00	\$ 18.25	\$ 15.00	\$ 18.25
Swim Lessons Coordinator	\$ 13.25	\$ 17.25	\$ 13.25	\$ 17.25	\$ 13.25	\$ 17.25
Assistant Aquatics Coach	\$ 12.00	\$ 17.00	\$ 12.00	\$ 17.00	\$ 13.00	\$ 17.00
Head Lifeguard	\$ 13.00	\$ 15.25	\$ 14.00	\$ 17.00	\$ 14.00	\$ 17.00
Head Deck Attendant	\$ 12.50	\$ 15.50	\$ 12.50	\$ 15.50	\$ 13.00	\$ 15.50
Lifeguards	\$ 12.50	\$ 15.50	\$ 13.00	\$ 16.50	\$ 13.00	\$ 16.50
Lifeguard Instructor	\$ 13.75	\$ 17.00	\$ 13.75	\$ 17.50	\$ 13.75	\$ 17.50
Swim Instructors	\$ 12.25	\$ 14.50	\$ 12.25	\$ 14.50	\$ 13.00	\$ 14.50
Deck Attendant	\$ 12.00	\$ 14.25	\$ 12.00	\$ 14.25	\$ 13.00	\$ 14.25
Pool Cashier	\$ 12.00	\$ 14.25	\$ 12.00	\$ 14.25	\$ 13.00	\$ 14.25
Concession Supervisor	\$ 13.00	\$ 16.25	\$ 13.00	\$ 16.25	\$ 13.00	\$ 16.25
Concession Stand Attendant	\$ 12.00	\$ 14.25	\$ 12.00	\$ 14.25	\$ 13.00	\$ 14.25
GOLF AT APPLE ORCHARD						
Golf Clubhouse Supervisor	\$ 13.00	\$ 17.00	\$ 14.00	\$ 18.00	\$ 14.00	\$ 18.00
Assistant Clubhouse Supervisor	\$ 12.00	\$ 14.75	\$ 13.50	\$ 16.00	\$ 13.50	\$ 16.00
Front Counter Staff	\$ 12.00	\$ 15.00	\$ 12.00	\$ 15.00	\$ 13.00	\$ 15.00
Golf Lessons Instructor (per Class)	As Negotiated		As Negotiated		As Negotiated	
Private Golf Lessons (per Class)	As Negotiated		As Negotiated		As Negotiated	
Private Group Lessons (per Class)	As Negotiated		As Negotiated		As Negotiated	

BARTLETT PARK DISTRICT: PART-TIME SALARY RANGES						
	FY2021-22 January 1, 2022		FY2022-23 May 1, 2022		FY2022-23 January 1, 2023	
	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
RECREATION						
NATURE CENTER						
Nature Center Instructor	\$ 12.00	\$ 16.50	\$ 12.00	\$ 16.50	\$ 13.00	\$ 16.50
Nature Center Specialty Instructor	As Negotiated		As Negotiated		As Negotiated	
Nature Center Office Staff	\$ 12.50	\$ 16.25	\$ 13.50	\$ 16.25	\$ 13.50	\$ 16.25
Nature Center Building Supervisor	\$ 12.00	\$ 17.00	\$ 12.00	\$ 17.00	\$ 13.00	\$ 17.00
Nature Center Custodian	\$ 12.00	\$ 17.50	\$ 12.00	\$ 18.00	\$ 13.00	\$ 18.00
Animal Care Staff	\$ 12.00	\$ 15.00	\$ 12.00	\$ 15.00	\$ 13.00	\$ 15.00
PRESCHOOL						
Preschool Coordinator	\$ 18.25	\$ 26.75	\$ 19.25	\$ 26.75	\$ 19.25	\$ 26.75
Preschool Teacher	\$ 16.25	\$ 22.75	\$ 17.25	\$ 22.75	\$ 17.25	\$ 22.75
Preschool Assistant	\$ 14.00	\$ 17.75	\$ 15.00	\$ 17.75	\$ 15.00	\$ 17.75
CAMPS (ie. Day Camp, Sports Camp, Nature Center, etc)						
Camp Coordinator	\$ 13.50	\$ 17.00	\$ 14.50	\$ 17.00	\$ 14.50	\$ 17.00
Camp Site Supervisor	\$ 12.50	\$ 17.50	\$ 13.50	\$ 17.50	\$ 13.50	\$ 17.50
Camp Counselor	\$ 12.00	\$ 14.75	\$ 13.00	\$ 14.75	\$ 13.00	\$ 14.75
BEFORE & AFTER SCHOOL PROGRAM						
Before & After School Recreation Site Supervisor	\$ 14.00	\$ 19.00	\$ 15.00	\$ 19.00	\$ 15.00	\$ 19.00
Before & After School Recreation Staff	\$ 12.00	\$ 15.75	\$ 12.00	\$ 15.75	\$ 13.00	\$ 15.75
SPORTS/ATHLETICS STAFF						
Volleyball Official (Certified)/per game	\$ 20.00	\$ 25.00	\$ 20.00	\$ 28.00	\$ 20.00	\$ 28.00
Volleyball Official (Uncertified)/per game	\$ 15.00	\$ 20.00	\$ 15.00	\$ 20.00	\$ 15.00	\$ 20.00
Sports Coordinators (ie. Soccer, Softball, etc)	\$ 13.75	\$ 18.85	\$ 14.75	\$ 18.85	\$ 14.75	\$ 18.85
Field Supervisor	\$ 12.00	\$ 13.75	\$ 12.00	\$ 13.75	\$ 13.00	\$ 14.00
Sports Scorekeeper	\$ 12.00	\$ 13.75	\$ 12.00	\$ 13.75	\$ 13.00	\$ 14.00
Schrade Gym Building Supervisor	\$ 12.25	\$ 17.00	\$ 14.00	\$ 17.00	\$ 14.00	\$ 17.00
BCC Gym Supervisor	\$ 12.00	\$ 13.75	\$ 12.00	\$ 13.75	\$ 13.00	\$ 14.00
BCC Open Gym Supervisor	\$ 12.00	\$ 13.75	\$ 12.00	\$ 13.75	\$ 13.00	\$ 14.00
MISC. RECREATION PROGRAMS						
Program Instructors	As Negotiated		As Negotiated		As Negotiated	
Marketing Assistant	\$ 15.00	\$ 20.00	\$ 16.00	\$ 20.50	\$ 16.00	\$ 20.50
Theater Tech	\$ 15.00	\$ 20.00	\$ 15.00	\$ 20.00	\$ 15.00	\$ 20.00
Cultural Arts Coordinator	\$ 15.25	\$ 21.25	\$ 15.25	\$ 21.25	\$ 15.25	\$ 21.25
Bus Driver (Trips)	\$ 15.00	\$ 20.00	\$ 16.00	\$ 22.00	\$ 16.00	\$ 22.00
Trip Supervisor	\$ 12.00	\$ 15.00	\$ 12.00	\$ 15.00	\$ 13.00	\$ 15.00
Orientation/District-wide Training/Meetings	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 13.00	\$ 13.00
VILLA OLIVIA						
WINTER SPORTS OPERATIONS						
Winter Sports Office/Rental Office Coordinator	\$ 15.75	\$ 21.75	\$ 15.75	\$ 21.75	\$ 15.75	\$ 21.75
Winter Sports Office Supervisor	\$ 12.50	\$ 16.50	\$ 12.50	\$ 16.50	\$ 13.50	\$ 16.50
Winter Sports Office Clerk	\$ 12.00	\$ 14.95	\$ 12.00	\$ 14.95	\$ 13.00	\$ 14.95
Winter Sports Rental Coordinator	\$ 15.75	\$ 21.75	\$ 15.75	\$ 21.75	\$ 15.75	\$ 21.75
Winter Sports Rental Supervisor	\$ 12.50	\$ 16.50	\$ 12.50	\$ 16.50	\$ 13.50	\$ 16.50
Winter Sports Rental Attendant	\$ 12.00	\$ 14.95	\$ 12.00	\$ 14.95	\$ 13.00	\$ 14.95
Winter Sports Hill Coordinator	\$ 15.75	\$ 21.75	\$ 15.75	\$ 21.75	\$ 15.75	\$ 21.75
Winter Sports Hill Supervisor	\$ 12.50	\$ 16.50	\$ 12.50	\$ 16.50	\$ 13.50	\$ 16.50
Chair Lift, Tow Rope, & Tube Hill Operator	\$ 12.00	\$ 14.95	\$ 12.00	\$ 14.95	\$ 13.00	\$ 14.95
Winter Sports School Coordinator	\$ 15.75	\$ 21.75	\$ 15.75	\$ 21.75	\$ 15.75	\$ 21.75
Winter Sports School Supervisor	\$ 12.50	\$ 20.50	\$ 12.50	\$ 20.50	\$ 13.50	\$ 20.50
Ski & Snow Board Instructor	\$ 12.00	\$ 20.00	\$ 12.00	\$ 20.00	\$ 13.00	\$ 20.00
Winter Sports Lodge Custodian	\$ 12.00	\$ 17.50	\$ 12.00	\$ 18.00	\$ 13.00	\$ 18.00

