

# **BARTLETT PARK DISTRICT COMMITTEE WORKSHOP MEETING MINUTES TUESDAY, OCTOBER 1, 2024**

## **Call to Order**

President Gunsteen called the meeting to order at 7:30 PM.

## **Roll Call**

President Gunsteen called for roll. Commissioners answering present were: Diana Gunsteen, Theodore J. Lewis, Stephen Eckelberry, Lori Palmer, Susan Stocks, and Dale Ann Kasuba. Commissioner Jody Fagan was absent.

Staff members present were: Executive Director, Kevin Romejko; Superintendent of Recreation, Kimberly Dasbach; Superintendent of Parks & Planning, Kelly O'Brien; Superintendent of Business Services, Eric Leninger; Superintendent of Special Facilities, Katie Mix; Superintendent of Villa Olivia, Bobby Pierobon and Executive Assistant, Maureen Carter.

## **Pledge of Allegiance**

President Gunsteen led the Pledge of Allegiance.

## **Public Comments**

None

## **Finance Committee, Mr. Eckelberry, Chairperson**

### **Interest Rates**

Mr. Eckelberry explained the Federal Reserve lowered the Federal Funds rate by 50 basis points from 5.5% to 5.0%. This is the first rate cut in over four years, but was anticipated over the past few months. Staff will continue to monitor interest rates for certificates of deposits as this affects the District's interest on investments income, but currently the District has most of its investable funds in cash. Staff plans to invest in certificates of deposits over the next few months to maximize long-term investment income. Mr. Eckelberry congratulated Mr. Leninger on the District earning over \$350,000 in investment income in fiscal year 2023-2024.

## **Planning Committee, Mr. Lewis, Chairperson**

### **Community Center Improvements**

Mr. Lewis stated staff met with Williams Architects to tour and discuss potential improvements to the Community Center. Williams Architects is creating a proposal for an entire facility Concept Plan for the Community Center which would allow the District to prioritize and phase over time. Staff plans to present the proposed Concept Plan agreement at the October 22<sup>nd</sup> Board Meeting.

## **Building and Grounds Committee, Ms. Stocks, Chairperson**

### **Administration Building HVAC Replacement**

Ms. Stocks provided an update on the HVAC replacement project at the Administration Building. The project began the week of August 19<sup>th</sup> with removal of the equipment not needed for cooling. New concrete pads for condensing units have been poured and new fencing has been installed. With the cooler temperatures now, contractors will be demolishing all systems and expect the project to be completed in four weeks.

**BAC Family Changing Room**

Ms. Stocks continued with an update on the Bartlett Aquatic Center Family Changing Rooms project. The contractor arrived onsite Monday, September 23<sup>rd</sup>, and began removing existing fixtures and started demolishing existing walls and flooring. Over the next couple of months, the work will include excavation, concrete, plumbing, electrical, carpentry, and masonry tasks. This project is expected to take about 12-14 weeks to complete. Ms. Gunsteen asked how the project is progressing so far, Ms. O'Brien responded the project is going smoothly so far. Ms. Palmer asked staff to refresh the Board on the concept plan for the Family Changing Rooms at the next meeting.

**Recreation Committee, Ms. Fagan, Chairperson****New Fall Fun Fest**

Ms. Gunsteen shared information on the District's new Fall Fun Fest at the Nature Center on October 19<sup>th</sup> from 9am to 1pm. The fest will include games and activities, Eco-Friendly Craft Fair, hot cider, food trucks, student art display, and a Pumpkin Fun Run.

**Special Facilities Committee, Ms. Kasuba, Chairperson****LIFECENTER Fitness Classes**

Ms. Kasuba informed the Board LIFECENTER will be celebrating "National Dance Month" by offering three dance classes each week for the month of October. Classes include Bollywood, Belly Dancing, Sumba, Dance Jam and Country Line Dance. Additionally, beginning October 1<sup>st</sup>, a new Aqua Zumba class will be offered at Splash Central on Tuesdays from 7:30pm to 8:15pm.

**Villa Olivia Committee, Ms. Palmer, Chairperson****Golf Course Fall Updates**

Ms. Palmer summarized the fall updates at Villa Olivia Golf Course. The course will be closed on Monday, October 7<sup>th</sup> for annual aeration of the greens. The course will reopen on Tuesday, October 8<sup>th</sup> with fall rates that will be promoted on the Villa Olivia website, electronic message board, and across social media platforms.

**Personnel Committee, Ms. Palmer, Chairperson****No Report****Community Relations and Legislative Issues Committee, Ms. Gunsteen, Chairperson****2025/2026 IAPD/IPRA Joint Legislative Survey**

Ms. Gunsteen explained the biannual IAPD/IPRA Joint Legislative Survey is designed to gather membership input on issues facing park districts, forest preserves, conservation districts, recreation and special recreation agencies. Responses to the survey will form the basis for the IAPD/IPRA 2025/2026 Legislative Platform. Staff has completed the survey and submitted to IAPD.

**Old Business**

None

**New Business**

None

**Closed Session**

Mr. Eckelberry moved to adjourn into Closed Session under Section 2(c)(11) of the Open Meetings Act, for the discussion of pending or imminent litigation. Mr. Eckelberry made a motion, Mr. Lewis seconded.

Ms. Gunsteen asked for a roll call vote to adjourn into Closed Session

Roll Call Vote:

Ayes: Gunsteen, Lewis, Eckelberry, Palmer, Stocks, Kasuba

Nays: None

Absent: Fagan

Abstain: None

**Motion Passed at 7:39pm**

**Reconvening of Committee Workshop Meeting**

Ms. Gunsteen called the meeting back to order at 7:50pm and called for roll. Commissioners answering present were: Diana Gunsteen, Theodore J. Lewis, Stephen Eckelberry, Lori A. Palmer, Susan Stocks, and Dale Ann Kasuba. Executive Director, Kevin Romejko, and Executive Assistant, Maureen Carter, were also present.

**Action Resulting from Closed Session**

No action resulting from closed session meeting.

**Adjournment**

There being no further business before the Board, Ms. Gunsteen requested to adjourn the meeting. Mr. Eckelberry made a motion, and Mr. Lewis seconded. **Motion Passed at 7:51 PM.**

Minutes Approved by the Board on October 22, 2024.

By:   
Kevin Romejko, Board Secretary