



2026 BARTLETT COMMUNITY CENTER MEN'S
LOCKER ROOM SAUNA RENOVATION BID
PACKET

Legal Notice - Advertisement for Bidding

PROJECT LOCATION

Bartlett Community Center
700 S. Bartlett Rd.
Bartlett, IL 60103-4504

OWNER

Bartlett Park District
696 W Stearns Rd.
Bartlett, IL 60103-4504

CONTACT

Al Cannestra, Facility Maintenance & Capital Projects Manager, 630-540-4816

DATE

March 25, 2026

BARTLETT PARK DISTRICT

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ADVERTISEMENT FOR BIDS

Notice is hereby given that the Bartlett Park District will receive Sealed Bids for **BARTLETT PARK DISTRICT 2026 BARTLETT COMMUNITY CENTER MEN'S LOCKER ROOM SAUNA RENOVATION BID** as indicated in the specifications which includes complete renovation of sauna, until 1:30pm Tuesday, April 7, 2026 at which time the bid proposals will be publicly opened and read aloud at the Bartlett Park District T.C. White Administration Building.

Bids must be enclosed in a *sealed envelope* clearly marked on the outside; ***"BID - BARTLETT PARK DISTRICT 2026 Community Center Sauna Renovation"*** and delivered Attention: Executive Director to the Bartlett Park District T.C. White Administration Building, 696 West Stearns Road, Bartlett, Illinois 60103. Faxed or e-mailed bids will not be accepted.

All contracts for the Construction of Public Works are subject to the Illinois Prevailing Wage Act (820 ILCS 130/1-12.)

Bid documents are available on the Park District website www.bartlettparks.org. Hard copies available upon request. Questions may be directed, via e-mail, to Al Cannestra, Facility Maintenance & Capital Projects Manager at acannestra@bartlettparks.org.

(Published in Daily Herald on March 25, 2026)

BARTLETT PARK DISTRICT

NOTICE TO BIDDERS

1. **TIME AND PLACE OF BID OPENING**

Notice is hereby given that the Executive Director of the Bartlett Park District will receive bids either mailed or in person at the **Bartlett Park District Thomas C. White Administration Building, 696 West Stearns Road, Bartlett, Illinois, 60103, until 1:30pm on Tuesday April 7, 2026 at which time the bid proposals will be publicly opened and read aloud.** Bids by fax or email will not be accepted.

2. **INSTRUCTIONS TO BIDDERS- DESCRIPTION OF WORK**

All Bids shall be in accordance with the Bid Documents, which are on file in the office of the Executive Director.

Bids must be received on the proper Bid Form hereto attached and enclosed in a sealed envelope marked clearly on the outside; ***"BID - BARTLETT PARK DISTRICT 2026 BARTLETT COMMUNITY CENTER MEN'S LOCKER ROOM SAUNA RENOVATION"***.

3. **LABOR AND MATERIALS**

a. The Contractor shall provide all labor and materials required to complete the following work:

Produce and deliver at its cost and expense merchandise in quantity specified on Bid Form and designs provided (as applicable) as indicated in the Specifications for Bartlett Park District Bartlett Community Center Men's Locker Room Sauna Renovation Bid.

b. The Park District and Contractor agree that the Contractor's preparation of all calculations, specifications, notes drawings, and other services rendered in the performance of this Agreement is a service for work done for hire and that the ownership of such documents vests in the Park District.

4. **CONTRACTOR COMPLIANCE**

Contractor shall comply with all applicable codes, laws, ordinances and regulations of Bartlett Park District, Village of Bartlett, DuPage County, State of Illinois, and the Federal Government, including, but not limited to, prevailing wage (as the law applies), health and sanitation, age, workers compensation, sales tax, and equal employment, as applicable. Contractor shall, at his or her sole cost and obligation, be responsible for obtaining all permits required to perform his or her duties under this Agreement. Contractor represents and certifies to the Park District that it is not barred from entering into this Contract as a result of violations of either Section 33E-3 or Section 33E-4 of the Illinois Criminal Code (Public Contracts). Any breach by Contractor of the foregoing laws, regulations and rules shall constitute a breach by Contractor of this Agreement.