BARTLETT PARK DISTRICT: PART-TIME SALARY RANGES						
	FY2021-22 January 1, 2022		FY2022-23 May 1, 2022		FY2022-23 January 1, 2023	
	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
Ski Patrol	\$ 14.00	\$ 18.00	\$ 15.00	\$ 19.00	\$ 15.00	\$ 19.00
FOOD & BEVERAGE						
Banquet Captain	\$12.00 - \$19.55 + Service Charge		\$12.00 - \$19.55 + Service Charge		\$13.00 - \$19.55 + Service Charge	
Banquet Server	\$7.20 + Service Charge		\$7.20 + Service Charge		\$7.80 + Service Charge	
Banquet Busser/Runner	\$12 + Service Charge		\$12 + Service Charge		\$13 + Service Charge	
Banquet Bartender	\$12.00 - \$13.75 + Service Charge		\$12.00 - \$13.75 + Service Charge		\$13.00 - \$14.00 + Service Charge	
Cook	\$ 12.00	\$ 16.25	\$ 12.00	\$ 16.25	\$ 13.00	\$ 16.25
Dishwasher	\$ 12.00	\$ 15.50	\$ 12.00	\$ 15.50	\$ 13.00	\$ 15.50
Brunch Captain	\$ 12.00	\$ 16.10	\$ 12.00	\$ 16.25	\$ 13.00	\$ 16.25
Brunch/Dining Room Server	\$7.20 + Tips		\$7.20 + Tips		\$7.80 + Tips	
Dining Room & Brunch Busser/Runner	\$12.00 + Tips		\$12.00 + Tips		\$13.00 + Tips	
Dining Room Bartender	\$12.00 - \$13.75 + Tips		\$12.00 - \$13.75 + Tips		\$13.00 - \$14.00 + Tips	
Bar & Winter Sports Café Cashier	\$ 12.00	\$ 15.00	\$ 12.00	\$ 15.00	\$ 13.00	\$ 15.00
Winter Sports Café Runner	\$ 12.00	\$ 15.75	\$ 12.00	\$ 15.75	\$ 13.00	\$ 15.75
1/2 Way House	\$12.00 - \$13.75 + Tips		\$12.00 - \$13.75 + Tips		\$13.00 - \$14.00 + Tips	
Beer Cart	\$12.00 - \$13.75+ Tips or Service Charge		\$12.00 - \$13.75+ Tips or Service Charge		\$13.00 - \$14.00 + Tips or Service Charge	
Laundry	\$ 12.00	\$ 13.75	\$ 12.00	\$ 13.75	\$ 13.00	\$ 14.00
Special Event Staff	\$ 12.00	\$ 13.75	\$ 12.00	\$ 15.00	\$ 13.00	\$ 15.00
SALES						
Event Sales Assistant	\$ 14.00	\$ 18.00	\$ 14.00	\$ 18.00	\$ 14.00	\$ 18.00
GOLF & WINTER SPORTS GROUNDS						
Golf & Winter Sports Grounds	\$ 13.00	\$ 17.50	\$ 14.00	\$ 18.00	\$ 14.00	\$ 18.00
GOLF AT VILLA OLIVIA						
Front Counter Staff	\$ 12.00	\$ 15.00	\$ 12.00	\$ 15.00	\$ 13.00	\$ 15.00
Ranger/Starter	\$ 12.00	\$ 14.75	\$ 12.00	\$ 14.75	\$ 13.00	\$ 14.75
Golf Lessons Instructor (per Class)	As Negotiated		As Negotiated		As Negotiated	
Private Golf Lessons (per Class)	As Negotiated		As Negotiated		As Negotiated	
Private Group Lessons (per Class)	As Negotiated		As Negotiated		As Negotiated	
GOLF & WINTER SPORTS OPERATIONS						
Golf & Winter Sports Office Assistant	\$ 12.00	\$ 18.00	\$ 12.00	\$ 18.00	\$ 13.00	\$ 18.00



BOARD MEMORANDUM

April 6, 2022

To: Board of Commissioners
From: Rita Fletcher, Executive Director
Eric Leninger, Superintendent of Business Services
Re: FY 2022-23 Bartlett Park District Budget: Executive Summary

Staff is pleased to present the proposed 2022-23 Bartlett Park District Budget for the Park Board's consideration. This budget represents the fiscal priorities for 2022-23 operations, while continuing to meet the Park District's Mission "We create fun by providing the finest in parks, programs, and recreational facilities for our community" and Vision "to create lasting memories for our community by enthusiastically responding to and serving their recreational and leisure needs." The proposed budget complies with provisions of the Park District Code. The FY2022-23 Budget Executive Summary is written in the first week of April; therefore, assumptions have been made with respect to final numbers for FY2021-22 revenues/expenditures in March and April.

