

BARTLETT PARK DISTRICT LOCAL GOVERNMENT EFFICIENCY MEETING MINUTES TUESDAY, OCTOBER 24, 2023

Call to Order

President Gunsteen called the meeting to order at 6:30pm.

Roll Call

Executive Director, Rita Fletcher, called for roll. Commissioners answering present were: Diana Gunsteen, Theodore J. Lewis, Stephen Eckelberry, Lori Palmer, Dale Ann Kasuba and Jody Fagan. Community Members answering present were: Mark Kasbab and Chris Stephan.

Staff members present were: Executive Director, Rita Fletcher and Executive Assistant, Maureen Carter.

Introductions

Ms. Gunsteen asked all committee members to introduce themselves and describe their experience in the community. All commissioners introduced themselves and shared their years on the park district board as well as other community involvement. Mr. Kasbab is the Director of Parks and Planning for Elk Grove Park District and a resident of Bartlett for over 20 years. Mr. Stephan is the President of the Bartlett Little League and a resident of Bartlett for over 18 years. Both are happy to participate and contribute.

Template

Ms. Gunsteen asked Ms. Fletcher to discuss the template that has been put together by IAPD for this process. Ms. Fletcher reminded the committee that this process has never been done before and IAPD has put together a suggested guideline to meet all of the standards. Ms. Fletcher then reviewed some of the standards including meeting a minimum of three times before December 2024. The purpose of the committee is to look for any inefficiencies in government agencies and if needed, put together a report on the findings.

Ms. Fletcher further explained that the committee will be looking through policies, procedures, and master plan of the park district. As part of the recent accreditation the district received, all of the policies and procedures have been updated in the past year and the district is currently working on updating the master plan. Ms. Fletcher will be sharing information with the committee and any additional information needed can be requested and will be sent out.

Together, the committee went through all of the areas of focus in the template that will be looked at over the next year. These areas included use of volunteers, joint purchasing programs, transparency to the community, opportunities for community to provide feedback, district awards and recognition, and benefits and services provided to the community by the district. The final part of the template is where the committee will provide recommendations for increased accountability and efficiency.

Partnerships

Part of the IAPD guidelines is to look at intergovernmental agreements and partnerships with for profit and not for profit organizations. Ms. Fletcher provided a list of the partnerships the Bartlett Park District currently has. The committee discussed these partnerships as well as additional partnerships that could be added.

Time Line for Committee

Ms. Gunsteen asked the committee to go through the IAPD template and bring any questions to the next meeting. Ms. Fletcher added that the template is a guide and information and be added or removed as needed. The committee agreed that the next meeting should take place in the spring of next year and will schedule additional meetings as needed.

Next Meeting

The next meeting was scheduled for March 12th at 6:30pm.

Public Comment

None

Adjournment

There being no further business before the Committee, Ms. Gunsteen moved to adjourn the meeting. Mr. Eckelberry made a motion, and Ms. Palmer seconded. **Motion Passed at 7:16 PM.**

Minutes Approved by the Board on November 28, 2023.

By: Rita Fletcher
Rita Fletcher, Board Secretary