5. **PAYMENT**

Provided the Park District receives an application for payment not later than the first (1st) day of the month for goods that have been received by the Park District, the Park District shall make payment to the Contractor no later than the thirtieth

(30th) day of the same month. If the Park District receives an application for payment after the first (1st) day of the month, the Park District shall make payment no later than sixty (60) days after receipt of the application for payment for goods received by the Park District.

6. CONTRACTOR EMPLOYEES AND/OR SUBCONTRACTORS

- a. The Contractor shall maintain policies of employment as follows: The Contractor and all subcontractors shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, or age. The Contractor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to race, religion, color, sex, national origin or age. Such actions shall include but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination rates of pay or other forms of compensation and selection for training including apprenticeship. The Contractor agrees to post in conspicuous places available to employees and applicants for employment notices setting for the policies of non-discrimination.
- b. The Contractor and all subcontractors shall, in all solicitations or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, national origin or age. Contractor shall also and in addition to the provision set out in this Section XIX, remain in compliance with Illinois Public Works Employment Discrimination Act (775 ILCS 10/1 et seq.) and the Illinois Human Rights Act Article II Employment (775 ILCS 5/2-101 et seq.).
- c. All Contracts for work herein are subject to the provisions of the Equal Employment Opportunity Clause of the Illinois Fair Employment Practices Commission.
- d. Pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.) ("Rights Act"), all Contract and Subcontractors must have in force and effect a written sexual harassment policy which includes at a minimum the following provisions:
 1. a statement of illegality of sexual harassment;
 2. the definition of sexual harassment under Illinois law;
 3. a description of sexual harassment utilizing examples;
 4. an internal complaint process, including penalties;
 5. the legal resource, investigative and complaint process available through the Illinois Department of Human Rights ("Department") and the Illinois Human Rights Commission ("Commission");
 6. directions on how to contact the Department and the Commission; and
 7. protection against retaliation as provided by Section 6-101 of the Rights Act.
- e. The Contractor understands, represents and warrants to the Owner that Contractor and its subcontractors (for which the Contractor takes responsibility to ensure that they comply with the Rights Act) are in compliance with Section 2-105 of the Rights Act and will remain in

compliance with Section 2-105 of the Rights Act for the entirety of the Work. A violation of Section 2-105 is cause for the immediate cancellation of this Contract. However, any forbearance or delay by the Owner in canceling this Contract shall not be construed as, and does not constitute, Owner's consent to such violation and a waiver of any rights the Owner may have, including without limitation, cancellation of this Contract.

7. **REJECTION OF BIDS**

Bartlett Park District reserves the right to reject and refuse any or all bids and to reject bids of any person or firm who, in its opinion, have had insufficient experience in the type of project on which they are bidding, or who is not provided with the necessary capital, materials, machinery, or supervisory personnel to execute the work to be contracted.

8. **INSURANCE REQUIREMENTS**

Insurance shall be provided as required elsewhere in contract documents or as set forth in Exhibit No. 2, attached hereto.

9. **DATE OF DELIVERY**

The Contractor must adhere to the dates of delivery set forth in the Bid Specifications.

10. **TAXES**

Bartlett Park District, as a unit of local government, receives statutory exemption from Illinois Sales Tax. Therefore, bids for merchandise should not include Illinois Sales Tax.

11. **QUESTIONS**

Questions regarding this Bid should be directed via e-mail to Al Cannestra, Facility Maintenance & Capital Projects Manager, acannetra@bartlettparks.org.

12. **WARRANTY**

Contractor agrees to perform all work in a good and workmanlike manner. Contractor agrees to provide a one-year warranty on the work in a form and on terms acceptable to the Park District.

**BARTLETT PARK DISTRICT
INSTRUCTIONS TO BIDDERS**

1.00 GENERAL

1.01 TERMINOLOGY

The term "Owner" herein shall be construed to be the same as "Bartlett Park District." The terms "Contractor" and "Vendor" shall be construed to be the same as the "Bidder."

