

BARTLETT PARK DISTRICT COMMITTEE WORKSHOP MEETING MINUTES TUESDAY, AUGUST 8, 2023

Call to Order

President Gunsteen called the meeting to order at 7:30 PM.

Roll Call

President Gunsteen called for roll. Commissioners answering present were: Diana Gunsteen, Theodore J. Lewis, Stephen Eckelberry, Lori Palmer, Susan Stocks, and Dale Ann Kasuba. Commissioner Jody Fagan was absent.

Staff members present were: Executive Director, Rita Fletcher; Superintendent of Recreation, Kimberly Dasbach; Superintendent of Parks & Planning, Kelly O'Brien; Superintendent of Business Services, Eric Leninger; Superintendent of Special Facilities, Katie Mix; Superintendent of Villa Olivia, Bobby Pierobon and Executive Assistant, Maureen Regan.

Pledge of Allegiance

President Gunsteen led the Pledge of Allegiance.

Public Comments

None

Finance Committee, Mr. Eckelberry, Chairperson

Resolution 23-07 NWSRA Assessment

Mr. Eckelberry reminded the board that each year the park district adopts a resolution accepting the Northwest Special Recreation Association Assessment. This year the assessment amount is \$237,979.44 which is an increase of \$1,205.61 from previous year and the first increase in three years. Ms. Kasuba motioned to approve the assessment, seconded by Ms. Stocks. **Motion carried.**

Consumer Price Index and Utilities

Mr. Eckelberry asked Mr. Leninger to discuss his report on the consumer price index and utilities. Ms. Leninger explained that the consumer price index, as it relates to the cost of utilities, is something that is closely monitored by the district. In recent months, the price of some goods have increased while the price of utilities have decreased. This is good news for the district as the current natural gas rate is based on a floating market rate. Additionally, the district is hopeful the lower market rate for electricity will help secure a lower contracted rate for the next year.

Planning Committee, Mr. Lewis, Chairperson

Apple Orchard Community Park Project

Mr. Lewis updated the board on the Apple Orchard Community Park project. Staff is still waiting on the release of the permit from the Village of Bartlett for work to begin on August 14th. The project includes removal and replacement of the pathway and playground and improvements to O'Brien Woods and should be completed by November. Ms. Palmer asked if the updates to the Skate Park would take place at this time and Ms. Fletcher confirmed they would.

Building and Grounds Committee, Ms. Stocks, Chairperson

BBC – Oak Room Floor Replacement

Ms. Stocks explained the Oak Room floor at Bartlett Community Center is scheduled for replacement this year as part of the capital improvement plan. Staff contacted companies and obtained quotes to remove and replace the floor and recommends hiring United Carpet Inc. for the amount of \$26,989.07. Mr. Eckelberry motioned to approve, seconded by Ms. Kasuba. **Motion Carried.**

Recreation Committee, Ms. Fagan, Chairperson**Harvest Craft & Vendor Fair**

Ms. Gunsteen shared the 3rd annual Harvest Craft & Vendor Fair will return on Friday, August 25th from 5pm to 9pm and Saturday, August 26th from 9am to 3pm at the Bartlett Community Center. Currently there are 75 vendors secured but there is room for more.

Fall Youth Sports

Ms. Gunsteen summarized the fall sports that began practicing this week, including soccer and girls house softball. This season there are 46 teams and 511 participants for fall soccer, which is an increase of 66 participants from last season. Girls house softball has 9 teams with 104 players, which is an increase of 15 participants from last fall season.

Special Facilities Committee, Ms. Kasuba, Chairperson**Cyclocross Request**

Ms. Kasuba presented the request by Athletes By Design Cycling Club to use Sunrise Park for their annual Cyclocross Bicycle Race. Approximately 350 people are expected to attend the race which will take place on October 22nd, with setup for the race on October 21st. approval would be contingent on ABD obtaining all approvals, permit and providing a certificate of insurance. Mr. Eckelberry motioned to approve the request, seconded by Ms. Palmer. **Motion Carried.**

Bartlett Barracudas

Ms. Kasuba congratulated the Bartlett Barracudas swim team on the completion of their season and the great job they did at conference.

Villa Olivia Committee, Ms. Palmer, Chairperson**High School Golf Partnerships**

Ms. Palmer informed the board that Villa Olivia Golf Course will be partnering with 3 local High Schools to host their golf teams during the 2023 IHSA golf season. Elgin High School's Boys Golf Team, Wheaton Academy's Boys and Girls Golf Teams will be using Villa Olivia as their home course to host team practices as well as match play against surrounding high schools. Larkin High School's Boys Team will also be using Villa Olivia for team practices.

Personnel Committee, Ms. Palmer, Chairperson**Unemployment Rate and Employee Turnover**

Ms. Palmer shared the most recent monthly unemployment rates for Cook County and DuPage County as well as the national employee turnover rate and specific government employee turnover rate for 2022. The district is pleased to report that over the past 12 months, the district has experienced a turnover rate below the national average as well as below the government employee average for full time employees.

Community Relations and Legislative Issues Committee, Ms. Gunsteen, Chairperson**Local Government Efficiency Act Meeting**

Ms. Gunsteen stated the first meeting of the new committee on local government efficiency is scheduled for Tuesday, October 24th at 6:30pm. The plan is to have the meeting prior to the regular board meeting, if anyone has issues with the date reach out to Ms. Fletcher.

Old Business

None

New Business

None

Adjournment

There being no further business before the Board, Ms. Gunsteen moved to adjourn the meeting. Mr. Lewis made a motion, and Ms. Stocks seconded. **Motion Passed at 7:42 PM.**

Minutes Approved by the Board on August 22, 2023.

By: Rita Fletcher

Rita Fletcher, Board Secretary