The Process

Staff began the process of developing the 2022-23 Budget in October, 2021. Similar to past years, the goal was set to complete and approve the FY2022-23 Budget by May.

The budget process is a collaborative effort. Each department is responsible for preparing its own budget and then presenting it to Administration. Business Services assists in correcting any inconsistencies within the presentation so that it can be reviewed by the Executive Director. The budget is then returned a final time to implement the recommendations from those meetings.

When the entire budget has been entered, it is reviewed at a Districtwide level to determine priorities for the year and allocate resources accordingly.

The Philosophy

Staff has assembled the FY2022-23 Budget based on the assumption that demands for quality services, programs, and facilities will remain at a high level, or "new normal" as we hope to move into the post-pandemic era for good. Additionally, the FY2022-23 Budget takes into consideration the State's minimum wage increasing to \$13.00 per hour on 01/01/2023, as well as the effect this minimum wage increase has on overall pay compression.

The FY2022-23 Budget provides the District numerous opportunities to create fun. Park improvements and Playground replacements will occur at Apple Orchard West Park, Camelot on Mayfair, and Kermit's Korner. The District has applied for a grant from the Illinois Department of

Natural Resources (IDNR) for a renovation of Apple Orchard Community Park. In addition, course improvements are planned at Apple Orchard Golf Course, Koehler Field B will be renovated, and Tennis Court resurfacing will take place at Leiseberg Park.

The FY2022-23 proposed budget continues to support the philosophy of maintaining existing assets prior to taking on new projects. To ensure that resources are available in the future for the District's Capital Replacement and Improvement Plan (CRIP), the proposed budget recommends that \$677,867 be transferred to the Capital Projects Fund from the Corporate Fund.

The District's Capital Replacement and Improvement Plan provides a guide for infrastructure and equipment replacements, and improvements. In order to maintain existing assets, resources have been allocated for improving Bartlett Community Center, Bartlett Aquatic Center, and Villa Olivia. Resources have been allocated for the purchase of vehicles to be used in the Parks Department, at Apple Orchard Golf Course, and at Villa Olivia. The District has also allocated resources for ADA improvements after completion of the Districtwide ADA Accessibility Audit this spring.

FY2022-23 Proposed Budget Highlights By Fund

Corporate Fund

The Corporate Fund consists of Administration, Business Services, and Parks Maintenance.

The Corporate Fund includes the following transfers out to other funds:

- \$677,867 to Capital Projects Fund
 - \$277,867 Build America Bonds rebate
 - \$400,000 fund balance
- \$70,000 to Recreation Fund

Capital Items:

- Toro 4500 Fairway Mower for Apple Orchard - \$80,000
- Cushman Utility Vehicle for Apple Orchard - \$25,000
- Ford F-350 for Parks - \$35,000
- Ford F-250 for Parks - \$30,000
- Bobcat Snow-Blower for Parks - \$7,245
- Flow Meter Replacement at Splash Central - \$9,000
- Computer Servers at Bartlett Community Center - \$20,000

Capital Projects:

- Air Duct Cleaning at Bartlett Community Center Gymnasium - \$6,770
- Ballfield renovation at Koehler Field B - \$21,000
- Golf Course Improvements at Apple Orchard - \$42,000

Capital Projects Fund

Capital Items:

- Toro GroundsMaster Rough Mower for Villa Olivia - \$50,000
- Golf Carts for Villa Olivia - \$51,000

Capital Projects:

- Park and playground improvements at Apple Orchard West Park – \$140,000
- Park and playground improvements at Camelot on Mayfair - \$135,000

- Park and playground improvements at Kermit's Korner - \$125,000
- Park and playground improvements at Newport Park - \$55,000
- Tennis Court resurfacing at Leisberg Park - \$30,000
- Parking lot repairs at Bartlett Community Center - \$40,000
- Rooftop Unit Compressor Replacement for Bartlett Community Center Preschool - \$20,000
- Pump Room Improvements at Bartlett Aquatic Center - \$60,000
- Floor Replacement at Apple Orchard Golf Course Clubhouse - \$7,000
- Infrastructure repairs at Villa Olivia - \$20,000
- Ski Hill Lighting at Villa Olivia - \$48,000

Bond and Interest Fund

Scheduled bond and interest payments and associated fees will be paid from this fund for the following debt issuances:

- Series 2010 Taxable General Obligation Park Bonds (Build America Bonds)
- Series 2018 General Obligation Limited Tax Refunding Park Bonds.

Villa Olivia Fund

The Villa Olivia Fund includes an 18-hole golf course, winter sports of ski, snowboarding, and tubing, and the banquet, food, and beverage operations of the facility.

Golf Course:

- New/increased revenue streams
 - Increase in price for 9/18-hole punch cards as well as green/cart fees

Winter Sports:

- New/increased revenue streams
 - Continuing of online pass sales for tubing and ski hill
 - Increased pricing for slope and tubing tickets
 - Purchase of additional rental equipment and tubes to increase revenue by servicing more guests

Food and Beverage:

- New/increased revenue streams
 - New room rental fee to offset rising expenses
 - 5% Price increase for banquet lunch and dinner packages

Recreation Fund

The Recreation Fund includes recreation programs, marketing, Bartlett Nature Center, Schrade Gymnasium, LIFECenter Health and Fitness Club, Bartlett Aquatic Center, Splash Central, Oak Room, Registration Office, Bartlett Community Center room rentals and birthday parties, athletic field rentals, Apple Orchard Golf Course, and a portion of maintenance expenses at Bartlett Community Center.

The Recreation Fund includes the following transfers in from other funds:

- \$70,000 from Corporate Fund for Bartlett Community Center maintenance expenses
- \$61,000 from Special Recreation Fund for Northwest Special Recreation Association facility usage

The following are new recreation programs or events to be offered:

- Kindergarten Adventure Camp
- Camp-on-the-Go
- Toddler Leagues for Soccer and T-Ball
- Glitzy Girl Classes
- Meditation Classes
- Special Events including Archery and Lumber Jacks

LIFECenter Health and Fitness Club:

- Capital Items
 - Cardio equipment lease - \$23,000
 - Cardio equipment purchase - \$22,000

Bartlett Aquatic Center:

- New/increased revenue streams
 - Increased daily usage fees

Oak Room

- Capital Item
 - Banquet chair replacement - \$13,000

Special Recreation Fund

The Special Recreation Fund includes annual fees paid to NWSRA (Northwest Special Recreation Association), as well as projects, repairs, and all new construction that must meet the ADA (Americans With Disabilities Act) construction specifications.

Northwest Special Recreation Association assessment for calendar year 2022 - \$237,521

Funds will be used in association with the following Capital Projects (\$130,000):

- Park and playground improvements at Apple Orchard West Park
- Park and playground improvements at Camelot on Mayfair
- Park Improvements at Apple Orchard Community Park
- Park and playground Improvements at Kermit's Korner
- Park and playground improvements at Newport Park

Districtwide building and park improvements that are identified in the ADA Accessibility Audit will be conducted. - \$65,000

Illinois Municipal Retirement Fund

The IMRF (Illinois Municipal Retirement Fund) includes employer contribution rates for all IMRF-eligible employees. IMRF-eligible employees are all full-time and part-time employees who are anticipated to work over 1,000 hours during a calendar year. The District pays a certain percentage of wages to IMRF for each IMRF-eligible employee. The District's contribution rate changes each year, and involves many factors, including IMRF's investment returns and the number of District retirees currently collecting their pension.

