

BARTLETT PARK DISTRICT BOARD MEETING MINUTES TUESDAY, JULY 22, 2025

Call to Order

President Eckelberry called the Board Meeting to order at **7:00 pm**.

Roll Call

President Eckelberry called for the roll. Commissioners answering present were: Stephen M. Eckelberry, Lori A. Palmer, Diana Gunsteen, Susan M. Stocks, Dale Ann Kasuba and Nathan Botkin. Commissioner Jody Fagan was absent.

Staff members present were Superintendent of Recreation Kimberly Dasbach, Superintendent of Business Services Eric Leninger, Superintendent of Special Facilities Katie Mix, Superintendent of Villa Olivia Bobby Pierobon and Executive Assistant Maureen Carter. Executive Director Kevin Romejko and Superintendent of Parks & Planning Kelly O'Brien were absent.

Pledge of Allegiance

President Eckelberry led the Pledge of Allegiance.

Consent Agenda

Mr. Eckelberry stated the consent agenda included approval of minutes from the June 24, 2025 Board Meeting and July 8, 2025 Board Meeting, as well as approval of Monthly Treasurer Report and July Bill List. Mr. Eckelberry asked if any commissioners wanted to make changes to the consent agenda, then requested a motion to approve the consent agenda. Ms. Stocks motioned to approve, seconded by Ms. Kasuba. Mr. Eckelberry asked for a roll call vote.

ROLL CALL VOTE:

AYES: Eckelberry, Palmer, Gunsteen, Stocks, Kasuba, Botkin

NAYS: None

ABSTAIN: None

ABSENT: Fagan

Motion Passed

Public Comments

None

Unfinished or Continuing Business

No Report

New Business

Approval of Fleet Vehicles Purchase

Mr. Leninger shared the results of the bid for fleet vehicles. One bid was received from Willowbrook Ford and Mr. Leninger shared a spreadsheet that detailed the bid amounts for each of the four vehicles the District plans to purchase. The four vehicles included two Ford Rangers, one Ford F-250, and one Ford F-350. One of the vehicles is a replacement for a damaged vehicle and the cost will be reimbursed by insurance. The total cost for the four vehicles came to \$202,494.40 with \$4,800 in trade in and \$37,600 in reimbursement from insurance. Mr. Botkin asked about the color of the trucks and the cost to paint them. Mr. Leninger responded that the trucks will not be painted green, the district will be moving to white trucks. Ms. Gunsteen motioned to approve of purchasing the four vehicles for a total of \$202,494.40, seconded by Ms. Palmer.

Motion carried.

Approval of LIFECENTER Commercial Fans

Ms. Mix presented the request to change the plans for fans in the **LIFECENTER** Health and Fitness Club. Ms. Mix explained that approval was granted in May 2025 to purchase three high-volume, low-speed fans from Big Ass Fans for the **LIFECENTER** for a total of \$29,959. The fans have not yet been purchased and staff has discussed other fan options with 20/10 Engineering related to the RTU replacement project. 20/10 Engineering has recommended six smaller commercial ceiling fans would serve **LIFECENTER** better than three large fans. Staff requests approval to purchase six smaller commercial fans instead of the three large fans that were previously approved. The total cost for the six commercial fans from Big Ass Fans is \$54,883.50. Ms. Mix explained that \$40,000 was budgeted for the fans in **LIFECENTER** and the remaining cost would come from the RTU replacement budget. Ms. Gunsteen motioned to approve of purchasing six commercial fans from Big Ass Fans for a total of \$54,883.50, seconded by Ms. Palmer. **Motion carried.**

Department Updates

Business Services

Mr. Leninger informed the Board IMRF has released the District's preliminary employer rate for 2026. The rate increased slightly from 2025 from 7% to 8.52%. Mr. Leninger attributed the increase to recent retirees collecting their IMRF pensions, but noted the rate is still reasonably low.

Parks & Planning

Ms. Dasbach provided an updated on the Parks Department on Mr. O'Brien's behalf. Ms. O'Brien is putting together information and cost analysis of Park's Department's work at the 4th of July Festival. Ms. O'Brien met with 20/10 Engineering and staff to coordinate the RTU replacement project schedule. Ms. Gunsteen asked about downtime for **LIFECENTER** for this project. Ms. Mix responded a majority of the work surrounding the **LIFECENTER** will be completed during the two-week annual maintenance closing; therefore, **LIFECENTER** will not be closed for any additional time.

Recreation

Ms. Dasbach presented the Recreation Department Annual Report for fiscal year 2024-2025. Ms. Dasbach's report included a three-year comparison of revenue and expenses for the department and highlighted several programs that surpassed expectations and exceeded their budgeted income. Camps, Preschool, Dance, Travel Basketball, and Soccer Leagues were all very successful in FY 2024-25. Overall participation numbers exceeded 20,000, which is an increase compared to the last three years. Ms. Dasbach detailed growth and participation numbers for Nature Center and Community Center Camps, as well as Preschool. Marketing updates included new business partner opportunities, the return of Navi Gator, and many community partnerships and involvements. Ms. Dasbach concluded by reporting plans for new programs, facility enhancements, and trends.

Special Facilities

Ms. Mix updated the Board on the Lazy River 5K held on July 13th. Over 100 participants registered for the event and it went very well. Staff distributed a survey to participants after the event and received great feedback and suggestions. Staff plan to host the event again next summer. Ms. Mix shared upcoming events at Bartlett Aquatic Center and late season hours that will begin on August 11th. Bartlett Aquatic Center was audited on July 13th and received 5 stars. Ms. Mix shared additional updates about the pool including a new concession stand menu board and Barracudas Swim Team records sign.

Villa Olivia

Mr. Pierobon reported June statistics for golf and food and beverage. Golf rounds were up over 200 rounds compared to last June and Halfway House and beverage cart sales were up \$6,500. Food and Beverage and event revenue is up \$31,000 compared to June 2024. Mr. Pierobon also shared the Bartlett Chamber of Commerce will be hosting a networking event at Villa Olivia.

Executive Director Updates

Ms. Dasbach directed Commissioners to the written report provided by Mr. Romejko with information on a new proposed residential development in Bartlett. Mr. Romejko will provide more information at the August Board Meeting about the development and consideration.

Commissioner Comments

Ms. Gunsteen commended staff for the Pack the Park event at Schoppe Park the night before. The event went very well and other Commissioners agreed.

Adjournment

There being no further business, Ms. Gunsteen moved to adjourn the Board Meeting, seconded by Ms. Stocks. **Motion carried at 7:30 pm.**

Minutes Approved by the Board on August 12, 2025.

By: 
Kevin Romejko, Board Secretary