1.02 NOTICE TO BIDDERS

The Notice to Bidders contains information necessary to bidders. A copy of the notice is attached hereto and is to be considered a part of the Requirements for Bidding and Instructions to Bidders, as fully as if repeated herein.

1.03 DESCRIPTION OF WORK

The described work in the specifications intended by the Contract is the Contract Item or Items referred to in the Notice to Bidders and the Bid Form. All deliveries shall be made on, or before (with approval of the Park District), the deadlines established in the bid specifications. The contract will be awarded to the lowest responsible bidder as defined by Illinois law.

2.00 CONTRACT DOCUMENTS

2.01 OBTAINING CONTRACT DOCUMENTS

- A. Contract documents may be obtained in accordance with the Notice to Bidders.

- B. The following documents shall constitute the contract documents:
 - 1. Advertisement for Bids
 - 2. Notice to Bidders
 - 3. Instructions to Bidders
 - 4. Bid Form
 - 5. Affidavit of Experience
 - 6. Prevailing Wage Determination - Exhibit 1
 - 7. Insurance Requirements - Exhibit 2
 - 8. Specifications

Instructions To Bidders

2.02 EXAMINATION OF CONTRACT DOCUMENTS

A. Examination of Proposed Contract Documents

1. Prospective bidders must examine the Contract Documents carefully, and before bidding, must request in writing from the specified Bartlett Park District contact person listed under "Questions" in the Notice to Bidders, any interpretation or correction of every apparent ambiguity, inconsistency, error or omission therein. Such interpretation or correction, as well as any additional contract provisions Bartlett Park District may decide to include, will be issued in writing as an Addendum to the Contract, which will be mailed or delivered to each person recorded as having received a copy of the Contract Documents from the Owner, and which will also be posted for the inspection or prospective bidders. Upon such mailing or delivery and posting, such Addendum shall become a part of the Contract Documents and be binding on all Bidders, whether or not actual notice or such Addendum is shown.
2. The written interpretation or correction given by Bartlett Park District shall be binding.
3. If the Contractor, prior to the submission of their bid, fails to call Bartlett Park District's attention to the existence of any ambiguity, inconsistency, error or omission in the Contract Documents, their bid will be conclusively presumed to have been based upon the interpretation of such ambiguity, or inconsistency, or the directions correcting such error or omission, which may subsequently be given by Bartlett Park District.

B. Examination of Specifications

Bidders are required to submit their proposals upon the following conditions:

1. The Bidder shall examine the Specifications.
2. The Bidder shall make all the investigations necessary to be thoroughly informed of all site conditions for the completion of the project
3. The Bidder is also required to examine all data on file in the office of the Owner for examination by prospective Bidders. No plea of ignorance of conditions that exist or that may hereafter exist, or of conditions or difficulties that may be encountered in the execution of the work under the Contract, as a result of failure to make the necessary examinations and investigations will be accepted as an excuse for any failure or omission on the part of the Contractor to fulfill in every detail all the requirements of said Contract Documents, or will be accepted as a basis for any claims whatsoever for extra compensation or for any extension of time.

3.00 BID PREPARATION

3.01 PREPARATION

- A. Bids shall be prepared on the Bid Form provided within the bidding documents.
- B. The Bidder shall not make changes in the Bid Form provided.
- C. The Bidder shall fill in all relevant blank spaces, including alternate bids and unit prices in ink or electronically. When a bidder submits a bid with spaces containing erasures or other changes, each erasure or change shall be initialed by the person signing the bid.
- D. Base Bid and Alternate Bid items shall show total amounts in both words and figures. In case of a conflict, the amount shown in words will govern, unless such conflict is otherwise resolved by the Owner after considering all facts and circumstances present at the time of bid opening.
- E. If any base bid, alternate bid, or unit price is omitted, the Owner may reject the entire bid.
- F. No conditional bids will be accepted.