Bartlett Park District IMRF Employer contribution rate on eligible wages:

- Calendar year 2022 – 8.57%

Social Security and Medicare Fund

The Social Security and Medicare Fund includes the District's portion of Social Security and Medicare taxes for wages paid to all employees.

Employer tax rate on eligible wages:

- Social Security – 6.20%
- Medicare – 1.45%

Audit Fund

The Audit Fund includes auditor expenses, preparing the comprehensive annual financial report, and other reporting and grant audit fees.

FY2022-23 Comprehensive Annual Financial Report fee - \$18,000

GASB 75 valuation report fee - \$2,500

Liability Insurance Fund

The Liability Insurance Fund includes property loss, general liability, and worker's compensation premiums paid to the Park District Risk Management Agency (PDRMA), reimbursable method unemployment expense, the inspection of fire and security equipment and systems, risk management capital items, and expenses related to the District's Safety Committee.

Park District Risk Management Agency premiums - \$180,450

Unemployment expense - \$25,000

Alarm and safety inspections - \$36,320

Paving and Lighting Fund

The Paving and Lighting Fund includes expenses for the construction and maintenance of parking lots and other paved areas, including the lighting thereof, that are maintained by the District.

Capital Projects:

- Sealcoating and parking lot repair at Bartlett Community Center - \$10,000
- Parking Lot Repairs at Apple Orchard Golf Course - \$16,000
- Bike paths and trails - \$10,000
- Lighting improvements and repair at Bartlett Aquatic Center - \$15,250

FY2022-23 Proposed Budget Summary

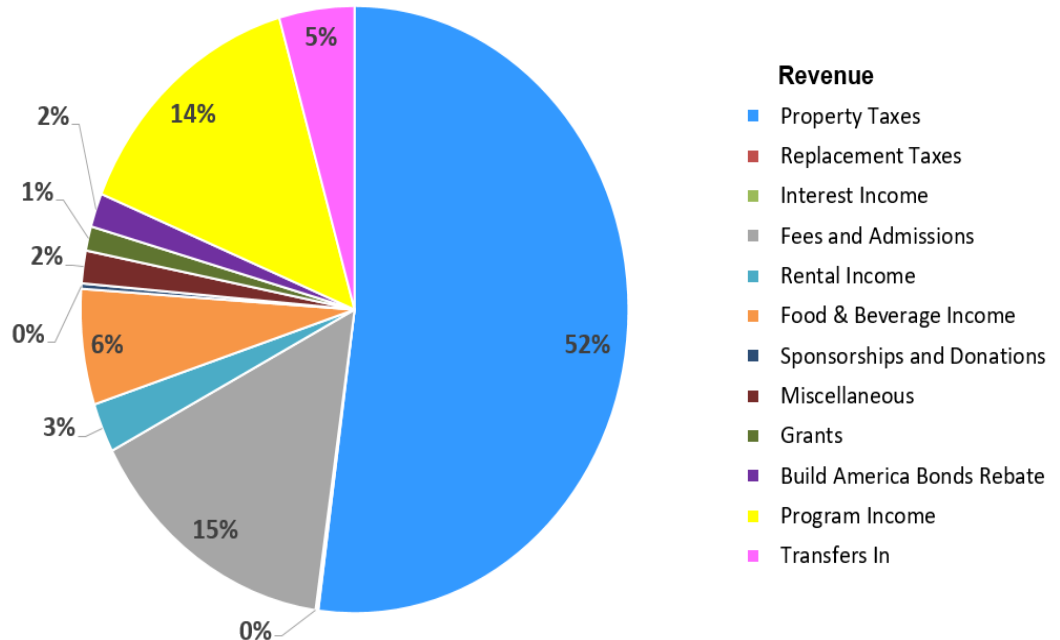
For all funds, total budgeted revenues – excluding transfers – are expected to be \$14,734,815. The proposed budget request reflects that total budgeted expenditures for all funds – excluding transfers – are expected to be \$14,483,639.

In FY2022-23, staff will work to maintain fund balances equal to the targeted amounts, as stated in the Fund Balance Policy. The following tables and charts represent FY2022-23 budgeted revenues and expenditures across all funds.

Revenue:

Property Taxes	\$	8,035,520
Replacement Taxes	\$	15,000
Interest Income	\$	10,700
Fees and Admissions	\$	2,317,199
Rental Income	\$	406,284
Food & Beverage Income	\$	947,815
Sponsorships and Donations	\$	44,220
Miscellaneous	\$	268,187
Grants	\$	200,000
Build America Bonds Rebate	\$	277,865
Program Income	\$	2,212,025
	<u>\$</u>	<u>14,734,815</u>
Transfers In	\$	808,867
Total Revenue	<u>\$</u>	<u>15,543,682</u>

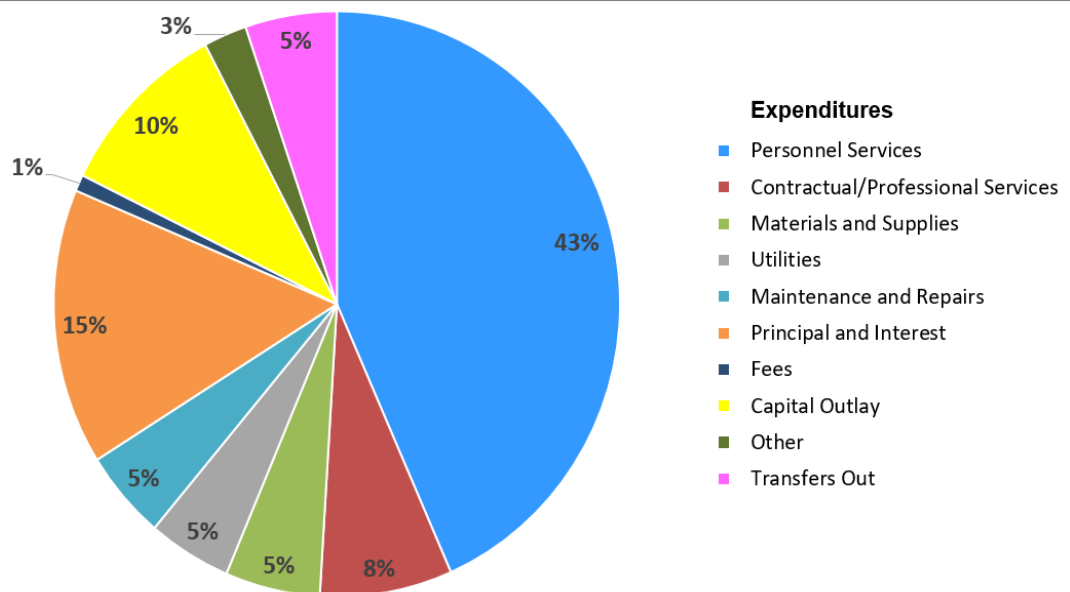
Summary - Revenue



Expenditures:

