

**BARTLETT PARK DISTRICT
REGULAR BOARD MEETING MINUTES
TUESDAY, AUGUST 12, 2025**

Call to Order

President Eckelberry called the Board Meeting to order at **7:00 pm**.

Roll Call

President Eckelberry called for the roll. Commissioners answering present were: Stephen M. Eckelberry, Lori A. Palmer, Diana Gunsteen, Susan M. Stocks, Dale Ann Kasuba, Jody Fagan and Nathan Botkin.

Staff members present were Executive Director Kevin Romejko, Superintendent of Recreation Kimberly Dasbach, Superintendent of Parks and Planning Kelly O'Brien, Superintendent of Business Services Eric Leninger, Superintendent of Villa Olivia Bobby Pierobon and Executive Assistant Maureen Carter. Superintendent of Special Facilities Katie Mix was absent.

Pledge of Allegiance

President Eckelberry led the Pledge of Allegiance.

Consent Agenda

Mr. Eckelberry presented the consent agenda and asked if there were any changes. There being no changes, Mr. Eckelberry requested a motion to approve of the consent agenda including approval of meeting minutes from the Regular Board Meeting on July 22, 2025. Ms. Gunsteen motioned to approve, seconded by Ms. Palmer. **Motion Passed.**

Public Comments

None

Unfinished or Continuing Business

No Report

New Business

Approval of Ordinance 25-05 Surplus Property

Mr. Eckelberry summarized the Surplus Property Ordinance and asked if Mr. Leninger had any additional comments. Mr. Leninger noted the items included as surplus property were routine items and items that will be replaced as part of the capital replacement and improvement plan. Mr. Gunsteen motioned to approve, seconded by Ms. Palmer. Mr. Eckelberry asked for a roll call vote.

ROLL CALL VOTE:

AYES: Eckelberry, Palmer, Gunsteen, Stocks, Kasuba, Fagan, Botkin

NAYS: None

ABSTAIN: None

ABSENT: None

Motion Passed

PulteGroup Proposed Bartlett Meadow Subdivision Development

Mr. Romejko informed Commissioners the District was approached by PulteGroup developers about a potential new development in Bartlett. The developers shared their plans and are asking if the District would be looking for land donation or cash donation, as required by the Village of Bartlett Ordinance. Mr. Romejko shared images of the potential development as well as a location map of the areas nearest recreational space and current open space zoned for residential development. Mr. Romejko explained that this potential development has four outlots, but none are very large or desirable. Additionally, the closest park to this potential development is only 1,000 linear feet to the west, with another in close proximity. If the District decides to not request land, the required cash donation is estimated to be \$114,450 to \$123,200. Mr. Romejko stated the Board does not need to make a final decision on the donation from this developer, but wanted Board feedback so that discussion can move in the right direction. Ms. Gunsteen felt a cash donation would be the best option, but asked about the park closest to their development. Mr. Romejko explained Peregrine Park is closest to this development and the playground was installed at that park in 2001. Ms. Gunsteen suggested a cash donation could go towards updating the playground at Peregrine Park. Ms. Kasuba noted the other open spaces highlighted on the provided map and the need for additional recreational space if developed. Mr. Romejko pointed out an area south of the current proposed development that if developed, would be a good area to consider an additional park. Mr. Romejko asked Commissioners if a cash donation was preferred for this potential development, Commissioners confirmed.

Tallgrass Park Potential OSLAD Grant Submission

Mr. Romejko shared a private donor recently approached the Bartlett Parks Foundation about making a substantial donation for the purpose of making improvements at Tallgrass Park, near where they live. The donation would be provided in annual amounts over a few years. Improvement options for Tallgrass Park were created by Upland Design and reviewed with the private donor. While reviewing improvement options, it was suggested applying for an OSLAD grant could offer opportunity to do more with the donation. Upland Design put together plans that would qualify for an OSLAD grant which includes adding a pavilion and path around the park and connecting to the Bartlett Trail. Commissioners discussed the possibility of an OSLAD grant for this project including public opinion and what would happen to the project if the District was not awarded the grant. Commissioners agreed the grant could maximize the private donation and it would be worth applying for. Mr. Romejko thanked Commissioners for their feedback and stated he would prepare the required Resolution for formal approval.

