

**ORDINANCE 24-04**

**BARTLETT PARK DISTRICT**

**ANNUAL BUDGET AND APPROPRIATION ORDINANCE (TENTATIVE)**

**RE: AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE BARTLETT PARK DISTRICT, DUPAGE, COOK, AND KANE COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025, AND SPECIFYING THE OBJECTS AND PURPOSE FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.**

**WHEREAS**, the Board of Park Commissioners of the Bartlett Park District, DuPage, Cook and Kane Counties, Illinois, caused to be prepared in tentative form a Budget and Appropriation Ordinance, and the Secretary of the Board has made the same conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

**WHEREAS**, a public hearing was held as to such a Budget and Appropriation Ordinance on the 14th day of May 2024 and notice of said hearing was given at least one week prior thereto as required by law, and all other legal requirements have been complied with;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Park Commissioners of the Bartlett Park District, DuPage, Cook and Kane Counties, State of Illinois as follows:

**SECTION 1:** A sum of money in the total amount of seventeen million, nine-hundred thirty-six thousand, two-hundred twenty-four dollars (\$17,936,224), or as much thereof as may be authorized by law, be and the same is hereby budgeted, and that the sum of money in the total amount of nineteen million, seven-hundred twenty-nine thousand, eight-hundred forty-six dollars (\$19,729,846), or as much thereof as may be authorized by law, be and the same is hereby appropriated for the corporate purposes of the Bartlett Park District, as herein specified, for the fiscal year beginning May 1, 2024 and ending April 30, 2025.

**SECTION 2:** The amounts budgeted and appropriated for each purpose are as follows:

<b>Corporate Fund</b>	<b>Budget</b>	<b>Appropriations</b>
Personnel Services	\$2,052,428	\$2,257,672
Contractual / Professional Services	354,605	390,065
Materials and Supplies	159,300	175,230
Utilities	110,325	121,357
Maintenance and Repairs	220,000	242,000
Capital Outlay	667,900	734,690
Transfers	855,000	940,500
Other	<u>230,729</u>	<u>253,802</u>
Total	<u>\$4,650,287</u>	<u>\$5,115,316</u>
<b>Capital Projects Fund</b>	<b>Budget</b>	<b>Appropriations</b>
Building Improvements	\$180,000	\$198,000
Equipment	98,000	107,800
Park Improvements	<u>910,230</u>	<u>1,001,253</u>
Total	<u>\$1,188,230</u>	<u>\$1,307,053</u>
<b>Bond and Interest Fund</b>	<b>Budget</b>	<b>Appropriations</b>
Principal and Interest	\$2,377,348	\$2,615,083
Fees	<u>2,252</u>	<u>2,477</u>
Total	<u>\$2,379,600</u>	<u>\$2,617,560</u>
<b>Villa Olivia Fund</b>	<b>Budget</b>	<b>Appropriations</b>
Personnel Services	\$1,442,905	\$1,587,196
Contractual / Professional Services	79,770	87,747
Materials and Supplies	331,250	364,375
Utilities	167,155	183,870
Maintenance and Repairs	120,000	132,000
Fees	105,000	115,500
Other	<u>87,151</u>	<u>95,866</u>
Total	<u>\$2,333,231</u>	<u>\$2,566,554</u>
<b>Recreation Fund</b>	<b>Budget</b>	<b>Appropriations</b>
Personnel Services	\$3,391,015	\$3,730,117
Contractual / Professional Services	346,530	381,183
Materials and Supplies	525,167	577,684
Utilities	535,210	588,731
Maintenance and Repairs	227,180	249,898
Capital Outlay	457,900	503,690
Other	<u>198,852</u>	<u>218,737</u>
Total	<u>\$5,681,854</u>	<u>\$6,250,040</u>

<b>Special Recreation Fund</b>	<b>Budget</b>	<b>Appropriations</b>
Contractual Services	\$237,979	\$261,777
Capital Outlay	370,000	379,500
Maintenance and Repairs	25,000	55,000
Transfers	<u>61,000</u>	<u>67,100</u>
Total	<u>\$693,979</u>	<u>\$763,377</u>
<b>Illinois Municipal Retirement Fund</b>	<b>Budget</b>	<b>Appropriations</b>
Personnel Services	<u>\$220,000</u>	<u>\$242,000</u>
Total	<u>\$220,000</u>	<u>\$242,000</u>
<b>Social Security Fund</b>	<b>Budget</b>	<b>Appropriations</b>
Personnel Services	<u>\$350,000</u>	<u>\$385,000</u>
Total	<u>\$350,000</u>	<u>\$385,000</u>
<b>Audit Fund</b>	<b>Budget</b>	<b>Appropriations</b>
Contractual Services	\$22,250	\$24,475
Other	<u>100</u>	<u>110</u>
Total	<u>\$22,350</u>	<u>\$24,585</u>
<b>Liability Insurance Fund</b>	<b>Budget</b>	<b>Appropriations</b>
Personnel Services	\$24,500	\$26,950
Contractual Services	273,943	301,336
Materials and Supplies	36,750	40,425
Other	<u>8,000</u>	<u>8,800</u>
Total	<u>\$343,193</u>	<u>\$377,511</u>
<b>Paving and Lighting Fund</b>	<b>Budget</b>	<b>Appropriations</b>
Maintenance and Repair	<u>\$73,500</u>	<u>\$80,850</u>
Total	<u>\$73,500</u>	<u>\$80,850</u>
<b>Quadricentennial Fund</b>	<b>Budget</b>	<b>Appropriations</b>
Other	<u>\$0</u>	<u>\$0</u>
Total	<u>\$0</u>	<u>\$0</u>