3.02 STATUTORY REQUIREMENTS

- A. All applicable Federal and State laws and the rules and regulations of all authorities having jurisdiction over the bidding process shall apply to the contract throughout, and they will be deemed to be included in the contract the same as though written therein in full.
- B. Permits and Fees: All applicable fees and permits will be paid for by the Contractor(s) and shall be included in the bid price.

3.03 SIGNING OF BIDS

Bid forms shall be signed, with the individual's name typed or printed below his or her signature. The Bid Form shall be signed by a person authorized to bind the entity submitting the Bid Form to a contract, and the legal name of the entity (sole proprietorship, corporation, partnership, joint venture, etc.) shall be stated.

- A. Partnerships shall sign in the firm name by one of the general partners.
- B. Corporations, including divisions or subsidiaries, shall state on the Bid Form the complete corporate name and be signed and attested to by authorized officers of the corporation.
- C. Associations and joint ventures shall include proper signatures by each person or firm.
- D. Individuals doing business under a fictitious name shall sign in the name of the individual "doing business as ..."

4.00 BID SUBMISSION

4.01 BID SUBMISSION

The bid must be verified and be presented to the Owner on the prescribed form in a sealed envelope on or before the time and at the place mentioned in the advertisements for bids, endorsed with the name of the person, firm or corporation presenting it, the date of the presentation, and the title of the work for which the bid is made.

5.00 BID OPENING AND METHOD OF AWARD

5.01 BID OPENING

- A. The bids shall be valid for sixty (60) calendar days after bid opening.
- B. Bids received after the stated time may be returned unopened to the Bidder.

5.02 TIME FOR ACCEPTANCE

- A. The Bids shall be valid for sixty (60) calendar days after bid opening.
- C. The Owner and the Bidder may agree to extend the acceptance period beyond sixty (60) days.

5.03 NO BIDS BY FAX

Bartlett Park District will not accept any bid sent by facsimile machine, or e-mail, or any other unsealed method.

5.04 OWNER'S RIGHTS

Whenever in its opinion it is in the best interest of the Public and not inconsistent with the competitive bidding process, the Owner reserves the right to:

- A. Accept any Bid.
- B. Reject any and all Bids.
- C. Waive any technical deficiencies and acceptable irregularities.

6.00 INSURANCE REQUIREMENTS

See Exhibit 2, attached hereto.

7.00 CONTRACT

Upon successful approval of a bid award, the Owner agrees to execute an agreement with Bartlett Park District prior to commencing work.

BID FORM

BID TO: Executive Director
Bartlett Park District
696 West Stearns Road
Bartlett, Illinois 60103

FOR: **BARTLETT PARK DISTRICT 2026 BARTLETT COMMUNITY CENTER
MEN'S LOCKER ROOM SAUNA RENOVATION BID**

BID FROM: _____
Name

ADDRESS: _____

PHONE: _____

FAX: _____

DATE: _____

THE UNDERSIGNED:

1. **Acknowledges receipt of Addenda:**

No. _____, Dated _____

No. _____, Dated _____

No. _____, Dated _____

2. **Agrees:** That this Bid shall be good and may not be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receiving Bids.

3. **Contract Time:** The successful Low Bidder shall complete the **BARTLETT PARK DISTRICT 2026 BARTLETT COMMUNITY CENTER MEN'S LOCKER ROOM SAUNA RENOVATION BID** required by the Contract no later than the dates as noted on the Bid Specification.

4. **Rejection of Bid:** Bartlett Park District reserves the right to reject and refuse any or all Bids and to waive all informalities.

5. **Agrees:** To enter into and execute a Contract with Bartlett Park District, if awarded on the basis of this Bid, and to furnish all Bond(s). If this proposal is accepted and the undersigned fails to execute a contract bond as required, it is hereby agreed that the Bid Bond or check shall be forfeited to Bartlett Park District.

