

**BARTLETT PARK DISTRICT
COMMITTEE WORKSHOP MEETING MINUTES
TUESDAY, JUNE 11, 2024**

Call to Order

President Gunsteen called the meeting to order at 7:30 PM.

Roll Call

President Gunsteen called for roll. Commissioners answering present were: Diana Gunsteen, Theodore J. Lewis, Stephen Eckelberry, Lori Palmer, Susan Stocks, Dale Ann Kasuba and Jody Fagan.

Staff members present were: Executive Director, Kevin Romejko; Superintendent of Recreation, Kimberly Dasbach; Superintendent of Parks & Planning, Kelly O'Brien; Superintendent of Business Services, Eric Leninger; Superintendent of Special Facilities, Katie Mix; Superintendent of Villa Olivia, Bobby Pierobon and Executive Assistant, Maureen Carter.

Guest: Michelle Kelly, Upland Design

Pledge of Allegiance

President Gunsteen led the Pledge of Allegiance.

Public Comments

None

Finance Committee, Mr. Eckelberry, Chairperson

Purchase Orders Between \$6,000 and \$20,000

Mr. Eckelberry presented the purchase orders between \$6,000 and \$20,000 for the time period of March 1, 2024 and May 31, 2024. Staff is requesting acceptance of these purchase orders and Ms. Fagan motioned to approve, seconded by Mr. Lewis. **Motion Carried.**

Planning Committee, Mr. Lewis, Chairperson

Sunrise Park Project Update

Mr. Lewis introduced Michelle Kelly with Upland Design who was present to give an update on the Sunrise Park OSLAD Grant project. Ms. Kelly began by informing the Board of the schedule for the project with design selections and construction documents created to go to bid in November of this year. Bid results will be brought to the Board in December for selection with construction to begin in March 2025. Ms. Kelly went over some changes that were made to the master plan for the project including the addition of a pathway along Foster avenue, adjustment to the frisbee golf course, and option to relocate the basketball court. Ms. Kelly explained staff requested options and costs associated with potentially relocating the basketball court from its current position to an area that makes it more visible. Mr. Romejko stated the basketball court has suffered from vandalism over the years and staff feels that its current position, in the dugout part of the hill, hides it from view and makes it more susceptible to vandalism. Ms. Kelly presented options to move the basketball court to a more visible area north of the current playground. The additional cost of moving the court to a new position are estimated at \$26,000. Ms. Gunsteen stated that the new position would make it more visible from Foster Ave. and may increase the usage of the court. Concerns arose about the proximity to neighboring homes in the new position to which Mr. Eckelberry noted other basketball courts in the District are much closer to homes and the neighbors may appreciate the security of having it more visible. The Board came to a consensus that moving the basketball court would be beneficial and worth of the additional \$26,000 cost.

Ms. Kelly continued to review the other parts of the project including the picnic shelter and new playground with zip-line. Commissioners were presented with different options for playground equipment and discussed the different components. Commissioners decided on a unique option that features climbing apparatus, individual play components, sun shades, and three different swing options. Plans for the pump track were reviewed along with the updates to the frisbee golf course and pond area. Ms. Kelly presented the cost estimate for the total project with an alternative regarding the trees that will be added. The project includes 41 new shade trees that are to be planted throughout the park and along the pond area which staff is looking to source locally. The total cost estimate comes to \$1.3 million. Ms. Gunsteen asked when the project is estimated to be completed and Ms. Kelly responded August of 2025. The Board thanked Ms. Kelly for her time and all of the information provided.

US 20 and Shales Parkway Phase 1 Project

Mr. Lewis informed the Board staff will be meeting virtually with RS&H, Illinois Department of Transportation's consulting firm, to discuss updates and potential impacts of the US 20 and Shales Parkway Phase 1 project on Villa Olivia. Ms. Gunsteen asked if this was the project that was previously discussed with the possible affect on the entrance to the Villa Olivia parking lot. Mr. Romejko confirmed this is the same project and staff will update the board after the meeting.

