

Bartlett Park District ANNUAL BUDGET



FY 2025-2026





Mission Statement:

*We create fun!...by providing the finest in Parks, Programs,
and Recreational Facilities for our community.*

Vision Statement:

*We strive to create lasting memories for our community by enthusiastically
responding to and serving their recreational and leisure needs.*

Core Values:

*Our Core Values guide our organization in everything we do.
They represent who we are and what we believe.*

- We are committed to serving our community by operating with the highest principles of honesty, character, integrity, accountability and fairness.
- We will strive to excel in all areas of operation, learn from our mistakes, challenge ourselves, persevere and show courage in times of adversity.
- We strive to continually improve our resident's quality of life by providing ample open space and a wide variety of recreational programs based on the input of our diverse residents.
- We will strive to maintain and preserve all of our parks and facilities to the highest quality standards of safety, usefulness, and beauty.
- We will partner with volunteers and interested groups to encourage their support and advocacy, leverage our resources, manage our costs and maximize the value of our parks and recreation programs.
- We will responsibly manage our fiscal resources to assure our ability to maintain our facilities, implement our long-term capital plan and provide valued recreational programs.



2025-2026 PARK BOARD MEETING SCHEDULE

FISCAL YEAR: The Fiscal Year for Bartlett Park District is May 1st through April 30th. In accordance with the Illinois Open Meetings Act, following is the list of Park Board meeting dates for Bartlett Park District covering **Fiscal Year 2025-2026**.

MEETING SCHEDULE: The Annual Board Meeting is held the 2nd Tuesday in **May**; Regular Board Meetings are held the 2nd and 4th Tuesday of every month. **Exceptions are listed below in bold.**

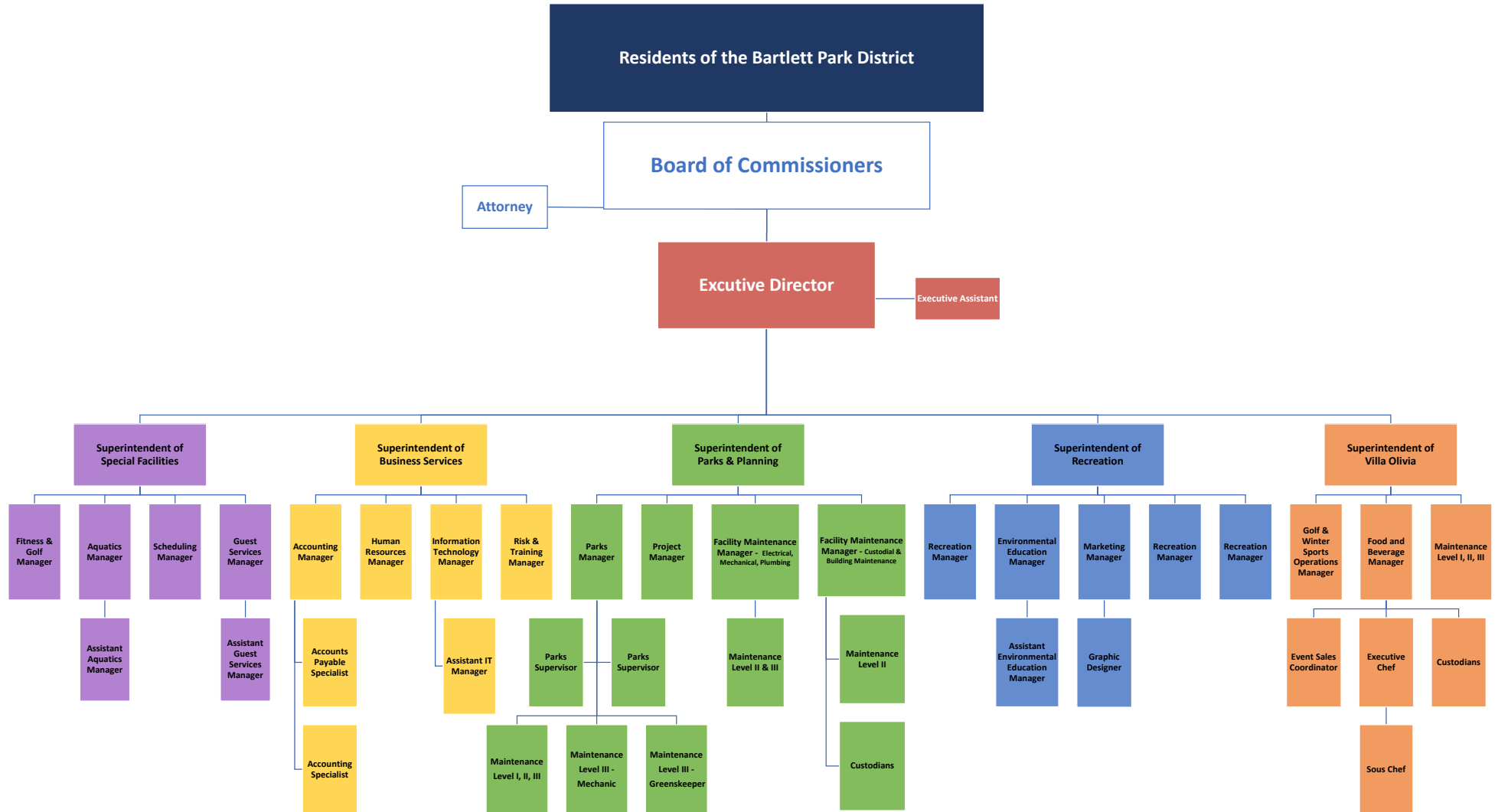
MEETING TIME: All meetings begin at 7:00 PM unless otherwise indicated.

MEETING LOCATION: Unless otherwise indicated, all meetings are held at **Bartlett Park District, Thomas C. White Administration Building, Board Room, 696 W. Stearns Road, Bartlett, Illinois 60103.**

Day	Date	Time	Type of Meeting	Exceptions
Tuesday	May 13, 2025	7:00 PM	Annual Board Meeting	Public Hearing - Budget
Tuesday	May 27, 2025	7:00 PM	Regular Board Meeting	
Tuesday	June 10, 2025	7:00 PM	Regular Board Meeting	
Tuesday	June 24, 2025	7:00 PM	Regular Board Meeting	
Tuesday	July 8, 2025	7:00 PM	Regular Board Meeting	
Tuesday	July 22, 2025	7:00 PM	Regular Board Meeting	
Tuesday	August 12, 2025	7:00 PM	Regular Board Meeting	
Tuesday	August 26, 2025	7:00 PM	Regular Board Meeting	
Tuesday	September 9, 2025	7:00 PM	Regular Board Meeting	
Tuesday	September 23, 2025	7:00 PM	Regular Board Meeting	
Tuesday	October 14, 2025	7:00 PM	Regular Board Meeting	
Tuesday	October 28, 2025	7:00 PM	Regular Board Meeting	
Tuesday	November 11, 2025	7:00 PM	Regular Board Meeting	
Tuesday	November 25, 2025	7:00 PM	Regular Board Meeting	
Tuesday	December 9, 2025	7:00 PM	Regular Board Meeting	
Tuesday	December 16, 2025	7:00 PM	Regular Board Meeting	Note: 3 rd Tuesday
Tuesday	January 13, 2026	7:00 PM	Regular Board Meeting	
Tuesday	January 27, 2026	7:00 PM	Regular Board Meeting	
Tuesday	February 10, 2026	7:00 PM	Regular Board Meeting	
Tuesday	February 24, 2026	7:00 PM	Regular Board Meeting	
Tuesday	March 10, 2026	7:00 PM	Regular Board Meeting	
Tuesday	March 24, 2026	7:00 PM	Regular Board Meeting	
Tuesday	April 14, 2026	7:00 PM	Regular Board Meeting	
Tuesday	April 28, 2026	7:00 PM	Regular Board Meeting	
Tuesday	May 12, 2026	7:00 PM	Annual Board Meeting	Public Hearing - Budget

View schedule, agendas and meeting minutes: www.bartlettparks.org

BARTLETT PARK DISTRICT 2025-2026 FULL-TIME EMPLOYEE ORGANIZATIONAL CHART





FY2025-2026 DEPARTMENTAL GOALS & OBJECTIVES

TEAM MEMBER LISTING

STAFF	STAFF NAME	POSITION	DEPARTMENT
KR	Kevin Romejko	Executive Director	Administration
EL	Eric Leninger	Superintendent of Business Services	Business Services
ML	Markus Lawson	Information Technology Manager	Business Services
CR	Catalina Rodelo	Human Resources Manager	Business Services
PM	Patti Mancini	Accounting Manager	Business Services
KO	Kelly O'Brien	Superintendent of Parks & Planning	Parks & Planning
LM	Larry Mann	Facility Maintenance Manager	Parks & Planning
RS	Rachel Schumacher	Parks Manager	Parks & Planning
AC	Al Cannestra	Facility Maintenance Manager	Parks & Planning
KD	Kimberly Dasbach	Superintendent of Recreation	Recreation
SF	Stephanie Fairbanks	Marketing Manager	Recreation
AW	Andrew Wenz	Recreation Manager	Recreation
CB	Cyndie Babicz	Recreation Manager	Recreation
DG	Debbi Gayon	Environmental Education Manager	Recreation
AD	Andy Dunfee	Recreation Manager	Recreation
KM	Katie Mix	Superintendent of Special Facilities	Special Facilities
JMP	Johnny Pacheco	Health & Fitness Manager	Special Facilities
NR	Natalie Reed	Aquatics Manager	Special Facilities
KK	Kim Kaeseberg	Guest Service Manager	Special Facilities
NS	Nick Serritella	Scheduling Manager	Special Facilities
BP	Bobby Pierobon	Superintendent of Villa Olivia	Villa Olivia
DF	David Flores	Food & Beverage Manager	Villa Olivia
KA	Kevin Aulisio	Golf & Winter Sports Manager	Villa Olivia

STATUS REPORT KEY

COMPLETE	This work is complete, listing month and year of completion.
IN PROGRESS	This work has begun and should be complete this Fiscal Year.
DEFERRED	The project will not be worked on this Fiscal Year, see listed explanation.

