

BARTLETT PARK DISTRICT BOARD MEETING MINUTES TUESDAY, JULY 25, 2023

Call to Order

President Gunsteen called the meeting to order at 7:30pm.

Roll Call

Executive Director, Rita Fletcher, called for roll. Commissioners answering present were: Diana Gunsteen, Theodore J. Lewis, Stephen Eckelberry, Lori Palmer, Susan Stocks, Dale Ann Kasuba and Jody Fagan.

Staff members present were: Executive Director, Rita Fletcher; Superintendent of Recreation, Kimberly Dasbach; Superintendent of Parks and Planning, Kelly O'Brien; Superintendent of Business Services, Eric Leninger; Superintendent of Special Facilities, Katie Mix; Superintendent of Villa Olivia, Bobby Pierobon and Executive Assistant, Maureen Regan.

Pledge of Allegiance

President Gunsteen led the Pledge of Allegiance.

Approval of Minutes

Ms. Gunsteen moved to approve the minutes for the June 27, 2023 Board Meeting and the July 11, 2023 Committee Workshop Meeting. Mr. Eckelberry made a motion, and Mr. Lewis seconded. **Motion Passed.**

Public Comment

None

Monthly Treasurer's Report, Mr. Eckelberry, Chairperson

Mr. Eckelberry presented the Monthly Treasurer's Report for June 2023. There being no questions, Mr. Eckelberry motioned to approve the monthly treasurer report, Mr. Lewis seconded. **Motion Passed.**

Finance Committee, Mr. Eckelberry, Chairperson

No Report

Planning Committee, Mr. Lewis, Chairperson

Resolution 23-06 OSLAD Grant Sunrise Park

Mr. Lewis reminded the board that the Illinois Department of Natural Resources is now accepting applications for the 2024 OSLAD grant program. To be considered the board must approve a resolution giving support for the park district to apply and staff is recommending approval of Resolution 23-06 OSLAD Grant Sunrise Park. Mr. Lewis motioned to approve, seconded by Mr. Eckelberry.

Ms. Gunsteen asked for a roll call vote,

Roll Call Vote:

Ayes: Gunsteen, Lewis, Eckelberry, Palmer, Stocks, Kasuba, Fagan

Nays: None

Absent: None

Abstain: None

Motion Passed.

Building and Grounds Committee, Ms. Stocks, Chairperson

No Report

Recreation Committee, Ms. Fagan, Chairperson

No Report

Special Facilities Committee, Ms. Kasuba, Chairperson

No Report

Villa Olivia Committee, Ms. Palmer, Chairperson

No Report

Personnel Committee, Ms. Palmer, Chairperson

No Report

Community Relations and Legislative Issues Committee, Ms. Gunsteen, Chairperson

State of Illinois Funding

Ms. Gunsteen stated the district was awarded funds from the Build Illinois Bond Fund back in 2019 to be used to remodel the men's bathroom at the Bartlett Aquatic Center to create a family changing room. To date, the district has not received the funds that were awarded. Ms. Fletcher and Ms. Palmer met with state representative, Maura Hirschauer, in April and asked her about the awarded funds. Ms. Hirschauer's office reached out to inform us that the district would receive \$100,000 for the family changing room at Bartlett Aquatic Center, but the original awarded amount was \$140,000. Ms. Hirschauer's office hasn't responded about if the district would receive the additionally awarded funds. In the meantime, staff has reached out to Williams Architect, who created the plans for the family changing room in 2017, for an updated cost estimate for the project. The cost has risen significantly and the renovation would have to be limited to just the family changing room, which would eliminate additional changes to the entrance to the pool that had previously been considered. Ms. Gunsteen turned the conversation over to Ms. Fletcher to discuss further.

Ms. Fletcher explained the estimated cost of creating the family changing room has gone up to \$293,000 and the additional entrance directly to the pool deck could not be included. Ms. Fletcher presented the plans created by Williams Architect and asked the board if the district should still pursue this project, knowing the additional cost it would require. Ms. Fagan responded that the creation of the family changing room would be very beneficial for many families who use the Bartlett Aquatic Center, especially parents of special needs children. Ms. Gunsteen asked about the possibility of having two family changing rooms that were simply a changing space instead of the large room that was presented which included a shower and toilet. Ms. Fletcher agreed to ask the architects about the possibility.