Personnel Services	\$ 6,724,296
Contractual/Professional Services	\$ 1,171,539
Materials and Supplies	\$ 839,068
Utilities	\$ 738,046
Maintenance and Repairs	\$ 764,446
Principal and Interest	\$ 2,363,960
Fees	\$ 140,821
Capital Outlay	\$ 1,559,015
Other	\$ 382,448
	<u>\$ 14,683,639</u>
Transfers Out	\$ 808,867
Total Expenditures	<u>\$ 15,492,506</u>

Summary - Expenditures

**Property Tax Revenue**

Property tax revenue comprises 52% of all revenue in the FY2022-23 budget. The 2021 tax levy (collected in 2022), is based on the rise in the Consumer Price Index and any additional growth in valued property in each county. Based upon past history, the District anticipates approximately 99% of the levy will be collectible. A property tax bill is calculated by multiplying the equalized assessed value of a property (less any homestead exemptions) by the aggregate rate for the tax code area in which the property lies. In November of 2022, the District anticipates issuing a tax levy with substantially higher revenues being collected as the Stearns Road business corridor comes off of the current Tax Increment Financing (TIF) area.

The following table represents the historical change in consumer price index, with CPI value in December of each year:

Year	CPI	Percent Change	Levy Year	Year Taxes Paid
2009	215.949	2.70	2010	2011
2010	219.179	1.50	2011	2012
2011	225.672	3.00	2012	2013
2012	229.601	1.70	2013	2014
2013	233.049	1.50	2014	2015
2014	234.812	0.80	2015	2016
2015	236.525	0.70	2016	2017
2016	241.432	2.10	2017	2018
2017	246.524	2.10	2018	2019
2018	251.233	1.90	2019	2020
2019	256.974	2.30	2020	2021
2020	260.474	1.40	2021	2022

The following table represents the historical change in equalized assessed value (EAV), by county, for the District):

Valuation Year	DuPage	Cook	Kane	Total	% Change
2010	820,845,224	528,415,405	3,695,367	1,352,955,996	
2011	758,548,541	499,402,967	3,272,734	1,261,224,242	-6.78%
2012	694,029,731	444,741,080	2,963,424	1,141,734,235	-9.47%
2013	649,869,438	343,271,561	2,764,670	995,905,672	-12.77%
2014	633,089,848	350,423,561	2,699,262	986,212,671	-0.97%
2015	655,251,033	336,779,389	2,950,493	994,980,915	0.89%
2016	694,624,718	394,466,306	3,248,828	1,092,339,852	9.78%
2017	724,996,697	393,490,665	4,093,176	1,123,556,179	2.86%
2018	754,024,641	382,407,263	5,652,254	1,142,084,158	1.65%
2019	779,774,101	432,065,190	6,258,464	1,218,097,755	6.66%
2020	806,121,059	433,537,686	6,400,381	1,244,586,630	2.13%
*2021	828,394,398	433,537,686	8,104,418	1,270,036,502	2.04%

*Final EAV values for prior calendar year are typically released by early summer. Cook County EAV is last to be released.

Communication/Marketing

The Park District will continue to expand its efforts to develop, strengthen, and foster relationships with local community groups, business leaders, elected officials, the Village of Bartlett, and Park District residents. These ongoing efforts are done in order to increase support and interest in activities and offerings; thus providing a higher quality of service to the District's constituents.

Human Resources

Undoubtedly, the Park District's most valuable asset is its people. The District continues to evaluate its organizational structure and strategically maneuver human capital to provide support to the Strategic Planning Process.

In the current labor market, recruiting qualified employees that are well matched with the organization's culture is an ongoing challenge. Although the proposed budget continues to offer employees competitive benefit packages, economic realities have placed a premium on measuring and evaluating staffing levels and needs.

Salaries and Benefits: Attracting and retaining employees is essential to the Park District's success in providing quality park and recreation services, preparing for the future, and operating efficiently and effectively. The proposed budget represents the commitment to provide fair and equitable compensation and benefits competitive with the marketplace.

Health Insurance: The District continues to be a member of the Park District Risk Management Agency (PDRMA) health insurance pool. PDRMA assists the District to manage risks through plan option offerings, high quality wellness/prevention programs and case management strategies, as well as through training and educational resources.

In FY2022-23 the District will continue to offer the PPO with Health Reimbursement Account (HRA) and HMO coverage options to all benefit eligible employees, as well as dental and vision options.

Information Technology

The Park District utilizes information technology (IT) as the design, development, application, implementation, support or management of computer-based information systems dealing with the use of computers and telecommunications equipment to store, retrieve, transmit and manipulate data. The Park District strives to consistently provide a high level of quality information technology services and experiences, both for external guests and staff, while simultaneously operating efficiently from a business standpoint.

Current and future information technology needs will continuously be evaluated. The FY2022-23 Budget reflects expenditures of \$22,800 for non-capitalized equipment (such as iPhone/iPad replacements, sound equipment, backups, and point of sale equipment), \$70,710 for Districtwide software maintenance, and \$20,000 for computer server replacements.

Fund Balance Targets

The Fund Balance Policy sets targets for fund balances as a percentage of expenses. As previously stated, the 2021 tax levy and FY2022-23 proposed budget was prepared with the Fund Balance Policy in mind. Additional funds were levied for the Recreation fund, while fewer funds were levied for the IMRF, Social Security, and Liability Insurance funds.

A major financial goal over the past two years has been to spend-down the fund balances in the smaller funds and free-up money for capital projects. This is a trend that will continue throughout FY2022-23. Even with total expenses that are approximately \$1million higher than the FY2021-22 budget, the District still has room in reserves if the Board desires to move forward with another capital project from the strategic planning process.

Provided FY2021-22 projections are accurate and the FY2022-23 proposed budget is met, fund balance target projections at April 30, 2022, are as follows:

<u>Fund</u>	<u>FY2020-21 Projection</u>	<u>FY2022-23 Budget</u>	<u>Policy Target</u>
Corporate	40%	37%	25%
Capital Projects	N/A	N/A	N/A
Bond & Interest	N/A	N/A	N/A
Villa Olivia	-125%	-120%	25%
Recreation	28%	30%	25%
Special Recreation	65%	53%	25%
IMRF	51%	31%	25%
SS & Medicare	51%	31%	25%
Audit	14%	14%	25%
Liability Insurance	42%	32%	25%
Paving & Lighting	60%	34%	25%
Quadricentennial	N/A	N/A	N/A

The Park District has met its fund balance targets in all cases, except for the Villa Olivia Fund. In order to comply with the fund balance targets, the fund deficits included in the proposed FY2022-23 budget are intentional.

