

BARTLETT PARK DISTRICT BOARD MEETING MINUTES TUESDAY, AUGUST 27, 2024

Call to Order

President Gunsteen called the meeting to order at 7:30pm.

Roll Call

Executive Director, Kevin Romejko, called for roll. Commissioners answering present were: Diana Gunsteen, Theodore J. Lewis, Stephen Eckelberry, and Lori Palmer. Commissioners Susan Stocks, Dale Ann Kasuba and Jody Fagan were absent.

Staff members present were: Executive Director, Kevin Romejko; Superintendent of Recreation, Kimberly Dasbach; Superintendent of Parks and Planning, Kelly O'Brien; Superintendent of Business Services, Eric Leninger; Superintendent of Special Facilities, Katie Mix; Superintendent of Villa Olivia, Bobby Pierobon, and Executive Assistant; Maureen Carter.

Pledge of Allegiance

President Gunsteen led the Pledge of Allegiance.

Approval of Minutes

Ms. Gunsteen moved to approve the minutes for the July 23, 2024, Board Meeting, and the August 13, 2024, Committee Workshop Meeting. Mr. Eckelberry made a motion, and Mr. Lewis seconded. **Motion Passed.**

Monthly Treasurer's Report, Mr. Eckelberry, Chairperson

Mr. Eckelberry presented the Monthly Treasurer's Report for July 2024. Mr. Eckelberry motioned to approve the monthly treasurer report as presented, Ms. Palmer seconded. **Motion Passed.**

Finance Committee, Mr. Eckelberry, Chairperson

Resolution 24-05 NWSRA Assessment

Mr. Eckelberry informed the Board the NWSRA assessment is slightly different than what was presented at the Committee Meeting. There was an issue with NWSRA's prior calculation and the District's assessment is actually lower than initially reported. Mr. Eckelberry motioned to approve of Resolution 24-05 NWSRA Assessment in the amount of \$257,978.34, seconded by Mr. Lewis.

Ms. Gunsteen asked for a roll call vote

Roll Call Vote:

Ayes: Gunsteen, Lewis, Eckelberry, Palmer

Nays: None

Absent: Stocks, Kasuba, Fagan

Abstain: None

Motion Passed.

BCC Camera System Upgrade

Mr. Eckelberry reported Finance Committee is requesting approval to hire Applied Communications Group (ACG) to run cabling for up to twenty-three new Internet Protocol Cameras at Bartlett Community Center for a total of \$28,905.97. Ms. Gunsteen asked if these cameras were replacing existing ones or if they were new cameras. Mr. Leninger responded these cameras are in addition to existing cameras and will operate on a separate system. Staff will be

looking into replacing existing older cameras in the future and tying them into the new system. Mr. Eckelberry asked if the proposed cost included the new cameras. Mr. Leninger responded the price is for cabling only, but the new cameras have almost all been purchased already. Mr. Eckelberry motioned to approve, seconded by Mr. Lewis. **Motion Passed.**

Planning Committee, Mr. Lewis, Chairperson

Community Center Lobby

Mr. Lewis shared staff will be meeting with Carrie Kotera, Director of Interior Design with Williams Architects to discuss the Bartlett Community Center lobby. The Community Center opened in 2000 and since then, the lobby has had minimal updates. Williams Architects will provide preliminary concept ideas and planning budgets.

Building and Grounds Committee, Ms. Stocks, Chairperson

Golf Course Greens Mower Replacement

Ms. Gunsteen stated as part of capital improvements, Parks Department is requesting approval to purchase a new 2024 Toro Greensmaster 3150 Mower for Apple Orchard Golf Course. Staff is requesting approval to purchase the new mower through Sourcewell Cooperative Purchasing Program for \$43,333.15. Mr. Lewis motioned to approve, seconded by Mr. Eckelberry. **Motion Passed.**

Asphalt Maintenance Projects

Ms. Gunsteen continued with an asphalt maintenance capital replacement and improvement project. This project will include repairs to Bartlett Community Center parking lot, a new asphalt trail connection at Peregrine Park, and repairs at Parks Maintenance Facility. A&A Paving is offering competitive pricing through The Interlocal Purchasing System Program in the amount of \$86,966.57. Ms. Palmer motioned to approve, seconded by Mr. Eckelberry. **Motion Passed.**

