



BARTLETT COMMUNITY CENTER BIRTHDAY PARTY REQUEST FORM

Please complete this form and email to Melissa Kopera, Rental Coordinator: mkopera@bartlettparks.org or 630-540-4858

Today's Date: _____ Party Type _____

Parent's First & Last Name: _____ Phone #: _____

Address, City, State & Zip: _____

Email Address: _____

Child's Name: _____ Age: _____

Party Date: _____ Party Time: _____ Room(s): _____

of Children: _____ # of Adults: _____ Total # of Guests: _____

All Parties Include: • A party room for up to 2 hours (the activity may be in a separate room) • A Party Host

Select the type of Party below:

POOL PARTIES - all ages: (room included)

Splash Central "INDOOR" Pool*: \$270 Res /\$290 Reg BAC "OUTDOOR" Pool*: \$270 Res /\$290 Reg

FOR POOL PARTIES ONLY: # of Children _____ # of Adults _____

15 swimmers included in party package. Extra swimmers pay at the pool. **Requested Swimming Time:**

Splash: Open Swim 1-6pm Sa/Su (After Labor Day weekend through Saturday of Memorial Day Weekend)

BAC: Open Swim Daily 11am-7pm (May 28-Aug. 14* exceptions apply)

Pool Supervision Guidelines: Children must be supervised at all times with a specified adult/child ratio based on the age of the children. The supervising adults (18 years +) must be in swimwear and must pay admission.

Pool Supervision Ratios: Adult to Child Age 1 and under: 1 to 1 Age 1-2: 1 to 3 Age 3-9: 1 to 5 Age 10-14: 1 to 10

ACTIVITY Parties - \$210 Res /\$230 Reg:

GYM: age 8-12 DANCE: age 4-10 OBSTACLE COURSE: age 5 & under NERF: age 5-10

DELUXE ACTIVITY Parties:

KID ROCK: age 1-5 \$250 Res /\$270 Reg CANVAS PAINT: age 8-12 (up to 10 kids): \$240 Res /\$260 Reg
 ULTIMATE DANCE: age 3-12 (up to 20 kids): \$240 Res /\$260 Reg

BALLOON/FACE PAINTING: 1 HR (up to 16 kids): \$250 Res /\$270 Reg 2 HR (up to 32 kids): \$370 Res /\$390 Reg

Party Extras:

Outdoor Playground: \$20/hour Piñata: \$65 Balloon/Face Painting Upon Request
(with rental of the Arts & Crafts Room) (filled with candy & prizes, includes use of holder & bat)

Plastic Table Covers: \$3 each Blue Pink White Music Speaker: \$25 (adapts to mp3 player or phone)

Food Packages:

Pizza Party Pack from Taylor Street Pizza: \$80 (For 20 children, includes 2 XL cheese pizzas, juice boxes, paper plates, utensils, & napkins)
 Additional Pizzas: \$22 each (pizza size is XL). Please enter quantity: XL Cheese XL Sausage XL Pepperoni

Payment/Cancellation/Refund Policy

Payment: Your balance is due within 3 days of receiving your confirmation receipt along with your rental agreement. Failure to pay full balance will result in cancellation of party. Any changes must occur 7 days or more prior to party.

Cancellation/Refunds: minus a \$25 service charge will be given for cancellation 30 or more business days prior to rental-fee will be returned. Under 30 business days: no refund.

How did you hear about us? Word of Mouth Program Guide Website Social Media
Other _____