FY2022-23 Proposed Budget Revenue and Expenditure Analysis By Fund

Corporate Fund

Revenue	
Property Taxes	\$3,431,638
Replacement Taxes	15,000
Interest Income	8,550
Miscellaneous Income	10,655
Build America Bonds Rebate	277,867
Total Estimated Revenue	\$3,743,710
Expenses	
Personnel Services	\$1,696,887
Contractual/Professional Services	247,718
Materials and Supplies	175,007
Utilities	96,966
Maintenance and Repairs	243,129
Capital Outlay	271,515
Transfers Out	747,867
Other	116,111
Total Estimated Expense	\$3,595,200
Fund Net Surplus/Deficit	\$148,510

Capital Projects Fund

Revenue	
Transfers In	\$677,867
Interest Income	1,000
Sponsorships and Donations	25,000
Grants	200,000
Total Estimated Revenue	\$903,867
Expenses	
Capital Outlay	\$1,076,000
Total Estimated Expense	\$1,076,000
Fund Net Surplus/Deficit	(\$172,133)

Bond and Interest Fund

Revenue	
Property Taxes	\$2,387,668
Gain on Taxes	50
Total Estimated Revenue	\$2,387,718
Expenses	
Principal and Interest	\$2,362,456
Fees	1,504
Total Estimated Expense	\$2,363,960
Fund Net Surplus/Deficit	\$23,758

Villa Olivia Fund

Revenue	
Fees and Admissions	\$923,272
Rental Income	305,339
Food and Beverage Sales	819,058
Miscellaneous Income	30,020
Program Income	93,545
Total Estimated Revenue	\$2,171,234
Expenses	
Personnel Services	\$1,330,175
Contractual/Professional Services	74,003
Materials and Supplies	271,561
Utilities	146,521
Maintenance and Repair	124,850
Capital Outlay	8,250
Fees	89,968
Other	115,572
Total Estimated Expense	\$2,160,900
Fund Net Surplus/Deficit	\$10,334

Recreation Fund

Revenue	
Property Taxes	\$863,625
Fees and Admissions	1,593,926
Interest Income	1,000
Rental Income	100,944
Food and Beverage Income	128,756
Sponsorships and Donations	19,220
Miscellaneous Income	26,012
Transfers In	131,000
Program Income	2,118,480
Total Estimated Revenue	\$4,982,963
Expenses	
Personnel Services	\$3,060,122
Contractual/Professional Services	341,210
Materials and Supplies	392,500
Utilities	494,559
Maintenance and Repair	247,967
Capital Outlay	58,000
Other	160,233
Total Estimated Expense	\$4,754,591
Fund Net Surplus/Deficit	\$228,372

Special Recreation Fund

Revenue	
Property Taxes	\$508,014
Total Estimated Revenue	\$508,014
Expenses	
Contractual Services	\$237,522
Capital Outlay	130,000
Maintenance and Repairs	107,500
Transfer Out	61,000
Total Estimated Expense	\$536,022
Fund Net Surplus/Deficit	(\$28,008)

Illinois Municipal Retirement Fund

Revenue	
Property Taxes	\$247,657
Total Estimated Revenue	\$247,657
Expenses	
Personnel Services	\$305,000
Total Estimated Expense	\$305,000
Fund Net Surplus/Deficit	(\$57,343)

Social Security and Medicare Fund

Revenue	
Property Taxes	\$247,657
Total Estimated Revenue	\$247,657
Expenses	
Personnel Services	\$310,000
Total Estimated Expense	\$310,000
Fund Net Surplus/Deficit	(\$62,343)

Audit Fund

Revenue	
Property Taxes	\$22,861
Total Estimated Revenue	\$22,861
Expenses	
Contractual Services	\$22,750
Other	65
Total Estimated Expense	\$22,815
Fund Net Surplus/Deficit	\$46

Liability Insurance Fund

Revenue	
Property Taxes	\$275,597
Miscellaneous Income	1,500
Total Estimated Revenue	\$277,097
Expenses	
Personnel Services	\$22,112
Contractual / Professional Services	248,336
Materials and Supplies	16,320
Other	25,000
Total Estimated Expense	\$311,768
Fund Net Surplus/Deficit	(\$34,671)

Paving and Lighting Fund

Revenue	
Property Taxes	\$50,801
Total Estimated Revenue	\$50,801
Expenses	
Capital Outlay	\$15,250
Maintenance and Repair	41,000
Total Estimated Expense	\$56,250
Fund Net Surplus/Deficit	(\$5,449)

Quadricentennial Fund

Revenue	
Interest Income	\$100
Total Estimated Revenue	\$100
Expenses	
Total Estimated Expense	\$0
Fund Net Surplus/Deficit	\$100


Conclusion


The Bartlett Park District FY2022-23 Budget is optimistic for operations to remain at full strength in the post-pandemic era. Staff is confident that the District will continue to be able to meet its annual debt burden and continue to transfer resources to the Capital Projects Fund as it moves forward on its Capital Replacement and Improvement Plan.

The level of non-tax resources generated by the District is crucial, as the Park District would never be able to offer programs or services, or operate its facilities, with tax support alone. The District continues to focus efforts on increasing revenues for sources other than tax dollars. The proposed budget indicates 48% of revenues will come from non-tax resources. Finally, as this FY2022-23 Budget is reviewed, note that the District proposes a continued commitment to the future, as it includes a transfer of \$667,867 into the Capital Projects Fund.

The entire staff should be recognized for its contribution to this budget process. Staff's knowledge and expertise were invaluable in ensuring that the budget reflects the needs of the guests that the Park District serves, while maximizing resources to their fullest potential.

Staff looks forward to discussion during the budget presentation that is scheduled for April 12, 2022. Should any Board member wish to discuss any of the information provided in this document prior to the Committee meeting, please feel free to contact Executive Director Rita Fletcher.

 Bartlett Park District Proposed Capital Projects List FY 2022-2023				
4/6/2022		Year Purchased /Updated	FY2022-23	GL
Vehicles				
	<u>Apple Orchard Golf Course</u>			
	Toro 4500 Fairway Mower	2006	\$ 80,000.00	01-10-20-560-0100
	Utility Vehicle-Cushman	2000	\$ 25,000.00	01-10-20-560-0100
	<u>Parks Department</u>			
	Ford F-350 4WD Truck	2003	\$ 35,000.00	01-10-20-560-0100
	Ford F-250 Truck	2008	\$ 30,000.00	01-10-20-560-0100
	Bobcat Snow Blower with hydraulic Package	2013	\$ 7,245.00	01-10-10-560-0100
	<u>Villa Olivia</u>			
	Toro Groundsmaster 325-D Rough Mower	2000	\$ 50,000.00	03-10-80-560-0100
	Golf Carts		\$ 51,000.00	03-10-80-560-0100
	Total Vehicles		\$ 278,245.00	
Parks and Playgrounds				
Apple Orchard West Park		1998	\$ 140,000.00	03-10-80-572-0833
			\$ 35,000.00	21-10-05-572-1900
Camelot on Mayfair		1997	\$ 135,000.00	03-10-80-572-0838
			\$ 40,000.00	21-10-05-572-1900
Apple Orchard Comm Park		2000	\$ 30,000.00	03-10-80-572-0845
			\$ 10,000.00	21-10-05-572-1900
Kermit's Korner		1998	\$ 125,000.00	03-10-80-572-0861
			\$ 25,000.00	21-10-05-572-1900
Newport Park		1998	\$ 55,000.00	03-10-80-572-0841
			\$ 20,000.00	21-10-05-572-1900
	Total Parks and Playgrounds		\$ 615,000.00	
Park Improvements				
	Trees	Annually	\$ 7,500.00	01-10-20-572-0825
	Bike Paths & Trails	Annually	\$ 10,000.00	26-10-20-571-0825
	Native Areas	Annually	\$ 15,000.00	01-10-20-571-1700