Department Updates**Business Services**

Mr. Leninger explained the IT staff is currently updating WIFI access points throughout District facilities, starting with the Administration Building. Staff received 36 new access points and will be replacing existing one, then assessing areas where WIFI is missing or lacking.

Parks & Planning

Ms. O'Brien provided an update on the Parks Department. Staff is adjusting to keep up with mowing as seasonal staff is leaving and athletic field usage is increasing. Annual closures and cleanings are taking place at Bartlett Community Center with Splash Central closing and getting ready for Preschool to start. Staff is also addressing issues at Blue Heron Splash Pad. Parts have been ordered and staff hopes to have the splash pad open soon.

Recreation

Ms. Dasbach detailed the upcoming end of summer events including Movie in the Park and Pack the Park at Rita K. Fletcher Park which will offer collectable stickers. With the school year starting, Before and After School Recreation will be offered at Centennial Elementary School and Preschool will be starting in September. Ms. Dasbach informed the Board, staff has been working with U46 to accommodate use of the soccer field at Schrader Park for the soccer team at Hawk Hallow Middle School. Ms. Dasbach explained the new middle school doesn't have enough space on their campus for a game field and reached out to the Park District. Staff is working with U46 to organize schedules to accommodate the Middle School soccer team and District soccer league.

Special Facilities

Mr. Romejko provided an update on behalf of Ms. Mix who was absent. Mr. Romejko reminded Commissioner of the upcoming Bartlett Parks Foundation Twilight Golf Outing on September 5th. Mr. Romejko reported on a recent pool swap with Carol Stream Park District that accommodated 168 season pass holders from Carol Stream. Staff is looking to hold additional pool swaps next season as an added value to our season pass holders. Mr. Romejko stated Splash Central is now closed for annual cleaning and maintenance and **LIFECENTER's** annual closure will be in September. Work on the HVAC replacement project will also take place during the **LIFECENTER** annual closure.

Villa Olivia

Mr. Pierobon announced Villa Olivia is looking to fill the position of Food and Beverage Manager and will be conducting interviews in the coming weeks. High School Golf Team practices are starting up with Wheaton Academy and Elgin High School beginning this week. Mr. Pierobon also shared the last live music event on the patio for the summer would be tomorrow evening.

Executive Director Updates

Mr. Romejko provided an update on the Strategic Planning process with BerryDunn. Staff have been meeting with BerryDunn and working on proposed updates to the District's Mission, Vision, and Values. BerryDunn is looking to meet with the Board to provide a more in-depth update and offered to schedule the meeting prior to the next Board Meeting. Commissioners agreed to meet at 5:45pm on August 26th.

Commissioner Comments

No Comments

Closed Session

Ms. Palmer moved to adjourn into Closed Session for the discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21). Ms. Palmer made a motion, Ms. Gunsteen seconded

Mr. Eckelberry asked for a roll call vote to adjourn into Closed Session

Roll Call Vote:

Ayes: Eckelberry, Palmer, Gunsteen, Stocks, Kasuba, Fagan, Botkin

Nays: None

Absent: None

Abstain: None

Motion Passed at 7:45 PM

Reconvening of Board Meeting

Mr. Eckelberry called the meeting back to regular session at 7:47pm and called for roll. Commissioners answering present were: Stephen Eckelberry, Lori A. Palmer, Diana Gunsteen, Susan Stocks, Dale Ann Kasuba, Jody Fagan, and Nathan Botkin. Also present were Executive Director, Kevin Romejko, and Executive Assistant, Maureen Carter.

Action Resulting from Closed Session

Ms. Gunsteen made a motion to release closed session meeting minutes from February 11, 2025, all other minutes should remain closed at this time. Ms. Palmer seconded the motion. **Motion Passed.**

Adjournment

There being no further business, Ms. Gunsteen moved to adjourn the Board Meeting, seconded by Mr. Botkin. **Motion carried at 7:47 pm.**

Minutes Approved by the Board on August 26, 2025.

By: 
Kevin Romejko, Board Secretary