

# BARTLETT PARK DISTRICT BOARD MEETING MINUTES TUESDAY, MAY 28, 2024

## Call to Order

President Gunsteen called the meeting to order at 7:30pm.

## Roll Call

Executive Director, Kevin Romejko, called for roll. Commissioners answering present were: Diana Gunsteen, Theodore J. Lewis, Lori Palmer, and Susan Stocks. Commissioners Stephen Eckelberry, Dale Ann Kasuba, and Jody Fagan were absent.

Staff members present were: Executive Director, Kevin Romejko; Superintendent of Recreation, Kimberly Dasbach; Superintendent of Parks and Planning, Kelly O'Brien; Superintendent of Business Services, Eric Leninger; Superintendent of Special Facilities, Katie Mix; Superintendent of Villa Olivia, Bobby Pierobon and Executive Assistant, Maureen Carter.

## Pledge of Allegiance

President Gunsteen led the Pledge of Allegiance.

## Approval of Minutes

Ms. Gunsteen moved to approve the minutes for the April 23, 2024 Board Meeting, the May 14, 2024 Public Hearing, the May 14, 2024 Annual Board Meeting and the May 14, 2024 Committee Workshop Meeting. Mr. Lewis made a motion, and Ms. Stocks seconded. **Motion Passed.**

## Monthly Treasurer's Report, Mr. Eckelberry, Chairperson

Ms. Gunsteen presented the Monthly Treasurer's Report for April 2024. Mrs. Palmer motioned to approve the Monthly Treasurer Report as presented, Ms. Stocks seconded. **Motion Passed.**

## Finance Committee, Mr. Eckelberry, Chairperson

### **Ordinance 24-06 Surplus Property**

Ms. Gunsteen explained the District periodically disposes of property it deems no longer useful and the Finance Committee is requesting approval to appropriately dispose of the items listed.

Mr. Lewis motioned to approve Ordinance 24-06 Surplus Property, seconded by Ms. Palmer.

Ms. Gunsteen asked for a roll call vote

Roll Call Vote:

Ayes: Gunsteen, Lewis, Palmer, Stocks

Nays: None

Absent: Eckelberry, Kasuba, Fagan

Abstain: None

**Motion Passed.**

### **Resolution 24-02 Authorizing the Deposit of Park District Funds**

Ms. Gunsteen stated the District annually designates institutions as depositories of District funds and approval is needed. Ms. Stocks motioned to approve, seconded by Mr. Lewis.

Ms. Gunsteen asked for a roll call vote

Roll Call Vote:

Ayes: Gunsteen, Lewis, Palmer, Stocks

Nays: None

Absent: Eckelberry, Kasuba, Fagan

Abstain: None

**Motion Passed.**

**Planning Committee, Mr. Lewis, Chairperson**

**Sunrise Park Project Update**

Mr. Lewis shared that Michelle Kelly with Upland Design will be attending the June 11<sup>th</sup> Committee Workshop meeting to provide an update on the Sunrise Park project.

**Building and Grounds Committee, Ms. Stocks, Chairperson**

**Trash and Recycle Service Agreement**

Ms. Stocks reminded the Board, Building and Grounds Committee is requesting approval to enter into the second year of a three-year contract for trash and recycle service with Groot Waste Management. Ms. Stocks motioned to approve the contract for a total of \$23,833.30, seconded by Ms. Lewis. **Motion Passed.**

**Apple Orchard Community Park Ballfield #1 Renovation**

Ms. Stocks requested, on behalf of the Building and Grounds Committee, approval to hire Sportsfields Inc. in the amount of \$24,200 to renovate the infield and install new drainage at Apple Orchard Community Park Ballfield #1. Ms. Stocks made a motion to approve, seconded by Ms. Palmer. **Motion Passed.**

**Recreation Committee, Ms. Fagan, Chairperson**

**No Report**

**Special Facilities Committee, Ms. Kasuba, Chairperson**

**Cyclocross Event Request**

Ms. Gunsteen presented Athletes by Design Cycling Club's request to use Sunrise Park for their annual Cyclocross race on October 27, 2024. Mr. Lewis motioned to approve, seconded by Ms. Stocks. **Motion Passed.**

**Amendment to Ordinance 24-01 North Avenue Car Show**

Ms. Gunsteen summarized the request to amend Ordinance 24-01 to change the date of the event from Saturday, June 15<sup>th</sup> to Saturday, September 21<sup>st</sup>. Ms. Lewis motioned to approve of the amended ordinance, seconded by Ms. Palmer.