 Bartlett Park District Proposed Capital Projects List FY 2022-2023				
		<i>Year Purchased /Updated</i>	FY2022-23	GL
<i>4/6/2022</i>				
Apple Orchard Golf Course	Golf Course Improvements		\$ 42,000.00	01-10-20-572-0825
AO West Park				
	Pickleball Courts (2)		\$ 25,000.00	03-10-80-572-0833
Koehler Fields				
	Ballfield Renovation - Field B		\$ 21,000.00	01-10-20-572-0825
Leiseberg Park				
	Tennis Court Crack Fill & Resurface / Net Posts	2003	\$ 30,000.00	03-10-80-572-0865
	Total Park Improvements		\$ 150,500.00	
Facility and Equipment Improvements				
Administration Building				
	AO West Driveway	2014	\$ 16,000.00	26-10-20-571-0825
Apple Orchard Clubhouse				
	Floor Replacement		\$ 7,000.00	03-10-80-575-0825
Bartlett Aquatic Center				
	Pump Room Improvements	2012	\$ 60,000.00	03-10-80-575-0816
	Lighting Improvements & Repair		\$ 15,250.00	26-10-20-571-0825
Bartlett Community Center				
	General Areas			
	Carpet - Back Stairs	2000	\$ 5,500.00	01-10-20-575-0808
	RTU #3 - Compressor #1 Replacement (Preschool)	2000	\$ 20,000.00	03-10-80-575-0808
	Sealcoating and Parking Lot/Driveway Repairs	2000	\$ 40,000.00	03-10-80-575-0808
	Sealcoating and Parking Lot/Driveway Repairs	2000	\$ 10,000.00	26-10-20-571-0825
	Gymnasium			
	Air Duct Cleaning	2018	\$ 6,770.00	01-10-20-575-0808
	LIFECenter			
	Cardio Equipment Lease	2022	\$ 23,000.00	20-70-28-560-0101
	Cardio Equipment Purchase	2012/2013	\$ 22,000.00	20-70-28-560-0101



Bartlett Park District
Proposed Capital Projects List
FY 2022-2023

4/6/2022

*Year
Purchased
/Updated*

FY2022-23

GL

Oak Room

Banquet Chair Replacement

2019

\$ 13,000.00

20-70-15-560-0101

Splash Central

Flow Meter Replacement

2000

\$ 9,000.00

01-10-20-575-0808

Villa Olivia

General Outdoor Areas

Roof - Repair isolated sections

\$ 10,000.00

03-10-80-575-0990

Tree Removals and Replacements

Annually

\$ 15,000.00

03-10-80-575-0990

General Indoor Areas

Infrastructure repairs

Annually

\$ 20,000.00

03-10-80-575-0990

Ski

Lighting

\$ 48,000.00

03-10-80-575-0990

Tow Motor Replacement

Annual

\$ 8,250.00

19-80-95-560-0200

Total Facility and Equipment Improvements

\$ 348,770.00

ADA Projects

Accessibility Projects

\$ 35,000.00

21-10-05-572-1900

Accessibility Projects

\$ 30,000.00

21-10-05-575-1900

Total ADA Improvements

\$ 65,000.00

Technology

BCC Host 1/2 Server

2017

\$ 20,000.00

01-10-05-560-0100

Server 2016 Licenses

2012

\$ 15,000.00

01-10-05-560-0100

Microsoft Office Licenses 2012

\$ 7,500.00

01-10-05-560-0100

PC Replacements - Annual

2018

\$ 8,000.00

01-10-05-560-0100

VO Posiflex POS's

2016/2018

\$ 7,500.00

01-10-05-560-0100

WAN Connection - VO

2019

\$ 7,500.00

01-10-05-560-0100

Total Technology Improvements

\$ 65,500.00



Bartlett Park District
Proposed Capital Projects List
FY 2022-2023

4/6/2022

Year
Purchased
/Updated

FY2022-23

GL

Total Vehicles

\$ 278,245.00

Total Parks and Playgrounds

\$ 615,000.00

Total Park Improvements

\$ 150,500.00

Total Facility and Equipment Improvements

\$ 348,770.00

Total ADA Improvements

\$ 65,000.00

Total Technology Improvements

\$ 65,500.00

CRIP Totals

\$ 1,523,015.00

ORDINANCE 22-02

BARTLETT PARK DISTRICT

ANNUAL BUDGET AND APPROPRIATION ORDINANCE (TENTATIVE)

RE: AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE BARTLETT PARK DISTRICT, DUPAGE, COOK, AND KANE COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023, AND SPECIFYING THE OBJECTS AND PURPOSE FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

WHEREAS, the Board of Park Commissioners of the Bartlett Park District, DuPage, Cook and Kane Counties, Illinois, caused to be prepared in tentative form a Budget and Appropriation Ordinance, and the Secretary of the Board has made the same conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such a Budget and Appropriation Ordinance on the 10th day of May 2022 and notice of said hearing was given at least one week prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Bartlett Park District, DuPage, Cook and Kane Counties, State of Illinois as follows:

SECTION 1: A sum of money in the total amount of fifteen million, four-hundred ninety-two thousand, five-hundred six dollars (\$15,492,506), or as much thereof as may be authorized by law, be and the same is hereby budgeted, and that the sum of money in the total amount of seventeen million, forty-one thousand, seven-hundred fifty-six dollars (\$17,041,756), or as much thereof as may be authorized by law, be and the same is hereby appropriated for the corporate purposes of the Bartlett Park District, as herein specified, for the fiscal year beginning May 1, 2022 and ending April 30, 2023.

