

BARTLETT PARK DISTRICT COMMITTEE WORKSHOP MEETING MINUTES TUESDAY, OCTOBER 3, 2023

Call to Order

President Gunsteen called the meeting to order at 7:30 PM.

Roll Call

President Gunsteen called for roll. Commissioners answering present were: Diana Gunsteen, Stephen Eckelberry, Lori Palmer, Susan Stocks, Dale Ann Kasuba and Jody Fagan. Commissioner Theodore J. Lewis was absent.

Staff members present were: Executive Director, Rita Fletcher; Superintendent of Recreation, Kimberly Dasbach; Superintendent of Parks & Planning, Kelly O'Brien; Superintendent of Business Services, Eric Leninger; Superintendent of Special Facilities, Katie Mix; Superintendent of Villa Olivia, Bobby Pierobon and Executive Assistant, Maureen Regan.

Pledge of Allegiance

President Gunsteen led the Pledge of Allegiance.

Public Comments

None

Finance Committee, Mr. Eckelberry, Chairperson

IMRF Website Update

Mr. Eckelberry reported that the Illinois Municipal Retirement Fund is in the process of implementing a system-wide upgrade to modernize their technology infrastructure. Part of the update involves a redesigned website and staff has been trained on the new website and will hopefully start using the new system in October. Mr. Eckelberry shared it has been a long process working through these changes and is hopeful the new system is ready soon.

Planning Committee, Mr. Lewis, Chairperson

Villa Olivia Wedding Garden Area

Ms. Gunsteen shared staff has been working with Upland Design on the Wedding Garden Area for Villa Olivia and the project is going to bid on October 2nd with the bid opening scheduled for October 16th at 2pm. The results from the bid opening will be presented at the October Board meeting.

Building and Grounds Committee, Ms. Stocks, Chairperson

Bartlett Aquatic Center – Filter Renovation Project

Ms. Stocks presented the Bartlett Aquatic Center Filter Renovation project which includes replacement of the existing pool filtration system with a new regenerative filter system. The renovation will include new circulation pumps, new system controller and supporting components. Staff hired W-T Engineering Group to complete the design development and construction documents needed for the bid process. The bid was advertised on September 26th with a bid opening being held on October 16th. Staff will review bid results and bring recommendations to the October board meeting.

Recreation Committee, Ms. Fagan, Chairperson

James “Pate” Philip State Park Archery Deer Permits

Ms. Fagan highlighted the upcoming annual archery deer hunt on Illinois Department of Natural Resources properties. One of the properties is James “Pate” Philip State Park and hunting permits will be issued for specific parts of the park from October 1, 2023 to January 14, 2023. The archery hunting sections of the park are located in the south west and north east corners of the park and there will be signage around the area indicating “Area Closed.”

Special Facilities Committee, Ms. Kasuba, Chairperson**Ladies Night Out**

Ms. Kasuba stated the 7th annual Ladies Night Out event will be taking place in the Oak Room on October 12th. There will be 22 local vendors selling items including baked goods, jewelry, self-care products, candles, and more. A cash bar and food will be available as well.

Villa Olivia Committee, Ms. Palmer, Chairperson**3 Year Golf Outing Comparison**

Ms. Palmer reviewed the 3 year comparison of golf outings and the total number of golfers has steadily increased over the past 3 years. This year, Villa Olivia hosted their biggest outing of 152 golfers and Mr. Pierobon added that the two biggest outings of the year have rebooked for next year.

Personnel Committee, Ms. Palmer, Chairperson**Board Self Evaluation**

Ms. Palmer explained that with the district working towards master planning, the idea was brought up of doing a Board self-evaluation. Commissioners agreed it was a good idea. Ms. Gunsteen asked about the process for completing the self-evaluation and Ms. Palmer explained that typically each commissioner would complete a questionnaire before meeting to discuss the vision for moving the district forward. Ms. Fletcher let the board know she would provide additional information soon.

Community Relations and Legislative Issues Committee, Ms. Gunsteen, Chairperson**Ordinance 23-09 4th of July Event**

Ms. Gunsteen asked Ms. Fletcher to explain the ordinance presented for the 4th of July events for the next 3 years. Ms. Fletcher stated the 4th of July committee hosted a meeting with the Village of Bartlett, the Bartlett Police department, and the Bartlett Fire District to discuss the future of the 4th of July festival. The committee will be signing a 3 year contract with the North American Midway carnival and has shared the agreed upon dates for the next 3 years. Ms. Fletcher is presenting an ordinance to approve of these future dates and allowing consumption of alcohol in Apple Orchard Community park during these dates. Mr. Eckelberry shared concerns about the possibility of plans changing for fireworks or other 4th of July events and how that would be affected by signing this ordinance now when it is typically signed year to year. Mr. Eckelberry specifically noted the dates when alcohol is allowed outside of the beer garden. Ms. Fletcher noted that the ordinance could be changed or a new ordinance created if a change is needed. Mr. Eckelberry motioned to approve, seconded by Ms. Palmer. **Motion carried.**

Old Business

None

New Business

None

Adjournment

There being no further business before the Board, Ms. Gunsteen moved to adjourn the meeting. Mr. Eckelberry made a motion, and Ms. Kasuba seconded. **Motion Passed at 7:52 PM.**

Minutes Approved by the Board on October 24, 2023.

By: Rita Fletcher

Rita Fletcher, Board Secretary