**SUMMARY OF ALL FUNDS**

<b>Funds</b>	<b>Budget</b>	<b>Appropriations</b>
Corporate	\$4,650,287	\$5,115,316
Capital Projects	1,188,230	1,307,053
Bond and Interest	2,379,600	2,617,560
Villa Olivia	2,333,231	2,566,554
Recreation	5,681,854	6,250,040
Special Recreation	693,979	763,377
Illinois Municipal Retirement	220,000	242,000
Social Security	350,000	385,000
Audit	22,350	24,585
Liability Insurance	343,193	377,511
Paving and Lighting	73,500	80,850
Quadricentennial	0	0
<b>Total</b>	<b><u>\$17,936,224</u></b>	<b><u>\$19,729,846</u></b>

Each of said sums of money and the aggregate thereof are deemed necessary by the Board of Park Commissioners of the Bartlett Park District to defray the necessary expenses and liabilities of the aforesaid Park District during the fiscal year beginning the 1st day of May 2024 and ending the 30th day of April 2025 for the respective purposes set forth.

**SECTION 3:** Pursuant to law, the following determinations have been and are hereby made a part hereof:

- |   |              |
|---|--------------|
| (a) Estimate of cash on hand at the beginning of the fiscal year:                     | \$7,383,064  |
| (b) Estimate of cash expected to be received during the fiscal year from all sources: | \$17,669,612 |
| (c) Estimate of expenditures contemplated for the fiscal year:                        | \$17,936,224 |
| (d) Estimated cash expected to be on hand at the end of the fiscal year:              | \$7,116,452  |

**SECTION 4:** All unexpended balances of the appropriation for the fiscal year ending the 30th day of April 2024 and prior years to the extent not otherwise reappropriated for other purposes herein are hereby specifically reappropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this Appropriation Ordinance, pursuant to law.

All receipts and revenue not specifically appropriated, and all unexpended balances from preceding fiscal years not required for the purpose for which they were appropriated and levied shall constitute the Corporate Fund and shall be placed to the credit of such fund.

**SECTION 5:** All ordinances, or parts of ordinances, conflicting with any of the provisions of this Ordinance and the same are hereby modified or repealed. If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portions of such item, or the remainder of this Ordinance.

**SECTION 6:** This Ordinance is not intended or required to be in support of or in relation to any tax levy made by the Park District during the fiscal year beginning May 1, 2024 and ending April 30, 2025, or any other fiscal year.

**SECTION 7:** This Ordinance shall be in full force and effect from and after its adoption, as provided by law. A certified copy of the Ordinance shall be filed with the County Clerks of DuPage, Cook, and Kane Counties, Illinois, together with the Certificate of the Chief Fiscal Officer of the Park District certifying revenues by source anticipated to be received by the Park District, within thirty (30) days after its passage and approval, as provided by law.

PASSED this 14th day of May 2024 by roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTAIN:

ATTEST:

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Rita Fletcher, Secretary  
Board of Park Commissioners  
Bartlett Park District  
DuPage, Cook, Kane Counties, IL

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Diana Gunsteen, President  
Board of Park Commissioners  
Bartlett Park District  
DuPage, Cook, Kane Counties, IL

[SEAL]

STATE OF ILLINOIS                    )  
   )  
 COUNTY OF DUPAGE                    )       SS

**SECRETARY’S CERTIFICATE**

I, Rita Fletcher do hereby certify that I am the Secretary of the Board of Park Commissioners of the Bartlett Park District, DuPage, Cook, and Kane Counties, Illinois and, as such, I am keeper of the records, ordinances, files and seal of said Park District; and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of

**ORDINANCE NO. 24-04**

**BARTLETT PARK DISTRICT**

**ANNUAL BUDGET AND APPROPRIATION ORDINANCE**

adopted at a duly called special annual meeting of the Board of Park Commissioners of the Bartlett Park District, held at Bartlett, Illinois in said District at 7:15pm on the 14th day of May 2024.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereto affix my official signature and the seal of said Bartlett Park District at Bartlett, Illinois, this 14th day of May 2024.

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Rita Fletcher, Secretary

[SEAL]