BID FORM

BARTLETT PARK DISTRICT 2026 BARTLETT COMMUNITY CENTER MEN'S LOCKER ROOM SAUNA RENOVATION BID – Having carefully examined this Bid Form, Advertisement

for Bids, Notice to Bidders, Contract Compliance Attachment, Bid Bond, Instructions to Bidders, Insurance Requirements – Exhibit A, Specifications, and applicable Addendum, the undersigned hereby proposes to furnish all necessary merchandise, labor, and specified insurance in accordance with the Specifications for the Base Bid Lump Sum of:

Base Bid of _____ Dollars

BID SECURITY/BONDS:

A Certified Check or Bid Bond must accompany the total base bid for the amount not less than ten percent (10%) of the total base bid, payable to Bartlett Park District.

RESPECTFULLY SUBMITTED signed and sealed this _____ day of _____, 2026.

Bidder's Legal Signature

Printed Name of Above

Title (Owner/Authorized Officer)

Official Address

Telephone Number

ATTEST:

Secretary

(SEAL)

End of Bid Form

AFFIDAVIT OF EXPERIENCE

STATE OF _____)

SS

COUNTY OF _____)

_____, BEING DULLY SWORN, THAT HE/SHE IS

_____, OF _____
(Sole Owner, Member of Firm), (Individual, Firm or Corp.)

WHICH HAS DONE WORK FOR THE FOLLOWING PARTIES OF THE GENERAL KIND AND APPROXIMATE MAGNITUDE WITHIN THE LAST FIVE YEARS UNDER THIS CONTRACT:

<u>NAME OF OWNER</u>	<u>CONTACT NAME, NUMBER & EMAIL</u>	<u>\$ AMOUNT</u>
1. _____	_____	\$ _____
PROJECT DESCRIPTION: _____		

2. _____	_____	\$ _____
PROJECT DESCRIPTION: _____		

3. _____	_____	\$ _____
PROJECT DESCRIPTION: _____		

4. _____	_____	\$ _____
PROJECT DESCRIPTION: _____		

5. _____	_____	\$ _____
PROJECT DESCRIPTION: _____		

SIGNATURE: _____

SUBSCRIBED AND SWORN TO BEFORE ME THIS ____ DAY OF _____, 2026.

NOTARY PUBLIC

EXHIBIT NO. 1
BARTLETT PARK DISTRICT
PREVAILING WAGE DETERMINATION

Cook County –

www.state.il.us/agency/idol/rates/ODDMO/COOK9999.htm

DuPage County –

www.state.il.us/agency/idol/rates/ODDMO/DU_PAGE9.htm

Kane County –

www.state.il.us/agency/idol/rates/ODDMO/KANE9999.htm

**EXHIBIT NO. 1
BARTLETT PARK DISTRICT
INDEMNIFICATION AND INSURANCE**

1. Indemnification.

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless Bartlett Park District and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (attorney's and paralegals' fees and court costs), arising out of or resulting from the performance of the Contractor's work, provided that any such claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, other than the work itself, including the loss of use resulting therefrom and (ii) is caused in whole or in part by any wrongful or negligent act or omission, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except to the extent it is caused in whole or in part by the Park District. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. Parties shall similarly protect, indemnify and hold and save harmless each other, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of breach of any of their obligations under, or default of, any provision of the Contract.

2. Insurance and Bonds.

Contractor's Insurance Requirements. Contractor shall obtain insurance of the types and in the amounts listed below.

- a. **Commercial General and Umbrella Liability Insurance.** Contractor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this project/location. CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract). Owner shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 10 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to Owner. The insurance company's liability shall not be reduced by the existence of such other insurance. There shall be no endorsement or modification of the CGL limiting the scope of

coverage for liability from pollution, explosion, collapse, or underground property damage.