Recreation Committee, Ms. Fagan, Chairperson

No Report

Special Facilities Committee, Ms. Kasuba, Chairperson

No Report

Villa Olivia Committee, Ms. Palmer, Chairperson

No Report

Personnel Committee, Ms. Palmer, Chairperson

No Report

Community Relations and Legislative Issues Committee, Ms. Gunsteen, Chairperson **Update - Lake Street Corridor Tax Increment Financing (TIF) Redevelopment Area**

Ms. Gunsteen asked Mr. Romejko to discuss the Lake Street Corridor TIF Redevelopment Area. Mr. Romejko provided an update on discussions regarding the proposed TIF redevelopment area since taxing agencies met for the second time on August 16, 2024. The Joint Review Board unanimously recommended approval. Discussion of an intergovernmental agreement to distribute surplus funds to the taxing agencies after 10 years was brought up, but the Village of Bartlett did not feel that would be beneficial to the plan for the TIF. Commissioners discussed the proposed TIF and agreed with the unanimous decision.

Executive Director's Report, Mr. Romejko

Bill List

Mr. Romejko recommended approval of the July Bill List. Mr. Lewis moved to approve the Bill List as presented, and Mr. Eckelberry seconded. **Motion Passed.**

Decennial Committee on Local Government Efficiency

Mr. Romejko proposed September 10th, 2024 for the next Local Government Efficiency meeting and October 1st, 2024 for the final meeting. Mr. Romejko reminded the Board, written reports must be provided to each county board within 18 months of the formation of the committee. Ms. Gunsteen asked if a full committee board was needed to hold the next meeting and shared concerns over meeting the November 23rd, 2024 deadline. Mr. Romejko responded only a quorum of the Board was needed and the written report would be reviewed at the next meeting and approved at the October 1st meeting.

Superintendent of Recreation Report, Ms. Dasbach

Preschool 2024-2025

Ms. Dasbach shared 163 students are getting ready to start Preschool next Tuesday. Teachers returned this week to get classrooms ready and staff was pleased to have all of the Preschool team return from last year. Ms. Dasbach also shared new this year will be an intro to Preschool program for 2 to 4 year olds with their caregivers and the District is no longer required to be DCFS licensed. The District will still follow many of the best practices DCFS license required, but will have more flexibility in some areas.

Superintendent of Parks and Planning Report, Ms. O'Brien

Annual Maintenance at Bartlett Community Center

Ms. O'Brien provided an update on recent projects at the Community Center including the new Preschool hallway flooring and LIFECENTER ceiling painting, along with before and after photos. Staff has also spent a lot of time deep cleaning as well as updating fixtures as needed. Splash Central indoor pool was also closed during this time which allowed for staff to clean the pool and make repairs to equipment.

Superintendent of Business Services, Mr. Leninger

Natural Gas Rates

Mr. Leninger informed the Board, two year ago the District decided not to enroll in a fixed-rate contract for natural gas and has remained on the floating market index rate. This decision has paid off and the District was approximately \$80,000 under budget for all natural gas accounts. Staff will continue to monitor rates and will return to a fixed-rate contract if needed.

Superintendent of Special Facilities, Ms. Mix

Swim Lesson Comparison

Ms. Mix reported despite a late start to the outdoor season, aquatic staff were able to accommodate almost 200 more swim lesson participants than last season. 2024 summer swim lesson season had 893 participants and staff is pleased with the popularity of this program and the ability to accommodate so many more swimmers.

Superintendent of Villa Olivia, Mr. Pierobon

High School Golf Partnerships

Mr. Pierobon was excited to share golf teams for two local high schools, Elgin and Wheaton Academy, will be partnering with Villa Olivia to host practices and some meets. Mr. Pierobon also shared the first meet was hosted last week and it was great to see the course full, with parents and fans supporting the golfers.

Old Business

None

New Business

None

Adjournment

There being no further business before the Board, Ms. Gunsteen asked to adjourn the meeting. Mr. Lewis made a motion, and Mr. Eckelberry seconded. **Motion Passed at 7:56 PM.**

Minutes Approved by the Board on September 24, 2024.

By:  _____
Kevin Romejko, Board Secretary