

# **BARTLETT PARK DISTRICT BOARD MEETING MINUTES TUESDAY, JUNE 25, 2024**

## **Call to Order**

President Gunsteen called the meeting to order at 7:30pm.

## **Roll Call**

Executive Director, Kevin Romejko, called for roll. Commissioners answering present were: Diana Gunsteen, Theodore J. Lewis, Lori Palmer, Susan Stocks, Dale Ann Kasuba, and Jody Fagan. Commissioner Stephen Eckelberry was absent.

Staff members present were: Executive Director, Kevin Romejko; Superintendent of Recreation, Kimberly Dasbach; Superintendent of Parks and Planning, Kelly O'Brien; Superintendent of Business Services, Eric Leninger; Superintendent of Special Facilities, Katie Mix; Superintendent of Villa Olivia, Bobby Pierobon, Executive Assistant, Maureen Carter, and Parks Manager, Rachel Schumacher.

## **Pledge of Allegiance**

President Gunsteen led the Pledge of Allegiance.

## **Approval of Minutes**

Ms. Gunsteen moved to approve the minutes for the May 28, 2024, Board Meeting, and the June 11, 2024, Committee Workshop Meeting. Ms. Stocks made a motion, and Mr. Lewis seconded. **Motion Passed.**

## **Public Comments**

None

## **Monthly Treasurer's Report, Mr. Eckelberry, Chairperson**

Ms. Gunsteen presented the Monthly Treasurer's Report for May 2024. Mrs. Palmer motioned to approve the monthly treasurer report as presented, Ms. Kasuba seconded. **Motion Passed.**

## **Finance Committee, Mr. Eckelberry, Chairperson**

### **Purchase Orders Between \$6,000 and \$20,000**

Ms. Gunsteen stated a list of purchases orders between \$6,000 and \$20,000 for the period of March 1, 2024 through May 31, 2024 is included in the board packet and the Finance Committee is recommending approval. Mr. Lewis motioned to approve, seconded by Ms. Palmer. **Motion Passed.**

## **Planning Committee, Mr. Lewis, Chairperson**

**No Report**

## **Building and Grounds Committee, Ms. Stocks, Chairperson**

### **Bartlett Community Center Gym Floor Refinishing**

Ms. Stocks reminded the Board, Building and Grounds Committee is requesting approval to hire Floors Incorporated in the amount of \$26,220 to refinish the gym flooring at Bartlett Community Center. Mr. Lewis motioned to approve, seconded by Ms. Kasuba. **Motion Passed.**

**Recreation Committee, Ms. Fagan, Chairperson**

**No Report**

**Special Facilities Committee, Ms. Kasuba, Chairperson**

**No Report**

**Villa Olivia Committee, Ms. Palmer, Chairperson**

**No Report**

**Personnel Committee, Ms. Palmer, Chairperson**

**No Report**

**Community Relations and Legislative Issues Committee, Ms. Gunsteen, Chairperson**

**No Report**

**Executive Director's Report, Mr. Romejko**

**Bill List**

Mr. Romejko recommended approval of the June Bill List. Ms. Palmer moved to approve the Bill List as presented, and Ms. Kasuba seconded. **Motion Passed.**

**20<sup>th</sup> Annual Turbo Turtle Race**

Mr. Romejko reminded the Board the Bartlett Parks Foundation is holding its annual turtle race on Wednesday, July 3<sup>rd</sup> at the Bartlett Aquatic Center at 7pm. Tickets can be purchased online or at the Community Center registration desk.

**4<sup>th</sup> of July Parade**

Mr. Romejko asked all Commissioners that wish to walk with the Park District in this year's 4<sup>th</sup> of July Parade to arrive at the Administration Building by 8:30am or meet the float at the staging location. New this year, the parade will be held on Saturday, July 6<sup>th</sup> and step off will be at 10am. This year's Park District float will celebrate the District's 60<sup>th</sup> Anniversary.

**Superintendent of Recreation Report, Ms. Dasbach**

**Come Out & Play**

Ms. Dasbach shared a new series offered this summer, Come Out and Play. This is a brand new, free event series happening once a month at various playgrounds aimed at connecting families with the community. The first event was Bubbles at Blue Heron Park on June 20<sup>th</sup>. Although weather was poor, staff was happy to see families still came out. There are two more events this summer, Chalk at Bartlett Park on July 23<sup>rd</sup>, and Popsicles at Apple Orchard Community Park on August 21<sup>st</sup>.

**Superintendent of Parks and Planning Report, Ms. O'Brien**

**ComEd Incentive Program**

Ms. O'Brien informed the Board the ComEd incentive program to convert athletic field lighting to LED lights at no cost to the District was completed at Community Center fields 7, 8 and 9 this past week after a set back last year. The company that was facilitating the new lights at no cost to the District initially also presented the option to include Koehler Field. When the company learned the District does not pay for electricity at Koehler Field those lights could not be included.