- b. **Continuing Completed Operations Liability Insurance.** Contractor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each occurrence for at least three years following substantial completion of the work. Continuing CGL insurance shall be written on ISO occurrence form CG 00 01 10 93, or substitute form providing equivalent coverage, and shall, at minimum, cover liability arising from products-completed operations and liability assumed under an insured contract. Continuing CGL insurance shall have a products-completed operations aggregate of at least two times its each occurrence limit. Continuing commercial umbrella coverage, if any, shall include liability coverage for damage to the insured.
- c. **Business Auto and Umbrella Liability Insurance.** Contractor shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos. Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.
- d. **Workers Compensation Insurance.** Contractor shall maintain workers compensation as required by statute and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease. If Owner has not been included as an insured under the CGL using ISO additional insured endorsement CG 20 10 under the Commercial General and Umbrella Liability Insurance required in this Contract, the Contractor waives all rights against Owner and its officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to the Contractor's work.
- e. **General Insurance Provisions.**
1. **Evidence of Insurance.** Prior to beginning work, Contractor shall furnish Owner with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above. All certificates shall provide for 30 days written notice to the Owner prior to the cancellation or material change of any insurance referred to therein. Written notice to Owner shall be by certified mail, return receipt requested. Failure of Owner to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of Owner to identify a deficiency from evidence that is provided shall not be construed as a waiver of Contractor's

obligation to maintain such insurance. Owner shall have the right, but not the obligation, of prohibiting Contractor or any subcontractor from entering the project site until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Owner. Failure to maintain required insurance may result in termination of this Contract at Owner's option. With respect to insurance maintained after final payment in compliance with requirement above, an additional certificate(s) evidencing such coverage shall be promptly provided to Owner whenever requested. Contractor shall provide certified copies of all insurance policies required above within 10 days of Owner's written request for said copies.

2. **Acceptability of Insurers.** For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the Owner has the right to reject insurance written by an insurer it deems unacceptable.
3. **Cross-Liability Coverage.** If Contractor's liability policies do not contain the standard ISO separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.
4. **Deductibles and Self-Insured Retentions.** Any deductibles or self-insured retentions must be declared to the Owner. At the option of the Owner, the Contractor may be asked to eliminate such deductibles or self-insured retentions as respects the Owners, its officers, officials, employees, volunteers and agents or required to procure a bonds guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.
5. **Subcontractors** Contractor shall cause each subcontractor employed by Contractor to purchase and maintain insurance of the type specified above. When requested by the Owner, Contractor shall furnish copies of certificates of insurance evidencing coverage for each subcontractor.

**BARTLETT PARK DISTRICT
2026 BARTLETT COMMUNITY CENTER MEN'S LOCKER ROOM SAUNA
RENOVATION BID**

SPECIFICATIONS

The Contractor shall provide all material and labor for the renovation of sauna at the Bartlett Community Center, Life Center.

CONTRACT BEGINS:

April 15, 2026

CONTRACT COMPLETION:

April 30, 2026

LOCATION OF WORK:

Bartlett Park District's Bartlett Community Center.

SCOPE OF WORK:

- Remove and replace entirety of interior floor, walls, and ceiling (142" x 95" x 84.5" room) using furniture grade cedar sauna materials
- 1x4 tongue and groove wall material (to be vertically applied)
- 1x4 tongue and groove ceiling material
- 2x4 pre-constructed sauna benches, backrests, and heater guards using furniture grade cedar sauna materials
- Corner/ceiling trim materials using furniture grade cedar sauna materials
- Interior door casing materials using furniture grade cedar sauna materials
- Removable Duck-Board Flooring Panels or equivalent (walk area)
- Harvia Club 12 kw sauna heater with Wi-Fi controller and new contactor box or equivalent (in wall)
- 36x81 wooden sauna door with glass panel insert.
- 2-recessed Diablo ceiling lights or equivalent
- 2-LED strip lighting (backrest up and bench down illumination)
- Vapor barrier foil.

- Intake and exhaust vent covers inside of sauna room.
- Ceiling exhaust fan to be tied into existing building exhaust systems.
- Verify and modify, if needed, all necessary electric supplies
- Design
- Technical support
- Demolition, delivery, and installation

PUBLIC SAFETY AND PATRON INTERACTION

Contractor's vehicles and personnel shall be clearly marked and parked in a location that does not impede public traffic or patron parking. The contractor will not operate machinery in a manner that would in any way endanger park patrons. The contractor shall be particularly careful to protect against injury during work. Contractor will not operate any machinery on Park District property with altered or missing guards or safety equipment.