

**BARTLETT PARK DISTRICT
SPECIAL BOARD MEETING MINUTES
TUESDAY, OCTOBER 28, 2025**

Call to Order

President Eckelberry called the meeting to order at 5:45 pm.

Roll Call

Commissioners present were: Stephen Eckelberry, Lori Palmer, Diana Gunsteen, Susan Stocks and Dale Ann Kasuba. Commissioners Jody Fagan and Nathan Botkin were absent.

Staff present included Executive Director, Kevin Romejko

Guests: Steve Konters and Monica Goshorn-Maroney with Hitchcock Design Group, and Dannielle Wilson with BerryDunn.

Comprehensive Master Plan Leadership Workshop

Director Romejko introduced this evening's guests for the purpose of providing the Board an update on the comprehensive master plan (CMP) process. Mr. Konters provided a reintroduction to the comprehensive master plan process, noting this is the first of three meetings Hitchcock Design Group will have with the Park Board. Mr. Konters then reviewed the context map and inventory map included in this evening's presentation. Ms. Goshorn-Maroney reviewed the facility assessment conducted by project partner Williams Architects. Ms. Goshorn-Maroney reviewed all nine facilities, presenting key findings and recommendations. Ms. Wilson reviewed the program assessment conducted by project partner BerryDunn. Ms. Wilson noted aquatics represents 29% of the program offerings at Bartlett Park District followed by youth athletics at 22%. Ms. Wilson reviewed resident versus regular program participation, cancellation rates, and memberships. Ms. Wilson highlighted the **LIFECENTER** did extremely well in 2024 and that was before the assless Big Ass Fans were installed. Ms. Wilson noted the Park District provided a total reach of 167,038 experiences in 2024 between program enrollments, drop-ins, memberships, and rentals. Ms. Wilson noted the key three findings of the program assessment were a strong variety of services, opportunity to strengthen some administrative processes and to target adult audiences in the future. Mr. Konters reviewed the Parks and Open Spaces assessment. Mr. Konters discussed the park matrix, acreage, amenities, and benchmarking comparisons with NRPA standards and State of Illinois standards. Mr. Konters discussed the differences between mini parks, neighborhood parks, and community parks. Mr. Konters also shared various heat maps developed throughout the CMP process. Ms. Goshorn-Maroney reviewed the Connect Phase, which encompassed the previously developed statistically valid survey conducted in late 2023 by aQity Research & Insights. Ms. Goshorn-Maroney noted the overall esteem for Bartlett Park District exceeds the state average (80% vs. 68%) and 92% of respondents felt well represented in Park District offerings. Ms. Goshorn-Maroney provided a summary of the feedback and data gathered from attending a Pack the Park event, staff workshops, and stakeholder interviews. Mr. Konters reviewed the next steps in the CMP process, noting the goal is to adopt the CMP at the April 14, 2026, Park Board meeting. Mr. Konters also asked the Board to think about the question, what should the Bartlett Park District focus on over the next 5 years? Ms. Gunsteen asked if the CMP could compare our park matrix to IAPD Distinguished Agency standards. Mr. Konters advised this could potentially be looked at.

Adjournment

There being no further business, Ms. Gunsteen moved to adjourn the Special Board Meeting, seconded by Ms. Palmer. **Motion carried at 6:56 pm.**

Minutes Approved by the Board on November 11, 2025.

By: 
Kevin Romejko, Board Secretary