Ms. Gunsteen asked for a roll call vote

Roll Call Vote:

Ayes: Gunsteen, Lewis, Palmer, Stocks

Nays: None

Absent: Eckelberry, Kasuba, Fagan

Abstain: None

**Motion Passed**

**Villa Olivia Committee, Ms. Palmer, Chairperson**

**Golf Carts**

Ms. Palmer reminded the Board Villa Olivia Committee recommends approval to purchase eight EZ-GO RXV golf carts for a total of \$50,904.88. Ms. Palmer motioned to approve, seconded by Ms. Stocks. **Motion Passed.**

**Villa Olivia Parking Lot Sealcoating**

Ms. Palmer motioned to approve of hiring A&A Paving for crack sealing and sealcoating of the Villa Olivia parking lot for a total of \$28,873.40. Ms. Stocks seconded the motion. **Motion Passed.**

**Personnel Committee, Ms. Palmer, Chairperson**

**No Report**

**Community Relations and Legislative Issues Committee, Ms. Gunsteen, Chairperson**  
**No Report**

**Executive Director's Report, Mr. Romejko**

**Bill List**

Mr. Romejko recommended approval of the May Bill List. Mr. Lewis moved to approve the Bill List as presented, and Ms. Stocks seconded. **Motion Passed.**

**Cook County Paid Leave Ordinance (PLO)**

Mr. Romejko provided an update on the Cook County Paid Leave Ordinance. The Cook County Human Rights Commission held a meeting and a number of park district and school district representatives attended and provided suggestions on potential changes and reiterated the hardships created for districts by the PLO. Ms. Gunsteen asked what will the financial impact be to the District when this goes into effect in January 2025. Mr. Romejko offered to put some information together for the Board.

**Superintendent of Recreation Report, Ms. Dasbach**

**Party in the Park – 60<sup>th</sup> Anniversary**

Ms. Dasbach shared plans for the 60<sup>th</sup> Anniversary Park in the Park on Wednesday July 24<sup>th</sup>. While planning, staff looked for unique attractions that are new to the District and other community events. Staff has arranged for a dual tower zipline, foam party, inflatables, DJ, air brush artists and much more. There will also be free beverages provided by Raising Canes and food trucks with food and treats for sale.

**Superintendent of Parks and Planning Report, Ms. O'Brien**

**Parks Playground Project Update**

Ms. O'Brien provided an update on all three of the playgrounds currently under construction. All playground equipment has been delivered and is on site at each park. Schoppe Park was the first project started by removing the existing playground equipment so it could be donated to Kids Around the World. Work at the playground is moving quickly and once the playground equipment is in place, contractors will work on drainage and putting down mulch, then finishing landscaping. All three parks are anticipated to be completed by the end of June, but will be reopened as soon as each are completed.

**Bartlett Aquatic Center Update**

Ms. O'Brien followed up with an update on Bartlett Aquatic Center preparations for opening. Painting has been completed on the lazy river and zero depth area of main pool, the lazy river and deep pool have been filled and water is being chlorinated and heated. Staff is continuing to work on the main pool and install remaining equipment while waiting for the turbine pump to arrive. As of this date, the turbine was scheduled to ship on May 24<sup>th</sup>.

**Superintendent of Business Services, Mr. Leninger**

**GFOA Award Notification**

Mr. Leninger informed the Board that for the 22<sup>nd</sup> consecutive year, the Bartlett Park District has been awarded the GFOA Certificate of Achievement for Excellence in Financial Reporting.

**Superintendent of Special Facilities, Ms. Mix**

**60<sup>th</sup> Anniversary Scavenger Hunt**

Ms. Mix shared the clues for the upcoming scavenger hunt celebrating the 60<sup>th</sup> anniversary of the Park District. Guests will decipher the clues which will lead them to one of the District's parks or facilities where they will have to find a large picture of our mascot Navigator. The scavenger hunt will be released on the website and social media in June.

**Superintendent of Villa Olivia, Mr. Pierobon**

**Villa Olivia Patio Events**

Mr. Pierobon detailed two events Villa Olivia will be hosting on their new patio in the next month. On June 13<sup>th</sup> Villa Olivia will be partnering with Riverlands Brewing of St. Charles to host an immersive Mexican four course dinner and beer pairing. June 20<sup>th</sup> will be the first concert on the patio featuring Blue Eyed Leo from 6pm to 8pm. Staff is looking forward to utilizing this new space.

**Old Business**

None

**New Business**

None

**Adjournment**

There being no further business before the Board, Ms. Gunsteen moved to adjourn the meeting. Mr. Lewis made a motion, and Ms. Stocks seconded. **Motion Passed at 7:54 PM.**

Minutes Approved by the Board on June 25, 2024.

By:   
Kevin Romejko, Board Secretary