BARTLETT PARK DISTRICT

FY2025-2026 DEPARTMENTAL GOALS & OBJECTIVES

ADMINISTRATION

NO.	GOAL	STAFF	COMPLETION	STATUS
1.	Complete Comprehensive Master Plan & Strategic Plan	KR & Supt.	January 2026	
2.	Complete BAC Conceptual Improvement Plan	KR & KM	October 2025	
3.	Complete BCC Conceptual Improvement Plan	KR, KM, KD	February 2026	

PARKS & PLANNING

NO.	GOAL	STAFF	COMPLETION	STATUS
1.	Evaluate current responsibilities and workload to determine if existing staffing levels sufficiently meet the facility's needs. Explore possible options for utilizing and outsourcing custodial services.	LM	January 2026	
2.	Develop a written plan to enhance ongoing training to ensure staff are knowledgeable about best practices, safety protocols, and new technologies.	LM	December 2025	
3.	Reevaluate and update BCC preventative maintenance schedule. Create a spreadsheet showing timeline of costs over the next 3 years.	LM	November 2025	
4.	Research automated cleaning equipment to improve service delivery.	LM	February 2026	
5.	Obtain Aquatic Facility Operator (AFO) certification.	AC	March 2026	
6.	Review and update the District's facility inspection forms.	AC	December	
7.	Analyze water usage, repairs/downtime, and labor cost during the season at both spray playgrounds. (Leiseberg & Blue Heron) Determine the benefits of having recirculating or fresh water systems.	AC	November 2025	
8.	Research ways to enhance efficiencies with the District's trash removal system for parks.	RS	November 2025	
9.	Research alternative fuel for equipment and vehicles.	RS	January 2026	
10.	Investigate current practices in applying fertilizers and herbicides in parks and on the golf course. Develop a plan to incorporate best practices such as implementing organic/natural products.	RS	September 2025	
11.	Review current parks department job descriptions and recommend updates to coincide with current positions.	RS, LM, AC, KO	March 2026	

BUSINESS SERVICES

NO.	GOAL	STAFF	COMPLETION	STATUS
1.	Investigate and implement new methods to increase efficiencies of the Villa Olivia food and beverage monthly inventory process.	PM	February 2026	
2.	Create a written month-end close procedure for accounts payable and accounts receivable.	PM	December 2025	
3.	Investigate and implement ways to streamline the accounts payable vendor W-9 process for active and inactive vendors.	PM	September 2025	
4.	Perform comprehensive update of personnel policy manual.	CR	January 2026	
5.	Create a standardized welcome basket for new full-time employees to be distributed on their first day.	CR	June 2025	
6.	Investigate options to add security cameras at entrance of BAC.	ML	October 2025	
7.	Investigate Districtwide efficiencies to be gained by replacing desktop PCs with portable laptop and docking stations. If efficiencies are found, develop a plan to implement based on end-of-life dates for current equipment.	ML	November 2025	
8.	Evaluate status of Wi-Fi connectivity at each facility and develop a plan to address weak areas, including those areas or facilities that do not currently have Wi-Fi.	ML	March 2026	
9.	Merge District payroll calendar so hourly and salary pay periods contain same dates.	EL	August 2025	
10.	Investigate advantages and disadvantages of a January 1 fiscal year. If advantageous, develop plan on how it would be accomplished.	EL	April 2026	

VILLA OLIVIA

NO.	GOAL	STAFF	COMPLETION	STATUS
1.	Rebrand of Villa Olivia Golf Course, offering golfers a fresh, new experience.	BP, KA,	March 2026	
2.	Explore resources to enhance water production for irrigation systems used in golf course and winter sports.	BP	December 2025	
3.	Rebrand Villa Olivia Event/Food & Beverage operation, offering patrons who host special occasions a new	BP, DF	March 2026	
4.	Identify opportunities for reducing cost of sales, labor, and direct operating costs.	DF	February 2026	
5.	Research & develop the planning of events to increase exposure of Villa Olivia, as well as tracking closing percentage.	DF	December 2025	
6.	Develop and implement golf outing organization for outing host to keep all outing information consistent, as well as receive information in a timely manner.	KA	July 2025	
7.	Explore new methods and options for ski/snowboard rental processes, potentially involving the collection of patron ID's.	KA	November 2025	

SPECIAL FACILITIES

NO.	GOAL	STAFF	COMPLETION	STATUS
1.	Evaluate and update Breakfast with Santa event, including pricing structure and program description. Adjust the registration process to improve customer experience.	NS	June 2025	
2.	Update shelter and Log Cabin informational binder for Guest Services.	NS	December 2025	
3.	Research and plan an outdoor birthday party space and food packages for Bartlett Aquatic Center.	NS	March 2026	
4.	Review and update task assignment list for LIFECENTER front desk staff and integrate task schedule into Homebase.	JP	August 2025	
5.	Work with RecTrac to set up online reservations for Racquetball/Wallyball courts.	JP	November 2025	
6.	Work with RecTrac to set up WebTrac pass sales for memberships and passes.	JP	March 2026	
7.	Execute the marketing plan and initiatives for rebranding the Bartlett Aquatic Center.	NR, SF, KM	April 2026	
8.	Create a Lazy River 5K special event at Bartlett Aquatic Center.	NR	August 2025	
9.	Investigate adding Rainout Line to update BAC patrons on pool closures and special hours.	NR, KM	December 2025	
10.	Update Guest Services procedure manual adding step by step instructions and screen shots for staff to reference.	KK	November 2025	
11.	Create step by step instructions, including screen shots, of the process to set up installment billing in RecTrac 3.1.	KK	March 2026	
12.	Investigate the RecTrac app and identify the pros and cons as well as costs associated with it.	KM, KD	December 2025	
13.	Coordinate community engagement and programing/event areas of the strategic plan process.	KM, KD	September 2025	

RECREATION

NO.	GOAL	STAFF	COMPLETION	STATUS
1.	Develop a user manual for operating the new sound system in the Oak Room.	CB	October 2025	
2.	Create a detailed inventory list and a cleaning schedule for all Nutcracker costumes.	CB	January 2026	
3.	Create a user manual for the new theatre lighting system in the Oak Room.	CB	December 2025	
4.	Create a “virtual tour” of Preschool to put on the website for patrons to watch.	CB	September 2025	
5.	Oversee the development and redesign of the main Park District website.	SF & KD	April 2026	
6.	Develop a comprehensive set of marketing procedures for Bartlett Park District branding to ensure cohesive practices.	SF	March 2026	
7.	Execute the marketing plan and initiatives for rebranding the Bartlett Aquatic Center.	SF, KM & NR	April 2026	
8.	Research, update & implement Procedure 1180.1 the Volunteer Recognition Program, coordinating with other Managers for a cohesive Park District plan.	AD	January 2026	
9.	Organize and host a minimum of one pickleball tournament.	AD	November 2025	
10.	Develop a seasonal task timeline for basketball and soccer coordinator.	AD	August 2025	
11.	Research, update & implement Code of Conduct and Disciplinary Action procedures.	AD & AW	August 2025	
12.	Implement a targeted promotional campaign for Schrade Gym including the design and development of new marketing materials and resources to boost visibility.	AW	September 2025	
13.	Explore new options for teen trips and implement a minimum of two.	AW	January 2026	
14.	Launch Laser Tag by organizing staff training sessions, developing a staff manual and initiating a marketing campaign.	AW	December 2025	
15.	Plan & host two Bartlett Nature Center Open Houses.	DG	April 2026	
16.	Collaborate with the Parks Department research & implement fishing line recycling stations for our fishing ponds.	DG	March 2026	
17.	Enhance the promotion of Nature Center’s birthday party, archery, scout, and school programs to increase participation and revenue. Develop content materials tailored to each program, emphasizing unique features, benefits to be used in an increased marketing effort.	DG	November 2025	
18.	Coordinate community engagement and programming/event areas of the strategic plan process.	KD & KM	September 2025	

BARTLETT PARK DISTRICT: FULL-TIME SALARY RANGES				
	FY2024-25 May 1, 2024		FY2025-26 May 1, 2025	
	Minimum	Maximum	Minimum	Maximum
ADMINISTRATION				
Executive Director		—	—	—
Executive Assistant	\$45,000	\$60,000	\$50,000	\$65,000
BUSINESS SERVICES				
Superintendent; Business Services	\$85,000	\$120,000	\$85,000	\$125,000
Information Technology Manager	\$58,000	\$96,000	\$60,000	\$85,000
Assistant Information Technology Mgr	-	-	\$40,000	\$60,000
Accounting Manager	\$50,000	\$80,000	\$50,000	\$80,000
Human Resources Manager	\$55,000	\$80,000	\$60,000	\$85,000
Risk & Safety Training Manager	-	-	\$50,000	\$80,000
Accounts Payable / Accounting Specialist	\$16.00	\$27.00	\$16.00	\$27.00
PARKS				
Superintendent; Parks and Planning	\$85,000	\$120,000	\$85,000	\$125,000
Parks / Facility Maintenance Manager	\$50,000	\$80,000	\$50,000	\$80,000
Parks Supervisor	\$25.00	\$35.00	\$25.00	\$38.00
Maintenance Level III	\$23.00	\$33.00	\$23.00	\$36.00
Maintenance Level II	\$19.50	\$26.00	\$19.50	\$29.00
Maintenance Level I	\$17.50	\$24.00	\$17.50	\$27.00
Custodian	\$16.00	\$24.00	\$16.00	\$24.00
SPECIAL FACILITIES				
Superintendent; Special Facilities	\$85,000	\$120,000	\$85,000	\$125,000
Facility Managers	\$50,000	\$80,000	\$50,000	\$80,000
Scheduling Manager	\$50,000	\$80,000	\$50,000	\$80,000
Guest Services Manager	\$45,000	\$60,000	\$50,000	\$80,000
Assistant Facility Managers	\$40,000	\$50,000	\$40,000	\$60,000
Assistant Guest Services Manager	\$40,000	\$50,000	\$40,000	\$60,000
RECREATION				
Superintendent; Recreation	\$85,000	\$120,000	\$85,000	\$125,000
Marketing Manager	\$50,000	\$80,000	\$60,000	\$85,000
Graphic Designer	-	-	\$40,000	\$60,000
Environmental Education Manager	\$50,000	\$80,000	\$50,000	\$80,000
Assistant Environmental Ed. Manager	\$40,000	\$50,000	\$40,000	\$60,000
Recreation Manager	\$50,000	\$80,000	\$50,000	\$80,000
VILLA OLIVIA				
Superintendent; Villa Olivia	\$85,000	\$120,000	\$85,000	\$125,000
Maintenance Level III	\$23.00	\$33.00	\$23.00	\$36.00
Maintenance Level II	\$19.50	\$26.00	\$19.50	\$29.00
Maintenance Level I	\$17.50	\$24.00	\$17.50	\$27.00
Golf & Winter Sports Operations Manager	\$50,000	\$80,000	\$50,000	\$80,000
Food & Beverage Manager	\$50,000	\$80,000	\$50,000	\$80,000
Chef	\$50,000	\$80,000	\$50,000	\$80,000
Sous Chef	\$40,000	\$50,000	\$40,000	\$60,000
Custodian	\$16.00	\$24.00	\$16.00	\$24.00
Event Sales Coordinator	\$45,000	\$60,000	\$45,000	\$60,000