Ms. Kasuba asked about adding access directly to the pool deck from the main entrance. Ms. Fletcher explained that the focus of this project is the addition of the family changing room and that an entrance directly to the pool deck was not the intended focus. Ms. Fletcher agreed to ask the architects what it would take to included an entrance directly to the pool deck and report back. Ms. Palmer asked if this project could be completed this year or if the additional funds would need to be budgeted for next year. Ms. Fletcher responded that the district has not yet received the awarded funds and doesn't yet know when they will, but expects to have more information by the end of the month. Ms. Eckelberry added that it could still be a long time before the district receives those funds. Ms. Gunsteen concluded that the board would like to pursue this project but additional information from Williams Architect should be gathered and the project should not move forward until the awarded funds have been received.

Executive Director's Report, Ms. Fletcher

Bill List

Ms. Fletcher recommended approval of the July Bill List. Mr. Eckelberry moved to approve the Bill List as presented, and Ms. Palmer seconded. **Motion Passed.**

Park Name Suggestions

Ms. Fletcher informed the board that the district has ask residents for name suggestions for the new park which will be constructed on the Eastfield subdivision parcel that the district recently took ownership of. Information on how to submit a park name has been shared on the district's social media accounts and name suggestions will be accepted until August 4th. Ms. Gunsteen added that residents on social media seem excited about the opportunity.

Superintendent of Recreation Report, Ms. Dasbach

Drive-In-Movie

Ms. Dasbach shared information on the upcoming Drive-In Movie in the Park taking place at Villa Olivia on Friday, August 18th. The movie that will be shown is SING, guests can rent a golf cart for a Drive-In movie experience and there will be food and beverage available for purchase.

Superintendent of Parks and Planning Report, Ms. O'Brien

Splash Central - New Dehumidifier Replacement Project Update

Ms. O'Brien provided an update on the dehumidifier replacement for Splash Central. The date has been set for August 14th for the old system to be removed and the removable and installation of the new system will take about 6 weeks. It has been announced that Splash Central will be closed from August 14th to September 24th. Ms. Gunsteen asked how the temporary system has been working and Ms. O'Brien said that the system has been working great. Ms. Palmer commented that 6 weeks seems like a long time to install a new unit. Ms. O'Brien responded that the unit is very large and will take at least two weeks just to remove the old one. There is also new piping that will need to be installed for the new one and once the new unit is in place there will need to be a week of testing and balancing the unit.

Ms. O'Brien also provided an update on the pickleball and basketball court project. Staff met with the contractors that day and the plan is to begin construction on Monday with the instillation of the construction fencing. The project will take an estimated 6 weeks, weather dependent.

Superintendent of Business Services, Mr. Leninger

Interest Earnings

Mr. Leninger reported the district's interesting earnings have been significant from recently matured CDs. The district has earned \$28,678.98 in total interest and plans to reinvest in CDs for another 6 months. The district is projecting to earn about \$57,000 from CDs for the current fiscal year along with liquid funds interest through Fifth Third bank. The interest earned from liquid funds has already reached 75% of the total budget for the 2023-2024 fiscal year. Ms. Gunsteen thanked Mr. Leninger for working with the bank to maximize the districts earnings.

Superintendent of Special Facilities, Ms. Mix

Apple Orchard Golf Course

Ms. Mix was pleased to inform the board that Apple Orchard Golf Course is having a tremendously successful season, thanks in part to the great weather we have experienced. A five year comparison of total rounds of golf from opening day to July 18th was presented and this year's total rounds so far has reached 10,912. This year's rounds of golf is more than double the number of rounds of golf at this time in 2019 and 2020.

Superintendent of Villa Olivia, Mr. Pierobon

New Food & Beverage Manager

Mr. Pierobon announced the new food and beverage manager for Villa Olivia, David Flores, and shared his background and experience.

Old Business

None

New Business

None

Adjournment

There being no further business before the Board, Ms. Gunsteen moved to adjourn the meeting. Ms. Palmer made a motion, and Mr. Eckelberry seconded. **Motion Passed at 8:07 PM.**

Minutes Approved by the Board on August 22, 2023.

By: Rita Fletcher
Rita Fletcher, Board Secretary