**Parks Department Position Update**

Ms. O'Brien explained the restructuring of the Parks Department in the past couple of months. Two Parks Manager positions were converted to Parks Foreman positions and a new Parks Manager position was created. Therefore, the Parks Department currently has four vacant full-

time positions and hopes to fill them quickly. Ms. O'Brien was excited to introduce the new Parks Manager, Rachel Schumacher, who comes to the District with over 15 years of experience in the parks and recreation field. Ms. O'Brien stated Ms. Schumacher is a great addition to the District and has learned a lot in a short period of time. Ms. Schumacher shared her excitement to be part of the District and is looking forward to working with the Parks team.

### **Additional Updates**

Ms. O'Brien updated the Board on the turbine pump for Bartlett Aquatic Center. Staff received word the turbine pump is now in Illinois and is being customized for our new filtration system. Staff is meeting with contractors to discuss timeline and determine a new date to share with the community when the main pool will be open.

### **Superintendent of Business Services, Mr. Leninger** **IMRF 2025 Calendar Year Preliminary Employer Rate**

Mr. Leninger presented the preliminary employer contribution rate for 2025 at 7%. This rate is slightly higher than the 2024 employer contribution rate of 6.7%. The District has actually budgeted to run a deficit in this fund for the past two years in an effort to spend down the fund balance. Staff anticipates, with this rate for 2025, to successfully run a deficit and pay down the fund balance.

### **Superintendent of Special Facilities, Ms. Mix** **Bartlett Aquatic Center Update**

Ms. Mix shared an update on the Bartlett Aquatic Center operations. Staff has continued to adjust operations while waiting on the turbine pump to open the main pool and white slide and has modified hours to open earlier and stay open later on certain days. Staff has also worked with Hanover Park Park District to honor BAC season passes at Safari Springs in addition to Coral Cove in Carol Stream. Ms. Mix also shared she and the Aquatics Managers brought treats to Coral Cove staff last week as a thank you for their support during this time and they were very appreciative. Staff is working with Bartlett Barracuda's swim team to create back up plans for the remaining swim meets and the Mermaid Swim Party has been rescheduled for July. Aquatic staff is very proud to share they earned a 5-star rating on their first audit of the summer.

### **Superintendent of Villa Olivia, Mr. Pierobon** **May Golf Rounds Comparison**

Mr. Pierobon reported on the total rounds of golf at Villa Olivia in May 2024 compared to previous years. This year, May saw 200 more rounds of golf than last year with 2,533. Staff is pleased to see the popularity of Villa Olivia Golf Course rise over recent years and attributes it to the well-maintained course, unique layout, and effective advertising. Ms. Palmer asked if golf courses in general are seeing an increase in rounds this season and Mr. Pierobon responded he had not heard of an industry increase in rounds; however, there have been reports on a large increase in female golfers this season. Ms. Gunsteen added that although it was disappointing the first live music on the Patio at Villa Olivia had to be moved inside, guests were still excited about it and hope we continue to do it.

### **Old Business**

None

### **New Business**

None

### **Closed Session**

Ms. Gunsteen moved to adjourn into Closed Session under Section 2(c)(21) of the Open Meetings Act, for the discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes. Ms. Gunsteen made a motion, Ms. Palmer seconded

Ms. Gunsteen asked for a roll call vote to adjourn into Closed Session

Roll Call Vote:

Ayes: Gunsteen, Lewis, Palmer, Stocks, Kasuba, Fagan

Nays: None

Absent: Eckelberry

Abstain: None

**Motion Passed at 7:57pm**

### **Reconvening of Board Meeting**

Ms. Gunsteen called the meeting back to regular session at 8:02pm and called for roll. Commissioners answering present were: Diana Gunsteen, Theodore J. Lewis, Lori A. Palmer, Susan Stocks, Dale Ann Kasuba, and Jody Fagan. Also present were Executive Director, Kevin Romejko, and Executive Assistant, Maureen Carter.

### **Action Resulting from Closed Session**

Ms. Palmer made a motion to release closed session meeting minutes from September 26, 2023, all other minutes should remain closed at this time. Ms. Stocks seconded the motion. **Motion Passed.**

### **Adjournment**

There being no further business before the Board, Ms. Gunsteen asked to adjourn the meeting. Mr. Lewis made a motion, and Ms. Kasuba seconded. **Motion Passed at 8:03 PM.**

Minutes Approved by the Board on July 23, 2024.

By:   
Kevin Romejko, Board Secretary