BARTLETT PARK DISTRICT: PART-TIME SALARY RANGES				
	FY2024-25 January 1, 2025		FY2025-26 May 1, 2025	
	Minimum	Maximum	Minimum	Maximum
ADMINISTRATION				
Safety Coordinator	\$ 3,500.00	\$ 4,500.00	\$ 3,500.00	\$ 4,500.00
BUSINESS SERVICES				
IT Assistant	\$ 15.00	\$ 21.00	\$ 15.00	\$ 23.00
Business Services Associate	\$ 15.00	\$ 21.00	\$ 15.00	\$ 23.00
PARKS				
Parks Office Assistant	\$ 17.00	\$ 22.75	\$ 18.00	\$ 23.00
Custodian	\$ 15.00	\$ 18.00	\$ 15.00	\$ 18.00
Building Maintenance	\$ 15.00	\$ 19.00	\$ 15.00	\$ 19.00
Parks Crew Leader/Equipment Operator	\$ 15.00	\$ 19.25	\$ 16.00	\$ 21.00
Parks Dept./Laborers	\$ 15.00	\$ 18.25	\$ 16.00	\$ 20.00
SPECIAL FACILITIES				
Guest Services				
Guest Services Office Assistant	\$ 15.00	\$ 22.00	\$ 15.00	\$ 22.00
Guest Services Clerk	\$ 15.00	\$ 18.00	\$ 15.00	\$ 18.00
RENTAL/FACILITY				
BCC Event Supervisor	\$ 15.00	\$ 18.00	\$ 15.00	\$ 19.00
BCC Gym Sports Rental Supervisor	\$ 15.00	\$ 18.00	\$ 15.00	\$ 19.00
Party Place Coordinator	\$ 15.00	\$ 19.50	\$ 15.00	\$ 19.50
Party Place Staff	\$ 15.00	\$ 17.00	\$ 15.00	\$ 18.00
Bartender	\$ 15.00	\$ 17.00	\$ 15.00	\$ 18.00
BCC Building Supervisor	\$ 15.00	\$ 17.00	\$ 15.00	\$ 19.00
Theater Tech	\$ 15.00	\$ 20.00	\$ 15.00	\$ 20.00
LIFECENTER				
Personal Trainers	\$ 24.00	\$ 40.00	\$ 24.00	\$ 40.00
Specialty Program Instructors	\$ 24.00	\$ 45.00	\$ 24.00	\$ 45.00
Equipment Orientation	\$ 15.00	\$ 20.00	\$ 15.00	\$ 20.00
Personal Trainers - Group Rate	\$ 35.00	\$ 53.00	\$ 35.00	\$ 53.00
Group Fitness Instructors	\$ 24.00	\$ 40.00	\$ 24.00	\$ 40.00
Fitness Coordinator	\$ 17.00	\$ 21.00	\$ 17.00	\$ 21.00
Supervisors (ie. Health Club)	\$ 15.00	\$ 19.00	\$ 15.00	\$ 19.00
Front Counter Staff	\$ 15.00	\$ 17.00	\$ 15.00	\$ 18.00
AQUATICS				
Private Swim Instructor (per class)	\$ 15.00	\$ 17.00	\$ 15.00	\$ 19.00
Custom Private Swim Instructor (per Class)	\$ 15.00	\$ 17.00	\$ 15.00	\$ 19.00
Aquatics Coach (Swim Team, Diving Team, etc.)	\$ 15.00	\$ 23.50	\$ 15.00	\$ 23.50
Special Aquatics Instructor(Diving/Synchro)	\$ 15.00	\$ 23.00	\$ 15.00	\$ 23.00
Pool Supervisor	\$ 15.50	\$ 19.50	\$ 15.50	\$ 20.00

Swim Lessons Coordinator	\$ 15.00	\$ 18.00	\$ 15.00	\$ 19.00
Assistant Aquatics Coach	\$ 15.00	\$ 17.50	\$ 15.00	\$ 18.00
Head Lifeguard	\$ 15.25	\$ 18.50	\$ 15.25	\$ 19.00
Head Deck Attendant	\$ 15.00	\$ 17.00	\$ 15.00	\$ 18.00
Lifeguards	\$ 15.00	\$ 18.00	\$ 15.00	\$ 19.00
Lifeguard Instructor	\$ 15.00	\$ 18.75	\$ 15.00	\$ 19.00
Swim Instructors	\$ 15.00	\$ 16.00	\$ 15.00	\$ 18.00
Deck Attendant	\$ 15.00	\$ 16.00	\$ 15.00	\$ 17.00
Pool Cashier	\$ 15.00	\$ 16.00	\$ 15.00	\$ 17.00
Concession Supervisor	\$ 15.00	\$ 18.00	\$ 15.00	\$ 19.00
Concession Stand Attendant	\$ 15.00	\$ 16.50	\$ 15.00	\$ 17.00
GOLF AT APPLE ORCHARD				
Golf Clubhouse Supervisor	\$ 15.00	\$ 20.00	\$ 15.00	\$ 20.00
Assistant Clubhouse Supervisor	\$ 15.00	\$ 18.50	\$ 15.00	\$ 19.00
Front Counter Staff	\$ 15.00	\$ 17.50	\$ 15.00	\$ 18.00
Golf Lessons Instructor (per Class)		As Negotiated	As Negotiated	
Private Golf Lessons (per Class)	As Negotiated		As Negotiated	
Private Group Lessons (per Class)	As Negotiated		As Negotiated	
RECREATION				
NATURE CENTER				
Nature Center Instructor	\$ 15.00	\$ 18.00	\$ 15.00	\$ 19.00
Nature Center Specialty Instructor		As Negotiated	As Negotiated	
Nature Center Office Staff	\$ 15.00	\$ 17.50	\$ 15.00	\$ 18.00
Nature Center Building Supervisor	\$ 15.00	\$ 17.50	\$ 15.00	\$ 18.00
Nature Center Custodian	\$ 15.00	\$ 18.00	\$ 15.00	\$ 18.00
Nature Center Camp Coordinator	\$ 15.00	\$ 19.00	\$ 16.00	\$ 20.00
Nature Center Camp Supervisor	\$ 15.00	\$ 18.00	\$ 15.50	\$ 19.00
Nature Center Camp Counselor	\$ 15.00	\$ 17.00	\$ 15.00	\$ 18.00
Animal Care Staff	\$ 15.00	\$ 17.00	\$ 15.00	\$ 17.00
PRESCHOOL				
Preschool Coordinator	\$ 20.25	\$ 28.00	\$ 20.25	\$ 28.00
Preschool Teacher	\$ 18.25	\$ 24.00	\$ 18.25	\$ 24.00
Preschool Assistant	\$ 16.00	\$ 19.00	\$ 16.00	\$ 19.00
CAMPS (ie. Day Camp, Sports Camp, etc)				
Camp Coordinator	\$ 15.00	\$ 19.00	\$ 16.00	\$ 20.00
Camp Site Supervisor	\$ 15.00	\$ 18.00	\$ 15.50	\$ 19.00
Camp Counselor	\$ 15.00	\$ 17.00	\$ 15.00	\$ 18.00
BEFORE & AFTER SCHOOL PROGRAM				
Before & After School Recreation Site Supervisor	\$ 16.00	\$ 20.00	\$ 16.00	\$ 20.00
Before & After School Recreation Staff	\$ 15.00	\$ 18.00	\$ 15.00	\$ 18.00
SPORTS/ATHLETICS STAFF				
Volleyball Official (Certified)/per game	\$ 25.00	\$ 30.00	\$ 25.00	\$ 30.00
Sports Coordinators (ie. Soccer, Softball, etc)	\$ 15.75	\$ 21.00	\$ 15.75	\$ 21.00

Field Supervisor	\$ 15.00	\$ 17.00	\$ 15.00	\$ 18.00
Sports Scorekeeper	\$ 15.00	\$ 17.00	\$ 15.00	\$ 18.00
Schrade Gym Building Supervisor	\$ 16.00	\$ 19.00	\$ 16.00	\$ 20.00
BCC Gym Supervisor - Community Center & Schools	\$ 15.00	\$ 17.00	\$ 15.00	\$ 18.00
BCC Open Gym Supervisor	\$ 15.00	\$ 17.00	\$ 15.00	\$ 18.00
MISC. RECREATION PROGRAMS				
Program Instructors	As Negotiated		As Negotiated	
Marketing Assistant	\$ 17.00	\$ 21.50	\$ 17.00	\$ 21.50
Theater Tech	\$ 16.00	\$ 22.00	\$ 16.00	\$ 22.00
Cultural Arts Coordinator	\$ 16.25	\$ 23.00	\$ 16.25	\$ 23.00
Bus Driver (Trips)	\$ 17.00	\$ 23.00	\$ 17.00	\$ 23.00
Trip Supervisor	\$ 15.00	\$ 18.00	\$ 15.00	\$ 18.00
Orientation/District-wide Training/Meetings	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
VILLA OLIVIA				
WINTER SPORTS OPERATIONS				
Winter Sports Office/Rental Office Coordinator	\$ 15.75	\$ 21.75	\$ 15.75	\$ 23.00
Winter Sports Office Supervisor	\$ 15.50	\$ 18.00	\$ 15.50	\$ 18.00
Winter Sports Office Clerk	\$ 15.00	\$ 17.50	\$ 15.00	\$ 17.50
Winter Sports Rental Coordinator	\$ 15.75	\$ 21.75	\$ 15.75	\$ 23.00
Winter Sports Rental Supervisor	\$ 15.50	\$ 18.00	\$ 15.50	\$ 18.00
Winter Sports Rental Attendant	\$ 15.00	\$ 17.50	\$ 15.00	\$ 17.50
Winter Sports Hill Coordinator	\$ 15.75	\$ 21.75	\$ 15.75	\$ 23.00
Winter Sports Hill Supervisor	\$ 15.50	\$ 18.00	\$ 15.50	\$ 18.00
Chair Lift, Tow Rope, & Tube Hill Operator	\$ 15.00	\$ 17.50	\$ 15.00	\$ 17.50
Winter Sports School Coordinator	\$ 15.75	\$ 21.75	\$ 15.75	\$ 23.00
Winter Sports School Supervisor	\$ 15.50	\$ 20.50	\$ 15.50	\$ 20.50
Ski & Snow Board Instructor	\$ 15.00	\$ 20.00	\$ 15.00	\$ 20.00
Winter Sports Lodge Custodian	\$ 15.00	\$ 19.00	\$ 15.00	\$ 19.00
Ski Patrol	\$ 15.00	\$ 19.00	\$ 15.00	\$ 20.00
FOOD & BEVERAGE				
Banquet Captain	\$15.00 - \$20.00 + Service Charge		\$15.00 - \$20.00 + Service Charge	
Banquet Server	\$9.00 + Service Charge		\$9.00 + Service Charge	
Banquet Busser/Runner	\$15 + Service Charge		\$15 + Service Charge	
Banquet Bartender	\$15.00 - \$16.00 + Service Charge		\$15.00 - \$16.00 + Service Charge	
Cook	\$ 15.00	\$ 19.00	\$ 15.00	\$ 20.00
Dishwasher	\$ 15.00	\$ 19.00	\$ 15.00	\$ 20.00
Brunch Captain	\$ 15.00	\$ 19.00	\$ 15.00	\$ 20.00
Brunch/Dining Room Server	\$9.00 + Tips		\$9.00 + Tips	
Dining Room & Brunch Busser/Runner	\$15.00 + Tips		\$15.00 + Tips	
Dining Room Bartender	\$15.00 - \$16.00 + Tips		\$15.00 - \$16.00 + Tips	
Bar & Winter Sports Café Cashier	\$ 15.00	\$ 18.00	\$ 15.00	\$ 18.00
Winter Sports Café Runner	\$ 15.00	\$ 18.00	\$ 15.00	\$ 18.00
1/2 Way House	\$15.00 - \$16.00 + Tips		\$15.00 - \$16.00 + Tips	