Building and Grounds Committee, Ms. Stocks, Chairperson **Bartlett Community Center Gym Floor Refinishing**

Ms. Stocks stated that as part of capital improvements, the gym floor at Bartlett Community Center is scheduled to be refinished this fiscal year. While the floor is sanded and refinished, permanent lines for nine pickleball courts will be added. Staff recommends hiring Floors Incorporated in the amount of \$26,220 to complete this project. Ms. Palmer asked how many times the gym floor has been resurfaced. Ms. O'Brien responded that the floor is resurfaced every three to four years. Ms. Fagan asked how long the project will take to complete. Ms. Dasbach responded the gym will be unavailable for a week and staff is planning accordingly as well as excited about the permanent pickleball lines. Ms. Stocks motioned to approve of hiring Floors Incorporated to complete this project for \$26,220, seconded by Mr. Lewis. **Motion Carried.**

Recreation Committee, Ms. Fagan, Chairperson **June Program Updates**

Ms. Fagan summarized the start of summer recreation programs which have continued to see growing enrollment numbers. Youth leagues have seen similar registration numbers to last year for summer basketball and T-Ball leagues. Summer camps are very popular this year and staff has reorganized to optimize participant capacity and enroll more campers. Summer Preschool and Kindergarten Prep registration is similar to last season and the Starved Rock Teen Trip had a great turn out.

Special Facilities Committee, Ms. Kasuba, Chairperson **Bartlett Aquatic Center**

Ms. Kasuba shared an update on Bartlett Aquatic Center operations. Streamwood Park District is allowing residents to lap swim at their indoor pool which makes it possible to give swim team Splash Central lap lanes for morning practice. Aqua Fit and Aqua Zumba classes have been moved from Splash Central to the Lazy River. Carol Stream Park District continues to allow BAC pass holders to use their Coral Cove pool and Woodridge Park District will be hosting our swim meet at their pool. We are very appreciative of the support and cooperation of other districts to help us through the delayed opening of BAC.

Mr. Romejko provided additional updates on the turbine pump that has delayed the opening of the main pool at BAC and the partial opening of BAC. Once the turbine pump has shipped it will take several days to arrive on property and at least three days to install. Staff and contractors are doing everything they can to prepare the pool for the installation of the new filtration system including installing special valves that will allow the pool to be filled while the system is being installed. Mr.

Romejko added staff is putting together information to be shared with residents to remain fully transparent about the situation, but a new opening date of the main pool will not be shared until the turbine pump arrives on property. Bartlett Aquatic Center partially opened on Saturday, June 8th, allowing patrons to use the lazy river, zip line, slides, and splash pad with access to Splash Central as well. Construction fencing was erected around the main pool for safety while the pool remains empty.

Ms. Palmer asked about the usage of Splash Central during the delay and Ms. Mix responded there has not been as many patrons as expected, but staff is anticipating the warm weather this week to increase usage. Ms. Palmer also asked about the impact on aquatics staff. Ms. Mix explained the partial opening of BAC and the continuing of open swim in Splash Central has allowed the aquatics area to run with a full team of lifeguards. Additionally, Recreation and Parks Departments have found ways to offer aquatics staff additional working hours. Ms. Gunsteen commented on the plan to offer compensation to season pass holders and that it will be determined once the pool is fully open.

Villa Olivia Committee, Ms. Palmer, Chairperson
CDGA Membership

Ms. Palmer explained Villa Olivia Golf Course is excited to announce their recent membership with Chicago District Golf Association (CDGA). The association includes over 400 clubs across the Chicagoland area and offers numerous opportunities and benefits to golfers.

Personnel Committee, Ms. Palmer, Chairperson
Summer Seasonal PT Staffing

Ms. Palmer reported the District has processed over 170 new part-time employees during April and May of this year. This number does not include re-hires and returning part-time employees which have all kept the HR area very busy.

Community Relations and Legislative Issues Committee, Ms. Gunsteen, Chairperson
Global Arts Festival

Ms. Gunsteen stated Arts in Bartlett held their Annual Global Arts Festival at Apple Orchard Community Park this past weekend. Ms. Stocks added the Parks Department staff was fantastic and thanked them for their help with this event.

Old Business

None

New Business

None

Adjournment

There being no further business before the Board, Ms. Gunsteen moved to adjourn the meeting. Mr. Lewis made a motion, and Mr. Eckelberry seconded. **Motion Passed at 8:28 PM.**

Minutes Approved by the Board on June 25, 2024.

By: 
Kevin Romejko, Board Secretary