

# **BARTLETT PARK DISTRICT BOARD MEETING MINUTES TUESDAY, APRIL 22, 2025**

## **Call to Order**

President Gunsteen called the meeting to order at 7:30pm at the Bartlett Log Cabin.

## **Roll Call**

Executive Director, Kevin Romejko, called for roll. Commissioners answering present were: Diana Gunsteen, Theodore J. Lewis, Stephen Eckelberry, Lori Palmer, Susan Stocks, Dale Ann Kasuba and Jody Fagan.

Staff members present were: Executive Director, Kevin Romejko; Superintendent of Recreation, Kimberly Dasbach; Superintendent of Parks and Planning, Kelly O'Brien; Superintendent of Business Services, Eric Leninger; Superintendent of Special Facilities, Katie Mix; Superintendent of Villa Olivia, Bobby Pierobon, and Executive Assistant; Maureen Carter.

Attorney Steve Adams arrived at 7:35pm.

## **Pledge of Allegiance**

President Gunsteen led the Pledge of Allegiance.

## **Consent Agenda**

Ms. Gunsteen informed the Board, all items appearing on a Consent Agenda are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately. Mr. Eckelberry motioned to approve of the Consent Agenda as presented, Mr. Lewis seconded. Ms. Gunsteen asked for a roll call vote.

Roll Call Vote:

Ayes: Gunsteen, Lewis, Eckelberry, Palmer, Stocks, Kasuba, Fagan

Nays: None

Absent: None

Abstain: None

**Motion Passed.**

## **Public Comment**

Ms. Gunsteen suggested moving public comments to the end of the meeting to accommodate the members of the public present to support Commissioner Lewis's last meeting. All commissioners agreed.

## **Finance Committee, Mr. Eckelberry, Chairperson**

### **Approval of Ordinance 25-04 Annual Budget and Appropriation Ordinance (Tentative)**

Mr. Eckelberry presented the Annual Budget and Appropriation Ordinance (Tentative) for Fiscal Year 2025-2026, noting it was previously presented and discussed at the April Committee Workshop Meeting. Mr. Eckelberry motioned to approve of Ordinance 25-04 Annual Budget and Appropriation Ordinance (Tentative) as presented, seconded by Ms. Kasuba. Ms. Gunsteen asked for a roll call vote.

Roll Call Vote:

Ayes: Gunsteen, Lewis, Eckelberry, Palmer, Stocks, Kasuba, Fagan

Nays: None

Absent: None

Abstain: None

**Motion Passed.**

**Approval of Resolution 25-01 Appropriated Transfer of Funds**

Mr. Eckelberry shared Resolution 25-01, Appropriated Transfer of Funds and Finance Committee's recommendation to approve. Mr. Eckelberry motioned to approve as presented, seconded by Mr. Lewis. Ms. Gunsteen asked for a roll call vote.

Roll Call Vote:

Ayes: Gunsteen, Lewis, Eckelberry, Palmer, Stocks, Kasuba, Fagan

Nays: None

Absent: None

Abstain: None

**Motion Passed.**

**Planning Committee, Mr. Lewis, Chairperson**

**No Report**

**Building and Grounds Committee, Ms. Stocks, Chairperson**

**Approval of BCC LIFECENTER Rooftop Unit #2 Replacement**

Ms. Stocks reported the lead time for the replacement rooftop unit is 25 weeks. Engineers are recommending going to bid for construction and installation by end of May and awarding the contract by end of June, which would put the project on track to begin mid-September. Staff is requesting approval to purchase a Daikin Applied "Rebel Applied" RTU from Thermosystems LLC through the OMNIA Cooperative Purchasing Program for a total of \$225,500. Ms. Stocks motioned to approve, seconded by Mr. Lewis. **Motion Passed.**

**Approval of Trash and Recycle Services Agreement**

Ms. Stocks stated staff would like to enter into an agreement with Groot Waste Management for the third year. Staff has been very pleased with Groot's service and would like to continue the service with a 5% increase. Ms. Stocks motioned to approve of contracting with Groot Waste Management for recycling and dumpster services for \$26,075.21 for the year. Ms. Kasuba seconded the motion. **Motion Passed.**

**Recreation Committee, Ms. Fagan, Chairperson**

**No Report**

**Special Facilities Committee, Ms. Kasuba, Chairperson**

**No Report**

**Villa Olivia Committee, Ms. Palmer, Chairperson**

**No Report**

**Personnel Committee, Ms. Palmer, Chairperson**

**No Report**

**Community Relations and Legislative Issues Committee, Ms. Gunsteen, Chairperson**

**Approval of Updates to Policy 2.10 Board Bylaws and Policy 3.20 Powers & Duties of the Board**

Ms. Gunsteen summarized the proposed changes to the agenda format for Board Meetings, reflected in the updates to the policies listed. Mr. Lewis motioned to approve of the updates, seconded by Mr. Eckelberry. **Motion Passed.**

**Approval of FY2025-2026 Board Meeting Schedule**

Ms. Gunsteen noted the proposed schedule for fiscal year 2025-2026 also includes a time change from 7:30pm to 7:00pm. Mr. Lewis motioned to approve of FY2025-2026 Board Meeting Schedule, seconded by Mr. Eckelberry. **Motion Passed.**

**Executive Director's Report, Mr. Romejko**

**No Report**

**Superintendent of Recreation Report, Ms. Dasbach**

**No Report**

**Superintendent of Parks and Planning Report, Ms. O'Brien**

**No Report**

**Superintendent of Business Services, Mr. Leninger**

**No Report**

**Superintendent of Special Facilities, Ms. Mix**

**No Report**

**Superintendent of Villa Olivia, Mr. Pierobon**

**No Report**

**Old Business**

**None**

**New Business  
Presentation**

Ms. Gunsteen asked Mr. Lewis to rise and be recognized. Ms. Gunsteen presented Mr. Lewis with a commemorative clock from IAPD recognizing his 42 years as commissioner for the Bartlett Park District Board of Commissioners. Staff presented Mr. Lewis with a gift as well. Commissioners thanked Mr. Lewis for his dedication not just to the Bartlett Park District, but to the whole Bartlett Community. Mr. Lewis thanked commissioners and staff, adding he felt his fellow commissioners had the best interest of the Bartlett Park District in mind and that is how he always felt.

**Public Comments**


Ms. Gunsteen invited present members of the public who wished to speak to come forward.

Many members of the public were present to celebrate Mr. Lewis's final Board Meeting and shared their personal thanks and stories from Mr. Lewis's time as commissioner. Ken Woods, former commissioner, Steve Adams, District Attorney, and Dan Palmer, former Bartlett Police Chief, all shared stories about Mr. Lewis and thanked him for his service to the Bartlett Park District.

**Adjournment**

There being no further business before the Board, Ms. Gunsteen asked to adjourn the meeting. Mr. Lewis made a motion, and Mr. Eckelberry seconded. **Motion Passed at 8:00 PM.**

Minutes Approved by the Board on May 13, 2025.

By:   
Kevin Romejko, Board Secretary