Beer Cart	\$15.00 - \$16.00 + Tips or Service Charge		\$15.00 - \$16.00 + Tips or Service Charge	
Laundry	\$ 15.00	\$ 19.00	\$ 15.00	\$ 19.00
Special Event Staff	\$ 15.00	\$ 19.00	\$ 15.00	\$ 19.00
SALES				
Event Sales Assistant	\$ 15.00	\$ 19.00	\$ 15.00	\$ 19.00
GOLF & WINTER SPORTS GROUNDS				
Golf & Winter Sports Grounds	\$ 16.00	\$ 20.00	\$ 16.00	\$ 20.00
GOLF AT VILLA OLIVIA				
Front Counter Staff	\$ 15.00	\$ 17.00	\$ 15.00	\$ 18.00
Ranger/Starter	\$ 15.00	\$ 17.00	\$ 15.00	\$ 18.00
Golf Lessons Instructor (per Class)	As Negotiated		As Negotiated	
Private Golf Lessons (per Class)	As Negotiated		As Negotiated	
Private Group Lessons (per Class)	As Negotiated		As Negotiated	
GOLF & WINTER SPORTS OPERATIONS				
Golf & Winter Sports Office Assistant	\$ 15.00	\$ 20.00	\$ 15.00	\$ 20.00



BOARD MEMORANDUM

April 8, 2025

To: Board of Commissioners
From: Kevin Romejko, Executive Director
Eric Leninger, Superintendent of Business Services
Re: FY 2025-26 Bartlett Park District Budget: Executive Summary

Staff is pleased to present a proposed FY2025-26 Bartlett Park District Budget for Board consideration. This budget represents fiscal priorities for FY2025-26 operations, while continuing to meet our Mission “We create fun by providing the finest in parks, programs, and recreational facilities for our community” and Vision “To create lasting memories for our community by enthusiastically responding to and serving their recreational and leisure needs.” This proposed budget complies with provisions of the Park District Code. The FY2025-26 Budget Executive Summary is written in early April; therefore, assumptions have been made with respect to final numbers for FY2024-25 revenues/expenditures in March and April.

Process

Staff began developing a budget for FY2025-26 in October, 2024. Similar to past years, our goal was to complete and approve a FY2025-26 Budget by May 2025.

Budgeting is a collaborative effort. Each department is responsible for preparing its own budget and then presenting it to Administration. Business Services assists in correcting any inconsistencies within the presentation for Executive Director review. A final review then takes place to implement recommendations from Staff meetings. When all budget figures have been entered, it is reviewed at a Districtwide (or fund) level to determine priorities and allocate resources accordingly.

Philosophy

Staff assembled a FY2025-26 Proposed Budget based on the assumption that demands for quality services, programs, and facilities will remain at a high level. Additionally, FY2025-26 takes into consideration a stabilization of Illinois Minimum Wage after seven (7) increases that occurred from 01/01/2020 (\$9.25 per hour) through 01/01/2025 (\$15.00 per hour). For the first time in many years, Staff was able to evaluate part-time pay ranges without the floor continually moving upward. As a result, Staff has tried to counteract years of pay compression.

Other factors considered are interest rates and inflation. While **interest rates** have slowly started to fall, they remain relatively high with (at the time of writing this report) a Federal Funds rate at 4.25%. As a District, we have capitalized on higher interest rates by exceeding budgeted interest

income for three fiscal years in a row. Surplus interest income is transferred into our Capital Projects Fund to be set-aside for future planning needs. Conversely, higher interest rates limit potential long-term debt restricting options when the 2018 Series Bonds become callable in FY2025-26. **Inflation** has also cooled, but unfortunately remains persistent, which continues to put upward pressure on pricing for goods and services purchased each year. Coupled with potential international tariffs, Staff will continue to spend time researching and implementing cost-effective ways to utilize District purchasing funds, including government purchasing cooperatives.

Lastly, strong fund balances and an increased tax levy play integral parts in our FY2025-26 proposed budget. Staff anticipates Districtwide **fund balances** to be just under \$9-million at 04/30/2025. Even with a responsible, planned spend-down of these reserve funds budgeted in FY2025-26 (in order to fund capital projects), Staff anticipates Districtwide fund balances to be just over \$8-million at 04/30/2026. FY2025-26 will be the second year after expiration of the Brewster Creek Business Park Tax Incremental Financing (TIF) District. TIF expiration has led to a substantial increase in Equalized Assessed Value (EAV), and therefore an increase in property tax revenue. Staff is pleased to report that over 99% of the District's **tax levy** will be collected for levy years 2023 and 2024. After two consecutive years of levy increases greater than 5% (which required public hearings to be held in 2022 and 2023), Staff maximized property tax revenue for FY2025-26 while maintaining a levy increase below 5%.

FY2025-26 provides numerous opportunities to create fun. Park improvements will be completed at Sunrise Park, where the District received a \$600,000.00 OSLAD (Open Space Lands Acquisition and Development) Grant. While no other playground replacements are budgeted for FY2025-26, it is important to note that total costs for Sunrise Park will be over \$1-million, showing Bartlett Park District's commitment to providing first class parks and playgrounds. Staff anticipates replacing two or three playgrounds during FY2026-27 after completing Sunrise Park.

FY2025-26 tackles a two-pronged challenge of an aging and undersized vehicle fleet for Parks by purchasing three new vehicles. As Bartlett Community Center (BCC) turns a quarter-century old, we are poised to reinvest funds to maintain our flagship facility for patrons and guests. A comprehensive, multi-year plan to replace all five (5) roof-top units (RTUs) that provide HVAC at BCC is now implemented, with \$700,000.00 budgeted to replace the LIFECenter RTU in FY2025-26. Additional RTUs will be budgeted for replacement over the next several years. The LIFECenter will be further enhanced with several new pieces of fitness equipment, new blinds, and ceiling fans to promote better airflow from the new RTU. Further BCC improvements include new scoreboards and an upgraded electronic raising/lowering system for basketball hoops in the gymnasium, replacement of an original oven/range for Oak Room, new drinking fountains with bottle fillers, and parking-lot asphalt replacement.

FY2025-26 presents a strong commitment to long-term financial stability. To ensure funds are available for future projects and items within our Capital Replacement and Improvement Plan (CRIP), FY2025-26 budget proposes that \$900,000 is transferred from Corporate to Capital Projects. Annual fund transfers into Capital Projects are crucial, especially for years like FY2025-26 where \$2-million in expenditures are budgeted for Sunrise Park and BCC HVAC alone.

FY2025-26 Proposed Budget Highlights by Fund

Corporate Fund (01)

Corporate Fund consists of Administration, Business Services, and Parks & Planning Departments. Corporate receives the largest portion of tax revenue from each year's tax levy.

Corporate Fund includes transfers-out to Capital Projects and Recreation Funds:

- \$900,000 to Capital Projects Fund
 - \$220,582 - Build America Bonds (BABs) Rebate
 - \$679,418 - Fund Balance
- \$100,000 to Recreation Fund

Capital Projects:

- BCC Gymnasium Electronic Basketball Hoop System - \$111,500
- Microsoft Office 365 Conversion - \$65,000
- LIFECenter Blinds, Ceiling Fans, and Equipment (total) - \$55,013
- Pickup Truck to expand Parks Fleet - \$40,000
- District Website Redesign - \$35,000
- BCC Gymnasium Scoreboards - \$30,400
- BAC Locker Replacements - \$29,715
- BCC Oak Room Oven/Range - \$20,000
- BCC Drinking Fountains/Bottle-Fillers - \$12,000
- Nature Center Flooring Replacement - \$10,000

Capital Projects Fund (03)

Capital Projects Fund does not receive tax dollars. Capital Projects contains money saved over time to make large expenditures on infrastructure items and capitalized assets. For the past three fiscal years, financial responsibility has allowed Staff to transfer additional funds (exceeding budget) into Capital Projects so Bartlett Park District can maintain strong reserve funds for capital expenditures. Capital Projects Fund does not have a legal limit on its fund balance.

Capital Items:

- GreensMaster Mower for Villa Olivia - \$95,000
- Dump Truck for Parks - \$82,250
- Pickup Truck for Parks - \$60,000
- Golf Carts (8) for Villa Olivia - \$52,000
- Furniture Replacement at BCC - \$35,000
- Mower for Parks - \$10,000

Capital Projects:

- Park Improvements at Sunrise Park (OSLAD Grant) - \$895,000
- LIFECenter RTU Replacement at BCC – \$700,000
- Oak Room RTU Repairs at BCC - \$32,000
- Splash Pad Repairs at Blue Heron Park - \$16,000

Bond and Interest Fund (08)

Scheduled bond and interest payments, associated fees, and annual financial disclosure fees are paid for debt issuances:

- Series 2010 Taxable General Obligation Park Bonds (Build America Bonds); and,
- Series 2018 General Obligation Limited Tax Refunding Park Bonds.

2010 series bonds mature in 2030 while 2018 series bonds mature in 2037. In 2025, we will receive \$220,582.26 from Build America Bonds (BABs) as a rebate. BABs payments will continue

to decrease as outstanding principal decreases. Each year BABs rebate funds are set-aside for capital projects.

Villa Olivia Fund (19)

Villa Olivia includes an 18-hole golf course, winter sports of ski, snowboarding, and tubing, and event / food & beverage operations. Villa Olivia is an Enterprise Fund that is supported by user fees and charges for goods and services provided, and does not receive tax revenue.