SECTION 2: The amounts budgeted and appropriated for each purpose are as follows:

Corporate Fund	Budget	Appropriations
Personnel Services	\$1,696,887	\$1,866,575
Contractual / Professional Services	247,718	272,489
Materials and Supplies	175,007	192,508
Utilities	96,966	106,663
Maintenance and Repairs	243,129	267,442
Capital Outlay	271,515	298,667
Transfers	747,867	822,653
Other	<u>116,111</u>	<u>127,722</u>
Total	<u>\$3,595,200</u>	<u>\$3,954,719</u>
Capital Projects Fund	Budget	Appropriations
Building Improvements	\$357,000	\$392,700
Equipment	101,000	111,100
Park Improvements	<u>618,000</u>	<u>679,800</u>
Total	<u>\$1,076,000</u>	<u>\$1,183,600</u>
Bond and Interest Fund	Budget	Appropriations
Principal and Interest	\$2,362,456	\$2,598,702
Fees	<u>1,504</u>	<u>1,654</u>
Total	<u>\$2,363,960</u>	<u>\$2,600,356</u>
Villa Olivia Fund	Budget	Appropriations
Personnel Services	\$1,330,175	\$1,463,193
Contractual / Professional Services	74,003	81,403
Materials and Supplies	271,561	298,717
Utilities	146,521	161,173
Maintenance and Repairs	124,850	137,335
Capital Outlay	8,250	9,075
Fees	89,968	98,965
Other	<u>115,572</u>	<u>127,129</u>
Total	<u>\$2,160,900</u>	<u>\$2,376,990</u>
Recreation Fund	Budget	Appropriations
Personnel Services	\$3,060,122	\$3,366,134
Contractual / Professional Services	341,210	375,331
Materials and Supplies	392,500	431,750
Utilities	494,559	544,015
Maintenance and Repairs	247,967	272,764
Capital Outlay	58,000	63,800
Other	<u>160,233</u>	<u>176,256</u>
Total	<u>\$4,754,591</u>	<u>\$5,230,050</u>

Special Recreation Fund	Budget	Appropriations
Contractual Services	\$237,522	\$261,274
Capital Outlay	130,000	143,000
Maintenance and Repairs	107,500	118,250
Transfers	<u>61,000</u>	<u>67,100</u>
Total	<u>\$536,022</u>	<u>\$589,624</u>
Illinois Municipal Retirement Fund	Budget	Appropriations
Personnel Services	\$305,000	\$335,500
Total	<u>\$305,000</u>	<u>\$335,500</u>
Social Security Fund	Budget	Appropriations
Personnel Services	\$310,000	\$341,000
Total	<u>\$310,000</u>	<u>\$341,000</u>
Audit Fund	Budget	Appropriations
Contractual Services	\$22,750	\$25,026
Other	<u>65</u>	<u>71</u>
Total	<u>\$22,815</u>	<u>\$25,097</u>
Liability Insurance Fund	Budget	Appropriations
Personnel Services	\$22,112	\$24,323
Contractual Services	248,336	273,170
Materials and Supplies	16,320	17,952
Other	25,000	<u>27,500</u>
Total	<u>\$311,768</u>	<u>\$342,945</u>
Paving and Lighting Fund	Budget	Appropriations
Maintenance and Repair	\$41,000	\$45,100
Capital Outlay	<u>15,250</u>	<u>16,775</u>
Total	<u>\$56,250</u>	<u>\$61,875</u>
Quadricentennial Fund	Budget	Appropriations
Other	<u>\$0</u>	<u>\$0</u>
Total	<u>\$0</u>	<u>\$0</u>

SUMMARY OF ALL FUNDS

Funds	Budget	Appropriations
Corporate	\$3,595,200	\$3,954,720
Capital Projects	1,076,000	1,183,600
Bond and Interest	2,363,960	2,600,356
Villa Olivia	2,160,900	2,376,990
Recreation	4,754,591	5,230,050
Special Recreation	536,022	589,624
Illinois Municipal Retirement	305,000	335,500
Social Security	310,000	341,000
Audit	22,815	25,097
Liability Insurance	311,768	342,945
Paving and Lighting	56,250	61,875
Quadricentennial	0	0
Total	<u>\$15,492,506</u>	<u>\$17,041,756</u>

Each of said sums of money and the aggregate thereof are deemed necessary by the Board of Park Commissioners of the Bartlett Park District to defray the necessary expenses and liabilities of the aforesaid Park District during the fiscal year beginning the 1st day of May 2021 and ending the 30th day of April 2022 for the respective purposes set forth.

SECTION 3: Pursuant to law, the following determinations have been and are hereby made a part hereof:

- (a) Estimate of cash on hand at the beginning of the fiscal year: \$6,637,208
- (b) Estimate of cash expected to be received during the fiscal year from all sources: \$15,543,682
- (c) Estimate of expenditures contemplated for the fiscal year: \$15,492,506
- (d) Estimated cash expected to be on hand at the end of the fiscal year: \$6,688,384

SECTION 4: All unexpended balances of the appropriation for the fiscal year ending the 30th day of April 2022 and prior years to the extent not otherwise reappropriated for other purposes herein are hereby specifically reappropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this Appropriation Ordinance, pursuant to law.

All receipts and revenue not specifically appropriated, and all unexpended balances from preceding fiscal years not required for the purpose for which they were appropriated and levied shall constitute the Corporate Fund and shall be placed to the credit of such fund.

SECTION 5: All ordinances, or parts of ordinances, conflicting with any of the provisions of this Ordinance and the same are hereby modified or repealed. If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portions of such item, or the remainder of this Ordinance.

SECTION 6: This Ordinance is not intended or required to be in support of or in relation to any tax levy made by the Park District during the fiscal year beginning May 1, 2022 and ending April 30, 2023, or any other fiscal year.

SECTION 7: This Ordinance shall be in full force and effect from and after its adoption, as provided by law. A certified copy of the Ordinance shall be filed with the County Clerks of DuPage, Cook, and Kane Counties, Illinois, together with the Certificate of the Chief Fiscal Officer of the Park District certifying revenues by source anticipated to be received by the Park District, within thirty (30) days after its passage and approval, as provided by law.

PASSED this 10th day of May 2022 by roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTAIN:

ATTEST:

Rita Fletcher, Secretary
Board of Park Commissioners
Bartlett Park District
DuPage, Cook, Kane Counties, IL

Lori Palmer, President
Board of Park Commissioners
Bartlett Park District
DuPage, Cook, Kane Counties, IL

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

SECRETARY'S CERTIFICATE

I, Rita Fletcher do hereby certify that I am the Secretary of the Board of Park Commissioners of the Bartlett Park District, DuPage, Cook, and Kane Counties, Illinois and, as such, I am keeper of the records, ordinances, files and seal of said Park District; and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of

ORDINANCE NO. 22-02

BARTLETT PARK DISTRICT

ANNUAL BUDGET AND APPROPRIATION ORDINANCE

adopted at a duly called special annual meeting of the Board of Park Commissioners of the Bartlett Park District, held at Bartlett, Illinois in said District at 7:15pm on the 10th day of May 2022.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereto affix my official signature and the seal of said Bartlett Park District at Bartlett, Illinois, this 10th day of May 2022.

Rita Fletcher, Secretary

[SEAL]



696 W. Stearns Road, Bartlett IL 60103
630-540-4800 (phone) 630-837-6608 (fax)
www.bartlettparks.org