Golf Course:

- Increase in price for greens fees and motorized golf carts
- Classification of Fridays into weekend rates to increase Friday rounds

Winter Sports:

- Increased pricing for slope and tubing tickets
- New 3-time slope package

Event / Food and Beverage:

- Increased pricing for event lunch and dinner packages
- Revised menu package for guests
- Interior aesthetic improvements
- New web-based software systems for booking / managing events and point of sale (POS) transactions to increase functionality and enhance guest experiences

Recreation Fund (20)

Recreation includes programs, marketing, Bartlett Nature Center, Schrade Gymnasium, LIFECenter Health and Fitness Club, Bartlett Aquatic Center, Splash Central, Oak Room, Guest Services, Bartlett Community Center room rentals and birthday parties, athletic field rentals, Apple Orchard Golf Course, and a portion of maintenance expenses at Bartlett Community Center. In FY2025-26, some expense items will be paid from Departmental operating budgets in order to free-up capital dollars for large projects. Recreation Staff will welcome a full-time Graphic Designer as Program Guide operations are brought in-house. In addition, Marketing Staff will be working with a contractor to redesign Bartlett Park District's Website to create more fun for our patrons over the internet!

Recreation Fund includes transfers-in from other funds:

- \$77,185 from Special Recreation Fund for Northwest Special Recreation Association (NWSRA) facility usage and maintenance
- \$100,000 from Corporate Fund

In a partnership with Illinois Department of Natural Resources (IDNR), Nature Center flooring will be replaced.

New recreation programs/events to be offered:

- Bartlett Nature Center Open Houses and Farmer's Market
- Adult Cup-In-Hand Kickball
- Youth Pickleball league
- Three separate Pack-the-Park events during summer 2025
- Expanded Adult Theater
- Youth Theater Camp

- Fencing Program
- Medieval Times Teen Trip
- BAC Lazy River 5k
- BAC Junior Lifeguard Camp

LIFECenter Health and Fitness Club:

- Capital Item
 - Cardio equipment lease - \$23,000 (year 5 of 5)
- Single-tier membership structure to increase revenue and simplify options

Bartlett Aquatic Center:

- New family changing rooms, new lockers, and fresh interior paint for summer 2025

Oak Room:

- New event chairs
- Expanded bar offerings

Special Recreation Fund (21)

Special Recreation includes annual fees paid to Northwest Special Recreation Association (NWSRA), as well as projects, repairs, and all new construction that must meet Americans With Disabilities Act (ADA) construction specifications.

NWSRA assessment for calendar year 2025 - \$257,978

Funds will be used in association with Capital Projects:

- Park and playground improvements at Sunrise Park (OSLAD Grant) - \$175,000
- Asphalt Replacement at BCC - \$10,000
- Engineered Wood Fiber (EWf) mulch replacement at playgrounds - \$40,000

Districtwide building and park retrofit improvements that were identified in an ADA Accessibility Audit will be made in an effort to increase accessibility for all patrons - \$50,000.

Illinois Municipal Retirement Fund (22)

Illinois Municipal Retirement Fund (IMRF) includes employer contribution rates for all IMRF-eligible employees. IMRF-eligible employees are all full-time and part-time employees who are anticipated to work over 1,000 hours during a calendar year. Bartlett Park District pays a percentage of wages to IMRF for each IMRF-eligible employee. Our contribution rate changes each year, and involves many factors, including IMRF's investment returns and how many District retirees are currently collecting their pension.

Bartlett Park District IMRF Employer contribution rate on eligible wages:

- Calendar year 2024 – 6.70%
- Calendar year 2025 – 7.00%

Social Security and Medicare Fund (23)

Social Security and Medicare Fund includes Bartlett Park District's portion of Social Security and Medicare taxes for wages paid to employees. Employer tax rate on eligible wages:

- Payroll taxes: 7.65% (Social Security-6.20% / Medicare-1.45%)

Audit Fund (24)

Audit includes auditor expenses, preparing the Annual Comprehensive Financial Report (ACFR), and other reporting and grant audit fees. Bartlett Park District has a current three-year agreement with Selden Fox, Ltd. for auditing of financial statements. Auditing services for FY2024-25 will be year two of three, and auditing services for FY2025-26 will be year three of three.

FY2024-25 ACFR fee - \$22,500

OSLAD Grant Audit fee (Sunrise Park) - \$2,500

Liability Insurance Fund (25)

Liability Insurance includes premiums for Property/Casualty (P/C) insurance (property loss, general liability, worker's compensation, pollution, employment practice, and cyber insurance). These premiums are paid to Park District Risk Management Agency (PDRMA). Liability Fund also covers charges for unemployment (reimbursable method), inspection of fire and security equipment and systems, risk management capital items, and Safety Committee expenses. As with nearly every cost associated with insurance, PDRMA P/C premiums again went up for calendar year 2025; however, we do receive a savings of nearly thirteen thousand dollars by bundling PC insurance with Health Insurance. Liability Fund will support a portion of salary expense for a new full-time Risk and Training Manager.

PDRMA P/C premiums - \$234,777

Alarm and safety inspections - \$51,906

Estimated Unemployment expense - \$5,000

Paving and Lighting Fund (26)

Paving and Lighting includes expenses for construction and maintenance of parking lots and other paved areas, as well as Districtwide lighting systems.

Capital Projects:

- Sealcoating and parking lot repairs - \$70,000
- Bike paths and trails - \$10,000

FY2025-26 Proposed Budget: Notes Pertaining to Fund Balances

Fund Balances

Fund Balances (or reserves) are funds the District has on hand from year to year. Fund Balances are the long-term bank for Bartlett Park District. In an un-budgeted emergency, reserve funds can be utilized as they are a "safety-net" for unforeseen events.

Each Fiscal Year, Staff prepares a Budget of Revenues and Expenditures. With a net-positive budget, revenues exceed expenditures and the excess gets added-to existing fund balances at fiscal-year-end. With a net-negative budget, expenditures exceed revenues and the excess expenditures draw-down existing fund balances at fiscal-year-end.

It is important to note Bartlett Park District is a steward of money for residents of Bartlett. We aim for a careful balance to keep enough funds on-hand to operate efficiently and plan for unexpected events, yet not continually stockpile money year over year as a for-profit corporation might do. Within the lens of long-term planning, some fiscal year budgets will be net-positive and some fiscal year budgets will be net-negative. Our proposed FY2025-26 Budget is the latter, with a net spend-down of ~ \$800,000.00 from reserves in order to fund capital projects.

Below is a table with historical District Fund Balances, noting individual amounts for Corporate, Capital Projects, Recreation, and Villa Olivia Funds. Non-Major includes Special Recreation, IMRF, Social Security, Audit, Liability, Paving & Lighting, and Quadricentennial. These figures were all pulled from annual ACFR reports, with the exception of FYE 2025 & 2026.

Fund Balances at FYE = TOTAL, Corporate, Capital Projects, Recreation, Non-Major, Villa Olivia						
*Non-Major = Special Recreation, IMRF, Social Security, Audit, Liability, Paving & Lighting, Quad						
**Debt Service not included in Non-Major Fund Balances in Table directly below						
***Est if hit Budget						
FYE	TOTAL	Corporate	Capital Projects	Recreation	Villa Olivia	NonMajor
4/30/2026	\$ 8,034,608.00	\$ 5,638,945.15	\$ 2,375,059.20	\$ 1,906,949.78	\$ (2,983,672.64)	\$ 640,845.88
4/30/2025	\$ 8,841,584.75	\$ 5,597,188.04	\$ 3,187,509.20	\$ 2,056,509.55	\$ (3,121,350.60)	\$ 687,000.69
4/30/2024	\$ 8,401,381.93	\$ 5,540,795.54	\$ 2,547,343.30	\$ 2,332,655.22	\$ (3,270,040.89)	\$ 839,233.25
4/30/2023	\$ 9,157,875.01	\$ 4,894,633.00	\$ 3,768,617.00	\$ 1,967,463.00	\$ (2,904,929.00)	\$ 1,082,962.00
4/30/2022	\$ 8,578,412.00	\$ 4,718,411.00	\$ 3,583,652.00	\$ 1,425,297.00	\$ (2,650,812.00)	\$ 1,187,380.00
4/30/2021	\$ 6,638,086.00	\$ 4,721,659.00	\$ 2,293,325.00	\$ 1,097,369.00	\$ (2,727,017.00)	\$ 988,755.00
4/30/2020	\$ 5,633,192.00	\$ 3,741,011.00	\$ 2,372,170.00	\$ 1,562,825.00	\$ (3,071,002.00)	\$ 757,678.00
4/30/2019	\$ 5,543,168.00	\$ 3,181,622.00	\$ 2,403,689.00	\$ 1,656,594.00	\$ (2,579,971.00)	\$ 622,941.00
4/30/2018	\$ 4,936,179.00	\$ 2,364,062.00	\$ 2,506,773.00	\$ 1,412,984.00	\$ (2,226,660.00)	\$ 538,139.00
4/30/2017	\$ 4,136,880.00	\$ 1,752,473.00	\$ 2,372,154.00	\$ 1,220,622.00	\$ (2,057,117.00)	\$ 537,462.00
4/30/2016	\$ 3,384,649.00	\$ 1,420,568.00	\$ 2,006,371.00	\$ 1,089,699.00	\$ (1,875,497.00)	\$ 484,003.00
4/30/2015	\$ 3,420,657.00	\$ 1,195,954.00	\$ 2,125,490.00	\$ 966,520.00	\$ (1,556,391.00)	\$ 429,727.00
4/30/2014	\$ 3,750,404.00	\$ 1,224,539.00	\$ 2,226,992.00	\$ 1,122,170.00	\$ (1,232,816.00)	\$ 221,059.00

Current FY2024-25 began with Districtwide fund balances just over \$8.4 million, which is the third highest in the history of the District. Staff projects a Districtwide net positive near \$440,000 at the close of FY2024-25, which would bring Districtwide fund balances to just below \$8.9 million. FY2025-26 projects a net spend-down of these reserve funds of approximately \$800k, which would leave Districtwide fund balances just over \$8-million, still fifth highest.

FY2025-26 Proposed Budget Summary

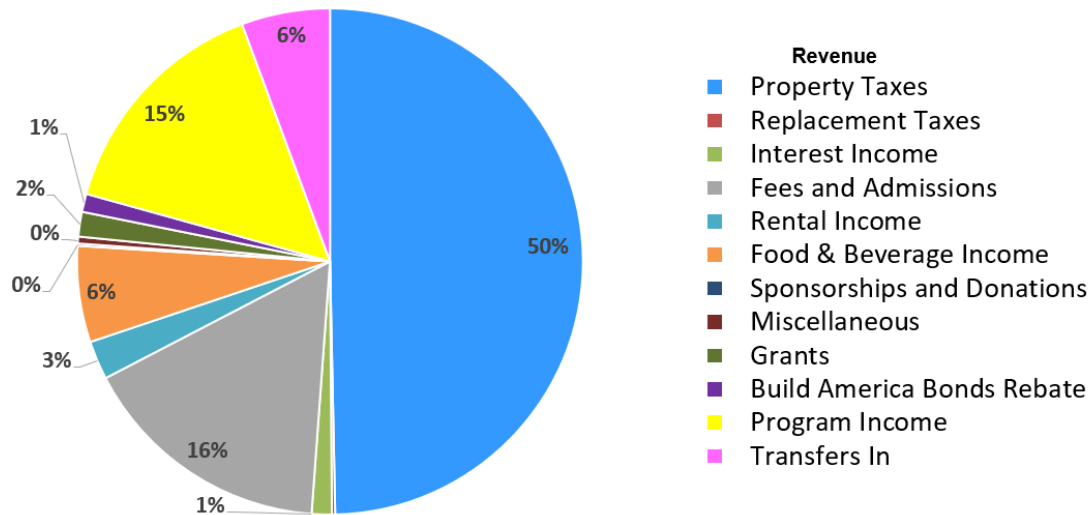
For all funds, total budgeted **revenues** (including transfers) is \$19,058,916. Total budgeted revenue (less transfers) is \$17,981,731. For all funds, total budgeted **expenses** (including transfers) is \$19,865,892. Total budgeted expense (less transfers) is \$18,788,707. Total net budget (including transfers) is \$(806,976).

Revenue:

Property Taxes	\$	9,466,792
Replacement Taxes	\$	40,000
Interest Income	\$	244,100
Fees and Admissions	\$	3,089,668
Rental Income	\$	471,257
Food & Beverage Income	\$	1,170,694

Sponsorships and Donations	\$	27,654
Miscellaneous	\$	83,815
Grants	\$	300,000
Build America Bonds Rebate	\$	220,582
Program Income	\$	2,867,169
	\$	<u>17,981,731</u>
Transfers In	\$	1,077,185
Total Revenue	\$	<u>19,058,916</u>

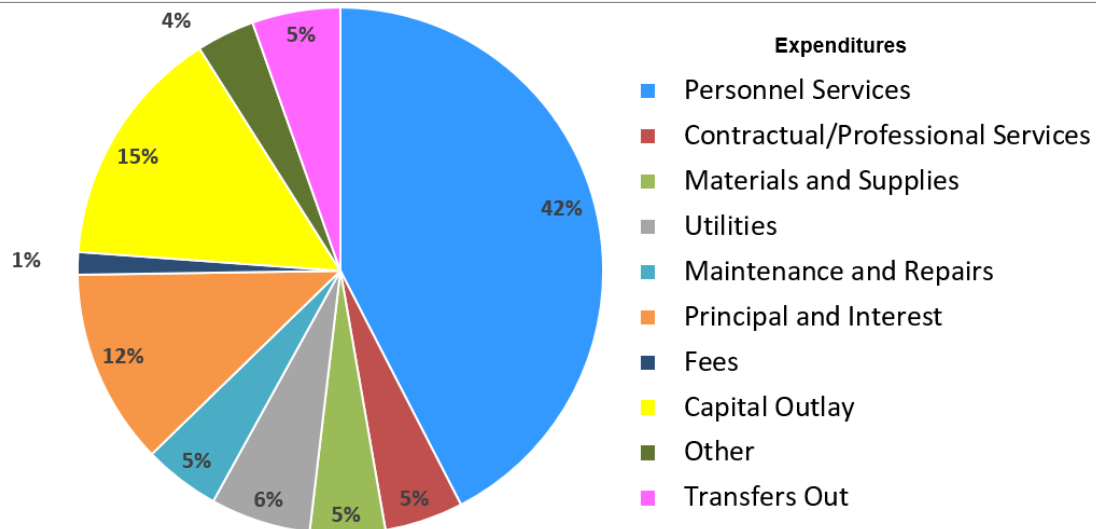
FY2025-26 Summary - Revenue



Expenditures:

Personnel Services	\$	8,424,967
Contractual/Professional Services	\$	961,976
Materials and Supplies	\$	918,360
Utilities	\$	1,224,618
Maintenance and Repairs	\$	934,296
Principal and Interest	\$	2,387,747
Fees	\$	275,000
Capital Outlay	\$	2,949,958
Other	\$	711,785
	\$	<u>18,788,707</u>
Transfers Out	\$	1,077,185
Total Expenditures	\$	<u>19,865,892</u>

FY2025-26 Summary - Expenditures



Property Tax Revenue

Bartlett Park District is unique as we own property across three counties: DuPage, Cook, and Kane. Property tax revenue comprises 50% of all revenue in FY2025-26's budget. Bartlett Park District's 2024 tax levy (collected in 2025), is based on an increase in Consumer Price Index (CPI) and any additional growth in valued property in each county. When a TIF expires, the property value within the TIF becomes included in Equalized Assessed Value (EAV) calculation.

Figures below note historical change in consumer price index, with CPI value in December of each year:

Year	CPI	Percent Change	Levy Year	Year Taxes Paid
2009	215.949	2.70	2010	2011
2010	219.179	1.50	2011	2012
2011	225.672	3.00	2012	2013
2012	229.601	1.70	2013	2014
2013	233.049	1.50	2014	2015
2014	234.812	0.80	2015	2016
2015	236.525	0.70	2016	2017
2016	241.432	2.10	2017	2018
2017	246.524	2.10	2018	2019
2018	251.233	1.90	2019	2020
2019	256.974	2.30	2020	2021
2020	260.474	1.40	2021	2022
2021	278.802	7.00	2022	2023
2022	296.797	6.50	2023	2024
2023	306.746	3.40	2024	2025

Figures below note historical change in EAV, by county, for Bartlett Park District:

Valuation Year	DuPage	Cook	Kane	Total	% Change
2010	820,845,224	528,415,405	3,695,367	1,352,955,996	
2011	758,548,541	499,402,967	3,272,734	1,261,224,242	-6.78%
2012	694,029,731	444,741,080	2,963,424	1,141,734,235	-9.47%
2013	649,869,438	343,271,561	2,764,670	995,905,672	-12.77%
2014	633,089,848	350,423,561	2,699,262	986,212,671	-0.97%
2015	655,251,033	336,779,389	2,950,493	994,980,915	0.89%
2016	694,624,718	394,466,306	3,248,828	1,092,339,852	9.78%
2017	724,996,697	393,490,665	4,093,176	1,123,556,179	2.86%
2018	754,024,641	382,407,263	5,652,254	1,142,084,158	1.65%
2019	779,774,101	432,065,190	6,258,464	1,218,097,755	6.66%
2020	806,121,059	433,537,686	6,400,381	1,244,586,630	2.13%
2021	828,394,398	398,450,131	8,104,418	1,234,948,947	-0.77%
2022	879,879,131	500,382,011	13,031,689	1,291,328,951	4.57%
2023	1,023,525,563	530,917,724	19,810,896	1,544,254,183	19.54%
*2024	1,134,898,500	530,917,724	29,785,655	1,695,601,879	9.83%

*Final EAV values for prior calendar year are typically released by early summer for Cook County.

Marketing/Community Engagement/Planning

As a follow-up to turning 60 this past year, Marketing will be creating FUN in many ways during FY2025-26. A complete redesign of Bartlett Park District's website will enhance both Staff operations and patron experiences. Funds have been allocated to hire a contracted photographer to capture professional images of fun created for residents and guests. Additional funds have been allocated for District swag giveaways to promote operations. Pack-the-Park events during summer 2025 will allow Staff and the Board to engage residents in the warm, fresh air!

In 61-years, Bartlett Park District has been fortunate to have steady, sustained leadership. Kevin Romejko is only the third individual to be appointed Executive Director, and he is poised to lead Bartlett Park District into our next chapters. One of the many large, but exciting, projects in FY2025-26 is a combined Comprehensive Master Plan (CMP) and Strategic Plan (SP). Hitchcock Design Group (HDG), Williams Architects (WMA), and Berry Dunn (BD) are three professional firms with rich histories that will be leading a combined CMP/SP process. HDG, WMA, and BD will be engaging Board, Staff, and Residents as plans for the next five-to-ten years are formulated and put into action.

Human Resources

Undoubtedly, Bartlett Park District's most valuable asset is its Staff. In the current labor market, recruiting and retaining qualified employees that are well matched with our culture is an ongoing challenge, especially with recent inflation rates. FY2025-26 offers a competitive 4.00% merit pool increase for Staff. Three (3) new full-time Staff positions are included in FY2025-26: Assistant Information Technology Manager, Graphic Designer, and Risk/Training Manager.

Assistant Information Technology Manager will allow us to bring more IT operations in-house and save money spent on our contractor. This position will reside within Business Services. **Graphic Designer** will allow us to bring program guide production operations in-house and save

money spent on our contractor. This position will reside within Recreation. **Risk/Training Manager** will allow Bartlett Park District to take its safety and training to the next level. Instead of duties being “added-on” to an existing position, this stand-alone Manager will enhance Districtwide safety for the benefit of Staff, patrons, and guests. This position will reside within Business Services. Full-Time Budgeted positions across the District will be 63.

Health Insurance: Bartlett Park District continues to be a member of PDRMA's health insurance pool. PDRMA assists managing health risks through plan option offerings, high quality wellness/prevention programs, and providing training/educational resources.

In FY2025-26 Bartlett Park District will continue to offer two medical coverage offerings: Preferred Provider Organization (PPO) with Health Reimbursement Account (HRA) and Health Maintenance Organization (HMO). Dental coverage through Delta Dental and Vision coverage through EyeMed will also continue to be offered. Finally, Life Insurance and Employee Assistance Program (EAP) benefits are also provided.

Information Technology

Bartlett Park District utilizes information technology (IT) to design, develop, apply/implement, support, and manage information systems. District IT Staff strive to consistently provide a high level of quality information technology services and experiences, both for external guests and internal Staff, while simultaneously operating efficiently from a business standpoint.

As software increasingly transitions to cloud-based or web-based, Staff budgets to spend more in annual subscription fees and less for large capital on-premise pieces of equipment. During FY2025-26, IT Staff will migrate to Microsoft Office 365. Other technology projects include replacing Villa Olivia's Core Switch and replacing the end-of-life (EOL) door-swipe security system at BCC with a more modern version.

Fund Balance Targets

Bartlett Park District's Fund Balance Policy sets targets for fund balances as a percentage of expenses. Per this policy, Bartlett Park District should have a fund balance ~ 25% of annual expenditures for most funds. This means that if budgeted expenditures for a given fund in FY2025-26 are \$1-million, that fund should begin the fiscal year with a reserve balance of around \$250,000.00. If a fund balance gets too high, a tax rate objection may be filed requesting a portion of the excess % to be returned.

2024's tax levy and FY2025-26's proposed budget were both prepared with our Fund Balance Policy in mind. Below are notes pertaining to proposed budget deficits in FY2025-26 in order to maintain compliance with our Fund Balance Policy.

- Recreation Fund (20) shows a deficit as operational budgets will be covering a greater portion of overall expenses. In addition, 2024's tax levy for Fund 20 was dropped compared to 2023 as a means to bring down the overall fund balance. On 04/30/2024, Fund 20 had an audited balance of \$2.3-million, or 41%. At 04/30/2026, that balance will be closer to policy target at approximately 31%.
- Special Recreation Fund (21) shows a deficit to bring the fund balance closer to policy target level. On 04/30/2024, Fund 21 had an audited balance of \$333k or 48%. At 04/30/2026, that balance will be approximately 46%.
- IMRF Fund (22) shows a deficit in order to bring the fund balance closer to policy target level. In four of the last five years, our IMRF-rate has decreased, and currently remains

near historic lows at 7.00%. On 04/30/2024, Fund 22 had an audited balance of \$196k or 89%. At 04/30/2026, that balance will be approximately 50%.

- Audit Fund (24) shows a minor deficit of (\$902.00) due to rising audit costs. Audit is the smallest of our operational funds. On 04/30/2024, Fund 24 had an audited balance of \$8,825 or 39%. At 04/30/2026, that balance will be approximately 33%.
- Liability Fund (25) shows a deficit due to another increase in PDRMA insurance premiums. On 04/30/2024, Fund 25 had an audited balance of \$217k or 63%. At 04/30/2026, that balance will be approximately 29%.

Provided FY2024-25 projections and our proposed FY2025-26 budget is met, fund balance target projections at April 30, 2026, are as follows:

<u>Fund</u>	<u>FY2024-25 Projection</u>	<u>FY2025-26 Budget</u>	<u>Policy Target</u>
Corporate	55%	53%	25%
Capital Projects	N/A	N/A	N/A
Bond & Interest	N/A	N/A	N/A
Villa Olivia	-140%	-114%	25%
Recreation	41%	31%	25%
Special Recreation	48%	46%	25%
IMRF	89%	50%	25%
SS & Medicare	10%	18%	25%
Audit	39%	33%	25%
Liability Insurance	63%	29%	25%
Paving & Lighting	41%	45%	25%
Quadricentennial	N/A	N/A	N/A

FY2025-26 Proposed Budget Revenue and Expenditure Analysis by Fund

Corporate Fund (01)

Revenue	
Property Taxes	\$4,575,412
Replacement Taxes	40,000
Interest Income	191,000
Miscellaneous Income	8,200
Build America Bonds Rebate	220,582
Total Estimated Revenue	\$5,035,194
Expenses	
Personnel Services	\$2,229,429
Contractual/Professional Services	400,149
Materials and Supplies	175,300
Utilities	128,500
Maintenance and Repairs	362,545
Capital Outlay	608,708
Transfers Out	1,000,000
Other	88,806
Total Estimated Expense	\$4,993,437
Fund Net Surplus/Deficit	\$41,757

Capital Projects Fund (03)

Revenue	
Transfers In	\$900,000
Interest Income	30,000
Sponsorships and Donations	5,000
Grants	300,000
Total Estimated Revenue	\$1,235,000
Expenses	
Capital Outlay	\$2,047,450
Total Estimated Expense	\$2,047,450
Fund Net Surplus/Deficit	\$(812,450)

Bond and Interest Fund (08)

Revenue	
Property Taxes	\$2,409,450
Gain on Taxes	50
Total Estimated Revenue	\$2,409,500
Expenses	
Principal and Interest	\$2,384,597
Fees	3,150
Total Estimated Expense	\$2,387,747
Fund Net Surplus/Deficit	\$21,753

Villa Olivia Fund (19)

Revenue	
Fees and Admissions	\$1,217,869
Rental Income	354,440
Food and Beverage Sales	952,593
Miscellaneous Income	113,145
Program Income	103,615
Total Estimated Revenue	\$2,741,662
Expenses	
Personnel Services	\$1,636,519
Contractual/Professional Services	120,615
Materials and Supplies	235,197
Utilities	173,500
Maintenance and Repair	216,000
Capital Outlay	10,000
Fees	105,000
Other	107,153
Total Estimated Expense	\$2,603,984
Fund Net Surplus/Deficit	\$137,678

Recreation Fund (20)

Revenue	
Property Taxes	\$885,164
Fees and Admissions	1,871,799
Interest Income	23,100
Rental Income	116,817
Food and Beverage Income	138,440
Sponsorships and Donations	12,685
Miscellaneous Income	50,299
Transfers In	177,185
Program Income	2,763,554
Total Estimated Revenue	\$6,039,043
Expenses	
Personnel Services	\$3,688,520
Contractual/Professional Services	428,700
Materials and Supplies	519,708
Utilities	567,825
Maintenance and Repair	742,473
Capital Outlay	23,000
Other	218,377
Total Estimated Expense	\$6,188,603
Fund Net Surplus/Deficit	(\$149,560)

Special Recreation Fund (21)

Revenue	
Property Taxes	\$661,186
Total Estimated Revenue	\$661,186
Expenses	
Contractual Services	\$262,979
Capital Outlay	217,000
Maintenance and Repairs	60,000
Transfer Out	77,185
Total Estimated Expense	\$617,164
Fund Net Surplus/Deficit	\$44,022

Illinois Municipal Retirement Fund (22)

Revenue	
Property Taxes	\$148,767
Total Estimated Revenue	\$148,767
Expenses	
IMRF Employer Contributions	\$220,000
Total Estimated Expense	\$220,000
Fund Net Surplus/Deficit	(\$71,233)

Social Security and Medicare Fund (23)

Revenue	
Property Taxes	\$388,447
Total Estimated Revenue	\$388,447
Expenses	
Payroll Taxes	\$372,750
Total Estimated Expense	\$372,750
Fund Net Surplus/Deficit	\$15,697

Audit Fund (24)

Revenue	
Property Taxes	\$26,448
Total Estimated Revenue	\$26,448
Expenses	
Contractual Services	\$27,250
Other	100
Total Estimated Expense	\$27,350
Fund Net Surplus/Deficit	(\$902)

Liability Insurance Fund (25)

Revenue	
Property Taxes	\$289,270
Miscellaneous Income	1,500
Total Estimated Revenue	\$290,770
Expenses	
Personnel Services	\$10,000
Contractual / Professional Services	298,683
Materials / Supplies / Training	13,723
Other	5,000
Total Estimated Expense	\$327,406
Fund Net Surplus/Deficit	(\$36,636)

Paving and Lighting Fund (26)

Revenue	
Property Taxes	\$82,648
Total Estimated Revenue	\$82,648
Expenses	
Maintenance and Repair	\$80,000
Total Estimated Expense	\$80,000
Fund Net Surplus/Deficit	\$2,648

Quadricentennial Fund (50)

Revenue	
Interest Income	\$250
Total Estimated Revenue	\$250
Expenses	
Total Estimated Expense	\$0
Fund Net Surplus/Deficit	\$250


Conclusion

Our proposed FY2025-26 Budget necessitates review in terms of its place in the long-range financial position of Bartlett Park District. In years of ebbs and flows for annual revenue/expenditures, FY2025-26 will represent a responsible spend-down of reserves similar to FY2023-24. However even with two large capital expenditures (Sunrise Park and BCC HVAC) accounting for \$2-million of the entire Budget, we are able to responsibly undertake many other capital projects! Moreover, it should be noted that aside from capital projects, the remainder of the budget is slightly better than balanced, showing net revenue of \$5,473.

The level of non-tax revenue generated each year through operations is crucial, as Bartlett Park District would not be able to operate with tax support alone. Staff continues to focus efforts on increasing revenues for sources other than tax dollars. The FY2025-26 Budget proposes 50% of revenue will come from non-tax resources.

All District Staff should be recognized for their contributions in preparing FY2025-26's proposed budget. Staff's knowledge and expertise were invaluable in ensuring realistic revenues and expenses are reflected. Staff looks forward to discussion on April 8, 2025. Should any Board member wish to discuss any information provided in this document prior to the meeting, please feel free to contact Executive Director Kevin Romejko or Superintendent of Business Services Eric Leninger.

Bartlett Park District - Proposed Capital Projects List
FY 2025-2026

 3/28/2025		Year Purchased /Updated	FY2025-26	GL
Vehicles				
	<u>Villa Olivia</u>			
	Toro Greensmaster Mower		\$ 95,000.00	03-10-80-560-0100
	Golf Carts (Quantity: 8)		\$ 52,000.00	03-10-80-560-0100
	<u>Parks</u>			
	Scag mower	2011	\$ 10,000.00	03-10-80-560-0100
	Ford Ranger		\$ 40,000.00	01-10-20-560-0100
	Ford F-250 Truck	2012	\$ 60,000.00	03-10-80-560-0100
	Ford F-350 Dump Truck	2012	\$ 82,250.00	03-10-80-560-0100
	Total Vehicles		\$ 339,250.00	
Parks and Playgrounds				
Blue Heron Park	Splash Pad Repairs	2011	\$ 16,000.00	03-10-80-572-0856
Sunrise Park	OSLAD Grant	1998	\$ 895,000.00	03-10-80-572-0885
	District receives \$600,000 in grant funds		\$ 175,000.00	21-10-05-572-1900
	Total Parks and Playgrounds		\$ 1,086,000.00	
Park Improvements				
	Bike Paths & Trails	Annually	\$ 10,000.00	26-10-20-571-0825
	Native Areas	Annually	\$ 15,000.00	01-10-20-571-1700
	Wayfinding Signs		\$ 10,000.00	01-10-80-575-0825
	Districtwide Painting		\$ 50,000.00	01-10-80-575-0825
	Total Park Improvements		\$ 85,000.00	
Facility and Equipment Improvements				
Administration Building	Interior/Exterior Building Improvements	1987	\$ 10,000.00	03-10-80-575-0802
Bartlett Aquatic Center	Locker Replacements	2008	\$ 29,715.00	01-10-80-575-0816
Bartlett Community Center	<u>General Areas</u>			
	Furniture Replacement	2010	\$ 35,000.00	03-10-80-560-0100
	Drinking Fountains / Bottle-Fillers	2000	\$ 12,000.00	01-10-20-575-0808
	RTU #2 (LIFECenter) Replacement	2001	\$ 700,000.00	03-10-80-575-0808
	RTU #5 (2nd floor) Compressor #4 Replacement	2001	\$ 20,000.00	03-10-80-575-0808
	RTU #5 (2nd floor) Panel Upgrades	2001	\$ 12,000.00	03-10-80-575-0808
	Sealcoating and Parking Lot/Driveway Repairs	2000	\$ 70,000.00	26-10-20-571-0825
		2000	\$ 10,000.00	21-10-05-575-1900

	<u>LIFECenter</u>			
	Cardio Equipment Lease	2022	\$ 23,000.00	20-70-28-560-0101
	Blinds	2000	\$ 13,513.00	01-10-20-575-0808
	Weight Equipment	2022	\$ 21,500.00	01-10-20-575-0808
	Ceiling Fans		\$ 20,000.00	01-10-20-575-0808
			\$ 20,000.00	03-10-80-560-0100
	<u>Gymnasium</u>			
	Electronic Basketball Hoops System	2000	\$ 111,500.00	01-10-20-575-0808
	Scoreboard Replacement	2008	\$ 30,480.00	01-10-20-575-0808
	<u>Oakroom</u>			
	Kitchen Range and Counter	2000	\$ 20,000.00	01-10-20-575-0808
Nature Center	Flooring Replacement (Split with IDNR)		\$ 10,000.00	01-10-80-575-0825
Parks & Planning Building	Asphalt Replacement	1990	\$ 25,000.00	01-10-80-575-0825
Villa Olivia	Tree Removals and Replacements	Annually	\$ 10,000.00	03-10-80-575-0990
	Infrastructure Repairs	Annually	\$ 20,000.00	03-10-80-575-0990
			\$ 10,000.00	19-80-05-580-0100
			\$ 10,000.00	01-10-05-580-0150
	Total Facility and Equipment Improvements		\$ 1,243,708.00	
Technology				
	Microsoft Office 365 Conversion		\$ 65,000.00	01-10-05-560-0100
	BCC Door-Swipe System	2000	\$ 40,000.00	01-10-05-560-0100
	District Website redesign	2010	\$ 35,000.00	01-10-05-560-0100
	Villa Olivia Core Switch	2020	\$ 30,000.00	01-10-05-560-0100
	PC Replacements - Annual	2020	\$ 10,000.00	01-10-05-560-0100
	Total Technology Improvements		\$ 180,000.00	
	Total Vehicles		\$ 339,250.00	
	Total Parks and Playgrounds		\$ 1,086,000.00	
	Total Park Improvements		\$ 85,000.00	
	Total Facility and Equipment Improvements		\$ 1,243,708.00	
	Total Technology Improvements		\$ 180,000.00	
	CRIP Totals		\$ 2,933,958.00	

ORDINANCE 25-04

BARTLETT PARK DISTRICT

ANNUAL BUDGET AND APPROPRIATION ORDINANCE (TENTATIVE)

RE: AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF BARTLETT PARK DISTRICT, DUPAGE, COOK, AND KANE COUNTIES, ILLINOIS, FOR FISCAL YEAR BEGINNING MAY 1, 2025 AND ENDING APRIL 30, 2026, AND SPECIFYING OBJECTS AND PURPOSE FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

WHEREAS, Board of Park Commissioners of Bartlett Park District, DuPage, Cook and Kane Counties, Illinois, caused to be prepared in tentative form a Budget and Appropriation Ordinance, and Secretary of the Board has made the same conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such a Budget and Appropriation Ordinance on the 13th day of May 2025 and notice of said hearing was given at least one week prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, BE IT ORDAINED by Board of Park Commissioners of Bartlett Park District, DuPage, Cook and Kane Counties, State of Illinois as follows:

SECTION 1: A sum of money in total amount of nineteen-million, eight-hundred sixty-five thousand, eight-hundred ninety-two dollars (\$19,865,892), or as much thereof as may be authorized by law, is hereby budgeted, and a sum of money in total amount of twenty-one million, eight-hundred fifty-two thousand, four-hundred eighty-one dollars, (\$21,852,481), or as much thereof as may be authorized by law is hereby appropriated for corporate purposes of Bartlett Park District, as herein specified, for fiscal year beginning May 1, 2025 and ending April 30, 2026.

SECTION 2: Amounts budgeted and appropriated for each purpose are as follows:

Corporate Fund	Budget	Appropriations
Personnel Services	\$2,229,430	\$2,452,371
Contractual / Professional Services	400,149	440,164
Materials and Supplies	175,300	192,830
Utilities	128,500	141,350
Maintenance and Repairs	362,545	398,800
Capital Outlay	608,708	669,579
Transfers	1,000,000	1,100,000
Other	<u>88,806</u>	<u>97,687</u>
Total	<u>\$4,993,438</u>	<u>\$5,492,781</u>
Capital Projects Fund	Budget	Appropriations
Building Improvements	\$848,200	\$933,020
Equipment	299,250	329,175
Park Improvements	<u>900,000</u>	<u>990,000</u>
Total	<u>\$2,047,450</u>	<u>\$2,252,195</u>
Bond and Interest Fund	Budget	Appropriations
Principal and Interest	\$2,384,597	\$2,623,056
Fees	<u>3,150</u>	<u>3,465</u>
Total	<u>\$2,387,747</u>	<u>\$2,626,521</u>
Villa Olivia Fund	Budget	Appropriations
Personnel Services	\$1,636,519	\$1,800,173
Contractual / Professional Services	120,615	132,676
Materials and Supplies	235,197	258,716
Utilities	173,500	190,850
Maintenance and Repairs	216,000	237,600
Capital Outlay	10,000	11,000
Fees	105,000	115,500
Other	<u>107,153</u>	<u>117,868</u>
Total	<u>\$2,603,984</u>	<u>\$2,864,383</u>
Recreation Fund	Budget	Appropriations
Personnel Services	\$3,688,520	\$4,057,372
Contractual / Professional Services	428,700	471,570
Materials and Supplies	519,708	571,678
Utilities	567,825	624,607
Maintenance and Repairs	742,473	816,720
Capital Outlay	23,000	25,300
Other	<u>218,377</u>	<u>240,216</u>
Total	<u>\$6,188,603</u>	<u>\$6,807,463</u>

Special Recreation Fund	Budget	Appropriations
Contractual Services	\$262,979	\$289,277
Capital Outlay	217,000	238,700
Maintenance and Repairs	60,000	66,000
Transfers	<u>77,185</u>	<u>84,904</u>
Total	<u>\$617,164</u>	<u>\$678,881</u>

Illinois Municipal Retirement Fund	Budget	Appropriations
IMRF Employer Contributions	<u>\$220,000</u>	<u>\$242,000</u>
Total	<u>\$220,000</u>	<u>\$242,000</u>

Social Security Fund	Budget	Appropriations
Payroll Taxes	<u>\$372,750</u>	<u>\$410,025</u>
Total	<u>\$372,750</u>	<u>\$410,025</u>

Audit Fund	Budget	Appropriations
Contractual Services	\$27,250	\$29,975
Other	<u>100</u>	<u>110</u>
Total	<u>\$27,350</u>	<u>\$30,085</u>

Liability Insurance Fund	Budget	Appropriations
Personnel Services	\$10,000	\$11,000
Contractual Services	298,683	328,551
Materials/Supplies/Training	13,723	15,096
Other	<u>5,000</u>	<u>5,500</u>
Total	<u>\$327,406</u>	<u>\$360,147</u>

Paving and Lighting Fund	Budget	Appropriations
Maintenance and Repair	<u>\$80,000</u>	<u>\$88,000</u>
Total	<u>\$80,000</u>	<u>\$88,000</u>

Quadricentennial Fund	Budget	Appropriations
Other	<u>\$0</u>	<u>\$0</u>
Total	<u>\$0</u>	<u>\$0</u>

SUMMARY OF ALL FUNDS

Funds	Budget	Appropriations
Corporate	\$4,993,438	\$5,492,781
Capital Projects	2,047,450	2,252,195
Bond and Interest	2,387,747	2,626,521
Villa Olivia	2,603,984	2,864,383
Recreation	6,188,603	6,807,463
Special Recreation	617,164	678,881
Illinois Municipal Retirement	220,000	242,000
Social Security	372,750	410,025
Audit	27,350	30,085
Liability Insurance	327,406	360,147
Paving and Lighting	80,000	88,000
Quadricentennial	0	0
Total	<u>\$19,865,892</u>	<u>\$21,852,481</u>

Each said sums of money and aggregate thereof are deemed necessary by the Board of Park Commissioners of Bartlett Park District to defray necessary expenses and liabilities of Bartlett Park District during fiscal year beginning 05/01/2025 and ending 04/30/2026 for respective purposes set forth.

SECTION 3: Pursuant to law, these determinations have been and are hereby made a part hereof:

- (a) Estimate of cash on hand at beginning of fiscal year: \$8,841,584
- (b) Estimate of cash expected to be received during fiscal year from all sources: \$19,058,916
- (c) Estimate of expenditures contemplated for fiscal year: \$19,865,892
- (d) Estimated cash expected to be on hand at end of fiscal year: \$8,034,608

SECTION 4: All unexpended balances of appropriation for fiscal year ending 04/30/2025 and prior years to the extent not otherwise reappropriated for other purposes herein are hereby specifically reappropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this Appropriation Ordinance, pursuant to law.

All receipts and revenue not specifically appropriated, and all unexpended balances from preceding fiscal years not required for the purpose for which they were appropriated and levied shall constitute the Corporate Fund and shall be placed to the credit of such fund.

SECTION 5: All ordinances, or parts of ordinances, conflicting with any provisions of this Ordinance and the same are hereby modified or repealed. If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect validity of the remaining portions of such item, or remainder of this Ordinance.

SECTION 6: This Ordinance is not intended or required to be in support of or in relation to any tax levy made by Bartlett Park District during fiscal year beginning May 1, 2025 and ending April 30, 2026, or any other fiscal year.

SECTION 7: This Ordinance shall be in full force and effect from and after its adoption, as provided by law. A certified copy of this Ordinance shall be filed with County Clerks of DuPage, Cook, and Kane Counties, Illinois, together with a Certificate of the Chief Fiscal Officer of Bartlett Park District certifying revenues by source anticipated to be received by Bartlett Park District, within thirty (30) days after its passage and approval, as provided by law.

PASSED this 13th day of May 2025 by roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTAIN:

ATTEST:

Kevin Romejko, Secretary
Board of Park Commissioners
Bartlett Park District
DuPage, Cook, Kane Counties, IL

Diana Gunsteen, President
Board of Park Commissioners
Bartlett Park District
DuPage, Cook, Kane Counties, IL

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

SECRETARY'S CERTIFICATE

I, Kevin Romejko do hereby certify that I am Secretary of the Board of Park Commissioners of Bartlett Park District, DuPage, Cook, and Kane Counties, Illinois and, as such, I am keeper of records, ordinances, files and seal of said Park District; and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of

ORDINANCE NO. 25-04

BARTLETT PARK DISTRICT

ANNUAL BUDGET AND APPROPRIATION ORDINANCE

adopted at a duly called special annual meeting of the Board of Park Commissioners of Bartlett Park District, held at Bartlett, Illinois in said District at 7:15pm on the 13th day of May 2025.

I do further certify that deliberations of the Board on adoption of said ordinance were conducted openly, that voting on adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all news media requesting such notice, that said meeting was called and held in strict compliance with provisions of the Open Meetings Act of the State of Illinois, as amended, and that the Board has complied with all provisions of said Act and said Code and with all procedural rules of the Board.

IN WITNESS WHEREOF, I hereto affix my official signature and the seal of said Bartlett Park District at Bartlett, Illinois, this 13th day of May 2025.

Kevin Romejko, Secretary

[SEAL]